

Mā tō tātou takiwā
For our District

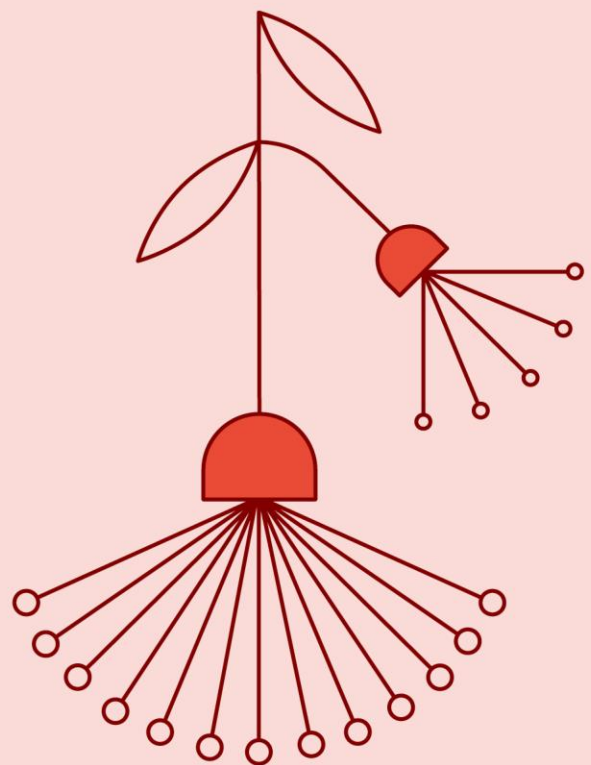
Te Puke Community Board

Komiti Taiwhenua

TP22-4

Thursday, 28 July 2022, 7.00pm

Te Puke Library and Service Centre



Te Puke Community Board

Membership:

Chairperson	Richard Crawford
Deputy Chairperson	Tupaea Rolleston
Members	Kassie Ellis Dale Snell Cr Grant Dally Cr Monique Gray
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To provide an effective mechanism for community feedback to Council.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions.
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing the respective communities to promote public participation and communication within respective communities.
- To undertake tasks, powers and functions delegated by Council or its Committees in accordance with their delegated functions from time to time.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land, or in accordance with allocations which have been approved through the annual plan process.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To have input into Council and its Committees on issues and plans that affect communities within the Community Board area.

Notice is hereby given that a Te Puke Community Board Meeting will be held in the Te Puke Library and Service Centre on:
Thursday, 28 July 2022 at 7.00pm

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 2 JUNE 2022

File Number: A4626210

Author: Pernille Osborne, Senior Governance Advisor – Board Secretary

Authoriser: Carolyn Bennett-Ouellet, Customer Service and Governance Team Leader

RECOMMENDATION

That the Minutes of the Te Puke Community Board Meeting held on 2 June 2022 as circulated with the agenda be confirmed as a true and correct record.

ATTACHMENTS

- 1. Minutes of the Te Puke Community Board Meeting held on 2 June 2022**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
TE PUKE COMMUNITY BOARD MEETING NO. TP22-3
HELD IN THE TE PUKE LIBRARY AND SERVICE CENTRE
ON THURSDAY, 2 JUNE 2022 AT 7.00PM**

1 PRESENT

Chairperson R Crawford, Member K Ellis, Member D Snell, Cr G Dally and Cr M Gray

2 IN ATTENDANCE

A Curtis (Acting General Manager Regulatory Services), C McLean (Senior Transportation Engineer), H Wi Repa (Governance Technical Support) and C Irvin (Senior Governance Advisor)

OTHERS IN ATTENDANCE

Tauranga City Council

R Conning (Senior Project Manager, Waters)

Seven members of the public, including Cr Denyer and one member of the Press.

3 APOLOGIES

APOLOGY

RESOLUTION TP22-3.1

Moved: Cr M Gray

Seconded: Member D Snell

That the apology for absence from Member T Rolleston be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Members were advised that if they had an interest (actual, potential, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and

refrain from discussing or voting on this item and they were advised to withdraw from the meeting table for the item. [As per the Local Authorities (Member's Interest) Act 1968].

- Councillor Dally advised the Board that he had a declaration of interest regarding the Te Ara Kahikatea Incorporated Society – Grant application Te Ara Kahikatea pathway maintenance.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

A. Michael Jones – Te Puke Resident – Te Ara Kahikatea Incorporated Society

- Mr Jones wished to highlight the Society's application for funding for the maintenance of the Te Ara Kahikatea Pathway.
- The Society had achieved a lot on its own and had not received a lot of support in the form of funding.
- The graffiti at the railway bridge entrance needed to be addressed.
- There were also waterflow issues on the King Street section. The application was requesting funds for wooden edgings on the downhill pathway to improve stormwater flow and reduce erosion.
- There were a number of issues to be addressed and the Society's money pot was empty.

Mr Jones responded to questions as follows:

- He was reluctant to specify or rank which issues were the most important. These were overarching Council issues that needed to be addressed. However, planting was important.
- Plants were locally sourced where possible.

B. William Walkington and Nicole Walkington – Stride fitness

- Mr Walkington and his wife Nicole owned Stride Fitness, who provided self-defence courses.
- They would like funding to run two self-defence courses for ten people from St John Paramedics.
- Stride Fitness had the skill set and facility to do this training and felt it was particularly important for the likes of St John staff, as first responders, who were the targets of (physical) abuse.

Mr Walkington responded to questions as follows:

- Stride Fitness had not been directly approached by St John to provide this course. St John's staff were provided with 'de-escalation' training from the police. However, Stride Fitness felt very strongly about self-defence for these 'first responders'.

- This was a one day course. Stride Fitness would like to offer this service to St John's paramedics in the first instance, and then reach out to other first responders.

8 PRESENTATIONS

8.1 WAIĀRI WATER SUPPLY SCHEME UPDATE - TAURANGA CITY COUNCIL

The Senior Project Manager, Waters, from Tauranga City Council was in attendance to provide the Board with an update regarding the Waiāri Water Supply Scheme. A time-lapse video of the latest completed projects was provided to the Board, and the below updates were noted:

Waiāri Water Supply Scheme

- Map – scheme plan;
- Intake facility;
- Water treatment plant;
- Stormwater inlet and outlet;
- Looking ahead;
- Ecological monitoring;
- What is being monitored; and
- Summary of results.

The presenter responded to questions as follows:

- Tauranga City Council was working in partnership with Tangata Whenua representatives who respected the efforts they were making.
- The remediation works for No.1 Road in Te Puke had been met. Jobs of this nature were quite disruptive so it was important to minimise the disruption as much as possible and communicate with the community.

RESOLUTION TP22-3.2

Moved: Member K Ellis

Seconded: Cr G Dally

1. That the presentation on the Waiāri Water Supply Scheme be received.

CARRIED

9 MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 7 APRIL 2022

RESOLUTION TP22-3.3

Moved: Cr M Gray

Seconded: Member D Snell

2. That the Minutes of the Te Puke Community Board Meeting held on 7 April 2022 as circulated with the agenda be confirmed as a true and correct record.

CARRIED

10 REPORTS**10.1 TE PUKE COMMUNITY BOARD CHAIRPERSONS REPORT – JUNE 2022**

The Board considered a report from the Chairperson. The report was taken as read with further discussion on the below points:

Matariki 2022 CelebrationsMember Ellis

- The event would be held over two days, 23 and 24 June 2022. It would be well executed and was hoped it would set a precedent for future Matariki events across the Western Bay district.
- A diverse group of people had come together for one common purpose – to provide a Tangata Whenua led community Matariki event.
- Thursday would consist of a Hīkoi with children at Te Ranga and Rangiuuru, followed by a blessing with Kaumatua and Iwi representatives, with the aim that children of today learn the history of Te Puke. There would also be educational workshops.
- Friday would be the main festival day with Kapa Haka as the main event, stalls, food and a live performance from Ardijah to finish the day.

Kava Drinking in Public SpacesGeneral Manager Regulatory Services

- Council was aware of the issue of Kava drinking in the central area of town.
 - There had been incidences of spitting, urinating and intimidation. Some people, including shop owners, had felt unsafe in these circumstances.
 - There were no legislative controls that applied to the drinking of Kava.
 - Council's compliance staff had engaged with local Kava retailers to assess what could be done to manage the Kava drinkers. Outside seating had been considered by some retailers.
-

- Council had also engaged with key employers in the district such as Seeka and Trevelyans and had advised they were concerned about the activities taking place in public places and were looking at next steps.

Chairperson Crawford

- The Chairperson attended a meeting with Colin Bond, Chief Executive Officer of the New Zealand Kiwifruit Growers Industry and Gavin Stag, labour coordinator for New Zealand Kiwifruit Growers Industry, Sergeant Mike Owens of the Western Bay of Plenty Policing Unit, and community constable, Rameka Poihipi.
- Everyone was starting to become aware of the issues around Kava drinking and wanted to find a positive pathway going forward to resolving these issues, ensuring that the people drinking Kava were able to integrate into the community as a way of support.
- A meeting was to be held in two weeks' time where all stakeholders would take part to discuss these issues and the necessary steps to finding a pathway forward.

CCTV Cameras

Chairperson Crawford

- A CCTV camera had been set up on a Council power pole on the corner of Manoeka Road and Te Puke Quarry Road. It had since been smashed by someone.

General Manager Regulatory Services

- Council's community funding was now open for CCTV cameras.
 - Council had additional funding set aside for freedom camping CCTV cameras, which was separate from the community funding. Council compliance had a budget for the monitoring of Freedom Camping sites for the safety and security of campers.
-

RESOLUTION TP22-3.4

Moved: Member D Snell

Seconded: Member K Ellis

That the Chairperson's report dated 2 June 2022 titled 'Te Puke Community Board Chairpersons Report – June 2022' be received.

CARRIED

RESOLUTION TP22-3.5

Moved: Cr G Dally

Seconded: Chairperson R Crawford

3. That the Te Puke Community Board approves up to 50% of the final costs, being \$8,793.55, in relation to the two cameras at the Welcome Bay round-about. (Original resolution TP21-5.4)

CARRIED

10.2 TE PUKE COMMUNITY BOARD COUNCILLOR'S REPORT – JUNE 2022

The Board considered a report from Councillor Gray. The report was taken as read. Councillor Gray thanked the Board for their support during her time on the Community Board and supported "keeping up the good mahi" to get things done before the end of the triennium.

RESOLUTION TP22-3.6

Moved: Member K Ellis

Seconded: Member D Snell

4. That the Councillor's report dated 2 June 2022 titled 'Te Puke Community Board Councillor's Report – June 2022', be received.

CARRIED

10.3 TE PUKE COMMUNITY BOARD GRANT APPLICATIONS – JUNE 2022

The Board considered a report from the Senior Governance Advisor – Board Secretary. The report was taken as read with further discussion on each of the applications presented.

RESOLUTION TP22-3.7

Moved: Member D Snell

Seconded: Member K Ellis

1. That the Senior Governance Advisor report dated 2 June 2022 titled 'Te Puke Community Board Grant Application – June 2022' be received.

5. **CARRIED**

RESOLUTION TP22-3.8

Moved: Cr M Gray

Seconded: Chairperson R Crawford

2. That the Te Puke Community Board **approves** the Grant Application from the Community Patrol New Zealand Te Puke Branch for \$2,000 for costs relating to the purchase of high vis vests, ongoing costs for fuel, a dashcam, livery and a car radio. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

CARRIED

RESOLUTION TP22-3.9

Moved: Member D Snell

Seconded: Chairperson R Crawford

3. That the Te Puke Community Board **does not approve** the Grant Application from Stride Fitness (Stride Enterprises Ltd).

CARRIED

RESOLUTION TP22-3.10

Moved: Member D Snell

Seconded: Cr M Gray

4. That the Te Puke Community Board **approves** the Grant Application from Te Ara Kahikatea Incorporated Society for \$2,500 for costs relating to the development and maintenance of the Te Ara Kahikatea Pathway. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

CARRIED

10.4 INFRASTRUCTURE GROUP REPORT TE PUKE COMMUNITY BOARD JUNE 2022

The Board considered a report from the Executive Assistant Infrastructure Group. The report was taken as read with further discussion on the below:

Te Puke Community Roothing

The Senior Transportation Engineer provided the Board with a status update on the approved and proposed roading projects for Te Puke.

Commerce Lane Pedestrian Safety

Council had received an offer of service from WestLink for a maximum of \$5,000 to produce a concept plan for Commerce Lane regarding traffic calming measures.

RESOLUTION TP22-3.11

Moved: Cr M Gray

Seconded: Member K Ellis

1. That the Deputy Chief Executive's Report, dated 2 June 2022, and titled 'Infrastructure Group Report Te Puke Community Board June 2022', be received.

CARRIED

RESOLUTION TP22-3.12

Moved: Chairperson R Crawford

Seconded: Cr G Dally

2. That the Te Puke Community Board approves up to \$5000 from the Te Puke Community Board Roothing account for WestLink to produce a concept plan for Commerce Lane traffic calming measures.

CARRIED

10.5 TE PUKE COMMUNITY BOARD - FINANCIAL REPORT APRIL 2022

The Board considered a report from the Financial Business Advisor. The report was taken as read.

RESOLUTION TP22-3.13

Moved: Cr M Gray

Seconded: Member D Snell

That the Financial Business Advisor’s report dated 2 June 2022 and titled ‘Te Puke Community Board – Financial Report April 2022’, be received.

CARRIED

10.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

The Board considered a report from the Senior Governance Advisor – Board Secretary. The report was taken as read.

RESOLUTION TP22-3.14

Moved: Member K Ellis

Seconded: Chairperson R Crawford

6. That the schedule of meetings for June, July and August 2022, be received.

CARRIED

The Meeting closed at 8:30pm.

Confirmed as a true and correct record at the Te Puke Community Board meeting held on 28 July 2022.

.....
Chairperson R Crawford

CHAIRPERSON

9 REPORTS

9.1 TE PUKE COMMUNITY BOARD CHAIRPERSONS REPORT – JULY 2022

File Number: A4643240

Author: Richard Crawford, Community Board Chairperson

Authoriser: John Holyoake, Chief Executive Officer

RECOMMENDATION

1. That the Chairperson's report dated 28 July 2022 titled 'Te Puke Community Board Chairpersons Report – July 2022' be received.
2. The Te Puke Community Board approve up to \$30,000 from the Te Puke Community Board Reserve Account for costs relating to the Te Puke Story Boards Project.
3. The Board approve up to \$20,000.00 from the Te Puke Community Board Reserve Account for costs relating to the new dog park on Laurence Oliver Park Te Puke.
4. The Community Board approve up to 50% of the quoted cost, being \$5776.01, toward the restoration of the Waharoa on Jubilee Park, with the suggestion for the WBOPDC to contribute the other 50% out of a Council operational budget.
5. The Board approves up to \$5,500.00 from the Te Puke Street Decoration Account for the next round of flags.

This is my final Community Board Chairpersons report for this triennium, and potentially my last Chairpersons report for Te Puke Community Board. I have enjoyed my role as Chairperson and being part of the Community Board as we have tried to advocate and work hard on behalf of our community. I am thankful that all our Board Members and two Councillors are true people for our community, and each one is actively involved in multiple groups, giving us a great connection into our community and the Te Puke/Maketu ward. Community Boards play a significant role in our communities, which gives them an alternative voice into Council, advocating for community aspirations and help getting local projects across the line. I hope that we do not lose localism going into the future with all the changes that are ahead of us.

Kiwi Camp

The Community Board request that Council reinstates Kiwi Camp back into the plans for the Commerce Lane, Te Puke car park. We believe this would be of great benefit, not only

for seasonal workers during the Kiwifruit season, but other groups that use the car park all year round, for example campers and travellers.

Staff Comment:

The recent review of the Te Puke/Maketu Ward Reserve Management Plan did not consider the establishment of a Kiwicamp facility in the Commerce Lane carpark. Council had previously considered a Kiwicamp Facility, but declined to progress the project any further. Further consideration on the feasibility of a Kiwicamp Facility, including funding, would need to be considered as a submission from the Community Board to the 2023/24 Annual Plan and Budget process.

History Story Boards Project

The Community Board has been working on this project and hope to see completion of up to seven story boards around the town area – telling our history.

Proposed resolution from the Board:

The Te Puke Community Board approve up to \$30,000 from the Te Puke Community Board Reserve Account, for costs relating to the Te Puke Story Boards Project.

Dog Park – Laurence Oliver Park

The Community Board are supportive of the proposed dog park on Laurence Oliver Park and will work alongside Te Ara Kahikatea Pathway group, and the Western Bay of Plenty District Council (WBOPDC), to provide funding and direction on the final design and completion of the park.

Proposed resolution from the Board:

The Board approve up to \$20,000.00 from the Te Puke Community Board Reserve Account for costs relating to the new dog park on Laurence Oliver Park Te Puke.

Staff Comment:

Staff are supportive of the Board's investment towards the proposed Dog Park, which is consistent with the Te Puke/Maketu Ward Reserve Management Plan review outcome on the dog park.

Kava Drinking Issues

New Zealand Kiwi Fruit Growers Industry (NZKGI) facilitated a meeting on 28 June 2022 to address the Kava drinking issue, in hope of finding a way to manage it going forward. There was a good turn out, with representation across the kiwifruit industry. The discussion around the issues and managing it in the future, was productive. The NZKGI will continue to follow this up.

A big thank you to Bay Gold who organised their Recognised Seasonal Employee (RSE) workers to undertake a street clean-up. This was a positive response to the complaints made towards RSE workers in general, and they collected a trailer load of rubbish.

Waharoa restoration

Proposed resolution from the Board:

The Community Board approve up to 50% of the quoted cost, being \$5776.01, toward the restoration of the Waharoa on Jubilee Park, with the suggestion for WBOPDC to contribute the other 50% out of the Public Arts Fund.

Staff Comment:

Staff are supportive of the Boards 50% funding contribution towards the restoration of the Waharoa. The balance (50%) funding is to be funded from existing operational budgets.

Matariki Day

Our first Matariki Day celebration in Jubilee Park on 24 June 2022 was a great success. We had approximately 6,500 attend the event. It was a fantastic day for our town, especially seeing Jubilee Park being utilised in this way. Another great annual event to celebrate.

Our Board wish to acknowledge Board Member Kassie Ellis, who led the team to organise this event, and thank her for all her hard work in making this event happen. Thank you also to WBOPDC and CoLab for being major sponsors.

Town Flags

The Board recently conducted a town survey on whether the street flags were still liked by the community. The results showed that there was still a significant amount of community members who appreciated the street flags, so the Board plan to continue with them.

Proposed resolution from the Board:

The Board approves up to \$5,500.00 from the Te Puke Street Decoration Account for the next round of flags.

Main Street Maintenance

1. The Puriri Trees on the Main Street are in need of regular maintenance; and
2. The Board is keen to see a regular Main Street clean up initiative - water blasting shop fronts / help paint older buildings. EPIC Te Puke are organising the annual "Keep Te Puke Beautiful" in November 2022.

Staff Comment:

WestLink undertake pruning of these trees only as necessary, to ensure that they do not interfere with road users and/or do not pose a risk to road users. They have not had a formal trim in many years. At the tips of branches there is some die back which doesn't look good, but is tree self-preservation. They have suffered from water restrictions during dry periods, and from the large area of impermeable surfacing covering the roots.

WestLink have been asked to submit a price proposal to undertake a formal trim of the puriri trees.

Bus Shelters

The Board is interested in paying for three bus shelters: two in Manoeka and one in Rangiuuru. The MenzShed could complete this project, and the Board feels this would mean a lot in these communities. It was suggested that this could be funded out of the Community Board Roading Account.

Staff Comment:

New kit-set bus shelters are available from Totalspan for approximately \$3000/shelter. Installation costs are likely to be an additional \$2,000 to \$3,000/shelter therefore the total cost to supply and install three shelters could be approximately \$15,000 to \$20,000.

Note: rural bus shelters are deemed to be community assets therefore maintenance is only undertaken as necessary to ensure the safety of the shelter user. Graffiti removal is also carried out periodically.

Elections

Moving into election mode in the next few months, we are hoping there will be some nominations to fill positions on our Board as two of our current Board Members are not re-standing. Although we agree with intergenerational and multicultural representation on both Community Board and Council, we still want the right people that can work on behalf of our community and make those right decisions on behalf of the rate payers. We will be proactive in encouraging those right people to stand in the next elections.

All the best to new incoming board members and councillors elected.

9.2 TE PUKE COMMUNITY BOARD COUNCILLOR'S REPORT – JULY 2022**File Number:** A4644704**Author:** Grant Dally, Councillor**Authoriser:** John Holyoake, Chief Executive Officer**RECOMMENDATION**

That the Councillor's report dated 28 July 2022 titled 'Te Puke Community Board Councillor's Report – July 2022' be received.

Annual Plan 2022–23

- Council adopted the Annual Plan and Fees & Charges for 2022–23 on 29 June 2022.
- The Annual Plan includes a total rate increase for existing ratepayers of 3.92% which is less than the Long Term Plan (LTP) commitment of 3.98%.
- After consulting on four options of Continue, Pause, Stop or Re-Purpose the Pukehina Development Rate, the decision was made to Pause the rate for 2 years, because of uncertainty around the Government's Three Waters Reform process.
- 19 submitters requested that Council refund the accumulated fund balance of \$483,500 to the Pukehina ratepayers. It was decided that Council will retain the funds for now, and will continue to work with the Department of Internal Affairs (DIA), advocating for the accumulated funds to be tagged for Pukehina in the future.

Local Alcohol Policy and Alcohol Control Bylaw 2022

- On 21 August 2022 the Local Alcohol Policy (LAP) will come into force, three months after public notice of adoption was given.
- Notable changes in the LAP are:
 - Off-licence hours: Final sales time reduced from 10.00pm to 9.00pm.
 - A limit has been placed on the number of bottle stores in the Te Puke/Maketu ward area only. The limit is the current number of stores. Sale or relocation of existing premises is allowed, subject to the new location meeting certain criteria.
- The Alcohol Control Bylaw 2022 was adopted by Council on 6 April 2022 and came into force on 6 May 2022. This resulted in the Alcohol Control Area being expanded to cover all of urban Te Puke and a bit more.

Maketu-Te Puke Reserve Management Plan (RMP) 2022 Adopted

- Council adopted this plan on 29 June 2022. The only notable change from the draft document was a modified concept plan for the Te Puke Dog Exercise Area on Lawrence Oliver Park. Many submitters requested an increase in the total size of the Dog Park. As a result, the area was increased in size from 2,700m² to 4,760m².
- A commitment was also made for Recreation Planners to review the Jubilee Park/Jameson Oval Concept Plan in the next calendar year. This will reflect the aspirations of specific submissions received during the RMP review process.

Seal Extension Prioritisation Policy Adopted

- After a lengthy review period with much consideration of weighting factors, Council updated and adopted this policy on 29 June 2022 (last updated 7 July 2016) after consultation through the Annual Plan process. The main criteria are traffic volumes (50%) and dust exposure (50%). Dust exposure is a function of dwelling density and dwelling offset. Roads are to be considered in blocks of ≤1.0km. Private funding contributions of 50% or more will elevate nominated roads to the top of the priority list. Māori roadways will be included for consideration, provided they have no restrictions on public access.

Seal Extension Prioritisation List 2022-2025

- This new list was approved by the Performance and Monitoring Committee on 5 July 2022. The ranked list includes 12.214km of unsealed road sections earmarked for sealing over the next three years. The actual construction order may vary based on several factors including: beneficial grouping of sites; landowner agreements; extent of earthworks; and maximizing the investment. Estimated construction costs are \$400,000 to \$650,000 per km.
- Of the 1,064km of local roads in the Western Bay District, 160km remain unsealed.
- The Maketu-Te Puke Ward has done well from the new list with 8 of the 15 roads totalling 5.832km. These include: Johnson Rd; McMeeking Rd; No.3 Rd; Otamarakau Valley Rd; Rotoehu Rd; Strang Rd; Te Puke Quarry Rd; and one other small section.

Community Matching Fund (CMF) & Facilities in the Community Fund (FITC) 2022-23

- The CMF has \$140,000 available for distribution to worthy community causes. This is split into General (\$100,000) and Environmental (\$40,000) funds. This year the funds have been oversubscribed once again, something like four times over the amount available.

- The bi-annual FITC fund totals \$100,000 however \$26,000 was committed to Maketu School through the Long Term Plan (LTP) 2021–31 process, leaving \$74,000 available for distribution.
- The application period was 18 April – 27 May 2022. Recommendation decisions to Council will be made on 11 August 2022.

District Plan Review Project (2021–2024) – Your Plan Tō Wāhi Kōrero

- Council staff have now completed a series of engagements across the district with a thought-provoking questionnaire to get people’s views on what sort of place they want to live in.
- The feedback will inform and shape the direction of our Draft District Plan that eventually goes out for consultation once staff have analysed all the detail coming through from Central Government reforms.

TECT Park Award

- TECT Park has won yet another major award! It has won the Active Park/Sports Ground category at the Green Pavlova Awards dinner held in Dunedin.
- The award specifically recognizes adventure-style parks that don’t need a lot of infrastructure, but have created an outstanding environment through the huge effort put in by user groups and the park rangers.

Ōmokoroa SH2 Intersection

- Council was advised Central Government funding for a full interchange at the Ōmokoroa turnoff is unlikely for at least 10 years. Because of this our staff developed a proposal for a smaller scale 2-roundabout solution with a cost of about \$45m. An application to Government’s Infrastructure Acceleration Fund for \$38.4m has progressed to final consideration stage. Waka Kotahi has been supportive with design input.
- The project ticks important boxes like: improving road safety; reducing congestion; and unlocking housing development potential. We are hopeful of a successful outcome.

Three Waters Reform

- The Government’s draft Water Services Entities Bill has now been introduced to parliament and was open for nationwide public consultation until Friday 22 July 2022.

- Councillors workshopped a submission to the legislation with a focus on seeking more clarity on issues like regional accountability, how growth needs will be addressed, clarity on funding and charging, more of a focus on community and economic well-being, and transition arrangements.
- The rural community is still very much concerned about the implications for them.

Community Led Resource Recovery Group

- Rachel Glasier of Envision and Ilze Kruis of WBOPDC have held workshops with community groups in Waihi Beach, Katikati and Te Puke, socialising the idea of community-led, solid waste, resource recovery social enterprises in these towns.
- It is another initiative to minimize waste to landfills. Council's kerbside rubbish and recycling service has been very successful in this regard and the recycling/recovery centres proposed could be too.
- Local organisations that have expressed an interest in helping include: The Daily Charitable Trust; Envirohub; Katikati Taiao; Katch Katikati; Sustainability Options; Sustainable Waihi Beach; Vincent House; and WBOPDC.
- Other towns have proven how effective these can be. Have a look at the weblinks below to see what Raglan (Xtreme Zero Waste) and Thames (The Seagull Centre) have done.
- <https://xtremezerowaste.org.nz/>
- <https://www.seagullcentre.co.nz/>

Local Body Elections

- This may be my last Councillor's Report as there is always uncertainty around re-election.
- After four terms on the Te Puke Community Board, the last two as Councillor for the Maketu-Te Puke Ward, it has been a high honour and privilege to have served the community in these positions. Each term there have been different faces in the other seats, everyone brings their own unique perspective to the role and it is always interesting to find out where everyone's priorities lie. Generally, we all want to make our communities a better place.
- The Local Government Act outlines the four well-beings of communities: Cultural; Economic; Environmental; and Social. These 4 pillars underpin all our considerations and decisions.
- The Review into the future for Local Government has stated that there is likely to be an increased focus on the four well-beings, which must be a worthy goal.

- I wish everyone standing for election all the best. We are hearing a lot about 'Generation Change' but if everyone, young, old, whatever ethnicity or gender comes to the table with a 'Be of Service' attitude and mindset, I'm sure it won't matter too much who sits around the table.

9.3 INFRASTRUCTURE GROUP REPORT TE PUKE COMMUNITY BOARD JULY 2022**File Number:** A4630717**Author:** Tracy Harris, Executive Assistant, Infrastructure Group**Authoriser:** Gary Allis, Deputy Chief Executive & General Manager Infrastructure Group**EXECUTIVE SUMMARY**

This report provides specific information on Infrastructure activities of interest to the Board.

RECOMMENDATION

That the Deputy Chief Executive's Report, dated 28 July 2022, and titled 'Infrastructure Group Report Te Puke Community Board July 2022', be received.

ROADING**Transportation – Te Puke Community Roothing**

Description: Funding for the development and implementation of the Community Roothing Plan approved by Te Puke Community Board.

Te Puke Community Board Roothing Current Account	Project Cost	Paid in 2021	Te Puke Community Board \$	Status
Current Account Opening Balance 1 July 2021			\$484,742	
Interest 2021/22			\$15,996	
Allocation for 2021/22			\$289,802	
Subtotal			\$790,540	
Approved Projects				
Station Road Footpath	\$110,000	\$102,493	\$7,507	Complete Finalising costs
Stock Road Footpath	\$21,000	\$21,096	-	Complete
TP20-5.6 22-10-20 Queen and Jellicoe CCTV hardware and installation	\$7,952	\$7,952	-	Complete
Tactile pedestrian marking at Jellicoe St crossings	\$27,600	-	\$27,600	Complete
TP20-5.14 22-10-20 Boucher Ave / Fenton Terrace Walkway	\$7,000	-	\$7,000	Complete Finalising costs
Dudley Vercoe Footpath and Drainage	\$120,000	\$104,208	\$15,792	Complete

Te Puke Community Board Roading Current Account	Project Cost	Paid in 2021	Te Puke Community Board \$	Status
Cameron Road Speed Bump removal and Te Puke Intermediate School Safety Improvements including a Bus Stop outside Te Puke High School.		\$11,259	\$80,000	Price requested from WestLink to implement marking and signage changes.
Main Street Median Island Plant Reinstatement		\$1,301	\$5,026	Complete
Subtotal	\$293,552.00	\$247,514	\$142,924	
Proposed Projects	Priority			
Library Mosaic Replacement	1		\$4,588	Complete
Te Puke Quarry Road Footpath and Bridge (Stage 1 Corner of Jellicoe to EastPack packhouse)	2		\$300,000	WestLink instructed to construct first phase. Price \$223,112.85
Better Street Lighting -Corner of Quarry Road and Jellicoe Street	2		-	
Commerce Lane Pedestrian Safety	3		\$20,000	Price requested from WestLink to formalise design.
Jellicoe Street – Industrial Service Lane	4		\$120,000	
King Street Pedestrian Improvements	4		\$50,000	Price requested for construction
Cycleway Footpath Extensions to improve connectivity	-		\$100,000	ROC to be provided to CB for each potential connection
Redesign of Queen and Jocelyn Street Roundabout	-	-	-	No further action required
Beattie Ave Road Crossing	-	-	-	No further action required
Raymond Avenue	-	-	-	Not a Board Project
Subtotal			\$594,588	
Forecasted Current Account Closing Balance 30 June 2022			\$53,028	

Transportation – Road Improvements LED Lighting

Description: Council owns and operates 2,500 streetlights on local roads. Close to 100 of these are LED. Installation of LED lights reduces power consumption by 60%. Cost reduction is on the energy charges as line charges are a fixed fee. Waka Kotahi are offering an 85% subsidy to invest in the street light conversion, conditional upon it being completed by June 2021. Council has decided to participate in this.

What's Happened:

Works to install LED luminaires in the west and east sections of the District is complete.

What's Next:

There has been no change to this item since the previous update due to the delay of material supply for the upgrading of decorative lighting, mainly recent subdivisions, still being an issue and is likely to commence early 2022.

Specific lighting design, which is required for "V" category lighting on high volume roads, such as Te Puke Highway and Ōmokoroa Road, will be considered once the installation of decorative lighting is complete.

The majority of outstanding materials have been delivered. WestLink is currently:

- Manufacturing fittings that allow new LED luminaires to be fitted to existing columns, and
- developing a programme for the remaining installations which is anticipated to commence early April.

The remainder of lights will be installed during May through to July 2022.

Bus Stop for Hopper Buses on Cameron Road

Description: The principal of Te Puke High School asked the Board if the bus stop on Cameron Road by the High School could be clearly marked on the road.

What's Happened:

It is believed there is a safety issue with the number of students from Papamoa being dropped off by the bus, and the increase in traffic along Cameron Road. This has been conveyed to Travel Safe. The Roding Engineer (East) has discussed this issue with Travel Safe who have contacted the school to further discuss.

Staff liaised with WestLink who advised staff when the bus stops would be marked.

The application of markings was delayed due to the COVID-19 Pandemic.

The bus stop markings were applied before the end of March.

Safety Improvements on Cameron Road

Description: With the Board resolving to remove the Speed Bump outside Te Puke Intermediate School on Cameron Road, it has been identified that there would need to be safety improvements made to this stretch of road.

What's Happened:

The Speed Bump has been removed. The Senior Transportation Engineer has provided the Board with a scoping/design plan of safety improvement options.

What's Next:

The Board is yet to review and agree on the improvements that they would like to make.

It has been recommended that WestLink be requested to provide an OOS to design a pedestrian crossing on Cameron Road, adjacent to Te Puke Intermediate School, a price has been requested from WestLink to implement marking and sign changes.

ASSET & CAPITAL**Wastewater – Te Puke Renewals and Capital Upgrades**

Description: Asset renewals and capital upgrades for the Te Puke Wastewater Treatment Plant and water reticulation network.

What's Happened:

Te Puke WWTP Upgrade: Mott MacDonald is busy with the Preliminary Design Phase of the upgrade for the WWTP.

Wastewater Reticulation Network: PDP Consulting Engineers are busy refining the options analysis for the upgrade of the incoming wastewater main to the Te Puke WWTP.

What's Next:

Te Puke WWTP Upgrade: Mott Macdonald is due to run design workshops with Council staff in July 2022 in order to get the input of operators and ensure that the preliminary design is good before embarking on the detailed design. Tenders will be called early in 2024 for construction. The target date for commissioning of the new plant has now been rescheduled for September 2024.

Wastewater Reticulation Network:

Pattle Delamore Partners (PDP) will proceed with the design of the upgrade once the best option has been confirmed. The contract period is 6 months.

RESERVES**Reserves – Pools Te Puke Aquatic Centre**

Description: Implement the pool facility health & safety improvements.

What's Happened:

- Contractor arrangements are being finalised to paint the main and toddler pools prior to the opening of the swim season. Note – this work remains subject to suitable weather conditions and there is a high likelihood that the pool may not open until much later (but hopefully before Christmas). The various user groups will be kept informed once the start & completion timing is clearer.
- The Heat Exchanger/geothermal bore work arrangements are progressing and should be completed over the winter period.

What's Next:

- Complete the heat exchanger replacement and service the geothermal bore system.
- Relocate the disability chair lift.
- Conclude procurement of pool repainting arrangements.

Te Puke Genealogy Group – Request for Information Sign Board – Te Puke and Old Te Puke Cemeteries

Description: The Te Puke Genealogy Group requested that Council organise a design and price for Information Sign Boards to be installed at both the Te Puke and Old Te Puke Cemeteries.

The idea was to install the Information Sign Boards underneath a weatherproof structure, on top of a concrete pad. The double-sided boards would measure approximately 1.2m² in size and would include plot numbers and the designated area detail (e.g., Service's and Children's rows), where applicable.

Additional historical information can be added, that may be of interest to the community. The plot number detail would originate from Council's Cemeteries Database.

What's Happened:

The MenzShed has completed the new sign shelter structure & pad at the Old cemetery. The structure for the Te Puke Cemetery (on Dudley Vercoe Drive) is almost finished. It's concrete pad will be constructed in conjunction with the new ashes wall over the coming weeks.

Sign boards are being designed internally through Council's Communications Team.

What's Next:

Complete the sign structure at Te Puke Cemetery.

Complete sign board design and produce in conjunction with removing cemetery database anomalies. This is a work in progress, subject to other project priorities and internal resourcing.

ENGINEERING / SPECIAL PROJECTS**Te Puke Highways – Pah Road Slip Reinstatement**

Description: Update on Te Puke Highways – Pah Road Slip Reinstatement to Community Boards and Operations & Monitoring Committee.

What's Happened:

Te Puke Highway, near Pah Road, was reduced to one lane from Monday 16 May, for up to three weeks.

Waka Kotahi NZ Transport Agency Regional Manager Infrastructure Delivery, Jo Wilton, says since October 2021 work has progressed on stabilising the riverbank opposite

Tuhourangi Marae to minimise erosion and preserve indigenous fish in the Kaituna River. The next step is to install 50 steel sheet piles.

“Waka Kotahi understands that this is an extremely busy time for Kiwifruit harvest and they have looked into every possibly option to delay this work, but the site can't be left exposed over winter or there is a risk the road will slip away.

“Due to the weight of the crane being used for the sheet piling, it was set back at least six metres from the riverbank otherwise it could cause significant damage. So, for safety reasons, a lane had to be closed off to allow extra space for the crane,” says Ms Wilton.

Soil anchors and sheet piles will reinforce the river's edge. 52 anchors have already been drilled 15m below the highway.

The next step is constructing a 42-metre-long retaining wall using over 50 steel sheet piles [each 20 metres deep]. These will be driven vertically into the bank, back from the river's edge.

Te Puke Highway is already experiencing significant travel delays late afternoon and early evening and for around three weeks there will be a lane closed past the site and manual stop/go in place.

Waka Kotahi is working in partnership with Tapuika, Western Bay of Plenty District Council and NZ Kiwifruit Growers Incorporated to make the road safer and develop a solution for the Te Puke community.

“The stop/go team will actively monitor traffic, especially between 4pm and 7pm and outside of these hours traffic lights will be in place. With shift workers from orchards and packhouses on their commute home, as well as trucks hauling freshly picked fruit from orchards to the packhouses, we're expecting significant delays.

“The alternative route is the Tauranga Eastern Link Toll Road and for the duration of the lane closure, we have approval to remove the toll on the Tauranga Eastern Link Toll Road westbound lanes (heading towards Tauranga) while this work is underway, between 4pm and 7pm weekdays,” says Ms Wilton.

Western Bay of Plenty District Council Deputy CEO and Group Manager Infrastructure Services, Gary Allis says it is great everyone working together has produced a solution during the kiwifruit harvest. The waiving of tolls on the Tauranga Eastern Link Toll Road in the afternoon will make a significant difference during peak traffic time by providing people an alternative route.

“This is a good outcome and the delay to the start of the works by a few weeks has also lowered the levels of disruption during the kiwifruit harvest.”

The toll free period is to encourage anyone travelling towards Tauranga to use the Toll Road, by trying to reduce traffic and pressure on the Te Puke Highway.

NZ Kiwifruit Growers Incorporated Chief Executive Officer, Colin Bond says “while NZKGI's preference is to have no disruption to roads throughout the busy harvest season, we appreciate the toll free period offered by Waka Kotahi to help mitigate any delays.”

The toll free period will run from Monday 16 May to Friday 3 June 2022, for westbound traffic only, between 4pm and 7pm, Monday to Friday, while the stop/go is in place on the Te Puke Highway.

People travelling on the Te Puke Highway are asked to take extra care when travelling through the site by following the temporary 30km/h speed limit, traffic management and directions from staff.

We appreciate this will cause some disruption and thank you in advance for your patience.

What's Next:

Continue with the construction of the retaining wall until it is finished in late summer 2022.

OPERATIONS

Solid Waste

Description: Waste management that meets the needs of the community and protects the environment for present and future generations.

What's Happened:

The first year of Kerbside Collection is nearly at an end and we are proud of the work that has been done to divert waste from landfill.

The [Kerbside Rubbish and Recycling Service Policy](#) 2022 was approved by Council's Policy Committee on 14 June 2022. A policy was needed to provide clear and consistent guidance for both Council and the Community on how to extend the service throughout the District where it is viable and cost-effective.

What's Next:

Rural Recycle Trailers are about to be trialled in the following areas:

- Pongakawa BP on 16 July 2022 9am to 1pm
- Te Ranga School on 23 July 2022 9am to 1pm
- Omanawa Hall on 30 July 2022 9am to 1pm
- Whakamarama Community Centre 6 August 2022 9am to 1pm

Month	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	YTD Total
Service													
Refuse	229.32	402.23	376.00	330.41	355.20	392.46	400.06	466.66	539.45	453.57	421.23	394.78	4,761
Glass	86.30	47.67	135.13	94.46	127.50	147.44	234.56	128.57	30.24	100.22	126.99	125.76	1,385
Food waste	37.50	32.68	53.60	57.72	58.50	58.06	64.87	63.30	5.30	0.00	25.37	39.74	497
Recyclables	113.42	62.18	0.00	120.42	143.16	177.26	154.68	142.40	98.24	142.84	138.54	140.94	1,434
Total Tonnage	466.54	544.76	564.73	603.01	684.36	775.22	854.17	800.93	673.23	696.63	712.13	701.22	8,077

Emergency Management

What's Happened:

- Holding monthly drop in sessions at Te Puke Library to be available to the community to discuss personal and household preparedness to further build community resilience.
- Maintained communication with relevant emergency information to the Community Response team.

What's Next:

- Continued communication between Council and the Community Response team to deliver preparedness messages to the community.
- The Community Resilience Advisor is working with Vakameasina (a free education and development programme for RSE Workers) to deliver some disaster readiness education aimed at RSE workers in Te Puke area.
- Disaster preparedness education through Te Puke schools will commence in Term three.
- A reviewed and updated Community Guide to Emergencies to be created.

ATTACHMENTS

1. **MAS Te Puke Community Board July 2022 PDF**  

Action Sheets Report	Division: Infrastructure Services Group Committee: Te Puke Community Board	Printed: July 2022
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Meeting	Officer/Director	Section	Subject
Te Puke Community Board 2/06/2022	McLean, Calum	Reports	Infrastructure Group Report Te Puke Community Board June 2022
That the Te Puke Community Board approves up to \$5000 from the Te Puke Community Board Roding account for WestLink to produce a concept plan for Commerce Lane traffic calming measures.			
July 2022: WestLink have been instructed to proceed with the development of a concept plan. This MAS has now been closed out.			

Action Sheets Report	Division: Infrastructure Services Group Committee: Te Puke Community Board	Printed: July 2022
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Meeting	Officer/Director	Section	Subject
Te Puke Community Board 3 December 2020	McLean, Calum	New Item	Heritage Walking Crossing – Commerce Lane / Jubilee Park
The Board has requested a review of the Heritage walking crossing, to see if there is a possibility of turning this into a designated pedestrian crossing.			
<p>July 2022: The Board have approved up to \$5000 from the Te Puke Community Board Roading account for WestLink to produce a concept plan for Commerce Lane traffic calming measures. WestLink have been instructed to proceed with the development of a concept plan.</p> <p>May 2022: There has been no further progress to this action as staff are waiting for WestLink to provide a price proposal.</p> <p>March 2022: There has been no further progress to this action as staff are waiting for WestLink to provide a price proposal.</p> <p>January 2022: Recommend that WestLink be asked to provide a price proposal to develop a design for traffic calming on Commerce Lane.</p> <p>November 2021: The Project has been delayed by the suspension of Community Board Meetings.</p> <p>September 2021: Staff will present a proposal for street calming at the next Community Board Meeting.</p> <p>July 2021: There has been no progress on this action due to the resignation of the Roading Engineer (East). Staff are in the process of familiarising themselves with current projects and will provide an update at the next meeting.</p> <p>May 2021: The Board have requested that the Heritage Crossing be changed into a Zebra Crossing. It was explained to the Board that isolated activities do not result in lower average speeds or overall road safety improvements. The Board have asked for road safety ideas and staff advise that changing the Heritage Walkway to a pedestrian crossing would not be a simple process. There will be public consultation as part of the review and \$20,000 for alternative options.</p>			

Action Sheets Report	Division: Infrastructure Services Group Committee: Te Puke Community Board	Printed: July 2022
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March 2021:
The Community Board Roding Programme includes the option of a Commerce Lane Road Safety Project to be approved by the Board, which would address this issue.

January 2021:
The Heritage Crossing should be discussed with staff (Roding Engineer) to understand special expectations, before any changes are made.

Action Sheets Report		Division: Infrastructure Services Group	Printed: July 2022
		Committee: Te Puke Community Board	
Meeting	Officer/Director	Section	Subject
Te Puke Community Board 3 June 2021	McLean, Calum	New Item	Te Puke Quarry Road Footpath & Bridge
<p>The Te Puke Community Board approve Stage One (Corner of Jellicoe Street to EastPack Packhouse) of the Te Puke Quarry Road Footpath and Bridge project, noting that the Board would like to see Stage Two (EastPack to Manoeka Road) explored in the future.</p> <p>July 2022: The construction commenced on 4 July 2022</p> <p>May 2022: WestLink's price proposal has been approved by the Board and construction has commenced.</p> <p>March 2022: Geometric design is complete. WestLink have been asked to provide a price proposal for construction of the path.</p> <p>January 2022: Geometric design of the footpath continues, and consultation has been undertaken with the adjacent property owner. <i>Note: WestLink have not been instructed to develop a street light design.</i></p> <p>November 2021: The survey and geometric design of the footpath is underway.</p> <p>September 2021: OOS received from WestLink:</p> <ol style="list-style-type: none"> 1. Survey and geometric design = \$13,990 2. Lighting design = \$4,625 (to provide compliant levels of luminance) <p>July 2021: WestLink have been instructed to develop a street light design for stage one. Staff have noted the Board's comments regarding stage 2.</p>			

Action Sheets Report		Division: Infrastructure Services Group	Printed: July 2022
		Committee: Te Puke Community Board	
Meeting	Officer/Director	Section	Subject
Te Puke Community Board 3 June 2021	McLean , Calum	New Item	Speed Bump on Cameron Road
<p>The Board agreed that, despite import delays with the Digital Speed Signs, the Board would like to proceed with the removal of the speed bump prior to the Digital Speed Signs being installed. The current update provided by WestLink was that the signs should be installed late July 2021, noting that this is subject to change due to the delays occurring.</p> <p>The Roding Engineer (East) advised the Board that a pedestrian crossing outside Te Puke Primary School is one of the safety improvements that could be considered in the future.</p> <p>July 2022: WestLink have been asked to provide a price proposal to finalise the design of the new pedestrian crossing and implement changes to road markings and traffic signs.</p> <p>May 2022: The design requires minor amendments prior to pricing of physical works.</p> <p>March 2022: There has been no further progress on this action as staff are still waiting for WestLink to provide a price proposal to develop a design for road safety improvements outside Te Puke Intermediate School.</p> <p>January 2022: Recommend that WestLink be asked to provide a price proposal to develop a design for road safety improvements outside Te Puke Intermediate School.</p> <p>November 2021: The Project has been delayed by suspension of the Community Board Meetings.</p> <p>September 2021: The speed bump has been removed. Staff will submit a proposal for safety improvements at the next Community Board Meeting.</p> <p>July 2021: The speed bump is programmed for removal week commencing 19 July 2021.</p>			

9.4 TE PUKE COMMUNITY BOARD – FINANCIAL REPORT JUNE 2022**File Number:** A4629637**Author:** Ezelle Thiart, Financial Business Advisor**Authoriser:** Sarah Bedford, Financial Controller**EXECUTIVE SUMMARY**

1. This report provides the Community Board with two-monthly monitoring of its operational budget. Attached are the financial statements for the year ended 30 June 2022 (**Attachment 1**).

Total operational costs are under a budget year to date.

RECOMMENDATION

1. The Financial Business Advisor's report dated 28 July 2022 and titled 'Te Puke Community Board – Financial Report June 2022' will be received.
2. That the Te Puke Community Board approve for the remaining funds from the below resolutions, be released back into the Te Puke Community Board Reserve Account:
 - a. TP21-5.11 with remaining funds of \$2,769
 - b. TP22-1.3 with remaining funds of \$246

Grant payments made to date:

Resolution	Description	\$
TP21-5.6	EPIC – Te Puke	435
TP22-1.7	Blue Light Ventures Inc	700
TP22-1.7	Manaaki Mushrooms	1,000
TP22-3.10	Te Ara Kahikatea Incorporated Society	2,500
TP22-2.7	Te Puke Scout Group	2,500
TP22-2.8	Youth Encounter Ministries	1,000
TP22-3.8	Community Patrol New Zealand Te Puke Branch	2,000
	2021/22 Total grants paid to date	10,135

Committed – Operational expenditure

Resolution	Description	\$
	No transactions for the year	0
	2021/22 Total operational commitments	0

2021/22 Reserve analysis:

Resolution	Description	\$ (Payments made)
	2021/22 Opening balance	90,439
TP22-1.3	Library and Service Centre Boardroom lighting upgrade	(1,635)
TP21-5.11	Te Puke and Old Te Puke Cemeteries Information Sign Boards project.	(2,231)
TP21-5.4	50% of the budgeted cost of \$18,000 for one ANPR and one PTZ camera at the Welcome Bay round-about	(8,794)
	2021/22 Closing Reserve balance before commitments	77,780

Remaining commitments from Maketu Community Board Reserve Account

Resolution	Description	\$ (Remaining funds)
	2021/22 Closing balance before committed expenditure	77,780
TP21-5.11	Up to \$5,000 for Te Puke and Old Te Puke Cemeteries Information Sign Boards project. Total paid to date \$2,231. <i>Project is now complete.</i>	(2,769)
TP22-1.3	Te Puke Community Board approve \$1,879.91 from the Te Puke Community Board Reserve Account for costs relating to the Te Puke Library and Service Centre Boardroom lighting upgrade. Total paid to date \$1,635. <i>Project is now complete.</i>	(246)
	2021/22 Closing balance after the committed expenditure	74,765

ATTACHMENTS

1. **Te Puke Community Board Financials June 2022**  

Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 30 June 2022						
Te Puke Community Board						
	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Additional Levels of Service	0	0	0	<input checked="" type="checkbox"/>	0	0
Conference Expenses	0	0	0	<input checked="" type="checkbox"/>	0	2,025
Contingency - [see breakdown below]	5,160	5,000	(160)	<input checked="" type="checkbox"/>	5,000	612
Grants	10,135	11,000	865	<input checked="" type="checkbox"/>	11,000	14,596
Mileage Allowance	0	2,000	2,000	<input checked="" type="checkbox"/>	2,000	0
Salaries	27,608	28,070	462	<input checked="" type="checkbox"/>	28,070	27,841
Public Safety	1,223	7,560	6,337	<input checked="" type="checkbox"/>	7,560	16,481
Street Decoration	4,025	8,500	4,475	<input checked="" type="checkbox"/>	10,000	0
Inter Department Charges	47,184	47,181	(3)	<input checked="" type="checkbox"/>	47,181	47,184
Total Operating Costs	95,335	109,311	13,976	<input checked="" type="checkbox"/>	110,811	108,738
Total Costs	95,335	109,311	13,976	<input checked="" type="checkbox"/>	110,811	108,738
Income						
Rate Income	121,124	121,811	(688)	<input checked="" type="checkbox"/>	121,811	112,116
Total Direct Income	121,124	121,811	(688)	<input checked="" type="checkbox"/>	121,811	113,158
Net Cost of Service	25,789	12,500	13,289	<input checked="" type="checkbox"/>	11,000	4,420
Contingency - breakdown						
Neonlogic - Dr Randell Scholarship Advert (Aug)	116			<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
Neonlogic - Dr Randell Scholarship Advert (Sep)	116			<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
Neonlogic - Dr Randell Scholarship Advert (March)	116			<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
Neonlogic - Dr Randell Scholarship Advert (May)	116			<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
Te Puke Library - Upgrade Boardroom lights	1,635			<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
Te Puke Cemetery- Concrete Pad Construction For Information Shelter	2,863			<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
ANZAC Wreath	200			<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
Year to date contingency costs	5,160					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	90,439					
TP22 - 1.3 Library and Service Centre Boardroom lighting upgrade	(1,635)					
TP22 - 5.11 Te Puke and Old Te Puke Cemeteries Information Sign Boards project	(2,231)					
TP21-5.4 50% of the budgeted cost of \$18,000 for one ANPR and one PTZ camera at the Welcome Bay round-about	(8,794)					
(Decrease) Increase in year	(12,659)					
Closing Balance - Surplus (Deficit)	77,780					

9.5 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

File Number: A4627433

Author: Pernille Osborne, Senior Governance Advisor – Board Secretary

Authoriser: Carolyn Bennett-Ouellet, Customer Service and Governance Team Leader

RECOMMENDATION

That the schedule of meetings for August and September 2022, be received.

ATTACHMENTS

- 1. Meeting Dates for Community Board Agendas**  

**Western Bay of Plenty District Council
Meeting Schedule 2022**

External (joint) meetings are highlighted in blue.

AUGUST 2022			
Meeting	Date	Time	Venue
Ōmokoroa Community Board	2 Aug	7.00pm	Ōmokoroa Library & Service Centre
Te Kāhui Mana Whenua o Tauranga Moana	3 Aug	10.00am	Chambers or via Zoom
Performance & Monitoring	4 Aug	9.30am	Chambers or via Zoom
Waihī Beach Community Board	8 Aug	6.30pm	Waihī Beach Community Centre
Audit & Risk Committee	9 Aug	9.30am	Chambers or via Zoom
Waiāri Kaitiaki Advisory Group	10 Aug	9.30am	TCC Chambers
Council	11 Aug	9.30am	Chambers or via Zoom
Regional Transport Committee	12 Aug	9.30am	TCC Chambers
Policy Committee	16 Aug	9.30am	Chambers or via Zoom
SmartGrowth Leadership Group	17 Aug	8.30am	TCC Chambers
Regional Public Transport Subcommittee Hearings	17 Aug	1.30pm	BOPRC Chambers
Citizenship Ceremony (TBC)	18 Aug	10.00am	Chambers
Regional Public Transport Subcommittee Hearings (if required)	19 Aug	9.30am	BOPRC Chambers
Regional Public Transport Subcommittee Hearings (if required)	22 Aug	9.00am	BOPRC Chambers
Policy Committee	23 Aug	9.30am	Chambers or via Zoom
Policy Workshop	23 Aug	1.00pm	Chambers or via Zoom
Performance & Monitoring Committee	30 Aug	9.30am	Chambers

Regional Public Transport Subcommittee – Deliberations	31 Aug	9.30am	BOPRC Chambers
Kaituna Catchment Control meeting	31 Aug	10.00am	Te Puke War Memorial Hall
SEPTEMBER 2022			
Meeting	Date	Time	Venue
Council	1 Sep	9.30am	Chambers
Joint – Te Arawa & TKMW	1 Sep	1.00pm	Chambers
Regional Public Transport Subcommittee – Deliberations (if required)	1 Sep	1.00pm	BOPRC Chambers
Citizenship Ceremony (TBC)	14 Sep	10.00am	Chambers
Tauranga Moana Advisory Group	16 Sep	9.30am	BOPRC Chambers
Public Transport Committee	22 Sep	9.30am	BOPRC Chambers
Council (to adopt Annual Report)	26 Sep	9.30am	Chambers

*Please note that these meetings are subject to change