

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
MAKETU COMMUNITY BOARD MEETING NO. MC22-4  
HELD IN THE MAKETU COMMUNITY CENTRE  
ON TUESDAY, 26 JULY 2022 AT 7.00PM**

**1 PRESENT**

Chairperson S Beech, Member L Rae, Member W Ra Anaru, Member S Simpson, Cr K Marsh and Deputy Mayor J Scrimgeour

**2 IN ATTENDANCE**

C McLean (Senior Transportation Engineer), and J Osborne (Governance Support Administrator).

Two members of the public.

**3 APOLOGIES**

Nil

**4 CONSIDERATION OF LATE ITEMS**

THE CHAIRPERSON ADVISED THAT THERE WAS ONE LATE ITEM FOR THE BOARD TO CONSIDER, FOR INCLUSION IN THE OPEN SECTION OF THE AGENDA, BEING 'ADDITIONAL MAKETU COMMUNITY BOARD GRANT APPLICATION – JULY 2022'.

THE REASON THAT THIS ITEM WAS NOT INCLUDED ON THE AGENDA, WAS DUE TO THE APPLICATION NOT BEING RECEIVED PRIOR TO PUBLISHING, AND IT COULD NOT BE DELAYED TO THE NEXT SCHEDULED BOARD MEETING, AS THIS WOULD DELAY THE APPLICATION UNTIL NOVEMBER 2022.

**MOTION**

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**RESOLUTION MC22-4.1**

MOVED: MEMBER L RAE

SECONDED: MEMBER S SIMPSON

THAT, IN ACCORDANCE WITH SECTION 46A (7) OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT THE FOLLOWING ITEM BE CONSIDERED AS A LATE ITEM OF OPEN BUSINESS:

- 9.8 - ADDITIONAL MAKETU COMMUNITY BOARD GRANT APPLICATION – JULY 2022

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**CARRIED****5 DECLARATIONS OF INTEREST**

Members were advised that if they had an interest (actual, potential, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and they were advised to withdraw from the meeting table for the item. [As per the Local Authorities (Member's Interest) Act 1968].

- Chairperson Beech advised the Board that he had a declaration of interest in relation to the Grant Application for Maketu Volunteer Coastguards.

**6 PUBLIC EXCLUDED ITEMS**

Nil

**7 PUBLIC FORUM****A. Mark Boyle – Te Puke Highway Repairs**

Mr Boyle was in attendance to speak to the Board regarding the Te Puke Highway repairs. He noted that Waka Kotahi (NZTA) was planning to have this work completed within the first week of August 2022.

**B. Ian Hurlock – Maketu Volunteer Coastguard**

Mr Hurlock was in attendance to speak to the Board regarding the Maketu Volunteer Coastguard Service Grant Application, noting the following:

- He thanked Council for previous support provided, which had paid for wet-weather gear for the volunteer coastguards.
- The Grant Application submitted was to pay for three Personal Locator Beacons (PLB). Each coastguard needed a PLB, as they were used to track the location of coastguards, and to send for help if a coastguard became stranded.

### 3 MINUTES FOR CONFIRMATION

#### 8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 7 JUNE 2022

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##### RESOLUTION MC22-4.2

Moved: Member L Rae

Seconded: Member S Simpson

That the Minutes of the Maketu Community Board Meeting held on 7 June 2022, as circulated with the agenda, be confirmed as a true and correct record.

**CARRIED**

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### 4 REPORTS

#### 9.1 COUNCIL DECISION ON MAKETU COMMUNITY BOARD RECOMMENDATION – CCTV REQUEST

The Board considered a report from the Senior Governance Advisor, regarding the Council decision on the installation of CCTV cameras in Maketu.

The Chairperson advised that Tarnix Security had been contacted by Council for the installation of the cameras, but a date was yet to be set.

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##### RESOLUTION MC22-4.3

Moved: Member L Rae

Seconded: Member W Ra Anaru

That the Senior Governance Advisor's report dated 26 July 2022 titled 'Council Decision on Maketu Community Board Recommendation – CCTV Request' be received.

**CARRIED**

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#### 9.2 MAKETU COMMUNITY BOARD CHAIRPERSON REPORT – JULY 2022

The Board considered a report from the Chairperson. The report was taken as read.

Cr Marsh thanked the Chairperson for his pleasant report.

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Member Rae thanked the Chairperson, on behalf of the Board, for his service on the Maketu Community Board in the last 12 years.

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#### RESOLUTION MC22-4.4

Moved: Chairperson S Beech

Seconded: Cr K Marsh

That the Chairperson's report dated 26 July 2022 titled 'Maketu Community Board Chairpersons Report – July 2022' be received.

**CARRIED**

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### 9.3 MAKETU COMMUNITY BOARD COUNCILLOR'S REPORT – JULY 2022

The Board considered a report from Cr Marsh, who provided the Board with the below updates:

- It had been a privilege to be involved with the Maketu Community Board, during his time as an Elected Member.
  - The construction of the wastewater plant with the Te Arawa Lakes Trust, as well as the installation of the cell tower in Maketu, were examples of achievements Cr Marsh was proud of, during his time on the Board.
  - He commended the Maketu Volunteer Coastguard Service, and the Maketu Fire Brigade, for the work they had done within the community.
  - Cr Marsh thanked the Chairperson for his service, as well as Council staff for their support. He specifically thanked Aileen Alty (previous Governance Advisor), for her time and support over the years.
  - Cr Marsh acknowledged current and prior members of the Maketu Community Board for their work, and wished the upcoming Elected Members well.
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#### RESOLUTION MC22-4.5

Moved: Cr K Marsh

Seconded: Chairperson S Beech

That the Councillor's verbal report presented 26 July 2022 titled 'Maketu Community Board Councillor's Report – July 2022', be received.

**CARRIED**

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### 9.4 MAKETU COMMUNITY BOARD GRANT APPLICATION – JULY 2022

The Board considered a report from the Senior Governance Advisor. The report was taken as read. The Chairperson declared an interest in this item, and took no part in the discussion or voting thereon.

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**RESOLUTION MC22-4.6**

Moved: Cr K Marsh

Seconded: Member L Rae

1. That the Senior Governance Advisor's report dated 26 July 2022 titled 'Maketu Community Board Grant Application – July 2022', be received.
2. That the Maketu Community Board **approve** the Grant Application from Maketu Volunteer Coastguard for \$1,500.00, for costs relating to the purchase of four personal locator beacons. This grant will be funded from the Maketu Community Board Grants Account, subject to all accountabilities being met.

**CARRIED**

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**MOTION**

The Chairperson requested that the next item of business be 'Additional Maketu Community Board Grant Application – July 2022', in order to discuss the additional grant application as well.

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**RESOLUTION MC22-4.7**

Moved: Member S Simpson

Seconded: Member L Rae

That, in accordance with Standing Orders, the order of business be changed and that item 9.8 'Additional Maketu Community Board Grant Applications – July 2022', be dealt with as the next item of business.

**CARRIED**

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**9.5 ADDITIONAL MAKETU COMMUNITY BOARD GRANT APPLICATION – JULY 2022**

The Board considered the late item report from the Senior Governance Advisor. The report was taken as read, and the resolution was amended to reflect the below comment:

Deputy Mayor Scrimgeour expressed that the wording of the resolution should read *"..to assist with petrol and repairs **to enable** the mowing.."*, as the group would not be able to fund the mowing without the grant from the Board.

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**RESOLUTION MC22-4.8**

Moved: Deputy Mayor J Scrimgeour

Seconded: Member L Rae

1. That the Senior Governance Advisor's report dated 26 July 2022 titled 'Additional Maketu community Board Grant Application – July 2022', be received.
2. That the Maketu Community Board **approve** the Grant Application from Maketu Community Led Development for \$1,000.00, to assist with petrol and repairs to enable the mowing of Pukemaire. This grant will be funded from the Maketu Community Board Grants Account, subject to all accountabilities being met.

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**CARRIED**

**9.6 INFRASTRUCTURE GROUP REPORT MAKETU COMMUNITY BOARD JULY 2022**

The Board considered a report from the Deputy Chief Executive. The report was taken as read, with further discussion on the below topics:

**Maketu Cycleway**

The extension of the cycleway, from the long straight on Wilson Road North through to Spencer Avenue, was currently on hold due to difficulties regarding multiple vehicle crossings.

**Spencer Avenue Culvert**

The Board requested that this project be made a priority.

**Relocation of CCTV Cameras**

The relocation of the CCTV cameras was appreciated, as they will pick up more activity than the previous locations.

**Maketu Boat Ramp**

The boat ramp work was set to be completed in Summer 2022.

**Vegetation Trip and Clean-up**

It was noted that this MAS had been closed off however, it should remain open as work relating to this project was still underway.

**Installation of Additional Barbecue**

The approval of the barbecue had been received, along with conditions. It was noted Council was happy to follow the requirements from Te Arawa Lakes Trust.

**Maketu Sports Field Upgrades**

The Chairperson had been in contact with the Reserves and Facilities staff regarding the sports field, and discussions were had on what the Board wished for the sports field.

The Board noted that there was bad flooding on a portion of Wilson Road North, where cow tracks caused water to flow down the hill during heavy rainfall. The Senior Transportation Engineer would contact the landowners and see what could be done. An update on Wilson Road North would be provided at the next Maketu Community Board.

**RESOLUTION MC22-4.9**

Moved: Member S Simpson

Seconded: Cr K Marsh

That the Deputy Chief Executive's Report, dated 26 July 2022 and titled 'Infrastructure Group Report Maketu Community Board July 2022', be received.

**CARRIED**

**9.7 MAKETU COMMUNITY BOARD – FINANCIAL REPORT JUNE 2022**

The Board considered a report from the Financial Business Advisor. The report was taken as read, and a clarification by the Chairperson, on which completed projects were referenced in the resolution as having remaining funds.

**RESOLUTION MC22-4.10**

Moved: Member L Rae

Seconded: Member W Ra Anaru

1. That the Financial Business Advisor's report dated 26 July 2022, titled 'Maketu Community Board – Financial Report June 2022', be received.
2. That the Maketu Community Board approve for the remaining funds from the below resolutions, be released back into the Maketu Community Board Reserve Account:
  - a. MC20-6.8 with remaining funds of \$1,962.00
  - b. MC20-6.9 with remaining funds of \$9,985.00
  - c. MC21-2.6 with remaining funds of \$703.00

**CARRIED**

**9.8 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS**

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The Board considered a report from the Senior Governance Advisor. The report was taken as read, noting that the last Maketu Community Board meeting for the year would take place on 22 November 2022, after the Local Elections.

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**RESOLUTION MC22-4.11**

Moved: Member L Rae  
Seconded: Deputy Mayor J Scrimgeour

That the schedule of meetings for August and September 2022, be received.

**CARRIED**

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The Chairperson thanked the Board for their service during this triennium. He acknowledged Cr Marsh for 21 years of involvement in the community, and the Maketu Community Board. Cr Marsh was presented with a koha from the Board.

**The Meeting closed at 8.01pm.**

**In accordance with Standing Order 28.4, these minutes were confirmed as a true and correct record.**

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Chairperson S Beech  
**CHAIRPERSON**

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John Holyoake  
**CHIEF EXECUTIVE OFFICER**