

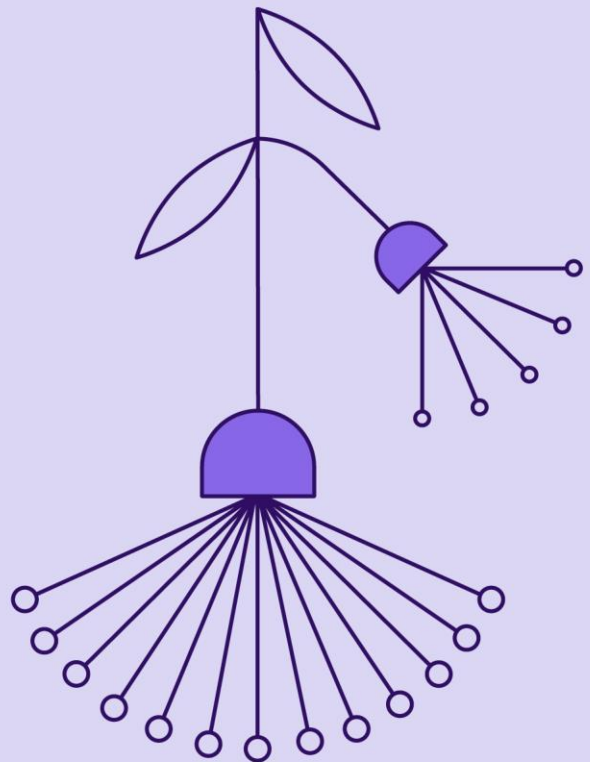
Mā tō tātou takiwā
For our District

Ōmokoroa Community Board

Poari Hapori

OMC23-2

Tuesday, 14 February 2023, 7.00pm
Ōmokoroa Library & Service Centre,
Western Avenue, Ōmokoroa



Ōmokoroa Community Board

Membership:

| | |
|---------------------------|--|
| Chairperson | Peter Presland |
| Deputy Chairperson | Allan Hughes |
| Members | Ben Bell Greig Neilson Councillor Murray Grainger Councillor Don Thwaites |
| Quorum | 3 |
| Frequency | Eight weekly / Workshops as required |

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that an Ōmokoroa Community Board Meeting will be held in the Ōmokoroa Library & Service Centre, Western Avenue, Ōmokoroa on:
 Tuesday, 14 February 2023 at 7.00pm

Order Of Business

| | | |
|----------|--|-----------|
| 1 | Present | 4 |
| 2 | In Attendance..... | 4 |
| 3 | Apologies | 4 |
| 4 | Consideration of Late Items..... | 4 |
| 5 | Declarations of Interest | 4 |
| 6 | Public Excluded Items | 4 |
| 7 | Public Forum..... | 4 |
| 8 | Minutes for Confirmation | 5 |
| 8.1 | Minutes of the Ōmokoroa Community Board Meeting held on 13 December 2022..... | 5 |
| 9 | Reports | 17 |
| 9.1 | Chairperson's Report - February 2023..... | 17 |
| 9.2 | Councillor's Report - February 2023..... | 19 |
| 9.3 | Ōmokoroa Community Board - ANZAC Day Commemoration 2023 | 20 |
| 9.4 | Infrastructure Group Report Ōmokoroa Community Board February 2023..... | 23 |
| 9.5 | Financial Report Ōmokoroa - December 2022..... | 38 |

1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 13 DECEMBER 2022

File Number: A5077712

Author: Barbara Clarke, Senior Governance Advisor

Authoriser: Greer Golding, Governance Manager

RECOMMENDATION

That the Minutes of the Ōmokoroa Community Board Meeting held on 13 December 2022 as circulated with the agenda be confirmed as a true and correct record.

ATTACHMENTS

- 1. Minutes of the Ōmokoroa Community Board Meeting held on 13 December 2022**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
ŌMOKOROA COMMUNITY BOARD MEETING NO. OMC22-1
HELD IN THE ŌMOKOROA LIBRARY & SERVICE CENTRE, 28 WESTERN AVENUE, ŌMOKOROA
ON TUESDAY, 13 DECEMBER 2022 AT 7.00PM**

1 PRESENT

Chairperson P Presland, Deputy Chairperson A Hughes, Member B Bell, Member G Neilson, and Cr M Grainger

2 IN ATTENDANCE

A Curtis (General Manager Regulatory Services), A Hall (Roading Engineer West), J Osborne (Governance Support Administrator), and B Clarke (Senior Governance Advisor)

OTHERS

Mayor J Denyer and 5 members of the public.

INTRODUCTION

The chairperson opened the meeting and welcomed all present. All Board Members and staff in attendance introduced themselves to members of the public present.

3 APOLOGY

APOLOGY

RESOLUTION OMC22-1.1

Moved: Deputy A Hughes

Seconded: Member G Neilson

That the apology for absence from Cr D Thwaites be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil.

5 DECLARATIONS OF INTEREST

Nil.

6 PUBLIC EXCLUDED ITEMS

Nil.

7 PUBLIC FORUM

7.1 JIM BOYES – WELCOME TO THE NEW BOARD

Mr Boyes, an Ōmokoroa resident, welcomed the new Ōmokoroa Community Board, noting many in the community considered the Board comprised a strong team that would work well on behalf of its community.

7.2 ALISON HENDERSON - ŌMOKOROA PUBLIC ART COMMITTEE - MURAL ON CHANGING SHEDS AT WESTERN AVENUE

Ms Henderson (Chairperson, ŌPAC), and Ms Stella Clark (Local Artist /Mural Concept Designer) were in attendance to present a proposal.

Tabled Item 1: 'Public Art: Artwork Details'.

Ms Henderson outlined the proposal

- Seeking to paint a mural on the Changing Sheds at Western Avenue Reserve.
- Funding had been received from the Ōmokoroa Centre Trust for design and painting.
- The mural would include input from local children and would acknowledged the whakapapa of the area.
- The proposal had been discussed with Council.
- The Art Committee hoped to begin the work in late March or April 2023.

Ms Clark outlined details of design as follows:

- There would be consultation with local children.
- The aesthetic would be contemporary, abstract, yet uncomplicated.
- The view from the fields to the changing shed would retain necessary signage.
- The view from the skate park to the water fountain would include a message to hydrate.
- Activities other than sport could also be included.
- The final design would rest with the community.

Presenters' responses to questions:

- Consultation would be undertaken with user groups, sports clubs and school children that used the skatepark.
 - The Art Committee would ensure a positive outcome, and had an established Artist who would not allow the mural to get "too cluttered".
 - The Art Committee had discussed maintenance responsibilities and practical details with Council's Reserves staff.
 - Signage must be clear and stand out.
 - Council staff advised there were plans to relocate an older changing shed from Waihi Beach to Cooney Reserve. Due to age, that building would be "wrapped" with a pre-customised design. The Art Committee would appreciate the opportunity to have input into that project.
 - The Ōmokoroa Artists Group would provide the art for this proposal, but it would incorporate the children's ideas.
 - The management of graffiti had been fully discussed. Research showed that buildings with artwork on the walls had less graffiti if there was community "buy in".
 - A coating was available that could be applied to protect against graffiti but it was extremely expensive.
 - Council staff advised that the easiest way to manage the issue was to immediately remove graffiti and reinstate the art.
-

7.3 CHRIS DEVER – ROAD MAINTENANCE

Mr Dever, an Ōmokoroa resident, addressed the Community Board as follows:

- He had utilised Council's Antenno for road maintenance requests over time, and found it useful.
 - Most recently, he requested additional shingle at The Esplanade, where tar was seeping through the chip on the road.
 - He would only raise maintenance issues with the Board if he felt they were not being addressed.
 - He thanked Councillor Thwaites and Council in relation to a long-standing service request to put a light at the bottom of Nell's Dell. That had now been done.
-

7.4 FRED TEXTOR – BEHAVIOUR AT THE END OF THE ESPLANADE

Mr Textor, resident of The Esplanade, addressed the Community Board as follows:

- He and other residents would like Council's support to address ongoing behaviours of concern at the cul-de-sac end of The Esplanade.
-

- Undesirable activities included partying, consumption of alcohol, extremely loud music and cars doing “wheelies”, which woke residents, often in the early hours of the morning.
- Bollards would solve much of the issue, and would not detract from observed genuine use of the area.

Mr Textor responded to questions:

- Police advised it was a public area, so people were allowed to be there.
- There was damage to the reserve from these activities at times. Bollards would stop that.
- Council Reserves and Facilities staff had been approached, but was now seeking the Board’s help.
- Neighbours and others had witnessed and commented on undesirable activity in the vicinity.

Elected Members’ comments:

In discussion, the Chairperson noted the location was too shallow to launch boats from. It was noted that drug use had been witnessed in the vicinity and further noted there was a locked gate into the reserve area.

Staff response to a question:

- The end of The Esplanade did allow public access, so people could not be considered to be ‘loitering’.
- If noise was within noise legislation guidelines, or activities were within the scope of the bylaw, taking any action was a challenge.
- Staff would need to identify whether the end of the road was a paper road, as that would inhibit the use of provisions within a bylaw in relation to restricting vehicle movements.

The Chairperson thanked Mr Textor and noted that his request to Council was reasonable. The Board requested the matter be further investigated and that staff update the Board in the New Year.

The General Manager Regulatory Services advised that Staff would investigate further and update Mr Textor and the Community Board in the New Year.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 7 NOVEMBER 2022

The Community Board considered the previous minutes, as circulated in the agenda.

RESOLUTION OMC22-1.2

Moved: Member B Bell

Seconded: Deputy A Hughes

That the Minutes of the Ōmokoroa Community Board Meeting held on 7 November 2022 as circulated with the agenda be confirmed as a true and correct record.

CARRIED

9 REPORTS

9.1 ŌMOKOROA COMMUNITY BOARD CHAIRPERSON'S REPORT - DECEMBER 2022

The Board considered a report from the Chairperson. The Chairperson welcomed and congratulated new Board Members and returning Councillors who were Members of the Ōmokoroa Community Board, noting that he looked forward to working with them all. He spoke to his report as follows:

Antenno

- Antenno was a Council mobile application that sent notifications or could be used to report issues. He highlighted this as a worthwhile community tool, which he had already used to good effect.

Vandalism

- There had been incidents of vandalism on 8 December 2022.
 - Playground equipment had been damaged in the Ōmokoroa Domain, but had been repaired and was now operational.
 - The Ōmokoroa Sports Ground toilet had been vandalised with graffiti. This had been removed, cleaned and was now operational.
 - A campfire had been started by children on the path against the building at the far end of the Ōmokoroa Library and Service Centre building. Fortunately, members of the public had assisted at the time with a fire extinguisher and that action saved damage to the building.
- These behaviours were less than desirable. These were 'well lit' areas and people were about all the time, but the incidents had caused concern.
- Council staff were investigating whether the CCTV camera through the two reserves had picked up any useful images to assist Police in the matter. The Board had contacted Council staff in relation to additional cameras and/or lighting or signage that might discourage further undesirable behaviours.

Old Pavilion

- Thanks to Council now the former pavilion in the reserve (purchased from the Ōmokoroa Sports and Recreation Society), had been relocated to the edge of Western Avenue.
- Once renovated, it would be a great additional facility for the community, with youth congregating there to enjoy activities.

Rail Bridge to Settlers Hall Footpath

- Thanks to Council for addressing the proposal to extend the footpath from the rail bridge to Settlers Hall.

Request to Staff

- Council Staff were requested to remove the materials/debris that had been used to start the fire at the end of the Ōmokoroa Library and Service Centre building, as soon as possible, to discourage further mischievous behaviour and remove what was now an “eyesore”. The Board would appreciate an indication of when this area would be restored and the fencing gone.

In summary, the Chairperson noted that he was looking forward to working with Council, the Board and the community to achieve outcomes over the current triennium.

RESOLUTION OMC22-1.3

Moved: Member G Neilson

Seconded: Cr M Grainger

That the Chairperson’s report dated 13 December 2022, titled ‘Chairperson’s Report – December 2022’ be received.

CARRIED

9.2 ŌMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT - DECEMBER 2022

The Board considered a report from Councillor Grainger. The report was taken as read with the below points highlighted:

- As well as bodies of work listed in his report, there were all manner of reviews underway that had been put upon Local Government by Central Government, including the Civil Defence and Emergency Management laws.
- The Resource Management Act (RMA) 1991 was going to be replaced with the Natural and Built Environment Act (currently a Bill under development). The result was that all Council District Plans would be replaced, in a reasonably short term time frame. WBOPDC’s District Plan was currently due to be reviewed, and this raised the question as to timing, which was yet to be determined.
- Plan Change 92 was the introduction to medium density housing standards for Ōmokoroa. Submissions and further submissions had been completed. Independent Hearing Commissioners would now hear and determine the matter. It was to be operational by August 2023.

Cr Grainger responded to a question noting that in relation to medium density housing, in an existing area the rules could be applied now, but in a new area they would have to be in effect by August 2023.

The Chairperson advised he had been contacted by Mr Darrell Scott, Owner/Developer of Country Estate (Prole Road), which was part of the Sanderson Group. He noted that Mr Scott was a qualified Landscape Architect, and had expressed particular interest in the Plan Change 92 development approach.

The General Manager Regulatory Services advised that an experienced employee had been appointed as Council's Development Facilitator. One of the responsibilities of the role was to work with Developers about taking a consistent approach to designs and development on the peninsula. She was aware that the Development Facilitator had been in discussion with Mr Scott on these matters, and a process was being worked through. She noted that Mr Scott was specifically interested in landscape design, and he had expressed a desire to ensure a consistent, cohesive and appropriate design approach on the peninsula.

The Chairperson noted that the Community Board welcomed continued feedback from staff on the matter.

RESOLUTION OMC22-1.4

Moved: Cr M Grainger

Seconded: Deputy A Hughes

That the Councillor's report dated 13 December 2022 titled 'Ōmokoroa Community Board Councillor's Report – December 2022' be received.

CARRIED

9.3 APPOINTMENT OF ŌMOKOROA COMMUNITY BOARD MEMBERS ON OUTSIDE BODIES

The Board considered a report from the Senior Governance Advisor, which was taken as read. The Chairperson noted that two entities had not been included in the recommendation, being the Ōmokoroa Environmental Managers and the Ōmokoroa Settler's Hall Committee Society Inc, as they had not yet confirmed whether or not they wanted to have a Community Board representative. He noted that representatives could be appointed in future, if required.

He advised that the Community Board had discussed appointments to the remaining three entities at a workshop held prior to the meeting and had agreed on the appointees as recorded in the resolution below.

RESOLUTION OMC22-1.5

Moved: Member G Neilson

Seconded: Cr M Grainger

1. That the Senior Governance Advisor’s report dated 13 December 2022 titled ‘Appointment of Ōmokoroa Community Board Members on Outside Bodies’ be received.
2. That the following Ōmokoroa Community Board Members be appointed as a representative to the following committees and organisations:
 - Ōmokoroa Community Policing Trust: **Member Alan Hughes**
 - Ōmokoroa Sports and Recreation Society Inc.: **Member Ben Bell**
 - Ōmokoroa Public Art Group: **Member Ben Bell.**

CARRIED

9.4 CHRISTMAS AND NEW YEAR RUBBISH COLLECTIONS

The Board considered a report from the Resource Recovery and Waste Team Leader, which was taken as read. It was noted that there was no change to the rubbish collection, which were the same dates, with the exception of glass collection, which was on 21 December 2022. The public would be kept informed.

RESOLUTION OMC22-1.6

Moved: Cr M Grainger

Seconded: Member B Bell

That the Resource Recovery and Waste Team Leader’s Report, dated 13 December 2022, titled ‘Christmas and New Year Rubbish Collections’ be received.

CARRIED

9.5 INFRASTRUCTURE GROUP REPORT ŌMOKOROA COMMUNITY BOARD DECEMBER 2022

The Board considered a report from the Deputy Chief Executive, which was taken as read. The Roading Engineer West and the General Manager Regulatory Services both responded to questions as follows:

- In terms of timing of work for the toilet block and concrete pad at Cooney Reserve, wet weather had delayed the concrete pour. The bike repair station had been purchased, was in storage and would need its own concrete pad, which would be poured in conjunction with the toilet block and all the pathways. Staff would report back with a further update.
- In terms of an increase in the tonnage of waste not being recycled, staff would seek an update and report back.
- A bus shelter was planned for Anthony Avenue, at Kaimai Views roundabout. The shelters had been designed and included in the Stage 2 of the Ōmokoroa Urbanisation project. Construction work was not yet completed. The appropriate location for the Kaimai Views shelter was still being considered. Staff would seek an update and report back.

The Bus Shelter minute sheet item would be reopened at the request of Councillor Grainger.

RESOLUTION OMC22-1.7

Moved: Deputy A Hughes

Seconded: Member G Neilson

That the Deputy Chief Executive’s report, dated 13 December 2022, titled ‘Infrastructure Group Report Ōmokoroa Community Board December 2022’, be received.

CARRIED

9.6 ŌMOKOROA COMMUNITY BOARD 2023/2024 ANNUAL OPERATING BUDGET

The Board consider a report from the Senior Governance advisor, which was taken as read. The Chairperson noted that there was no Roading Budget available until the New Year.

Staff responded to a question in relation to an update on works at Gane Place, noting that the contractor, WestLink, was about to submit its monthly invoice. When that occurred, WestLink would be in a position to respond to questions which had been put to them from staff. Once available, feedback would be provided to the Community Board.

The Chairperson advised that the report recommendation would be dealt with in parts, as No.3 was the subject of further consideration.

RESOLUTION OMC22-1.8 – PART 1

Moved: Chairperson P Presland

Seconded: Member B Bell

1. That the Senior Governance Advisor’s report, dated 13 December 2022, titled ‘Ōmokoroa Community Board 2023/2024 Annual Operating Budget’ be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council’s Significance and Engagement Policy.

CARRIED

The Chairperson noted that the Annual Operating Budget and a re-allocation of funds had been discussed at the workshop held prior.

The Deputy Chairperson summarised the discussion held, noting the Community Board considered it was desirable to adjust the budget and re-allocate funds for the benefit of the community. The following was proposed:

- Contingency be reduced from \$4,000 to \$2,000
- Mileage be reduced from \$1,500 to \$500.

As a result, the \$3,000 available from the above two reductions be applied to Grants as follows:

Grants be increased from \$9,000 to \$12,000.

RESOLUTION OMC22-1.9 – PART 2

Moved: Member B Bell

Seconded: Member G Neilson

3. That it be recommended to the Annual Plan/Long Term Plan Committee that the Ōmokoroa Community Board 2023/2024 Annual Operating Budget should be:

| OPERATING COSTS | 2023/2024 | |
|-----------------|-----------|--|
| Conference | \$2,500 | |
| Contingency | \$2,000 | |
| Grants | \$12,000 | |

| | | |
|------------------------------|--|--|
| Mileage Allowance | \$500 | |
| Salaries | Determined by Remuneration Authority | |
| Inter Departmental Charges | Determined by Overhead Cost Allocation | |
| TOTAL OPERATING COSTS | | |

CARRIED

The meeting was declared closed at 7.56pm.

Confirmed as a true and correct record at the Ōmokoroa Community Board meeting held on 14 February 2023.

.....

Chairperson P Presland

CHAIRPERSON

9 REPORTS

9.1 CHAIRPERSON'S REPORT – FEBRUARY 2023

File Number: A5051145

Author: Peter Presland, Community Board Chairperson

Authoriser: Alison Curtis, General Manager Regulatory Services

RECOMMENDATION

1. That the Chairperson’s report dated 14 February 2023 titled ‘Chairperson’s Report – February 2023’ be received.
2. That the following Ōmokoroa Community Board Members be appointed as a representative to the following committees and organisations:

| | |
|---|--------------|
| Ōmokoroa Environmental Managers | Allan Hughes |
| Ōmokoroa Settlers Hall Society Inc. Committee | ----- |

BACKGROUND

As Chairperson of the Ōmokoroa Community Board my guiding star is asking the question of myself ‘how will this make Ōmokoroa a better place to live?’, recently I have found myself challenged as to how to answer unequivocally.

Recent criminal events in our community, various levels of offending, both to people and property, needs to be addressed by all of us, with our Community Board front and centre. Assaults of the grievous nature that occurred at our Skatepark were unimaginable only a matter of years ago. If we choose to, we can console ourselves with the facts this behaviour is commonplace nationwide, I choose not to.

As Chairperson of the Board for our community I will be taking a personal interest in any and all steps we can take to discourage criminal activity and support our community to take a stand. I expect Council to be nimble in supporting whatever steps are available that demonstrate to our community Ōmokoroa will be a better place to live.

While on this tact I have had some discussion with Darry Scott regarding creating high quality neighbourhoods and communities as opposed to the low-cost, low-quality environments with no consideration of the existing Ōmokoroa context and community achieved to date. We have an opportunity to ensure that the key parts of Ōmokoroa that we are all attracted to are preserved and maintained.

As a Board we must ensure we make this achievable, it requires working closely with Council to achieve this and then make some amendments to Plan Change 92. We need to do that at a very minimum.

Elected officials need to understand there is concern about how Ōmokoroa is developing both socially and physically. Employees of Council need to align to this concern. It starts with the physical environment we choose to create then the behaviours we are willing to walk past, my tenure as Chairperson will be to have discord on how we maintain the Ōmokoroa I fell in love with. Standby!

Further Appointments of Omokoroa Community Board Members to Outside Bodies

With the commencement of the new triennium, it is necessary for the Ōmokoroa Community Board to appoint members to outside bodies. Appointments have been made to three community groups, which have in the past had a Community Board representative and have confirmed they would like to continue having a Community Board representative.

The Community Board will consider the appointment of representatives on the following groups at it's 14 February 2023 meeting:

- Ōmokoroa Environmental Managers – Confirmed request to appoint.
- Ōmokoroa Settlers Hall Society Inc. Committee – To be confirmed following its meeting to be held 7 February 2023.

9.2 COUNCILLOR'S REPORT – FEBRUARY 2023

File Number: A5049676

Author: Don Thwaites, Councillor

Authoriser: Alison Curtis, General Manager Regulatory Services

RECOMMENDATION

That the verbal report provided by Councillor Thwaites on Tuesday 14 February 2023, be received.

The Councillor's will provide a verbal update at the meeting.

9.3 ŌMOKOROA COMMUNITY BOARD – ANZAC DAY COMMEMORATION 2023

File Number: A5054410

Author: Pernille Osborne, Senior Governance Advisor – Board Secretary

Authoriser: Greer Golding, Governance Manager

EXECUTIVE SUMMARY

The Ōmokoroa Community Board is required to make a decision regarding attendance and presentation of a wreath at the ANZAC Service in Ōmokoroa on ANZAC Day, Tuesday 25 April 2023.

RECOMMENDATION

1. That the Senior Governance Advisor’s report dated 14 February 2023, titled ‘Ōmokoroa Community Board – ANZAC Day Commemoration 2023’, be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council’s Significance and Engagement Policy.
3. That the Ōmokoroa Community Board provide a wreath for the ANZAC Day Service, to be paid from the Ōmokoroa Community Board Contingency Account (up to the value of \$200).

OR

That the Ōmokoroa Community Board do not provide a wreath for the ANZAC Day Service.

4. That represents the Ōmokoroa Community Board at the ANZAC Day Service in Ōmokoroa on 25 April 2023.

BACKGROUND

Community Boards participate in ANZAC Day Services in their respective areas. Community Board Chairpersons are requested to liaise with their appointed Board Councillors to co-ordinate the representation at services across the Western Bay of Plenty District Council region on Tuesday 25 April 2023.

SIGNIFICANCE AND ENGAGEMENT

1. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council’s Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community

and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

2. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
3. In terms of the Significance and Engagement Policy this decision is considered to be of low significance because it does not meet the threshold of the significance policy.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

| Interested/Affected Parties | Completed/Planned Engagement/Consultation/Communication |
|--|---|
| Ōmokoroa Returned Services Association | Governance Services will inform the Ōmokoroa Returned Services Association of the Ōmokoroa Community Board representatives attending the Ōmokoroa ANZAC Services to be held on 25 April 2023. |
| General Public | No consultation is planned. The report recommendation and Community Board decision are publicly available. |

ISSUES AND OPTIONS ASSESSMENT

| Option A To fund an ANZAC Wreath | |
|--|--|
| <p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental <p>Costs (including present and future costs, direct, indirect and contingent costs).</p> | <p>Each Community Board has funded the cost of an ANZAC Day Wreath in previous years. The cost of a wreath is considered to be minor and provides economic, social and cultural support to the community for this event. The wreath will be prepared by a local florist. There would be no environmental impact.</p> |
| Option B To not fund an ANZAC Wreath | |

| | |
|--|--|
| <p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental <p>Costs (including present and future costs, direct, indirect and contingent costs).</p> | <p>The Community Board may choose to not fund an ANZAC Day Wreath. This would not provide the same level of economic, social and cultural support to the community for this event. There would be no environmental impact.</p> |
|--|--|

STATUTORY COMPLIANCE

The Board has delegation to allocate funding from their Corporate Budget – Contingency Account.

FUNDING/BUDGET IMPLICATIONS

| Budget Funding Information | Relevant Detail |
|---|---|
| <p>Up to \$200.00 allocated from the Board Contingency Account.</p> | <p>The funding of up to \$200.00 for a wreath to be laid by Ōmokoroa Community Board Representatives on ANZAC Day 2023.</p> |

9.4 INFRASTRUCTURE GROUP REPORT ŌMOKOROA COMMUNITY BOARD FEBRUARY 2023

File Number: A5011196

Author: Tracy Harris, Executive Assistant, Infrastructure Group

Authoriser: Gary Allis, Deputy Chief Executive & General Manager Infrastructure Group

EXECUTIVE SUMMARY

This report provides specific information on Infrastructure activities of interest to the Board.

RECOMMENDATION

1. That the Deputy Chief Executive’s report dated 14 February 2023 titled ‘Infrastructure Group Report Ōmokoroa Community Board February 2023’, be received.

ROADING

Transportation – Ōmokoroa Community Roading

Description: Develop and implement the community roading plan approved by the Ōmokoroa Community Board.

| Ōmokoroa Community Board Roading Current Account | Paid in 2022 \$ | Ōmokoroa Community Board \$ |
|--|-----------------|-----------------------------|
| Current Account: | | |
| Current Account Opening Balance 1 July 2022: | | \$222,597 |
| Interest | | \$8,347 |
| Allocation for 2022/23 | | \$99,960 |
| Sub Total | | \$330,904 |
| Committed Projects: | | |
| Gane Place Urbanisation (awaiting Final Claim | | \$250,000 |
| Cycle Maintenance Stations | \$4,023 | \$15,977 |
| Goldstone Lane (Fire Station Parking) | | \$35,000 |
| Subtotal Committed and Proposed Projects: | | \$300,977 |
| Forecasted Current Account Closing Balance 30 June 2023 | | \$29,927 |

**SH2 & Associated Ōmokoroa Road Upgrades – Joint Agency Project:
WBOPDC, Waka Kotahi & Kāinga Ora**

Description: Kainga Ora has approved the Infrastructure Acceleration Fund for the SH2 Ōmokoroa Intersection, Francis Road roundabout and four laning through to Prole Road. The design phase of this Council project commenced in August 2022 for the project to be completed by mid 2025.

What's Happened:

Waka Kotahi and Council have agreed to utilise the existing SH2 safety improvements suppliers to progress the design and investigation works required to be undertaken for this joint multi-agency project. The existing utilities and land surveying work has been undertaken as well as further geotechnical investigation of the underlying ground conditions and existing road pavements to identify their material properties and suitability for future use.

The Council owned property on the eastern side of Omokoroa Road, adjacent to the kiwifruit block has been removed.

What's Next:

A draft 50% design based on Council's concept will be evaluated in the New Year by affected stakeholders to eliminate any fatal flaws that could adversely prohibit the progression to the next stages. This work will include Waka Kotahi technical specialists, utility authorities such as power, fibre communications, three waters and the adjoining neighbours with property access requirements including Youngson Road properties.

The final design is expected to be completed by June 2023 once any remaining influencing constraints can be mitigated (i.e., property access provision, underground and above ground space allocation, existing service relocations, new road alignments and intersection positioning, design life for capacity and future growth demands, the approach gradients limitations for heavy traffic, traffic design speeds, etc.).

It is intended to undertake early enablement works commencing February /March 2023 including removal of the house on the corner of Omokoroa Road/SH2 and initial vegetation clearance and earthworks.

ASSET & CAPITAL**Ōmokoroa Groundwater Development**

Description: To explore and develop additional groundwater supply for the increased growth planned. The groundwater supply will aim to provide water that is safe and healthy, resilient and environmentally sustainable.

What's Happened:

- A staged exploration process has recently been completed leading to a preferred site on the corner of Laurel Drive and Youngson Road.
- Land owners have worked with Council to progress the site to a production bore.

- A production bore has been completed with just under 4,000 m³ per day. This can support approximately 6000 dwellings.

What's Next:

The team continue to work on the design for the site layout for the next phase of constructing the headworks, ancillary equipment and pipeline to the water treatment plant.

RESERVES

Ōmokoroa Domain

Description: Implement the approved Domain Concept Plan including the destination playground.

What's Happened:

The BBQ area, additional seating and plaza forecourt artwork is complete.

What's Next:

Construction after the busy summer period for the new path connection along the foreshore to Gerald Crapp reserve and car-parking improvements are dependent on contractor availability.

Prole Road to Pahoia Walkway/Cycleway

Description: Construction of a cycleway suspension bridge across the Waipapa Stream.

What's Happened:

- Land access agreements are almost concluded.
- Suspension bridge cultural art has been supplied now ready to install. Bridge approaches/connections at both ends have been completed.
- Trail chip-seal surfacing has been completed.

What's Next:

- Complete trail signage and safe exit onto Pahoia Road.
- Complete railway corridor fencing.
- Complete trail surfacing between end of Prole Road and the bridge.
- Complete installation of cultural art.
- Complete Kiwirail access License to Occupy agreement.
- Arrange a formal opening of the trail and bridge.

ENGINEERING / SPECIAL PROJECTS

Western Avenue Urbanisation – Ōmokoroa Road to North of Gane Place

Description: Urbanisation of Western Avenue as a CIP and Structure Plan Project. The project integrates some planned reserve development example footpaths and

cycleways on adjacent Council reserves. Western Avenue pavement and carparking including the library carpark is complete except for a small section of footpath heading the reserve area from Western Avenue to the Sports pavilion.

What's Happened:

Most of the construction work for this project were completed prior to Christmas last year except for a small section of footpath from western Avenue to the sports pavilion which will be completed in February/March 2023.

What's Next:

Complete the section of footpath from Western Avenue to the sports pavilion and tidy up the rest of the construction site.

Gane Place Upgrade

Gane Place upgrading is complete. The Board funded the installation of kerb and channel and footpath on Gane Place at the estimated cost of \$250k. This project was included in the Western Avenue Urbanisation Project.

Prole Road Urbanisation – Ōmokoroa Road to Waipapa River

Description: Prole Road is part of the Crown Infrastructure Partnership (CIP) programme and partly funded by the Government. The project involves urbanisation of the section of Prole Road from Ōmokoroa Road to Waipapa Road with new pavement, kerbing, pedestrian/cycleway facilities, drainage, lightings, landscaping and plantings.

What's Happened:

The tenders for the Prole Road urbanisation from Ōmokoroa Road to the Waipapa River has been approved by the Council for awarding it to Higgins contractors subject to some further negotiations. Once the negotiations are complete, construction work will start in February/March 2023.

What's Next:

Start construction works in February/March 2023.

New Southern Industrial Road

Description: Ōmokoroa Industrial Road design and construction.

What's Happened:

The design of this project is continuing. In parallel to the design of the Southern Industrial Road, Council is also investigating the options for constructing a permanent stormwater pond at the upper end of the existing gully to receive and treat stormwater runoff from the Industrial Road and the upper catchments. Once the design of the road and the stormwater pond is complete, Council will seek tenders for the construction work.

What's Next:

Complete the design of the Industrial Road and the Stormwater Pond.

Ōmokoroa Road Urbanisation Stage 1 – Western Avenue to Tralee Street

Description: Ōmokoroa Urbanisation Project – Western Avenue to Tralee Street including services, walking and cycling, and bus stops.

What's Happened:

This project is now complete with the contractor finishing up minor works and tidying up of the site.

What's Next:

Complete minor works and tying up of the site.

Ōmokoroa Road Urbanisation Stage 2 – Prole Road to Railway Track

Description: Ōmokoroa Urbanisation Project from Prole Road to the railway line. Includes two roundabouts and four-laning from Prole Road to Flounder Place.

What's Happened:

The design for this section is progressing, however, there are ongoing discussions with the Ministry of Education (MOE) and JACE Town Centre for accessways, boundary adjustments and safety of pedestrian crossing across Ōmokoroa Road.

What's Next:

Complete the design of this project once Council has reached agreement with all the affected parties.

Heartwood Avenue Road Extension

Heartwood Avenue (previous Hamurana Road) from Prole Road to Kaimai Views has been awarded to HEB contractors for \$3.7M. The construction of the project is progressing well and expected to be completed by June 2023. This project is necessary to support urban growth adjacent to Prole Road.

Pedestrian/Cycle bridge over Railway from Kaimai View to Tui Glen

Council is currently investigating and designing a pedestrian/cycle bridge over the Railway line to enable pedestrians and cyclists to use it from Kaimai Views to Tui Glen. The pedestrian/cycle bridge is an interim solution until the full width bridge is possibly constructed in the future. The interim bridge will be designed for “resilience” and as a back up for vehicles during emergency events. An example of this is if Ōmokoroa Road bridge gets closed or gets damaged for some reason and Ōmokoroa Road is not functional.

OPERATIONS

Property – Development Town Centre Ōmokoroa

Description: Relocation of the Old Sports Pavilion

What's Happened:

The Old Sports Pavilion has been moved to its new location on the same site. Repairs and renovations are underway.

What's Next:

Staff will continue to work on the project to bring it to a satisfactory conclusion.

Emergency Management

Description: Support the Ōmokoroa Community to be resilient in the event of an Emergency.

What's Happened:

- Maintained communication, ensuring severe weather updates are sent to the Ōmokoroa community.
- After meeting with the Manager of the pavilion, a Memorandum of Commitment has been created for Ōmokoroa Pavilion to confirm its use as a civil defence centre. This is due to be finalised and signed in January 2023.
- A children’s activity pack was created and distributed online and at Ōmokoroa library to encourage emergency preparedness discussions in households over the summer holidays.

What's Next:

- Staff will continue to work and engage with the community to ensure positive outcomes going forward with the aim to support and revitalise the Community Response Team.
- A review of tsunami maps across the Bay of Plenty region are underway with proposed new maps to be presented to the community in coming months. This will be accompanied by an education plan for the communities in Western Bay of Plenty.

Ōmokoroa Solid Waste

Description: Waste management that meets the needs of the community and protects the environment for present and future generations.

Kerbside Collective

What's Happened:

The Rubbish & Recycling Kerbside Collection Contract, introduced on 1 July 2021 is continuing to minimise waste to landfill – refer to the table below for the waste data for 2022.

| WBOPDC Kerbside Tonnes | Jan 2022 | Feb 2022 | Mar 2022 | Apr 2022 | May 2022 | Jun 2022 | Jul 2022 | Aug 2022 | Sep 2022 | Oct 2022 | Nov 2022 | Dec 2022 | Total Tonnes |
|------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|--------------|
| Waste Tonnes | 400 | 467 | 546 | 454 | 421 | 395 | 359 | 415 | 394 | 386 | 402 | 515 | 5154 |
| Recycle Tonnes | 155 | 142 | 98 | 143 | 139 | 141 | 125 | 135 | 124 | 117 | 158 | 182 | 1659 |
| Glass Tonnes | 235 | 129 | 30 | 100 | 127 | 126 | 75 | 97 | 101 | 105 | 103 | 150 | 1378 |
| Food Tonnes | 65 | 63 | 5 | 0 | 25 | 40 | 32 | 37 | 47 | 31 | 45 | 42 | 432 |

Greenwaste Centre

The Ōmokoroa Lions continue to staff the Ōmokoroa greenwaste centre. During the holiday period, up to 28 January 2023, extra glass bins were placed at the site to enable Ōmokoroa residents to recycle excess glass that did not fit in their kerbside blue crates.

Mobile Recycling Trailers

What Happened:

Two mobile recycling trailers makes its rounds in the rural part of the district on a rostered basis. The trailers visit Omanawa Hall, Te Ranga School and BP Pongakawa. The next outing and what can be recycled can be found [here](#).

What's Next:

Council is gathering data and consulting with regular users to see if the trailer visit frequency and time on site is meeting the needs of the communities using the trailers.

Establishing Community Resource Recovery Centres

What happened:

A feasibility study (with community and tangata whenua consultation) is underway to look at the viability of establishing community led resource recovery centres in Athenree, Katikati and Te Puke.

What's Next:

Assess the results from the feasibility report for next steps.

ATTACHMENTS

- 1. MAS Omokoroa Community Board February 2023** 

| | | |
|-----------------------------|--|-------------------------------|
| Action Sheets Report | Division: Infrastructure Services Group Committee: Omokoroa Community Board | Printed: February 2023 |
|-----------------------------|--|-------------------------------|

| Meeting | Officer/Director | Section | Subject |
|--|---------------------|----------------|---|
| Omokoroa Community Board 19 November 2019 | Hall, Ashley | Reports | Installation of Bike Racks Throughout Omokoroa |

February 2023:
Cooney Reserve:

- The Cooney Reserve bike racks are scheduled to be installed in conjunction with the concrete pouring of the reserves amenity and outdoor furniture implementation. The reserve upgrade is a project lead by Council’s Reserves and Facilities teams. The bike rack installation will be installed in accordance with their scheduling.

November 2022:

- Cooney Reserve: The bike racks are scheduled to be installed in conjunction with the reserve development project.

August 2022:

- Cooney Reserve: The bike racks have been delivered to council yard and will be installed in conjunction with the outstanding park furniture
- The Esplanade Café: racks have now been installed with the playground upgrade.

May 2022:
The 6 cycle racks designated for Cooney Reserve have now been delivered to Barks Corner and will be installed once the park concrete works have been completed.

March 2022:

- Esplanade Café: Racks have been ordered and are awaiting installation by the contractor, in conjunction with other out amenities.
- Cooney Reserve: Six cycle racks have now been ordered and awaiting delivery.

January 2022:

- Esplanade Café: The Esplanade Café cycle racks are to be installed in conjunction with the playground upgrade. The cycle racks have now been ordered and will be installed during January 2022.
- Cooney Reserve: The Cooney Reserve upgrade is progressing on schedule. Cycle rack locations will be identified in January 2022 and installed in conjunction with the concrete path pour.

November 2021

- Park & Ride Area at Prole Road: The Park & Ride area is subject to reshape further to the JACE Town Centre and future four laning of Omokoroa Road. As such additions of infrastructure will not be considered until the major works have been designed and constructed. Therefore, this item will now be removed from the cycle facilities improvement list.

| | | |
|-----------------------------|--|-------------------------------|
| Action Sheets Report | Division: Infrastructure Services Group Committee: Ōmokoroa Community Board | Printed: February 2023 |
|-----------------------------|--|-------------------------------|

- Esplanade Café: The Esplanade Café cycle racks are to be installed in conjunction with the playground upgrade. The playground is set to be completed by December 2021.
- Cooney Reserve: The Cooney Reserve upgrade is progressing and set to be complete in the next financial year. Cycle facilities will be installed once the new path has been constructed (projected for early next year).

September 2021:

- Park & Ride Area at Prole Road: The Park & Ride area is potentially subject to reshape further to the JACE Town Centre and future four laning, any additions to the park and ride are on hold awaiting siting of the proposed development.
- Esplanade Café: Bike racks have been installed as part of the park upgrade and funded from the parks and facilities budget.
- Cooney Reserve: Additional bike rack and bike maintenance stations will be added at Cooney reserve in conjunction with Park facility upgrade.

July 2021:

- Park & Ride Area at Prole Road – This remains on hold due to Street Trading Licence review and facility review. The urbanisation works are currently in construction phase which affects the park and ride area.
- Esplanade Cafe – The new playground project by Parks & Reserves has now been installed.
- Cooney Reserve – The installation of the bike racks will be installed in conjunction with the Parks and Reserves path connection and facility upgrade.

June 2021:

- Park & Ride Area at Prole Road – remains on hold due to Street Trading Licence review and facility review. The urbanisation works are currently in construction phase which affects the park and ride area.
- Esplanade Cafe – This will be incorporated into the new playground project by Parks & Reserves once construction is complete.
- Western Ave – “Book” shaped bike racks have been installed.
- Cooney Reserve – This will be installed with the path connection works and facility upgrade.

March 2021:

- Park & Ride Area at Prole Road – Remains on hold due to Street Trading Licence review and facility review.
- Esplanade Cafe – This will be incorporated into the new playground project by Parks & Reserves
- Western Ave – This will be installed with the path connection works and facility upgrade.
- Cooney Reserve – This will be installed with the path connection works and facility upgrade.

| | | |
|-----------------------------|--|-------------------------------|
| Action Sheets Report | Division: Infrastructure Services Group Committee: Omokoroa Community Board | Printed: February 2023 |
|-----------------------------|--|-------------------------------|

January 2021:

- Settlers Hall - The bike racks have been installed.
- Park & Ride Area at Prole Road - Remains on hold due to Hawkers Licence review and facility review.
- Esplanade Cafe - to be incorporated into the new Playground overhaul.
- Western Ave - Will be installed with path connection works and facility upgrade.
- Cooney Reserve - Will be completed with path connection and facility upgrade.
- Omokoroa Library - Rack has been installed.

November 2020:

- Settlers Hall - There are supply issues with the proposed staple bike racks. Supplier is awaiting shipment.
- Park & Ride Area at Prole Road.
- Remains on hold due to Hawkers Licence review and facility review.
- Esplanade Cafe - to be incorporated into the new Playground overhaul.
- Western Ave - Will be installed with path connection works and facility upgrade.
- Cooney Reserve - Will be completed with path connection and facility upgrade.
- Omokoroa Library - Rack has been installed.

Sept 2020:

The location for the bike racks are as follows:

- Settlers Hall - to be installed imminently.
- Park & Ride Area at Prole Road - on hold further to a hawkers' license review.
- Esplanade Cafe - to be incorporated into the new Playground overhaul.
- Western Ave - this is sitting with the Reserves staff.
- Cooney Reserve - this is sitting with the Reserves staff.
- Omokoroa Library - The bike racks will be installed in line with the library opening.

July 2020:

- Cooney Reserve - Park and Ride area at Prole Road - On hold awaiting a car park review.
- Esplanade - Café - Playground area - Boat Club - to be incorporated with the parks and facilities Esplanade.
- Western Avenue Sports Ground - To be installed with the BBQ facilities.
- Settlers Hall - WestLink have been given instruction to install at this site.

The contractor has been instructed to install the cycle racks at the Community Hall car park but are yet to undertake the works. The Omokoroa/Prole Road Park and Ride site is on hold awaiting the outcome of a car park review.

Action Sheets Report

Division: Infrastructure Services Group
Committee: Omokoroa Community Board

Printed: February 2023

The other cycle rack locations will be deferred so as to be install with outstanding Parks and Facilities works.

March 2020:

Omokoroa Road Prole Road Park and Ride car park has been scheduled to be installed in January 2020. Other sites to be scheduled in conjunction with previously mentioned adjacent projects.

| | | |
|-----------------------------|--|-------------------------------|
| Action Sheets Report | Division: Infrastructure Services Group Committee: Omokoroa Community Board | Printed: February 2023 |
|-----------------------------|--|-------------------------------|

| Meeting | Officer/Director | Section | Subject |
|-------------------------------------|------------------|----------|-------------------------------|
| Ōmokoroa Community Board 23/11/2021 | Hall, Ashley | New Item | Matthew Farrell - Kaimai View |

Mr Farrell was in attendance to speak to the Board about the below items.

Mr Farrell noted the condition of the footpaths around the urban area of Kaimai Views. He questioned the Levels of Service for these areas and sought clarification from Council regarding what could be done to address this issue moving forward.

Council staff noted that work to address the noxious plants surrounding the footpath areas would be referred to WestLink for immediate spraying. Council would be undertaking a review of the plants specifically chosen for the berm area in the New Year.

February 2023:

The small areas of regrowth have now resprayed. Planting is scheduled for early Autumn 2023.

November 2022:

The area has now been sprayed to manage any potential regrowth. Planting is expected to commence over the forthcoming weeks.

August 2022:

The removal of the pest plants and also the planting which inhibited pedestrian movement throughout Kaimai views stage 1 has now been completed. The gardens have been re-mulched in anticipation of the replanting phase which is scheduled for Spring 2022.

May 2022:

A gardening contractor has been appointed to undertake both the footpath and channel clearance works as well as a significant vegetation enhancement upgrade. Works will commence once the Traffic Management Plan has been received and approved by the Traffic Management Coordinator.

March 2022:

The Noxious plants within the gardens and growing close to footpaths have now been removed. Additional works to cut back the vegetation overgrowth has been requested but is significantly delayed due to storm damage emergency works. This has put all planned maintenance works behind schedule. Council's contractors are aware of the urgency of the vegetation maintenance within Kaimai views.

January 2022:

Further to a number of queries and complaints from Kaimai Views' Residents, The roadside planting within the "Stage 1" development areas shall be subject to a comprehensive review, further to residential consultation and engagement process. This engagement will be completed in the forthcoming weeks. From the analysis of the feedback, Council will then decide the appropriate action required to rectify and mitigate the planting concerns.

| | | |
|-----------------------------|--|-------------------------------|
| Action Sheets Report | Division: Infrastructure Services Group Committee: Omokoroa Community Board | Printed: February 2023 |
|-----------------------------|--|-------------------------------|

The request to remove all pest plants within the gardens and the footpaths and berms was passed to WestLink for immediate action. Council is currently awaiting confirmation from WestLink that these works have been completed.

| | | |
|-----------------------------|--|-------------------------------|
| Action Sheets Report | Division: Infrastructure Services Group Committee: Omokoroa Community Board | Printed: February 2023 |
|-----------------------------|--|-------------------------------|

| Meeting | Officer/Director | Section | Subject |
|---|----------------------|----------------|---|
| Ōmokoroa Community Board 2/08/2022 | Watson, Peter | Reports | Ōmokoroa Community Board Grant Application - August 2022 |
| <p>RESOLUTION OM22-4.5</p> <p>That the Ōmokoroa Community Board leave the Grant Application from the Ōmokoroa Cricket Club on the table.</p> <p>That the Ōmokoroa Community Board request for Council staff to follow up with any prior commitment to the Ōmokoroa Cricket Club regarding the reinstallation of cricket nets.</p> | | | |
| <p>February 2023:</p> <p>Staff are finalising the financial contribution towards the replacement cricket nets and will continue to work with the Cricket Club.</p> <p>November 2022:</p> <p>Staff have had several discussions with representatives of the cricket club about Council's commitment to replacing the old cricket nets. The old cricket nets picture below were approximately 65 m2 in area. The proposed new cricket nets are larger in size. Staff have agreed in principle to fund a pro-rata portion of the net Cricket nets based upon the original area (65m²).</p> <p>Staff will continue to work with the cricket club on the installation of new training nets.</p> | | | |

Action Sheets Report

Division: Infrastructure Services Group
Committee: Omokoroa Community Board

Printed: February 2023



9.5 FINANCIAL REPORT ŌMOKOROA – DECEMBER 2022

File Number: A5006481

Author: Ezelle Thiart, Financial Business Advisor

Authoriser: Sarah Bedford, Financial Controller

EXECUTIVE SUMMARY

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 31 December 2022 (**Attachment 1**).

Total operational costs are under budget YTD.

RECOMMENDATION

1. That the Financial Business Advisor’s report dated 14 February 2023 and titled ‘Financial Report Ōmokoroa – December 2022’, be received.
2. The Ōmokoroa Community Board requests that the Committed - Reserve Expenditure contribution of up to \$50,000 for two Bus Shelters in Ōmokoroa Road (Ref. OMI.8), be released back to the Reserve Account, noting the contribution is no longer required as the works will be completed as part of Ōmokoroa Road Urbanisation Stage 2.

Grant payments made to date:

| Resolution | Description | \$ |
|-------------------|-------------------------------|-----------|
| | No transactions year to date | 0 |
| | 2022/23 Grants to date | 0 |

Committed - Operational expenditure:

| Resolution | Description | \$ |
|-------------------|--|-----------|
| | No commitments year to date | 0 |
| | 2022/23 Outstanding operational commitments | 0 |

2022/23 Reserve analysis:

| Resolution | Description | \$ |
|-------------------|-------------------------|-----------|
| | 2022/23 Opening Balance | 184,223 |

| | | |
|--|--|----------------|
| | No transactions year to date | 0 |
| | 2022/23 Closing reserve balance | 184,223 |

Committed - Reserve expenditure:

| Resolution | Description | \$ |
|-------------------|---|----------------|
| | Opening balance before committed expenditure | 184,223 |
| OM1.8 | Contribution up to \$45,000 to develop Passive Reserve at Western Ave extension, paths and plantings be funded from the Ōmokoroa Community Board Reserve Account. | (18,957) |
| OM1.8 | Contribution up to \$50,000 for Bus shelters (two) [When Ōmokoroa Road rehabilitation is undertaken] be funded from the Ōmokoroa Community Board Reserve Account. (Note: These works will be completed as part of the Ōmokoroa road urbanisation stage 2.) | (50,000) |
| OM21-3.8 | Grant application from the Ōmokoroa Bowling Club for \$9,200 to be funded from the Reserve Account. (Note: 50% progress payment of \$4,600 paid July 2021). | (4,600) |
| | 2022/23 Balance after the committed expenditure | 110,666 |

ATTACHMENTS

- 1. Financial Report Omokoroa - December 2022** 

| Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 31 December 2022 | | | | | | |
|---|----------------|---------------|-------------------------------|-------------------------------------|---------------|---------------|
| Omokoroa Community Board | | | | | | |
| | Year to Date | | | | Full Year | Last Year |
| | Actual \$ | Budget \$ | Variance (Unfav)/Fav \$ | | Budget \$ | Actual \$ |
| Direct Costs | | | | | | |
| Additional Levels of Service | 0 | 0 | 0 | <input checked="" type="checkbox"/> | 0 | 0 |
| Conference Expenses | 0 | 762 | 762 | <input checked="" type="checkbox"/> | 1,524 | 662 |
| Contingency - [see breakdown below] | 0 | 2,058 | 2,058 | <input checked="" type="checkbox"/> | 4,116 | 4,680 |
| Grants | 0 | 4,368 | 4,368 | <input checked="" type="checkbox"/> | 8,738 | 4,811 |
| Mileage Allowance | 0 | 774 | 774 | <input checked="" type="checkbox"/> | 1,548 | 0 |
| Salaries | 9,798 | 10,134 | 336 | <input checked="" type="checkbox"/> | 20,268 | 20,344 |
| Inter Department Charges | 16,692 | 16,692 | 0 | <input checked="" type="checkbox"/> | 33,384 | 32,484 |
| Total Operating Costs | 26,490 | 34,788 | 8,298 | <input checked="" type="checkbox"/> | 69,578 | 62,980 |
| Total Direct Costs | 26,490 | 34,788 | 8,298 | <input checked="" type="checkbox"/> | 69,578 | 62,980 |
| Total Costs | 26,490 | 34,788 | 8,298 | <input checked="" type="checkbox"/> | 69,578 | 62,980 |
| Income | | | | | | |
| Rate Income | 34,782 | 34,782 | 0 | <input checked="" type="checkbox"/> | 69,564 | 83,246 |
| Total Direct Income | 34,782 | 34,782 | 0 | <input checked="" type="checkbox"/> | 69,564 | 83,246 |
| Net Cost of Service | 8,292 | (6) | 8,298 | <input checked="" type="checkbox"/> | (14) | 20,266 |
| Contingency - breakdown | | | | | | |
| No transactions year to date | 0 | | | | | |
| Year to date contingency costs | 0 | | | | | |
| Community Board Reserves | | | | | | |
| Opening Balance - Surplus (Deficit) | 184,223 | | | | | |
| No transactions to date | | | | | | |
| (Decrease) Increase in year | 0 | | | | | |
| Closing Balance - Surplus (Deficit) | 184,223 | | | | | |