

Mā tō tātou takiwā
For our District

Te Puke Community Board

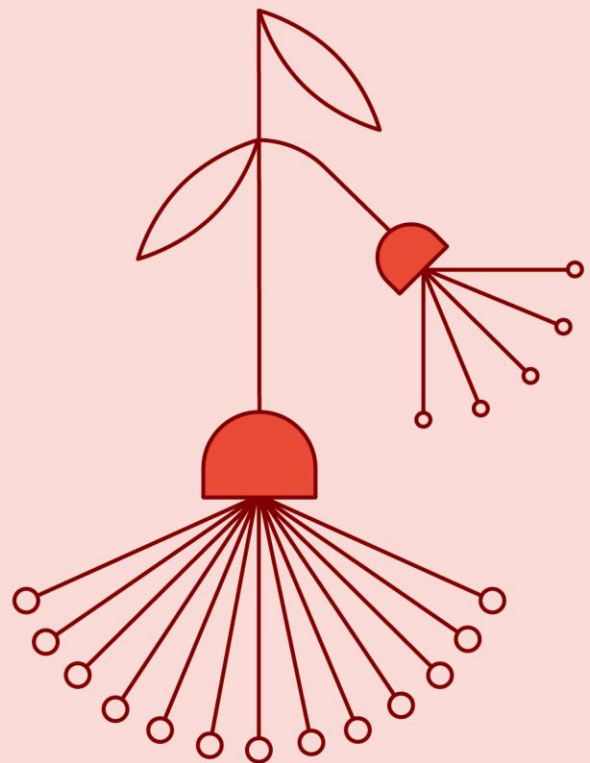
Komiti Taiwhenua

TPC23-2

Thursday, 16 February 2023, 7.00pm

Te Puke Library and Service Centre,

130 Jellicoe Street, Te Puke



Te Puke Community Board

Membership:

Chairperson	Kassie Ellis
Deputy Chairperson	Anish Paudel
Members	Dale Snell Karen Summerhays Cr Grant Dally Cr Andy Wichers
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Te Puke Community Board Meeting will be held in the Te Puke Library and Service Centre, 130 Jellicoe Street, Te Puke on: Thursday, 16 February 2023 at 7.00pm

Order Of Business

1	Present	4
2	In Attendance.....	4
3	Apologies	4
4	Consideration of Late Items.....	4
5	Declarations of Interest	4
6	Public Excluded Items.....	4
7	Public Forum.....	4
8	Minutes for Confirmation	5
8.1	Minutes of the Te Puke Community Board Meeting held on 15 December 2022.....	5
9	Reports	15
9.1	Te Puke Community Board – Chairperson’s Report – February 2023	15
9.2	Te Puke Community Board – Councillor’s Report – February 2023	21
9.3	Te Puke Community Board – ANZAC Day Commemoration 2023.....	22
9.4	Te Puke Community Board – Grant Application – February 2023.....	25
9.5	Te Puke Community Board – Financial Report December 2022.....	27
9.6	Infrastructure Group Report Te Puke Community Board February 2023	30

1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 15 DECEMBER 2022

File Number: A5051715

Author: Carolyn Irvin, Senior Governance Advisor

Authoriser: Greer Golding, Governance Manager

RECOMMENDATION

That the Minutes of the Te Puke Community Board Meeting held on 15 December 2022 as circulated with the agenda be confirmed as a true and correct record.

ATTACHMENTS

- 1. Minutes of the Te Puke Community Board Meeting held on 15 December 2022**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
TE PUKE COMMUNITY BOARD MEETING NO. TPC22-1
HELD IN THE TE PUKE LIBRARY AND SERVICE CENTRE, 130 JELICOE STREET, TE PUKE
ON THURSDAY, 15 DECEMBER 2022 AT 7.00PM**

1 PRESENT

K Ellis (Chairperson), Deputy A Paudel, Member D Snell, Member K Summerhays, Cr G Dally and Cr A Wichers

2 IN ATTENDANCE

G Allis (Deputy CEO/General Manager Infrastructure Group), C Mclean (Senior Transport Engineer) and C Irvin (Senior Governance Advisor)

OTHERS IN ATTENDANCE:

Maketu Community Board:

Deputy Mayor Scrimgeour

Cr Crawford

L Rae

M Jones

N Chauhan

R Larsen

One member of the press.

KARAKIA

Cr Wichers opened the meeting with a karakia.

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

A. Rebecca Larson from Epic Te Puke

- Epic Te Puke was requesting funding to create a better events calendar in the form of a social commercial platform. It was about creating a tool for the community to utilise.
- A quote for \$3,500 had been received for a custom built calendar system. Epic Te Puke was asking for partial funding from the Te Puke Community Board.

B. Cr Crawford

- Cr Crawford congratulated the new Board and welcomed the new members. He encouraged suggestions on how the Maketu and Te Puke Community Boards could work together.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 7 NOVEMBER 2022

RESOLUTION TPC22-1.1

Moved: Cr G Dally

Seconded: Member D Snell

That the Minutes of the Te Puke Community Board Meeting held on 7 November 2022 as circulated with the agenda be confirmed as a true and correct record.

CARRIED

9 REPORTS

9.1 CHAIRPERSON'S REPORT - DECEMBER 2022

The Board considered a report from the Chairperson. The report was taken as read.

RESOLUTION TPC22-1.2

Moved: Member K Summerhays

Seconded: Deputy A Paudel

That the Chairperson's report dated 15 December 2022 titled 'Chairperson's Report – December 2022' be received.

CARRIED

9.2 COUNCILLOR'S REPORT – DECEMBER 2022

The Board considered a report from the Cr Dally. The report was taken as read, with the following noted:

- In the report, under the heading 'Resource Management Act Reform (RMA to be replaced by 3 new Acts); the Strategic Planning Act (SPA) should read the 'Spatial Planning Act'.
-

RESOLUTION TPC22-1.3

Moved: Member K Summerhays

Seconded: Cr A Wichers

That the Councillor's report dated 15 December 2022 titled 'Councillor's Report – December 2022' be received.

CARRIED

9.3 TE PUKE COMMUNITY BOARD GRANT APPLICATION – DECEMBER 2022

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

The Chairperson would follow up on the following:

- That the Te Puke Community Board's logo be incorporated on the Street Smart Books for Year 13 Te Puke Highschool students.

The Chairperson advised the recommendations would be taken in parts as follows:

RESOLUTION TPC22-1.4

Moved: Chairperson K Ellis

Seconded: Member D Snell

Part 1

That the Senior Governance Advisor's report dated 15 December 2022 titled 'Te Puke Community Board Grant Application – December 2022' be received.

CARRIED

RESOLUTION TPC22-1.5

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

Part 2

That the Te Puke Community Board approve the grant application from Te Puke Citizens Club Incorporated for \$850 to contribute towards costs relating to the ANZAC Day parade and service, as well as the Armistice Day Service. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

CARRIED

RESOLUTION TPC22-1.6

Moved: Cr G Dally

Seconded: Cr A Wichers

Part 3

That the Te Puke Community Board approve the grant application from Blue Light Ventures Inc for \$560 for the printing costs of 160 Street Smart Handbooks for Year 13 Te Puke Highschool students. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

CARRIED

RESOLUTION TPC22-1.7

Moved: Member D Snell

Seconded: Member K Summerhays

Part 4

That the Te Puke Community Board do not approve the grant application from Tauranga and Western Bay Indian Association Inc due to there being insufficient information with the application.

CARRIED

9.4 APPOINTMENTS OF TE PUKE COMMUNITY BOARD MEMBERS TO OUTSIDE BODIES

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

RESOLUTION TPC22-1.8

Moved: Cr A Wichers

Seconded: Chairperson K Ellis

1. That the Senior Governance Advisor's report dated 15 December 2022 titled 'Appointments of Te Puke Community Board Members to Outside Bodies' be received.
2. That the following Te Puke Community Board Members be appointed as a representative to the following committees and organisations:

Co-Lab

Dale Snell

EPIC Te Puke Member

Andy Wichers

Creative Te Puke

Kassie Ellis

Friends of the Te Puke Memorial Pool

Kassie Ellis

Te Ara Kahikatea Pathway

Cr Dally

Te Puke Economic Development Group (TPEDG)

Anish Paudel

Te Puke Emergency Response Group

Kassie Ellis

Te Puke War Memorial Hall Committee

Dale Snell

CARRIED

9.5 CHRISTMAS AND NEW YEAR RUBBISH COLLECTION

The Board considered a report from the Resource Recovery and Waste Team Leader. The report was taken as read.

RESOLUTION TPC22-1.9

Moved: Member D Snell

Seconded: Cr G Dally

That the Resource Recovery and Waste Team Leader's report dated 15 December 2022 titled 'Christmas and New Year Rubbish Collection' be received.

CARRIED

9.6 INFRASTRUCTURE GROUP REPORT TE PUKE COMMUNITY BOARD DECEMBER 2022

The Board considered a report from the Deputy Chief Executive's Report. The report was taken as read.

Rangiuru Business Park Development

The Deputy CEO/General Manager Infrastructure advised:

- There were very clear numbers in terms of flows for stage one and two.
- Each portion of the community paid a different share. Existing ratepayers paid for an upgrade to meet quality standards. Urban Growth and Rangiuru Business Park paid a percentage from development fees. This was a 'mix' with a whole set of calculations behind it.
- Under the Western Bay of Plenty Trade Waste bylaw, in terms of industrial usage at Rangiuru Business Park, waste had to be at a certain standard before it got pumped through to Te Puke. If it did not meet this standard, it had to be treated on site before being pumped through to Te Puke.
- The existing plant could not meet consent standards or the modern earthquake design standards. Therefore, stage one and two were being done simultaneously.

Roading

The Senior Transport Engineer advised:

- The business case for Waka Kotahi funding for works on No. 1 Road Te Puke was still being prepared.
- Excessive rain caused potholes in the roads that could not be repaired in wet weather. A longer, dry spell of weather was needed to repair a large backlog of potholes around the district.
- Council collaborated with Tauranga City Council on future rehabilitation roading projects.
- Staff recently completed a section of footpath in Bell Road and had met with property owners for an assessment beforehand. Any issues or concerns they had were addressed and some plans were amended to address these identified concerns.
- Staff needed to meet with Waka Kotahi to confirm what they were prepared to fund in terms of walkways.
- Staff had begun a project to seek funding from Waka Kotahi to put bridges over the Waiari and Kaituna rivers.

The Deputy CEO/General Manager Infrastructure Group advised:

- The next stage of the 'Transport Choices' fund was the onboarding component. Council would engage someone to assist with this and the program with Waka Kotahi staff.

RESOLUTION TPC22-1.10

Moved: Cr G Dally

Seconded: Deputy A Paudel

That the Deputy Chief Executive's Report, dated 15 December 2022 titled 'Infrastructure Group Report Te Puke Community Board December 2022' be received.

CARRIED

9.7 2023/2024 ANNUAL OPERATING BUDGET

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

RESOLUTION TPC22-1.11

Moved: Member D Snell

Seconded: Deputy A Paudel

1. That the Senior Governance Advisor's report dated 15 December 2022 titled '2023/2024 Annual Operating Budget' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That it be recommended to the Annual Plan/Long Term Plan Committee that the Te Puke Community Board 2023/2024 Annual Operating Budget should be:

OPERATING COSTS	2023/2024	
Contingency	\$12,560	
Grants	\$11,000	
Milage Allowance	\$2,000	
Street Decoration	\$10,000	
Salaries	Determined by Remuneration Authority	

Inter Departmental Charges	Determined by Overhead Cost Allocation
TOTAL OPERATING COSTS	

.CARRIED

9.8 2023/2024 ANNUAL OPERATING BUDGET – FURTHER RESOLUTION

RESOLUTION TPC22-1.12

Moved: Member D Snell

Seconded: Deputy A Paudel

That the Te Puke Community Board wishes to develop a community plan in parallel with the Council led Te Puke spatial plan.

CARRIED

9.9 2023/2024 ANNUAL OPERATING BUDGET – FURTHER RESOLUTION

RESOLUTION TPC22-1.13

Moved: Member D Snell

Seconded: Deputy A Paudel

That the Te Puke Community Board seeks funding of \$50,000 for the development of a community plan, in parallel with the Council led Te Puke spatial plan, through the Annual Plan process.

CARRIED

Member Anish Paudel closed the meeting with a karakia.

The Meeting closed at 8:28pm.

Confirmed as a true and correct record at the Te Puke Community Board meeting held on 16 February 2023.

.....

Chairperson K Ellis

CHAIRPERSON

Unconfirmed

9 REPORTS

9.1 TE PUKE COMMUNITY BOARD – CHAIRPERSON'S REPORT – FEBRUARY 2023

File Number: A5058285

Author: Carolyn Irvin, Senior Governance Advisor

Authoriser: Gary Allis, Deputy Chief Executive & General Manager Infrastructure Group

EXECUTIVE SUMMARY

The purpose of this report is for the Te Puke Community Board's Chairperson to provide the Board with information and updates on events and matters within the community.

RECOMMENDATION

1. That the Chairperson's report dated 16 February 2023 titled 'Te Puke Community Board - Chairperson's Report – February 2023' be received.
2. That the Te Puke Community Board approve the funding for the installation of power for a second Christmas tree at the Te Puke west entrance at an estimated cost of \$12,496.79 to be funded from either the Street Decoration budget or the Te Puke Community reserve.
3. That the Te Puke Community Board approve the funding for the installation of two kitset bus shelters at an estimated cost of \$....., to be funded from the Te Puke Community Roding budget.

Kia Ora Te Puke. It has been a busy start to the year, unfortunately the weather hasn't been cooperative and for many of us it hasn't felt like summer at all. That said, this last week we had significant weather patterns that caused detrimental infrastructure and environmental issues. The Te Puke Community Board acknowledges the efforts of Council and Mayor Denyer in communicating with us. The Board has been successful in passing this information on locally.

Te Puke Community Board – Recommendation for our Community Plan

The Te Puke Community Board put and carried a resolution at its meeting on 15 December 2022 to request the sum of \$50,000 to develop a new comprehensive Te Puke Community Plan as part of the 2023-2024 annual planning process.

Proposal to Install Second Town Christmas Tree and Lights at Te Puke West Entrance

Creative Te Puke would like to progress the installation of the second town Christmas tree. This is currently held in storage and will be repainted and refurbished with new fittings and lights before being erected in November 2023 at the proposed site (see site plan **Attachment 1**).

Creative Te Puke have requested financial assistance to provide power to the site from the adjacent power pole and to construct a suitable base to hold the tree (see cost estimate **Attachment 2**).

Recommendation: That the Te Puke Community Board supports the funding for the installation of:

- a) Christmas Tree base ground works;
- b) Power supply to the base of the tree; and
- c) Suitable power connection to the Christmas lights on the tree.

Town Centre Rate

The Te Puke Community Board will discuss the potential for a Town Centre Rate and whether a rate should be set in 2024-2025 through the Long Term Plan process.

Proposal for Two New Bus Shelters in Manoeka Village

Te Puke Community Board members visited the current bus shelters in Manoeka Village. Because the foundations are compromised, they do not provide protection from the weather conditions and are no longer suitable to stand under.

Recommendation: That the Te Puke Community Board supports the funding for the installation of two kitset bus shelters replacing the current shelters facilitated by local contractors on Manoeka Road.

The community have also requested policing or a suitable alternative for speed calming measures to be introduced because the new 50k/ph speed reduction has not had a significant impact.

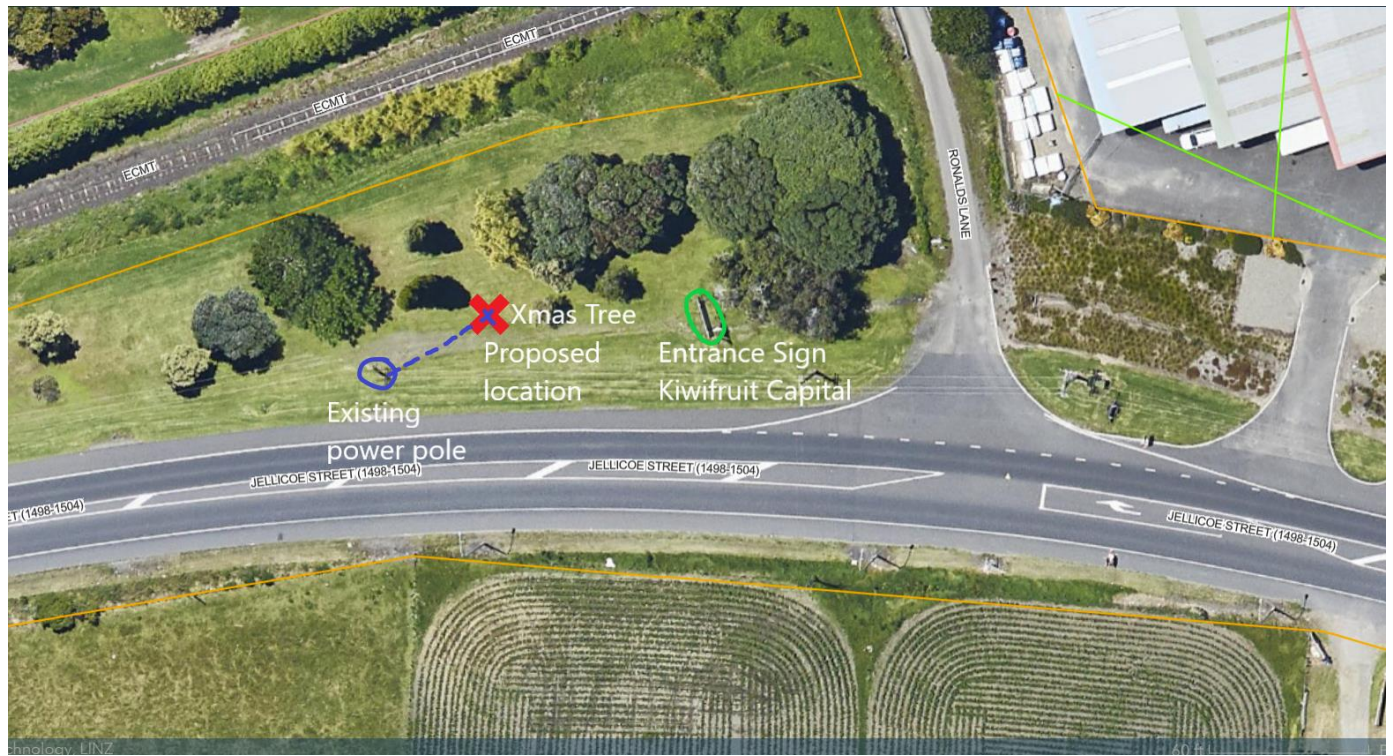
Proposal for a Made in Te Puke Trust Events Container in Jubilee Park Te Puke

'Made in Te Puke' are asking for council to install a 'fit for purpose' container in Jubilee Park to house equipment that can be used for events across the district. Jubilee Park has become a desirable location to host several community events from Te Kete Matariki, Christmas in the Park and seasonal markets. This idea was supported in principle by the Reserves and Facilities staff at Council.

It is recommended that the Board write a letter of support for Made in Te Puke for their funding applications regarding the proposal for a container.

ATTACHMENTS

1. **Town Christmas Tree West Location & Power**  
2. **Christmas Tree Quote**  



9.2 TE PUKE COMMUNITY BOARD – COUNCILLOR’S REPORT – FEBRUARY 2023**File Number:** A5058291**Author:** Carolyn Irvin, Senior Governance Advisor**Authoriser:** Gary Allis, Deputy Chief Executive & General Manager Infrastructure Group**EXECUTIVE SUMMARY**

The purpose of this report is for the Te Puke Community Board’s Councillor to provide the Board with updates on the items listed below.

RECOMMENDATION

That the Councillor’s report dated 16 February 2023 titled ‘Te Puke Community Board Councillor’s Report – February 2023’ be received.

ITEMS

1. The district speed review to be conducted this year.
2. The ongoing survey of the Te Puke traffic situation to work out how to manage the anticipated increase in traffic from the existing residential zoned property that is not yet developed and the Rangiuuru business park.
3. The contribution I can make as a Councillor to the Te Puke Community Board and the progress that can be made over the next three years.

9.3 TE PUKE COMMUNITY BOARD – ANZAC DAY COMMEMORATION 2023**File Number:** A5051453**Author:** Carolyn Irvin, Senior Governance Advisor**Authoriser:** Greer Golding, Governance Manager**EXECUTIVE SUMMARY**

The purpose of this report is for the Te Puke Community Board to make a decision regarding attendance and presentation of a wreath at the ANZAC Service in Te Puke on ANZAC Day, Tuesday, 25 April 2023.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 16 February 2023, titled 'Te Puke Community Board – ANZAC Day Commemoration 2023', be received.
 2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
 3. That the Te Puke Community Board approve up to \$200 to provide a wreath for the ANZAC Day Service, to be paid from the Te Puke Community Board Contingency Account.
- OR
4. That the Te Puke Community Board do not provide a wreath for the ANZAC Day Service.
 5. That represents the Te Puke Community Board at the ANZAC Day Service in Te Puke on 25 April 2023.

BACKGROUND

Community Boards participate in ANZAC Day Services in their respective areas. Community Board Chairpersons are requested to liaise with their appointed Board Councillors to co-ordinate the representation at services across the Western Bay of Plenty District Council region on Tuesday 25 April 2023.

SIGNIFICANCE AND ENGAGEMENT

The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance

of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of low because it does not meet the threshold of the significance policy.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Te Puke Returned Services Association	Governance Services will inform the Te Puke Returned Services Association of the Te Puke Community Board representatives attending the Te Puke ANZAC Services to be held on 25 April 2023.
General Public	No consultation is planned. The report recommendation and Community Board decision are publicly available.

ISSUES AND OPTIONS ASSESSMENT

Option A To fund an ANZAC Wreath	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Each Community Board has funded the cost of an ANZAC Day Wreath in previous years. The cost of a wreath is considered to be minor and provides economic, social and cultural support to the community for this event. The wreath will be prepared by a local florist. There would be no environmental impact.</p>

Option B To not fund an ANZAC Wreath	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>The Community Board may choose to not fund an ANZAC Day Wreath. This would not provide the same level of economic, social and cultural support to the community for this event. There would be no environmental impact.</p>

STATUTORY COMPLIANCE

The Board has delegation to allocate funding from their Corporate Budget – Contingency Account.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
<p>Up to \$200.00 allocated from the Board Contingency Account.</p>	<p>The funding of up to \$200.00 for a wreath to be laid by Te Puke Community Board Representatives on ANZAC Day 2022.</p>

9.4 TE PUKE COMMUNITY BOARD – GRANT APPLICATION – FEBRUARY 2023

File Number: A5050368

Author: Carolyn Irvin, Senior Governance Advisor

Authoriser: Greer Golding, Governance Manager

EXECUTIVE SUMMARY

The purpose of this report is to enable the Te Puke Community Board to make a decision regarding the application for Community Board Grant Funding as applied for by Tautoko Mai Sexual Harm Support Services Trust.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 16 February 2023 titled 'Te Puke Community Board Grant Application – February 2023' be received.
 2. That the Te Puke Community Board approve the grant application from Tautoko Mai Sexual Harm Support Services Trust for \$..... to contribute towards costs associated with running three 'Health and Well-Being' workshops for ethnic communities in Te Puke. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.
- OR
3. That the Te Puke Community Board do not approve the grant application from Tautoko Mai Sexual Harm Support Services Trust.

BACKGROUND

1. The Te Puke Community Board has funding of \$11,000 available for disbursement to community organisations for the 2022/2023 financial year. The balance as of 16 February 2023 is \$9,590.00.
2. **Tautoko Mai Sexual Harm Support Services Trust** has submitted an application for funding of \$6,750 for costs associated with running three 'Health and Well-Being' workshops for ethnic communities in Te Puke.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Tautoko Mai	The applicant will be advised of the outcome of their respective Grant Application.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Community Board Grant Funds	<p>The Community Board will consider applications for distribution of grant funding before the end of the financial year.</p> <p>Annual Budget \$11,000</p> <p>Current Balance \$9,590.00</p>

9.5 TE PUKE COMMUNITY BOARD – FINANCIAL REPORT DECEMBER 2022**File Number:** A5025930**Author:** Ezelle Thiart, Financial Business Advisor**Authoriser:** Azoora Ali, Chief Financial Officer**EXECUTIVE SUMMARY**

This report provides the Community Board with two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 31 December 2022 (**Attachment 1**).

Total operational costs are under a budget year to date.

RECOMMENDATION

The Financial Business Advisor's report dated 16 February 2023 and titled 'Te Puke Community Board – Financial Report December 2022' will be received.

Grant payments made to date:

Resolution	Description	\$
	No transactions to date.	0
	2022/23 Total grants paid to date	0

Committed – Operational expenditure:

Resolution	Description	\$
TP22-4.8	Allocate up to \$5,500 from the Street Decoration account for street flag designs and installation.	5,500
TPC22-1.6	Grant application from Blue Light Ventures Inc for the printing costs of 160 Street Smart Handbooks for Year 13 Te Puke Highschool students.	560
TPC22-1.5	Grant application from Te Puke Citizens Club Incorporated to contribute towards costs relating to the ANZAC Day parade and service, as well as the Armistice Day Service.	850
	2022/23 Total operational commitments	6,910

2022/23 Reserve analysis:

Resolution	Description	\$ (Payments made)
	2022/23 Opening balance	99,602
TP22-5.11	TP22 - 5.11 Te Puke and Old Te Puke Cemeteries Information Sign Boards project	(762)
	2022/23 Closing Reserve balance before commitments	98,840

Remaining commitments from Te Puke Community Board Reserve Account

Resolution	Description	\$ (Remaining funds)
	2022/23 Closing balance before committed expenditure	98,840
TP22-4.5	Approve up to \$30,000 to be paid from Te Puke Community Board Reserve Account for costs relating to the Te Puke Story Boards Project.	(30,000)
TP22-4.6	Approve up to \$20,000 to be paid from the Te Puke Community Board Reserve Account for costs relating to the new dog park at Laurence Oliver Park, Te Puke.	(20,000)
TP22-4.7	Approve up to 50% of the quoted cost, being \$5,776.01, toward the restoration of the Waharoa on Jubilee Park, with the suggestion that WBOPDC contribute the other 50% out of a Council operational budget.	(2,888)
	2022/23 Closing balance after the committed expenditure	45,952

ATTACHMENTS

- Te Puke Community Board – Financial Report December 2022**  

9.6 INFRASTRUCTURE GROUP REPORT TE PUKE COMMUNITY BOARD FEBRUARY 2023**File Number:** A5011293**Author:** Tracy Harris, Executive Assistant, Infrastructure Group**Authoriser:** Gary Allis, Deputy Chief Executive & General Manager Infrastructure Group**EXECUTIVE SUMMARY**

This report provides specific information on Infrastructure activities of interest to the Board.

RECOMMENDATION

That the Deputy Chief Executive's Report dated 16 February 2023 titled 'Infrastructure Group Report Te Puke Community Board February 2023' be received.

ROADING**Transportation – Te Puke Community Roothing**

Description: Funding for the development and implementation of the Community Roothing Plan approved by Te Puke Community Board.

Te Puke Community Board Roothing Current Account		Te Puke Community Board \$	Status
Current Account Opening Balance 1 July 2022		\$711,574	
Interest 2021/22		\$27,039	
Allocation for 2021/22		\$299,076	
Subtotal		\$1,037,689	
Approved Projects			
Te Puke Intermediate School / Speed Bump		\$68,741	Speed bump removed. \$11,259 of \$80,000 budget paid 2022. Further safety improvements under consideration.
Te Puke Quarry Road Footpath and Bridge (Stage 1 cnr Jellicoe to Eastpack packhouse)		\$208,910	First phase design complete. \$14,090 of \$223K budget paid in 2022. WestLink asked to provide quote for construction.
Subtotal		\$277,651	

Proposed Projects	Priority		
Better Street Lighting – Corner of Quarry Road and Jellicoe Street	1	-	WestLink asked to provide quote for construction. \$5-10K
Commerce Lane Pedestrian Safety	2	\$20,000	WestLink asked to provide quote for design of traffic calming scheme.
Jellicoe Street – Industrial Service Lane	3	\$120,000	Concept footpath layout under development.
King Street Pedestrian Improvements	3	\$50,000	Concept footpath layout under development.
Cycleway Footpath Extensions to improve connectivity	-	\$100,000	ROC to be provided to CB for each potential connection
Redesign of Queen and Jocelyn Street Roundabout	-	-	No further action required
Beattie Ave Road Crossing	-	-	No further action required
Subtotal		\$290,000	
Forecasted Current Account Closing Balance 30 June 2023		\$470,038	

Safety Improvements on Cameron Road

Description: With the Board resolving to remove the Speed Bump outside Te Puke Intermediate School on Cameron Road, it has been identified that there would need to be safety improvements made to this stretch of road.

What's Happened:

The Speed Bump has been removed. The Senior Transportation Engineer provided the Board with a scoping/design plan of safety improvement options.

What's Next:

The Board is yet to review and agree on the improvements that they would like to make. Staff have requested a price from WestLink to develop a concept plan.

ASSET AND CAPITAL

Wastewater – Te Puke Renewals and Capital Upgrades

Description: Asset renewals and capital upgrades for the Te Puke Wastewater Treatment Plant and water reticulation network.

Te Puke WWTP Upgrade:

Description: Upgrade of the Te Puke WWTP to meet more stringent limits on nutrients by conditions of consent requires improved treatment processes. Also, the capacity must be increased to meet higher flows due to growth and the Rangiora Business Park development.

What's Happened:

Mott MacDonald provided a draft Preliminary Design Report of the upgrade for the WWTP. Peer Reviews of the Preliminary Design have been undertaken. The design team of Mott MacDonald also provided their Engineer's Estimate. A second estimate was provided by ALTA Consulting. The high cost estimates warranted an Issues and Options Paper and Council decision on the way forward. The IOP presented two options with the first to proceed with the design of a new Plant and the second to maximise utilisation of the existing Plant. Council made the decision to proceed with the design of a new Plant on 22 December 2022.

What's Next:

Staff are also proceeding to set up procurement for Early Contractor Involvement (ECI). The intention is to secure resources for the construction in a competitive market, to gain valuable constructability review input to the design, and to achieve reductions in the overall programme through procurement of long lead items and early ground improvements.

Wastewater Reticulation Network:

Description: Two projects are included, i.e., Design of a new main to the WWTP, and upgrading of the pipeline from Station Road to Stock Road.

What's Happened:

- Design of a new main to the WWTP: PDP Consulting Engineers have completed the concept design for the new main to ensure that the inlet works for the upgrade can be designed to accommodate the main in the future.
- Upgrading of the pipeline from Station Road to Stock Road. The design has not commenced yet.

What's Next:

- Design of a new main to the WWTP: The design will only proceed in the future once the capacity of the existing main reaches its limit as flows increase due to growth.
- Upgrading of the pipeline from Station Road to Stock Road: The design work is programmed to commence in the new year after the Christmas Break.

Muttons Water Treatment Plant UV Upgrade

Description: Council has a treatment plant on No. 1 Road, Te Puke, that supply Te Puke and the surrounding area with water. This plant is fed by several bores. With the changes in the Drinking Water Compliance Rules, have these bores lost their secure bore status. Council therefore had to add another treatment process to reduce the bacteria and virus risk. Council opted to install a UV system that would give the required log credits to achieve compliance and ensure that the water is safe.

What's Happened:

Council have procured a containerised UV unit that has been delivered to site and has been commissioned. The commission testing highlighted that the turbidity is too high for the turbidity meters currently being used. A new meter has been ordered. If the turbidity stays out of range will further treatment be required.

What's Next:

Install new turbidity meter and verify that the turbidity is within the compliance range of the UV unit.

RESERVES**Reserves – Pools Te Puke Aquatic Centre**

Description: Implement the pool facility health & safety improvements.

What's Happened:

Painting of the pools is completed with only some minor health & safety related finishing touches needed before the pool can be opened.

What's Next:

Complete the relocation of the disability chair lift, install new updated signage and open the facility.

Te Puke Genealogy Group – Request for Information Sign Board – Te Puke and Old Te Puke Cemeteries

Description: The Te Puke Genealogy Group requested that Council organise a design and price for Information Sign Boards to be installed at both the Te Puke and Old Te Puke Cemeteries.

The idea was to install the Information Sign Boards underneath a weatherproof structure, on top of a concrete pad. The double-sided boards would measure approximately 1.2m² in size and would include plot numbers and the designated area detail (e.g., Service's and Children's rows), where applicable. Additional historical information can be added, that may be of interest to the community. The plot number detail would originate from Council's Cemeteries Database.

What's Happened:

The MenzShed has completed installation of new sign shelter structures at both cemeteries (the old cemetery and Te Puke Cemetery on Dudley Vercoe Drive).

What's Next:

Complete sign boards content design and produce in conjunction with removing cemetery database anomalies. This is a work in progress, subject to other project priorities and internal resourcing.

ENGINEERING / SPECIAL PROJECTS**Te Puke Highways – Pah Road Slip Reinstatement**

Description: Update on Te Puke Highways – Pah Road Slip Reinstatement to Community Board and Operations & Monitoring Committee.

What's Happened:

This project is managed by Waka Kotahi. The project is now complete and any minor and defective work remaining will be completed during the contract defects liability period.

What's Next:

Complete any defective work during the defects liability period of 12 months.

OPERATIONS**Emergency Management**

Description: Support the Te Puke Community to be Resilient in the event of an Emergency.

What's Happened:

- Maintained communication with relevant emergency information to the Community Response team.
- After meeting with Orchard Church, a Memorandum of Commitment has been created for Orchard Church to confirm its use as a civil defence centre. This has been finalised and signed.
- A children's activity pack was created and distributed online and at Te Puke library to encourage emergency preparedness discussions in households over the summer holidays.
- The Emergency Management Advisor met with the Gurudwara Te Puke to talk about working together in an emergency response and the capability and capacity of the temple to be able to assist.

What's Next:

- Continued communication between Council and the Community Response team to deliver preparedness messages to the community.
- A review of tsunami maps across the Bay of Plenty region are underway with proposed new maps to be presented to the community in coming months. This will be accompanied by an education plan for the communities in Western Bay of Plenty.
- A reviewed and updated Community Guide to Emergencies for Te Puke to be created working with the Te Puke Community Response team.

Eastern Solid Waste

Description: Waste management that meets the needs of the community and protects the environment for present and future generations.

Kerbside Collective*What's Happened:*

The Rubbish and Recycling Kerbside Collection contract, introduced on 1 July 2021 is continuing to minimise waste to landfill. See table below for the waste data for 2022.

WBOPDC Kerbside Tonnes	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022	Total Tonnes
Waste Tonnes	400	467	546	454	421	395	359	415	394	386	402	515	5154
Recycle Tonnes	155	142	98	143	139	141	125	135	124	117	158	182	1659

Glass Tonnes	235	129	30	100	127	126	75	97	101	105	103	150	1378
Food Tonnes	65	63	5	0	25	40	32	37	47	31	45	42	432

What's Next:

Council has been working with EnviroWaste to design a new improved PAYT tag. New PAYT tags will continue to look and work in the same way. The redesign is focussed on addressing a few easy improvements including:

- Alternative material that can withstand UV, rain and wind .
- New easy release design, similar to a luggage tag, that reliably breaks as the bin is emptied.
- Anti-copying watermarks that show up when the PAYT tag has been copied.

The current PAYT tags remains valid and won't be switched out for the new tags. Full media release and communications regarding the tags will made early February 2023.

Mobile Recycling Trailers*What Happened:*

Two mobile recycling trailers makes its rounds in the rural part of the district on a rostered basis. The trailers visit Omanawa Hall, Te Ranga School and BP Pongakawa. The next outing and what can be recycled can be found [here](#).

What's Next:

Council is gathering data and consulting with regular users to see if the trailer visit frequency and time on site is meeting the needs of the communities using the trailers.

Establishing Community Resource Recovery Centres*What Happened:*

A feasibility study (with community and tangata whenua consultation) is underway to look at the viability of establishing community led resource recovery centres in Athenree, Katikati and Te Puke.

What's Next:

Assess the results from the feasibility report for next steps.

ATTACHMENTS**1. MAS Te Puke Community Board February 2023** 

