

Mā tō tātou takiwā  
**For our District**

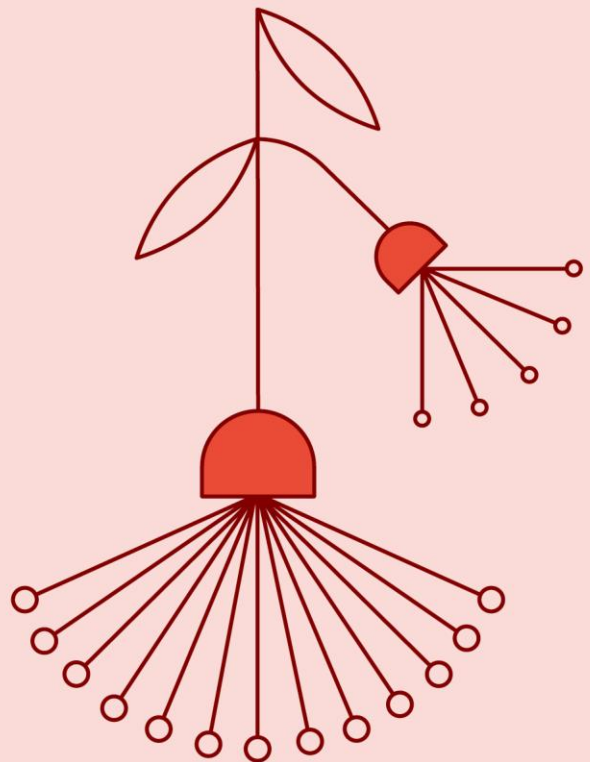
## Maketu Community Board

Poari Hapori

MC22-4

Tuesday, 26 July 2022, 7.00pm

Maketu Community Centre



# Maketu Community Board

## Membership:

<b>Chairperson</b>	Shane Beech
<b>Deputy Chairperson</b>	Laura Rae
<b>Members</b>	William Ra Anaru Stephan Simpson Cr Kevin Marsh Deputy Mayor John Scrimgeour
<b>Quorum</b>	3
<b>Frequency</b>	Eight weekly / Workshops as required

## Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To provide an effective mechanism for community feedback to Council.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

## Delegated Functions:

- Subject to compliance with Council strategies, policies, plans and legislation:
- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions.
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing the respective communities to promote public participation and communication within respective communities.
- To undertake tasks, powers and functions delegated by Council or its Committees in accordance with their delegated functions from time to time.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land, or in accordance with allocations which have been approved through the annual plan process.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To have input into Council and its Committees on issues and plans that affect communities within the Community Board area.

Notice is hereby given that a Maketu Community Board Meeting will be held in the Maketu Community Centre on:  
 Tuesday, 26 July 2022 at 7.00pm

## Order Of Business

<b>1</b>	<b>Present .....</b>	<b>4</b>
<b>2</b>	<b>In Attendance.....</b>	<b>4</b>
<b>3</b>	<b>Apologies .....</b>	<b>4</b>
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<b>6</b>	<b>Public Excluded Items .....</b>	<b>4</b>
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**1 PRESENT****2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

**6 PUBLIC EXCLUDED ITEMS****7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

## **8 MINUTES FOR CONFIRMATION**

### **8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 7 JUNE 2022**

**File Number:** A4626199

**Author:** Pernille Osborne, Senior Governance Advisor – Board Secretary

**Authoriser:** Barbara Whitton, Customer Services and Governance Manager

#### **RECOMMENDATION**

That the Minutes of the Maketu Community Board Meeting held on 7 June 2022 as circulated with the agenda be confirmed as a true and correct record.

#### **ATTACHMENTS**

- 1. Minutes of the Maketu Community Board Meeting held on 7 June 2022**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
MAKETU COMMUNITY BOARD MEETING NO. MC22-3  
HELD IN THE MAKETU COMMUNITY CENTRE  
ON TUESDAY, 7 JUNE 2022 AT 7.00PM**

## **1 PRESENT**

Chairperson S Beech, Member L Rae, Member W Ra Anaru, Member S Simpson, Cr K Marsh and Deputy Mayor J Scrimgeour

## **2 IN ATTENDANCE**

G Allis (Deputy CEO/General Manager Infrastructure Group), C McLean (Senior Transportation Engineer), J Osborne (Governance Support Administrator) and P Osborne (Senior Governance Advisor)

Two members of the public, including, Laura Rae and Councillor James Denyer

## **3 APOLOGIES**

Nil

## **4 CONSIDERATION OF LATE ITEMS**

Nil

## **5 DECLARATIONS OF INTEREST**

Nil

## **6 PUBLIC EXCLUDED ITEMS**

Nil

## **7 PUBLIC FORUM**

### **Laura Rae – On behalf of Clester Eru**

Ms Rae appeared as a member of the public to speak on behalf of Clester Eru (Maketu Community Led Development and Projects), who was unable to attend the meeting in person. Ms Eru requested the below points to be made on her behalf:

- She presented a CCTV application for five additional CCTV cameras; and
- She presented a letter of recommendation for funds towards the mowing of Pukemaire, which was raised at the last Community Board meeting by member of the public, Max Johnston.

The Chairperson noted that the Board could discuss these items at their upcoming Workshop, as he believed the CCTV application included two of the cameras that the Board was also seeking approval for.

The Chairperson also noted that Ms Eru/Mr Johnston had been encouraged to apply for a grant application for the mowing of Pukemaire.

## **8 MINUTES FOR CONFIRMATION**

### **8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 12 APRIL 2022**

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#### **RESOLUTION MC22-3.1**

Moved: Member L Rae

Seconded: Member S Simpson

That the Minutes of the Maketu Community Board Meeting held on 12 April 2022 as circulated with the agenda be confirmed as a true and correct record.

**CARRIED**

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## **9 REPORTS**

### **9.1 MAKETU COMMUNITY BOARD CHAIRPERSONS REPORT - JUNE 2022**

The Board considered a report from the Chairperson, who spoke to his report.

The Board had a discussion regarding the CCTV resolution, noting that this could be modified when presented to Council, to align with the CCTY Management Plan and available funding options.

The Board also noted that, following an onsite meeting regarding the Maketu Sports Field, they wished to approve funds to allow the improvements to begin.

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**RESOLUTION MC22-3.2**

Moved: Chairperson S Beech

Seconded: Cr K Marsh

1. That the Chairperson's report dated 7 June 2022 titled 'Maketu Community Board Chairpersons Report – June 2022' be received.

**CARRIED**

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**RESOLUTION MC22-3.3**

Moved: Cr K Marsh

Seconded: Member S Simpson

2. The Maketu Community Board recommend that Council approve funding of up to \$23,000 from the Maketu Community Board Reserve Account for the purchase and installation of two CCTV cameras at the Maketu Roundabout, and one CCTV camera on Park Road, noting that ongoing costs for these cameras will be funded from the Maketu Community Board Security Account.

**CARRIED**

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**RESOLUTION MC22-3.4**

Moved: Chairperson S Beech

Seconded: Member L Rae

3. The Maketu Community Board approve up to \$20,000 from the Maketu Community Board Reserve Account for upgrades to the Maketu Sports Field.

**CARRIED**

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**9.2 MAKETU COMMUNITY BOARD COUNCILLOR'S REPORT – JUNE 2022**

The Board considered a report from Deputy Mayor Scrimgeour, who provided the Board with the below updates on each topic:

**Annual Plan**

The Annual Plan would be confirmed by the end of June, 2022. The only changes were in relation to charges and rates, with a rates increase of 3.92%.



### **Maketu-Te Puke Ward Reserve Management Plan**

There had been a number of community meetings with staff, who sought feedback on the Maketu-Te Puke Reserve Management Plan.

### **Facilities in the Community Fund**

The Community Matching Fund, and Facilities in the Community Fund, were now closed.

### **Highway repairs at Pah Road**

It was noted that this was currently a contentious issue. The Board was advised that the timeline for the repair work had been extended, due to the bad weather.

### **Local Government Elections 2022**

The Local Government Elections were coming up, with nominations opening 15 July 2022.

It was noted that, across the country, there was a drive for greater diversity. Deputy Mayor Scrimgeour encouraged those who would like to represent their community, as either a Councillor or Community Board member, to put themselves forward.

### **Three Waters confirmation by Central Government**

Central Government had confirmed they would be proceeding with the proposed reforms, noting that the directors of the organisations would be appointed for their skills in water management.

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#### **RESOLUTION MC22-3.5**

Moved: Deputy Mayor J Scrimgeour

Seconded: Chairperson S Beech

That the Councillor's report dated 7 June 2022 titled 'Maketu Community Board Councillor's Report – June 2022' be received.

**CARRIED**

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### **9.3 INFRASTRUCTURE GROUP REPORT MAKETU COMMUNITY BOARD JUNE 2022**

The Board considered a report from the Deputy Chief Executive. The report was taken as read with further discussion on the below topics:

**Transportation – Road Improvements LED Lighting**

The Board was advised that there was only one more LED light left to be installed in Maketu. The Board noted they had received requests from members of the community for additional lighting. This was due to the LED lighting being more directional rather than “flood-like”.

**Maketu Cycleway**

The Senior Transportation Engineer noted that WestLink had been instructed to continue the section of cycleway to Spencer Avenue.

**Tukotahi Marae–Wastewater Treatment System Upgrade**

The Board was advised that, due to consent issues, this project had been “held up” however, the plans for the required building upgrade had been signed off. There was no update, at this stage, on whether or not the powerlines would be put underground.

**Emergency Management**

The Board was advised that Council was aware of, and supported, the emergency management representatives at the Maketu Hauora.

**Surf Club Car Park Reserve Rock Revetment**

The Board noted they had received a verbal update on this project/issue from Reserves and Facilities staff, prior to the meeting.

**New BBQ at Monument Area**

The Board received the formal confirmation letter from Te Arawa Management Limited ([Tabled Item 1](#)), regarding the installation of an additional BBQ.

**Relocation of two CCTV Cameras**

The Board noted that this MAS can now be closed off.

**Spencer Avenue Culvert**

The Board noted Eastern Bay of Plenty (EBOP) was originally willing to fund this project, and they wanted to ensure this was still the case, as they would like to see the issue progressed. The Senior Transportation Engineer advised the Board that, although

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separate projects, for efficiency purposes, the Spencer Avenue section of the Maketu Cycleway would be completed at the same time as the Spencer Avenue Culvert.

### **Maketu Community Centre**

The Board noted that this MAS could be closed off, due to the work being completed and the re-opening and blessing taking place 11 June 2022.

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#### **RESOLUTION MC22-3.6**

Moved: Cr K Marsh

Seconded: Member L Rae

That the Deputy Chief Executive's Report, dated 7 June and titled 'Infrastructure Group Report Maketu Community Board June 2022', be received.

**CARRIED**

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#### **9.4 MAKETU COMMUNITY BOARD – FINANCIAL REPORT APRIL 2022**

The Board considered a report from the Financial Business Advisor. The report was taken as read.

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#### **RESOLUTION MC22-3.7**

Moved: Member W Ra Anaru

Seconded: Deputy Mayor J Scrimgeour

That the Financial Business Advisor's report dated 7 June 2022 and titled 'Maketu Community Board Financial Report – April 2022', be received.

**CARRIED**

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#### **9.5 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS**

The Board considered a report from the Senior Governance Advisor. The report was taken as read, noting that the last Maketu Community Board meeting for the triennium would take place Tuesday 2 August 2022.

The Board was advised that the upcoming Maketu-Te Puke Ward Forum was confirmed to be held at the Te Puke Memorial Hall.

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**RESOLUTION MC22-3.8**

Moved: Member L Rae

Seconded: Deputy Mayor J Scrimgeour

That the schedule of meetings for June, July and August 2022, be received.

**CARRIED**

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**The Meeting closed at 7.39pm.**

**Confirmed as a true and correct record at the Maketu Community Board meeting held on 2 August 2022.**

.....  
Chairperson S Beech

**CHAIRPERSON**

## 9 REPORTS

### 9.1 COUNCIL DECISION ON MAKETU COMMUNITY BOARD RECOMMENDATION – CCTV REQUEST

**File Number:** A4642334

**Author:** Pernille Osborne, Senior Governance Advisor – Board Secretary

**Authoriser:** Barbara Whitton, Customer Services and Governance Manager

#### EXECUTIVE SUMMARY

At the Council Meeting (C22-4) held 29 June 2022, Council considered a report relating to the request from the Maketu Community Board for further CCTV cameras.

#### RECOMMENDATION

That the Senior Governance Advisor's report dated 26 July 2022 titled 'Council Decision on Maketu Community Board Recommendation – CCTV Request' be received.

#### BACKGROUND

The following is the decision from Council, based on the recommendations put forward by the Maketu Community Board.

#### REMIT FROM COUNCIL

##### **C22-4 Council Meeting 29 June 2022**

### 11.7 RECOMMENDATORY REPORT FROM THE MAKETU COMMUNITY BOARD – CCTV REQUEST

The Committee considered a report dated 29 June 2022 from the Senior Governance Advisor – Board Secretary. The report was taken as read.

Staff responded to questions as follows:

- The cost of installing CCTV cameras was site-specific. Factors such as location, and whether number plate recognition was required, influenced expenditure.

**RESOLUTION C22-4.1**

Moved: Cr K Marsh

Seconded: Deputy Mayor J Scrimgeour

1. That Council approve funding of \$23,000, plus installation costs estimated at \$10,000, from the Maketu Community Board Reserve Account for the purchase and installation of two CCTV cameras at the Maketu Roundabout, and one CCTV camera on Park Road.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

**CARRIED**

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**9.2 MAKETU COMMUNITY BOARD CHAIRPERSON REPORT – JULY 2022****File Number:** A4637394**Author:** Shane Beech, Community Board Chairperson**Authoriser:** John Holyoake, Chief Executive Officer**RECOMMENDATION**

That the Chairperson's report dated 26 July 2022 titled 'Maketu Community Board Chairpersons Report – July 2022' be received.

**BACKGROUND**

As winter starts to take hold, I see people wrapping up warmly and the raincoats coming out of the closets.

It is nice to see that the Maketu Markets are still running, with lots of locals and visitors looking for a bargain.

The blessing of the new revamped Community Centre went off well, with many people acknowledging the huge input put in by Maketu Rotary members and local contractors. Rotary even acknowledged one of our Board members with a Paul Harris Award. I am sure this building will be well patronised now and in the future.

The last Community Board workshop went well with a great overview of the improvements done in and around Maketu and the new ones ready to go before summer. This includes:

- A new BBQ installed:
- Upgrades to the Maketu sports ground, with new goal posts, field markings, skate bowl improvements and summer vehicle access to the skate bowl area;
- Installation of two new CCTV cameras; and
- Graffiti art.

Matariki celebrations were well supported with many activities organised by different groups celebrating this special time.

As this term comes to an end for this elected group of Maketu Community Board members, I would like to encourage anyone thinking of being part of the Community Board to put their name forward. In order for the Board to function well and efficiently, it needs a good number of people with different diversity and skill sets. Whether you have been a resident of Maketu for many years, our just decided to live in Maketu and call it home, I encourage you to think seriously about what input you may have to give.

I have made a decision that this will be my last Maketu Community Board meeting as Chairperson, as I will be standing down at the end of this term. After four terms and nearly 12 years, all of them as Deputy Chairperson or Chairperson, the time has come to move aside and let someone else lead the Board into the future.

My time on the Board has made me a better person. For someone who was born, raised, and lived my entire life in Maketu, I have been able to advocate on behalf of the Maketu Community and this has been very rewarding. Some people may say I have served my time, but I believe it has been an honour to have been elected to serve my community and feel very humbled by it. I have had the ability to work with many other Board Members and Council staff, building relationships and doing the best for our community. One person in particular that I have been inspired by is, Kevin Marsh. Throughout all my terms on the Community Board, Kevin has done so much for Maketu and the surrounding districts. He is very humble and always does the best he can. I certainly wish him well in his retirement from Council.

I'm sure the next elected officials to the Maketu Community Board will continue looking after the best interests of our lovely community.

Be happy

Shane Beech



**9.3 MAKETU COMMUNITY BOARD COUNCILLOR'S REPORT – JULY 2022****File Number: A4642354****Author: Kevin Marsh, Councillor****Authoriser: John Holyoake, Chief Executive Officer****RECOMMENDATION**

That the Councillor's verbal report presented 26 July 2022 titled 'Maketu Community Board Councillor's Report – July 2022' be received.

As this is Councillor Marsh's final Maketu Community Board meeting, he will provide the Board with a reflection on, and an acknowledgement to, his time as a Councillor for the Western Bay of Plenty District Council.

**9.4 MAKETU COMMUNITY BOARD GRANT APPLICATION – JULY 2022****File Number:** A4632538**Author:** Pernille Osborne, Senior Governance Advisor – Board Secretary**Authoriser:** Barbara Whitton, Customer Services and Governance Manager**EXECUTIVE SUMMARY**

1. The Maketu Community Board is required to make a decision regarding applications for Community Board Grant Funding. One application has been received.
2. The application and supporting information relating to the Community Board Grant has been forwarded to members, separate to this agenda.

**RECOMMENDATION**

1. That the Senior Governance Advisor's report dated 26 July 2022 titled 'Maketu Community Board Grant Application – July 2022' be received.
2. That the Maketu Community Board approve/do not approve the Grant Application from Maketu Volunteer Coastguard for \$... for costs relating to the purchase of four personal locator beacons. This grant will be funded from the Maketu Community Board Grants Account, subject to all accountabilities being met.

**BACKGROUND**

3. The Maketu Community Board has funding of \$5,000 available for disbursement to community organisations for the 2022/2023 financial year. The balance as of 26 July 2022 is \$5,000.
4. **Maketu Volunteer Coastguard** has submitted an application for funding of \$1,500 to contribute to the purchase of four personal locator beacons, which every member needs to be supplied with.

**ENGAGEMENT, CONSULTATION AND COMMUNICATION**

<b>Interested/Affected Parties</b>	<b>Completed/Planned Engagement/Consultation/Communication</b>
Maketu Volunteer Coastguard	The applicant will be advised of the outcome of their respective Grant Application.

**FUNDING/BUDGET IMPLICATIONS**

<b>Budget Funding Information</b>	<b>Relevant Detail</b>
Community Board Grant Funds	<p>The Community Board will consider applications for the distribution of funding, before the end of the financial year.</p> <p>Annual Budget      \$5,000.00</p> <p>Current Balance      \$5,000.00</p>

**9.5 INFRASTRUCTURE GROUP REPORT MAKETU COMMUNITY BOARD JULY 2022**

File Number: A4630614

Author: Tracy Harris, Executive Assistant, Infrastructure Group

Authoriser: Gary Allis, Deputy Chief Executive &amp; General Manager Infrastructure Group

**EXECUTIVE SUMMARY**

This report provides specific information on Infrastructure activities of interest to the Board.

**RECOMMENDATION**

That the Deputy Chief Executive's Report, dated 26 July 2022 and titled 'Infrastructure Group Report Maketu Community Board July 2022', be received.

**ROADING****Transportation – Maketu Community Roading**

*Description:* Develop and implement the community roading plan approved by the Maketu Community Board.

Maketu Community Board Roading Current Account	Project Cost \$	NZTA Funding MIP LC/LR \$	Maketu Community Board \$	Status
<b>Current Account:</b>				
<b>Forecasted Current Account Opening Balance 1 July 2021</b>			\$28,260	
Interest 2021/22			\$933	
Allocation for 2021/22			\$67,226	
<b>Subtotal</b>			\$96,419	
<b>Approved Projects</b>				
Arawa Avenue viewing area	12,000		\$12,000	Complete
<b>Subtotal</b>			\$84,419	
<b>Proposed Projects</b>				
Nil				
<b>Subtotal</b>			\$0.00	
<b>Forecasted Current Account Closing Balance 30 June 2022</b>			\$84,419	

**Transportation – Road Improvements LED Lighting**

*Description:* Council owns and operates 2,500 streetlights on local roads. Close to 100 of these are LED. Installation of LED lights reduces power consumption by 60%. Cost reduction is on the energy charges as line charges are a fixed fee. Waka Kotahi is offering an 85% subsidy to invest in the street light conversion, conditional upon it being completed by June 2021. Council has decided to participate in this.

*What's Happened:*

Works to install LED luminaires in the west and east sections of the District are complete.

*What's Next:*

Specific lighting design, which is required for "V" category lighting on high volume roads, such as Te Puke Highway and Ōmokoroa Road, will be considered once the installation of decorative lighting is complete.

The majority of outstanding materials have been delivered. WestLink has:

- Manufactured fittings that allow new LED luminaires to be fitted to existing columns, and
- Developed a programme for the remaining installations which commenced early April.

The remaining lights will be installed by September 2022.

**Maketu Cycleway**

*Description:* Construct a 2.5m wide cycleway between Kaituna Road and the Maketu Township.

*What's Happened:*

Stage 1 (Rural Section) of the cycleway is complete.

Stage 2: The Urban section is still currently in the design phase. Public consultation will occur with residents in due time. Timing is subject to prioritisation of funding.

Consenting issues have been addressed and WestLink has been asked to finalise the design.

*What's Next:*

WestLink has been instructed to construct the next section of the path to the Spencer Avenue intersection, however there are a number of design issues to be resolved before construction can proceed.

**ASSET & CAPITAL****Tukotahi Marae–Wastewater Treatment System Upgrade**

*Description:* Construct a new on-site wastewater Treatment facility for 83 Ford Road (Tukotahi Marae). The Maketu Coastguard staff will utilise this facility.

*What's Happened:*

The new system had been installed onsite. A resource consent has been lodged with BoPRC for the discharge. Council is currently working with Raewyn Bennett to address concerns with the discharge. The principal concern is the ongoing monitoring of the system and the risk to the Kaituna river.

*What's Next:*

There has been no further progress to this update, Council staff will continue to work with Raewyn to address her concerns. Once the resource consent conditions are finalised the new system can be connected to the building.

## OPERATIONS

### Solid Waste

*Description:* Waste management that meets the needs of the community and protects the environment for present and future generations.

*What's Happened:*

The first year of Kerbside Collection is nearly at an end and we are proud of the work that has been done to divert waste from landfill.

The [Kerbside Rubbish and Recycling Service Policy 2022](#) was approved by Council's Policy Committee on 14 June 2022. A policy was needed to provide clear and consistent guidance for both Council and the Community on how to extend the service throughout the District where it is viable and cost-effective.

*What's Next:*

Rural Recycle Trailers are about to be trialled in the following areas:

- Pongakawa BP on 16 July 2022 9am to 1pm
- Te Ranga School on 23 July 2022 9am to 1pm
- Omanawa Hall on 30 July 2022 9am to 1pm
- Whakamarama Community Centre 6 August 2022 9am to 1pm

Month	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	YTD Total
<b>Service</b>													
<b>Refuse</b>	229.32	402.23	376.00	330.41	355.20	392.46	400.06	466.66	539.45	453.57	421.23	394.78	4,761
<b>Glass</b>	86.30	47.67	135.13	94.46	127.50	147.44	234.56	128.57	30.24	100.22	126.99	125.76	1,385
<b>Food waste</b>	37.50	32.68	53.60	57.72	58.50	58.06	64.87	63.30	5.30	0.00	25.37	39.74	497
<b>Recyclables</b>	113.42	62.18	0.00	120.42	143.16	177.26	154.68	142.40	98.24	142.84	138.54	140.94	1,434
<b>Total Tonnage</b>	466.54	544.76	564.73	603.01	684.36	775.22	854.17	800.93	673.23	696.63	712.13	701.22	8,077

## **Emergency Management**

*Description:* Support the Maketu Community to be Resilient in the event of an Emergency.

### *What's Happened:*

The Community Resilience Advisor continues to keep the Maketu Community updated with Emergency Response information and has arranged for information to be available via the Mai Maketu publication.

### *What's Next:*

Continued communication between council and the Community Response team to deliver preparedness messages to the community.

The Community Resilience Advisor is planning to meet with the Maketu Hauora in late July after presenting to the Western BOP DHB (on 12 July) on emergency preparedness to increase connection with the community.

Preparedness education will be available to Maketu Primary School in term three to support education in the disaster preparedness space.

Connections to start with Maketu Surf Club to see how education can be shared throughout summer to their members.

## **CCTV**

*Description:* 1. Purchase and installation of two CCTV cameras, one at the Maketu Roundabout, and one on Park Road.

2. The relocation of cameras at the Maketu Surf Club and Maketu Playground.

### *What's Happened:*

On 7 June 2022, the Board approved funding for additional CCTV cameras to be installed in the CBD area of Maketu. This included two CCTV camera, one at the Maketu Roundabout, and one on Park Road. Advice was subsequently received from Council staff that the installation costs (estimated to be approximately \$10,000) should be included in the recommendation, and that funding for the operation and maintenance of the cameras will be covered by the CCTV Operations Budget.

On 29 June 2022, Council approved funding of \$23,000, plus installation costs, estimated to be at \$10,000, from the Maketu Community Board Reserve Account for the purchase and installation of two CCTV cameras, one at the Maketu Roundabout, and one on Park Road.

Investigations with the Contractor have confirmed that the CCTV cameras at the Maketu Surf Club and Maketu Playground have been relocated as shown on the pictures overleaf. The red dot shows the original location, and the green dot shows the location the cameras were relocated to.



**ATTACHMENTS**

1. **MAS Maketu Community Board July 2022 PDF**  



<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Maketu Community Board	<b>Updated: July 2021</b>
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Meeting	Officer/Director	Section	Subject
<b>Maketu Community Board 17 October 2017</b>	<b>Parker, Scott</b>	<b>Reports</b>	<b>Surf Club Car Park Reserve Rock Revetment – MAS Reference MC20 16 2.1</b>

**July 2022:**  
 Subject to consultant and contractor resources, the intention is to undertake repairs to the existing structure and replace damaged sandbags as soon as possible. The ability to undertake beach renourishment with locally sourced sand is also being reconsidered.

**May 2022:**  
 There has been no change from the previous report due to consultant resource delays. The intention is to undertake repairs to the existing structure and replace damaged sandbags. Beach renourishment with locally sourced sand is also being reconsidered

**March 2022:**  
 Staff have engaged a consultancy to prepare design sketches and work scope specification. As soon as these become available, a local contractor will be engaged to undertake the required repairs & improvements.

**January 2022:**  
 Staff met with Maketu Community Board Chairman on site Thursday 27 January 2022 to inspect & discuss remedial actions. As a result of the meeting, a local contractor will be undertaking some repair works and replace the sandbags steps. Additional wooden steps, similar to the steps that are currently on site, will also be installed to assist with access from the carpark down to the beach area.

In discussion on 25 January 2022, the Board Chairman indicated that the Board do not agree with the options presented in the Jim Dahm report due to losing some car-parks. The Board prefers that the original design proposed for the resource consent application proceed – through a consent hearing process if necessary.

**November 2021:**  
 There has not been any change to this item as staff have not been in contact with affected parties.

**September 2021:**  
 There has not been any change to this item as staff have not been in contact with affected parties but will try again post lockdown.

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Maketu Community Board	<b>Updated: July 2021</b>
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**July 2021:**

Staff have not been able to resolve a meeting date and participants attending with Ngati Pikiao. Consequently, the project has stalled. Staff will continue to try to set a meeting date to enable the project to progress.

**June: 2021:**

There has been no specific change to this MAS. Slow progress is being made for a site meeting to take place.

**March 2021:**

Staff are planning for a new site meeting with Tangata Whenua and other Maketu representatives, a date is yet to be confirmed.

**January 2021:**

There has been little change since the previous update. Staff are yet to meet with Tangata Whenua. The new steps providing safer access down to the beach are being well used.

**November 2020:**

Staff are yet to meet with Tangata whenua to discuss the erosion mitigation design peer review options contained in Dr Jim Dahm's report. It is important to reach consensus on the preferred design to avoid a more prolonged resource consent application hearings process with BOPRC.

Some design changes are expected assuming that consensus is reached. Staff have included sufficient budget within the draft LTP to meet cost expectations associated with construction works.

Beach sand "push-up" can be undertaken without resource consent and will be undertaken once discussions with Tangata whenua have taken place.

**Sept 2020:**

To facilitate repairs and improvements, a site meeting with Tangata Whenua and the Maketu Community Board will be arranged as soon as possible. Dr Jim Dahm's report has been favourably received by Ngati Pikiao, which proposes some alternative coastal erosion response design options. It was noted in the minutes from MC20-4 18 August 2020 that "The Board opposed the second option from the Coastal management specialist, as they did not believe that cutting into the existing carpark was appropriate when this is already noticeably too small.

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Maketu Community Board	<b>Updated: July 2021</b>
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**19 August 2019:**

Site Condition inspection confirms issue with sandbag steps. A temporary solution includes undertaking a sand-push-up to partially cover the lower sections, subject to BOP Regional Council approval and agreement from Tangata Whenua, which is dependent on the outcome of a peer review by Coastal scientist Dr Jim Dahm. A Permanent Solution update a site meeting was held 24 July with Raewyn and Pia Bennett to discuss the resource consent application.

Council agreed to place the Resource Consent application on hold until after a peer review of the design and potential design modifications by Dr Jim Dahm.

**July 2020:**

Dr Jim Dahm's report was received during the Covid-19 Lockdown and will be reviewed in discussion with Tangata Whenua to resolve the issue and reported to the Performance and Monitoring Committee. Options are likely to range from regular beach sand nourishment (the regular re-grading of the beach sand profile to maintain an erosion mitigating barrier between the sea and the carpark), to a modified stepped wall design partly into the existing carpark rather than extending any distance onto the beach.

**30 May 2019:**

Staff are currently working with Council's Lawyers on preparing a case for the hearing. Part of the strategy will consider a pre-hearing meeting with the opponents to the proposal.

**1 March 2019:**

At its meeting held on 28 February 2019, the Operations & Monitoring Committee resolved to proceed to a hearing with the Regional Council. Staff have advised the Regional Council of this decision. A hearing date has yet to be set.

**31 Jan 2019:**

Bay of Plenty Regional Council have sought a limited notification process on this Resource Consent Application with specific iwi/hapu. Three responses have been received, one in support of the proposal and two against. The submitters have requested a hearing. On this basis, a report will be presented to the Operations & Monitoring Committee outlining the process and potential costs that Council would incur should the matter go to another hearing and potentially the Environment Court. The Board will be advised of the outcome.

**12 Nov 2018:** There has been little change since the previous update. Staff are waiting for a response from BoPRC regarding a suggested way forward with the Resource Consent application.

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Maketu Community Board	<b>Updated: July 2021</b>
<p><b>1 Oct 2018:</b> Staff continue to work with the Regional Council on the issue of Limited Notification. WBOPDC will need to consider whether if it continues to a hearing stage, following the Limited Notification process, as a hearing process would be costly and has the potential to go to the Environmental Court.</p> <p><b>17 August 2018:</b> There has been no significant change. The Regional Council is assessing navigation issues given the expected increase in boat usage at Park Road Boat Ramp.</p> <p><b>6 July 2018:</b> Council is still working through the requirement for limited notification with BOPRC.</p> <p><b>25 May 2018:</b> The Regional Council has sent the application to a Christchurch based consultant for processing. The Consultant has recommended that the Consent be processed as a Limited Notification Consent as there have been objections from several local hapu representatives. Council's consultant is meeting with BoPRC to challenge the need for a Limited Notification.</p> <p><b>16 April 2018:</b> Bay of Plenty Regional Council are processing the Resource Consent. There have been no requests for further information.</p> <p><b>10 April 2018:</b> No change from previous report. RC application is under processing action by BOPRC. During site consultation, an inspection was carried out to determine whether any urgent works are required, and no specific deterioration or new hazards were observed.</p> <p><b>13 March 2018:</b> Tangata whenua consultation for the revised resource consent application has been held on site. Feedback from Ngati Whakaue was positive and feedback from Ngati Pikiarau was not. The responses have since been forwarded to BOPRC for consideration and processing of the RC application.</p> <p><b>5 Feb 2018:</b> Council's consultant and staff have been working with local hapu on various issues they have raised. Once a position is reached, the revised application will be re-submitted to the Regional Council.</p>		

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Maketu Community Board	<b>Updated: July 2021</b>
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**16 Jan 2018:**

A revised "Assessment of Environmental Effects" report has been drafted, which excludes the originally proposed channel dredging. Before this revised application is lodged, a Hui is being organised to present the revised application and conclude feedback. A date for the Hui is likely to be late February 2018. It is noted that the recent storm surge event of 5 January 2018 has lowered the beach level in this location, further exposing the car park foundation; however, there is no increase of risk to the structure at this stage.

**6 Dec 2017:**

Noted that the preference by the Board is to remove the proposed boat ramp channel dredging from the Resource Consent application. The draft Resource Consent application will be edited accordingly, and a meeting will be arranged to meet with Tangata Whenua early in 2018 to discuss the application.

**14 Nov 2017:**

Staff are reviewing the site to ensure any hazards are mitigated. The channel dredging component of the consent application is to be removed at this point in time.

**27 Oct 2017:**

There has been no change from the previous update in September as there has been no further consultation with Tangata Whenua. The Board may wish to comment on the current status as per the previous update.

**11 Sept 2017:**

Resource Consent processing is currently on hold due to objections to the proposed channel dredging associated with beach nourishment and improving navigable access from the boat ramp at Park Road. Further consultation is required to understand the concerns from Tangata Whenua. Other options to consider include:

1. Removing the channel dredging component from the Resource Consent application so that it may be considered as a separate matter in the future.
- OR
2. Withdrawal of the application in its entirety.

This means that planned future remedial reconstruction to the Surf Club car park seal wall will not occur and nature will determine the future of the asset.

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Maketu Community Board	<b>Updated: July 2021</b>
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**9 August 2017:**

No change from the previous report as we are waiting for the Resource Consent application to be processed.

**28 July 2017:**

No change from last month's update because consent application has been lodged.

**3 July 2017:**

The Board has acknowledged (remit MC517 6.3) that other projects have been taking priority over this one and that project risk from time delay is low. Note that this consent application is also seeking approval for future minor dredging of sand adjacent the Park Rd Boat ramp for the purposes of both improving navigable access to the ramp and as a sand resource for beach nourishment in front of the Surf Club carpark revetment.

**22 May 2017:**

No change from last month's update. The Resource Consent application process is under action by the consultant, noting that other projects have been taking priority over this one. Project risk from time delay is low.

**April 2017:**

Detailed design plans and resource consent application for the erosion protection concrete steps, are being prepared by the consultant and will be submitted to BOPRC in due course. The current focus is on upgrading the Omokoroa and Opuereroa Boat Ramp for the new larger barge / ferry, which is due in June/July 2017.

**9 February 2017:**

Detailed design plans and resource consent application for erosion protection concrete steps are being prepared by the consultant and will be submitted to BOPRC in due course.

**12 January 2017:**

A revised concept design draft for the preferred concrete steps option was distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback by 16 December. The only feedback received was from Ngati Pikia Hapu. Detailed design and a resource consent application is now being prepared for submission to the BOP Regional Council. Construction timing dependent on the consent process, construction pricing and budget.

**8 December 2016:**

The revised Maketu Surf Club carpark seawall design based on the preferred option has been distributed to all stakeholders for feedback before detailed design and resource consent application process is undertaken.

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Maketu Community Board	<b>Updated: July 2021</b>
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**17 November 2016:**

A revised concept design draft for the preferred concrete steps option has now been completed and will be distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback. Feedback and a price estimate will inform the final design which will then be priced, and construction works scheduled from there, subject to consenting processes.

**14 October 2016:**

Preferred concrete design and pricing underway, which will be presented to the Board and Tangata whenua when available.

**14 September 2016:**

The preferred concrete steps option has been referred to the consultant for detailed design and construction price estimation. The Board, Tangata whenua and community will be provided a copy of the detailed design to confirm as soon as it becomes available.

**12 August 2016:**

Assessment report was presented to Tangata whenua with the preferred option identified to extend the concrete steps down below beach level. The Community have recently agreed with this so on that basis, staff will now proceed with detailed design, pricing and consenting processes. Timing of works will depend on consenting process and cost. Construction is unlikely to occur before Christmas.

**13 July 2016:**

Erosion assessment report is being present to the Maketu Community on the 14 July. Feedback from this meeting will inform the preferred option/resource consent and detailed design. Implementation of preferred option is subject to consent process.

**15 June 2016:**

Maketu Surf Club car-park erosion options assessment report has been sent out to MCB and Tangata whenua for comment. A date is yet to be set for a community meeting to discuss and conclude preferred option.

**23 May 2016:**

Maketu Surf Club car-park erosion options assessment report draft has been reviewed by staff. The final report will be forwarded to the Community Board and Tangata whenua then prepared for presentation to the Maketu community at a date yet to be advised.

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Maketu Community Board	<b>Updated: July 2021</b>
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Meeting	Officer/Director	Section	Subject
<b>Maketu Community Board 15/02/2022</b>	<b>Parker, Scott</b>	<b>New Item</b>	<b>Maketu Boat Ramp</b>

The Board noted that the bottom end of the Maketu Boat Ramp was undermined and would like to see remedial work undertaken as soon as possible.

**July 2022:**

There have been delays with the consultant to deliver on a repair design for the boat ramp. However, works will be implemented as soon as possible over the coming months, potentially in conjunction with other works in the area.

**May 2022:**

A boat ramp repair is in the final stages of design and will be implemented over the coming months, potentially in conjunction with other works in the area.

**March 2022:**

The undermining of the Maketu boat ramp adjacent Beach Road, has been inspected during the annual coastal assets condition inspection. It is considered that the current undermining retains sufficient strength/safety for boat launching & retrieval. The consultancy is preparing a specification for repairs which can then be implemented. However, please note that Covid is disrupting engineering consultancy workflow processes.



<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Maketu Community Board	<b>Updated: July 2021</b>
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Meeting	Officer/Director	Section	Subject
<b>Maketu Community Board 15/02/2022</b>	<b>McLean, Calum</b>	<b>New Item</b>	<b>Vegetation Trim and Clean Up</b>

The Board noted that the Pohutukawa trees at the entrance into Maketu still required a trim, and the vegetation at the Arawa Avenue lookout also needed to be cleaned up.

**July 2022:**

All works covered by this resolution have been completed.

**May 2022:**

Staff are waiting on quotes supplied to the Board from a local contractor.

**March 2022:**

The Board will be seeking quotes from a local contractor.

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Maketu Community Board	<b>Updated: July 2021</b>
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Meeting	Officer/Director	Section	Subject
<b>Maketu Community Board 1 December 2020</b>	<b>Hammond, Sue</b>	<b>Reports</b>	<b>Maketu Community Board Annual Plan 2020 Requests - Installation of additional BBQ</b>

That the Maketu Community Board approve funding of up to \$30,000 from the Maketu Community Board Reserve Account for the installation of an additional BBQ by the Surf Club.

**July 2022:**

Approval (with conditions) has been received. Site visit completed. Planning to follow

**May 2022:**

There has been no change from previous update. Council has yet to receive approval from Te Arawa Lakes.

**March 2022:**

There has been no change from previous update. Council has yet to receive approval from Te Arawa Lake.

**January 2022:**

There has been no change since the update in July 2021. The Board are waiting on approval from Te Arawa Lakes.

**November 2021:**

There is no change from the previous update.

**September 2021:**

There has been no change since the previous update in July 2021.

**July 2021:**

The Maketu Board Chairperson has advised that the Board are waiting on approval from Te Arawa Lakes.

**Jan 2021:**

Added to committed reserve expenditure for December 2020 report.

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Maketu Community Board	<b>Updated: July 2021</b>
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Meeting	Officer/Director	Section	Subject
<b>Maketu Community Board 15/02/2022</b>	<b>Hammond, Sue</b>	<b>New Item</b>	<b>Cemetery Development / Pest Control</b>

The Board requested an update on where this project was at, noting that several members of the community had noted a high number of pests in this area. The Board would like to see what Council may be able to do to help remedy this issue for locals.

**July 2022:**

Project is still at earthworks stage.

**May 2022:**

Earthworks are continuing. Archaeologists and cultural monitors on site.

**March 2022:**

The blessing has been completed with earthworks starting over the next few weeks.

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Maketu Community Board		<b>Updated: July 2021</b>
<b>Meeting</b>	<b>Officer/Director</b>	<b>Section</b>	<b>Subject</b>
<b>Maketu Community Board 7/06/2022</b>	<b>Hammond, Sue</b>	<b>Reports</b>	<b>Maketu Community Board Chairpersons Report - June 2022</b>
<p><b>RESOLUTION MC22-3.4</b></p> <p>The Maketu Community Board approve up to \$20,000 from the Maketu Community Board Reserve Account for upgrades to the Maketu Sports Field.</p>			
<p><b>July 2022:</b> The project has been viewed and planning has started.</p>			

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Maketu Community Board		<b>Updated:</b> July 2021
<b>Meeting</b>	<b>Officer/Director</b>	<b>Section</b>	<b>Subject</b>
<b>Maketu Community Board 15/02/2022</b>	<b>Little, Kerrie</b>	<b>New Item</b>	<b>Relocation of two CCTV Cameras</b>
<p>The Board noted that this MAS was closed off but had not been completed. The Board sought an update to ensure that this project had not been left unfinished. The Senior Governance Advisor would re-open the MAS, and ensure an update was provided for the next meeting.</p> <p>The Board noted that, at the Maketu Community Board meeting held 16 June 2020, the Board approved up to the value of \$6,331.97 from the Maketu Community Board Reserve Account, for the relocation of two CCTV cameras. The Board acknowledged they had missed out on the Annual CCTV Fund, however, would like to fund this from the Maketu Community Board Reserve Account.</p>			
<p><b>July 2022:</b> This MAS has been closed out as it will be reported in the Maketu Community Board Infrastructure Report.</p> <p><b>May 2022:</b> Staff have sought clarification from the Chair and have yet to receive a response.</p> <p><b>March 2022:</b> Tarnix have advised that the work has been done and is complete. Staff will investigate and advise on the outcome of their investigations at the next Community Board meeting.</p>			

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Maketu Community Board	<b>Updated: July 2021</b>
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Meeting	Officer/Director	Section	Subject
<b>Maketu Community Board 4/09/2018</b>	<b>McLean, Calum</b>	<b>Reports</b>	<b>Improvement to Culvert Capacity - Spencer Avenue - Minute Action Reference MC12 18 5.2</b>

The Board noted that this MAS was closed off but had not been completed and they were seeking an update to ensure that this project had not been left unfinished. The Senior Governance Advisor will re-open the MAS and ensure staff report updates on this for the next meeting.

**Original Action**

The Board was advised that the parallel pipe with fish friendly flaps was being assessed before approaches were made to the Bay of Plenty Regional Council with a proposal for consideration of funding options.

The Board was clear that they wanted to see the increased capacity to remove accumulated stormwater (meaning increased culvert capacity) specifically for the management of Spencer Avenue stormwater and flood protection agreed and installed as soon as possible.

The Reserves and Facilities Manager advised that the Kaituna Catchment Manager was waiting for further input from the Western Bay of Plenty Utilities Manager with progress on this matter reported back to the Board.

**July 2022:**

The project pre-implementation phase has commenced.

**May 2022:**

Project currently being scoped for procurement of professional services.

**March 2022:**

This Project has been allocated to Calum McLean as part of the cycleway stage 2 extension into Maketu. The works may be able to be undertaken under the Comprehensive Stormwater Consent, but that depends on the specific design and requirements for any drain modifications. The intent is to restrict the inflow of water from the estuary especially in high rainfall events, allow passage of fish and reduce upstream flooding. In very large storm events, the road may overtop.

**21 Feb 2022**

Action reassigned to Allis, Gary by Osborne, Pernille - Original officer (Stuart Harvey) no longer works at Council. The original MAS MC12 18 5.2 was closed as it was reported in MC1518 4.6. History is detailed below:

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Maketu Community Board	<b>Updated: July 2021</b>
<p><b>23 April 2019:</b> Works are now dependent on getting approval to proceed prior to comprehensive Stormwater consent being granted.</p> <ul style="list-style-type: none"> <li>• Budget Funding – May require to be included in Annual Plan process. (Dependent on transportation budget availability).</li> <li>• May also require consent in relation to excavation and Heritage NZ.</li> <li>• Road closure notice required as part of Traffic Management Plan.</li> <li>• Timing of works dependent on number of items above.</li> </ul> <p><b>11 March 2019:</b></p> <ul style="list-style-type: none"> <li>• Project prices – still awaiting one tender to come back.</li> <li>• Budget Funding – May require to be included in Annual Plan process. (Dependent on transportation budget availability).</li> <li>• May also require consent in relation to excavation and Heritage NZ.</li> <li>• Road closure notice required as part of Traffic Management Plan.</li> <li>• Timing of works dependent on number of items above.</li> </ul> <p>Regards to MAS MC1819 7.5 <i>The Chairperson noted that local residents were adamant that the new pipe was to improve the management of stormwater and only one of the stormwater pipes should have a fish friendly gate.</i> Noted. Bay of Plenty Regional Council are responsible for making this recommendation.</p> <p><b>24 Jan 2019:</b> Tender prices to be received in February 2019 based in a similar sized outlet pipe to existing with flood gate arrangement to end of pipe.</p> <p><b>29 Oct 2018:</b> The Utilities Manager has met with BoPRC Pim de Monchy.</p> <p>Discussion held with BoPRC Pim de Monchy in late October with agreement reached to install a second culvert pipe with a floodgate.</p> <p>Tender prices are being sought for works. The expected timeframe for completion is Jan-Feb 2019.</p> <p>The works to be part of a comprehensive stormwater consent process.</p>		

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Maketu Community Board	<b>Updated: July 2021</b>
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Funding of \$30k from BoPRC and the balance funded by WBoPDC.

The design is underway and is being managed in-house, staff are managing the works.

**1 Oct 2018:**

Staff have arranged a meeting with Bay of Plenty Regional Council to progress an option for a second culvert pipe of similar size to the existing culvert with a flood gate. A detailed plan and costing will be prepared for consideration and arrangement of funding.



<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Maketu Community Board	<b>Updated: July 2021</b>
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Meeting	Officer/Director	Section	Subject
<b>Maketu Community Board 1 June 2021</b>	<b>Macfarlane, Dave</b>	<b>Reports</b>	<b>Maketu Community Board Chairpersons Report - June 2021</b>
<p>The Maketu Community Board agree to fund up to \$50,000 from the Maketu Community Board Reserve Account, as a contribution to the refurbishment of the Maketu Community Building, subject to the below:</p> <ul style="list-style-type: none"> <li>That the Maketu Rotary be requested to work with Council’s Strategic Property Team, who would manage the project to refurbish the Maketu Community Building and ensure that all the necessary legislative and safety requirements for the project are met.</li> </ul>			
<p><b>July 2022:</b> The additional heat pump has been installed. One minor item is outstanding for CCC. This will be completed during July. The facility is being used.</p> <p><b>May 2022:</b> Staff are waiting for the CCC but is being used under a CPU certificate. All actions and signage have been completed. The extra heat pump has been installed.</p> <p><b>March 2022:</b> The building work has been completed. The final inspection has been booked, and staff are waiting on the date of the inspection. An additional heat pump is being ordered.</p> <p><b>January 2022:</b> The building work is nearing completion. Final items to be done are flooring, new benchtop, and the final inspection, which will be done by mid-February. As a bonus, fibre and an overheard projector has been installed.</p> <p><b>November 2021</b> Significant progress has been made on the refurbishment. The insulation, lining, and ceilings have replaced for the new layout. The pre-line inspection passed, and a post-line inspection is planned for month-end. Exterior painting is in progress, and fibre is scheduled for installation on 8 December.</p> <p><b>September 2021:</b> A site meeting has been held with Rotary, architect, builders, building inspector and Strategic Property. The scope of the build has been simplified due to asbestos. Plans have been drawn up and sighted and the title has been supplied for lodging the consent.</p>			

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Maketu Community Board	<b>Updated: July 2021</b>
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A pre-start meeting was planned for Alert Level 2 demo commencement, however, due to the Covid lockdown, delays are expected as the internal demo can only start at Alert Level 2.

The fire station will host meetings and bathroom facilities as services are being disconnected.

**July 2021:**  
 A meeting will be scheduled with the Maketu Rotary Committee during July to discuss the proposed plans and consents.

**9.6 MAKETU COMMUNITY BOARD – FINANCIAL REPORT JUNE 2022****File Number:** A4645965**Author:** Ezelle Thiart, Financial Business Advisor**Authoriser:** Sarah Bedford, Financial Controller**EXECUTIVE SUMMARY**

This report provides the Community Board with two-monthly monitoring of its operational budget. Attached are the financial statements for the year ended 30 June 2022 (**Attachment 1**).

Total operational costs are under budget YTD.

**RECOMMENDATION**

1. That the Financial Business Advisor's report dated 26 July 2022, titled 'Maketu Community Board – Financial Report June 2022', be received.
2. That the Maketu Community Board approve for the remaining funds from the below resolutions, be released back into the Maketu Community Board Reserve Account, due to the projects being completed:
  - a. MC20-6.8 with remaining funds of \$1,962.00
  - b. MC20-6.9 with remaining funds of \$9,985.00
  - c. MC21-2.6 with remaining funds of \$703.00

**Grant payments made to date:**

Resolution	Description	\$
	No transactions to date	-
	<b>2021/22 Total grants paid to date</b>	<b>0</b>

**Committed – Operational expenditure**

Resolution	Description	\$
	No transactions to date	-
	<b>2021/22 Total operational commitments</b>	<b>0</b>

**2021/22 Reserve analysis:**

Resolution	Project/Description	\$ (Payments made)
	2021/22 Opening Reserve balance	167,910
MC14-3.6	Entrance signs into Maketu (Part 1). <i>Please note that \$3,949 was funded in the previous financial year.</i>	(1,051)
MC21-2.6	Entrance signs into Maketu (Part 2).	(1,649)
MC20-6.8	Water fountain on the sports field by the Skate Park.	(3,038)
MC20-6.9	Outdoor gym/exercise equipment to be located at Park Road Reserve.	(10,015)
MC22.5.3	'Off-set' gate at Spencer Avenue Reserve.	(5,000)
	<b>2021/22 Closing Reserve balance before commitments</b>	<b>147,157</b>

**Remaining commitments from Maketu Community Board Reserve Account**

Resolution	Description	\$ (Remaining Funds)
	Opening balance before commitments	147,157
MC20-6.7	Up to \$30,000 for the installation of an additional BBQ by the Surf Club. <i>Project is currently awaiting approval.</i>	(30,000)
MC20-6.8	Up to \$5,000 for the installation of a water fountain to be placed on the sports field by the Skate Park.  Total paid to date \$3,038. <i>Project is now complete.</i>	(1,962)
MC20-6.9	Up to \$20,000 for the purchase and installation of two additional pieces of outdoor gym/exercise equipment to be located at Park Road Reserve.  Total paid to date \$10,015. <i>Project is now complete.</i>	(9,985)
MC21-2.6	Further \$2,000 towards entrance signs into Maketu. <i>Project is now complete.</i>	(703)

MC21-3.6	Up to \$50,000 as contribution to the refurbishment of the Maketu Community Building. <i>Project is nearing completion and awaiting finalisation of costs.</i>	(50,000)
MC22-1.3	Up to a further \$8,000 for the completion of the refurbishment of the Maketu Community Building. <i>Project is nearing completion and awaiting finalisation of costs.</i>	(8,000)
	<b>2021/22 Closing balance after the committed expenditure</b>	<b>46,507</b>

## ATTACHMENTS

- Maketu Community Board Financials June 2022**  



**9.7 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS**

**File Number: A4626746**

**Author: Pernille Osborne, Senior Governance Advisor – Board Secretary**

**Authoriser: Barbara Whitton, Customer Services and Governance Manager**

**RECOMMENDATION**

That the schedule of meetings for August and September 2022, be received.

**ATTACHMENTS**

- 1. Meeting Dates for Community Board Agendas**  





