

Mā tō tātou takiwā
For our District

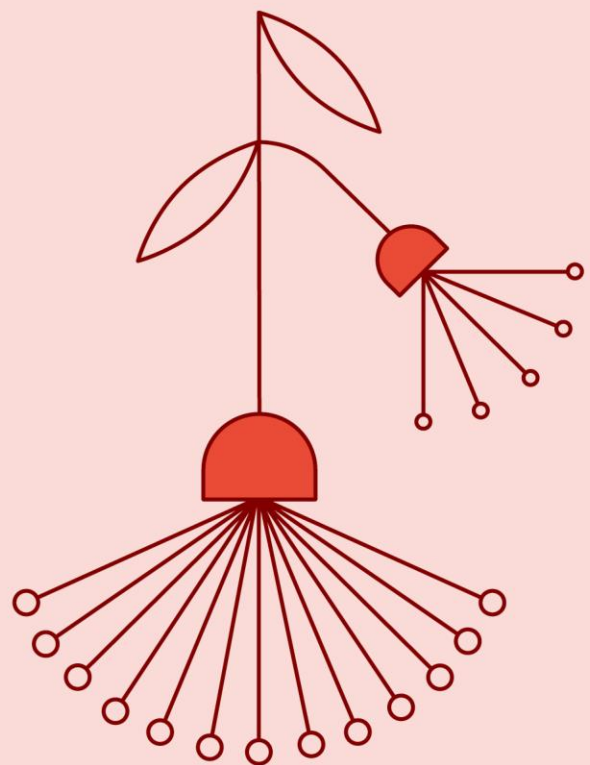
Te Puke Community Board

Komiti Taiwhenua

TP22-3

Thursday, 2 June 2022, 7.00pm

Te Puke Library and Service Centre



Te Puke Community Board

Membership:

Chairperson	Richard Crawford
Deputy Chairperson	Tupaea Rolleston
Members	Kassie Ellis Dale Snell Cr Grant Dally Cr Monique Gray
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To provide an effective mechanism for community feedback to Council.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions.
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing the respective communities to promote public participation and communication within respective communities.
- To undertake tasks, powers and functions delegated by Council or its Committees in accordance with their delegated functions from time to time.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land, or in accordance with allocations which have been approved through the annual plan process.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To have input into Council and its Committees on issues and plans that affect communities within the Community Board area.

Notice is hereby given that a Te Puke Community Board Meeting will be held in the Te Puke Library and Service Centre on:
Thursday, 2 June 2022 at 7.00pm

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 PRESENTATIONS

8.1 WAIĀRI WATER SUPPLY SCHEME UPDATE – TAURANGA CITY COUNCIL

File Number: A4590810

Author: Pernille Osborne, Senior Governance Advisor – Board Secretary

Authoriser: Carolyn Bennett-Ouellet, Customer Service and Governance Team Leader

EXECUTIVE SUMMARY

Representatives from Tauranga City Council will present the Te Puke Community Board with an update on the Waiāri Water Supply Scheme.

RECOMMENDATION

That the presentation on the Waiāri Water Supply Scheme, be received.

9 MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 7 APRIL 2022

File Number: A4574573

Author: Pernille Osborne, Senior Governance Advisor – Board Secretary

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Te Puke Community Board Meeting held on 7 April 2022 as circulated with the agenda be confirmed as a true and correct record.

ATTACHMENTS

1. Minutes of the Te Puke Community Board Meeting held on 7 April 2022

MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
TE PUKE COMMUNITY BOARD MEETING NO. TP22-2
HELD VIA ZOOM (AUDIO/VISUAL LINK) ONLY AND LIVESTREAMED
UNDER COVID-19 PROTECTION FRAMEWORK - RED
ON THURSDAY, 7 APRIL 2022 AT 7.00PM

1 PRESENT VIA ZOOM

Chairperson R Crawford, Member T Rolleston, Member K Ellis, Member D Snell, Cr G Dally and Cr M Gray

2 IN ATTENDANCE VIA ZOOM

G Allis (Deputy CEO/General Manager Infrastructure Group), C McLean (Senior Transportation Engineer), J Rickard (Senior Policy Analysis), S Hammond (Reserves and Facilities Officer East), J Osborne (Governance Support Administrator) and P Osborne (Senior Governance Advisor)

OTHER ATTENDEES VIA ZOOM

2 Members of the Public

3 APOLOGIES

APOLOGY

RESOLUTION TP22-2.1

Moved: Chairperson R Crawford

Seconded: Member D Snell

That the apology for lateness from Member Rolleston be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

Rebecca Larsen – EPiC Te Puke

Ms Larsen was in attendance to introduce the Board to the latest local project “Te Puke Online”, highlighting the below features:

- It was a website platform for residents of Te Puke to join, and to assist EPiC as an organisation and growth.
- A listing and/or website could be added to the platform. This could be a job, contest or an event.
- It allowed the user to search for a specific service.
- A Community Directory had been created to help support local businesses and community groups.
- Another benefit of the system was that it was a customer management tool and marketing tool, as the customer was able to edit, update and customise their own content whenever they needed to.
- The content developers were looking at creating a booking system within the website.
- It was noted that, for most people, ‘Te Puke Online’ worked as a profile that could direct users to their own domain.
- The system held its own reporting tool, which allowed EPiC to see page views throughout specific time periods/campaigns.

At 7.15 pm, Member T Rolleston joined the meeting.

Mary Wanhill – Youth Encounter Ministries

Ms Wanhill was in attendance to speak to the grant application on behalf of Youth Encounter Ministries. Ms Wanhill provided the Board with an overview of what Youth Encounter Ministries does for youth, including the rationale for the grant application that was being presented to the Board at this meeting.

Youth Encounter Ministries offer:

- Counselling services to youth;
- Mentoring;
- Camps for young leaders; and
- A strong sense of community for youth.

The Connect Programmes, that they were seeking funding for, enabled the bringing together of youth and facilitating through events, gatherings and mentoring the

connecting of diverse cultures and families. This is all done with the goal of creating a strong community that youth felt a part of.

The Board was advised that Youth Encounter Ministries was linked with different local iwi, however noted that they would love to connect further with iwi to enhance that connection. They would also like to maintain long-term relationships with youth that come through the programmes.

At 7:27 pm, Member T Rolleston left the meeting.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 10 FEBRUARY 2022

RESOLUTION TP22-2.2

Moved: Cr M Gray

Seconded: Member D Snell

That the Minutes of the Te Puke Community Board Meeting held on 10 February 2022, as circulated with the agenda, be confirmed as a true and correct record.

CARRIED

9 REPORTS

9.1 TE PUKE COMMUNITY BOARD CHAIRPERSONS REPORT - APRIL 2022

The Board considered a report from the Chairperson. The report was taken as read with further discussion on the below:

ANZAC Day

The Board was advised that Citizens RSA Te Puke would be running this years ANZAC Day Parade. Board members would be in attendance to lay a wreath. Councillor Gray advised the Board that due to COVID-19, and having high risk family members, she would be attending the outside service but not the inside service.

RESOLUTION TP22-2.3

Moved: Member D Snell

Seconded: Member K Ellis

That the Chairperson's report dated 7 April 2022, titled 'Te Puke Community Board Chairpersons Report – April 2022', be received.

CARRIED

9.2 TE PUKE COMMUNITY BOARD COUNCILLOR'S REPORT – APRIL 2022

The Board considered a report from Councillor Dally. The report was taken as read.

RESOLUTION TP22-2.4

Moved: Chairperson R Crawford

Seconded: Cr M Gray

That the Councillor's report dated 7 April 2022, titled 'Te Puke Community Board Councillor's Report – April 2022', be received.

CARRIED

9.3 ENABLING HOUSING IN TE PUKE

The Board considered a report from the Senior Policy Analyst, who was in attendance to provide the Board with a brief overview and rationale for the report and what the changes meant for Te Puke.

Due to a new Resource Management (Enabling Housing and Other Matters) Amendment Act (RMAA), Council was now required to make a change in the District Plan to implement the new rules.

The Board was advised that the most significant change to be aware of was that, on any existing residential property, up to three dwellings could be built, up to three storeys in height, without requiring a resource consent. There were standards set out in the Medium Density Residential Standards (MDRS) that had to be met.

It was understood that these changes were to help address current housing issues. It was noted that it was important for the Board to understand that, over the next 10 years, this could change the residential environment of Te Puke.

As well as the above, the Board was also advised on the engagement approach from Council, that would take place in April 2022. This consisted of:

- A website – Have your say;
 - A flyer for mailing to all residents of Te Puke;
 - Community drop-in sessions;
 - Workshops with Te Puke Housing Network;
-

- Engagement with Tangata Whenua; and
- Engagement with developers.

The Board would hold a workshop to discuss the presentation itself, and provide feedback on the engagement approach from Council.

The Senior Policy Analyst responded to questions as below:

- The flyer would contain the dates and times of the drop-in sessions.
- Council would be running specific engagement with Tangata Whenua to further their understanding on Māori housing aspirations, what opportunities they thought the RMAA provided, and what issues / concerns they may have with the changes the RMAA may bring. It was noted that, at this stage the engagement with Tangata Whenua was in regards to making Papakāinga easier to deliver. The Papakāinga feedback would be captured through the District Plan Review, rather than through this engagement.
- There would be no formal presentation at the drop-in sessions, but rather stations would be set up to target feedback on specific questions.
- Ward Councillors were required to attend a portion of the drop-in sessions in their areas. Community Board members were encouraged to take part, where possible.

RESOLUTION TP22-2.5

Moved: Cr G Dally

Seconded: Member D Snell

1. That the Senior Policy Analyst's report dated 7 April 2022, titled 'Enabling Housing in Te Puke', be received.
2. That the Te Puke Community Board are invited to provide feedback on the engagement approach outlined for this work.

CARRIED

9.4 TE PUKE COMMUNITY BOARD GRANT APPLICATIONS – APRIL 2022

The Board considered a report from the Senior Governance Advisor. The report was taken as read, with further discussion on each of the grant applications.

The Board was reminded that they had one more meeting before the end of the financial year, where their operational budgets would reset.

Te Puke Scout Group

The Board noted that they would like to fund the purchase of the cameras.

Youth Encounter Ministries

The Board encouraged Youth Encounter Ministries to connect with 'Project K' students. Councillor Gray spoke in support of the application and the work that was being done with the youth, noting that it would be great to see further connection with iwi developed.

RESOLUTION TP22-2.6

Moved: Cr G Dally

Seconded: Chairperson R Crawford

1. That the Senior Governance Advisor's report dated 7 April 2022, titled 'Te Puke Community Board Grant Application – April 2022', be received.

CARRIED

RESOLUTION TP22-2.7

Moved: Member K Ellis

Seconded: Member D Snell

2. That the Te Puke Community Board approve the Grant Application from the Te Puke Scout Group for \$2,500 (including GST) for the costs relating to the purchase of security cameras. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

CARRIED

RESOLUTION TP22-2.8

Moved: Member D Snell

Seconded: Cr M Gray

3. That the Te Puke Community Board approve the Grant Application from Youth Encounter Ministries for \$1,000 for the funding towards enabling delivery of regular

'connect' events. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

CARRIED

9.5 INFRASTRUCTURE SERVICES REPORT TE PUKE COMMUNITY BOARD APRIL 2022

The Board considered a report from the Deputy CEO/General Manager Infrastructure Group. The report was taken as read with further discussion on the below:

RESOLUTION TP22-2.9

Moved: Cr M Gray

Seconded: Cr G Dally

That the Deputy Chief Executive's Report, dated 7 April 2022, and titled 'Infrastructure Services Report Te Puke Community Board April 2022', be received.

CARRIED

9.5.1 SAFETY IMPROVEMENTS ON CAMERON ROAD

The Principal of Te Puke Intermediate School had reviewed the alternative design and was happy with the proposed safety improvements. The next step would be for a supplier to price up the work, and for WestLink to undertake a "mini" safety audit.

A price would be presented to the Board, at the June 2022 Community Board meeting.

The Senior Transportation Engineer did not believe a bylaw change was required for the installation of a pedestrian crossing, however would check and confirm.

Councillor Dally noted that the community was happy and relieved with the removal of the speed bump.

9.5.2 JELICOE STREET – INDUSTRIAL SERVICE LANE

The Board was advised that the Senior Transportation Engineer would request an updated price for this proposed project, which would include the corner improvements on King Street.

9.5.3 RAYMOND AVENUE

It was noted that this project could be completed under WestLinks' lump sum, relating to pram crossings. The Senior Transportation Engineer will instruct for this work to be undertaken.

9.5.4 OXFORD STREET CARPARKS

The Board thanked the Senior Transportation Engineer for actioning the carpark changes on Oxford Street, and was advised that permanent removal of the old markings was yet to take place, but WestLink was aware of this.

9.5.5 TE PUKE QUARRY ROAD FOOTPATH AND BRIDGE

The Board discussed the cost of this project, and how they felt about the increase of the quote. The Board was wary in regards to the amount of money this project was going to cost, however noted that prices were continuously increasing.

The Senior Transportation Engineer noted there was a contractor who was ready, and available, to take on this project within the next few weeks.

The Board asked the Senior Transportation Engineer to consult with EastPack to see if they would consider contributing, financially, to this project.

It was noted that the approved price would include the repositioning of one street light, and the installation of a second street light, if the Board wished.

RESOLUTION TP22-2.10

Moved: Chairperson R Crawford

Seconded: Member D Snell

The Te Puke Community Board approve up to \$223,000 from the Te Puke Community Board Rooding Account for the Te Puke Quarry Road Footpath (Stage 1 cnr Jellicoe to EastPack packhouse) project, subject to a conversation taking place with EastPack.

CARRIED

9.5.6 STOCK ROAD / JUBILEE PARK FOOTPATH

The Reserves and Facilities Officer East was in attendance to provide the Board with a brief overview of the Stock Road / Jubilee Park Footpath project, including the rationale for further Community Board funding.

RESOLUTION TP22-2.11

Moved: Member K Ellis

Seconded: Member D Snell

The Te Puke Community Board approve up to \$8,450 (plus GST) from the Te Puke Community Board Roding Account for the completion of the Stock Road / Jubilee Park Footpath project.

CARRIED

9.5.7 EASTERN SOLID WASTE - CHANGES TO KERBSIDE COLLECTIONS

The Deputy CEO/ General Manager Infrastructure Group noted that, because Council was not checking general waste, they had no evidence that more glass was being disposed of through the general waste bins. It was noted that more glass had been going through the recycling centre, and they were expecting full glass crates when the service starts back again. The Board was reminded that overflowing glass crates would not be collected.

9.5.8 NEW TE PUKE SWIMMING POOL LOCATION

The Board was advised that no location for the pool had been decided on yet, however, there were three options being considered.

9.5.9 RESERVE MANAGEMENT PLAN REVIEW - PROPOSED DOG PARK

The Board advised the Reserves and Facilities Officer East that they had received lots of feedback from the community around the size of the proposed dog park. The Board asked whether there was any way that the footprint of the dog park could be increased.

The Board was advised that the cost, mainly for the fencing was the rationale for the size of the park being what it was. It was noted that it was not unusual for Community Boards to subsidise a project by contributing some of their Reserve funds.

Councillor Dally noted that it would be good to see a quote received from the local contractor.

Councillor Gray noted that they could look at approaching local businesses to sponsor a fence panel, as she agreed this was the most topical feedback the Community Board was receiving.

The Board confirmed that, if funding was sought, the size of the proposed dog park could be increased as part of phase one of the project.

Consultation on the Reserve Management Plan Review would be concluded on 24 April 2022, to which the Board would be making a submission.

9.6 TE PUKE COMMUNITY BOARD – FINANCIALS REPORT FEBRUARY 2022

The Board considered a report from the Financial Business Advisor. The report was taken as read.

The Board was advised that funds towards committed projects would come out of the account in the financial year the works were completed. It was noted however that the Community Board Reserve Account rolled over, so this did not need to be a concern.

RESOLUTION TP22-2.12

Moved: Chairperson R Crawford

Seconded: Cr G Dally

That the Financial Business Advisor's report dated 7 April 2022 and titled 'Te Puke Community Board – Financial Report February 2022', be received.

CARRIED

9.7 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

RESOLUTION TP22-2.13

Moved: Member D Snell

Seconded: Cr G Dally

That the schedule of meetings for April, May and June 2022, be received.

CARRIED

The Meeting closed at 8.54pm.

Confirmed as a true and correct record at the Te Puke Community Board meeting held on 2 June 2022.

.....
Chairperson R Crawford

CHAIRPERSON

10 REPORTS

10.1 TE PUKE COMMUNITY BOARD CHAIRPERSONS REPORT – JUNE 2022

File Number: A4583655

Author: Richard Crawford, Community Board Chairperson

Authoriser: John Holyoake, Chief Executive Officer

RECOMMENDATION

1. That the Chairperson's report dated 2 June 2022 titled 'Te Puke Community Board Chairpersons Report – June 2022' be received.
2. The Te Puke Community Board approve/do not approve up to 50% of the final costs in relation to the two cameras at the Welcome Bay round-about. (Original resolution TP21-5.4)

COVID-19

Our Board is happy we are now able to meet as a group face to face and with the public after a long period of zoom meetings and restrictions. We continue to meet on other community groups and council public engagement events. There is still a sense of caution but slowly we are starting to see people feeling confident attending meetings and participate in community spaces and events like our market days in Jubilee Park.

ANZAC Day

We were pleased that ANZAC parade and memorial service went ahead and was well attended by officials and the public. Four of our board members were able to attend and place a memorial wreath at the foot of our local war memorial in memory of those that sacrificed their lives for our freedom.

Matariki Day

Our Board is excited about celebrating Matariki Day in Te Puke and one of our Board members, Kassie Ellis, is instrumental in organising a public event in Jubilee Park on 24 June 2022. Our Board is fully supportive of this event and look forward in participating

and celebrating on this momentous inaugural public holiday event. The organizer has been able to secure the group Ardijah as a headline act

Alcohol Policy Review

Our Board is happy with the Alcohol Policy review and the new amendments especially around widening the alcohol banned areas and off licenses not allowed to sell alcohol after 9.00pm. A concern we have is the increasing activity of Kava drinking in public spaces especially around the heritage walkway area and retail shopping area. Our Board has had a number of complaints from some of our local retailers, about disorderly behavior. The Board would like Council to consider where does Kava drinking fit in public spaces. We would like to see some controls or restrictions put in place as it has become a problem in our town.

Staff Comment:

The Alcohol Control Bylaw is now in force and the Police, as the enforcing agency, are aware of the extended alcohol control area. Changes to the Local Alcohol Policy come into effect on 21 August 2022, due to the three month notification requirement.

Kava is not a controlled substance in New Zealand and Council does not have any ability to regulate its use. The Police are best situated to respond to disorderly conduct or public nuisance. Discussion with the Te Puke Police Station regarding concerns could be undertaken by the Board. The Board may also wish to discuss concerns with local RSE employers or NZKGI as a pastoral matter.

Waharoa Restoration

Our Board would like to see the Waharoa on Jubilee Park restored. We have received a quote from a local restorer Manu Skudder \$5776.01 incl GST. As this is on Parks and Reserves will this come out of their budget?

Staff Comment:

Staff have arranged to meet with the Board Chairperson to review the scope of work required to restore the Waharoa. There will need to be some discussion with tangata whenua about the restoration work. There is no specific funding set aside in Council's budget for the restoration work, therefore the Board will need to consider funding the proposed restoration.

Public Toilets by Library

Our Board would like an update on the progress on the public toilet renovations. It has been sitting idle for a long time and members of the public are complaining about the eye sore that it is, and not being able to use the facilities. Is there an expected completion date?

Staff Comment:

Work commenced on the toilets on Monday 16 May 2022. This followed having to engage a second designer / engineer and the extent of the works triggered the need for a consent. The target completion date is end June. There is some risk with material supply and discovering unknowns as we strip back the building. Please note that key materials were procured some months ago and stored to try and de-risk the project.

Bus Shelters on Manoeka Rd

There has been a request to erect two bus shelters on Manoeka Rd. The Board would like to support this.

Staff Comment:

Council does not supply, own, or maintain rural bus shelters. Bus shelters may be installed on Manoeka Road but would have to be funded from the Community Board roading account.

Te Puke new Swimming Pool

The Board would like to know when public consultation will begin on the future location of the new pool, and what it will look like.

Staff Comment:

Council has engaged a consultant, who specializes in swimming pools, to prepare a site selection matrix that will include criteria to assess potential sites against. The intention is to assess potential sites against the selection matrix and identify the top three options. Once the top three sites have been identified, there will be a further round of community engagement on the top three options. The community engagement is planned to occur later this calendar year.

CCTV Cameras

The full and final quote for one (1) ANPR and one (1) PTZ camera at the Welcome Bay round-about has been included as **Attachment 1**.

ATTACHMENTS

- 1. Attachment 1 - Final quote for CCTV Cameras**  



Tarnix Security
 2 Dunlop Road Te Puke
 07 573 7757
 jobtracking@tarnix.co.nz
 www.tarnix.co.nz

Western Bay of Plenty District Council
 Barkes Corner
 Tauranga

Date: 20 Apr 2022
ESTIMATE#: 4416
Expires: 4 May 2022

ESTIMATE Address:
 1484 Cameron Road
 Tauranga South

Dear Alison,

Please see below an updated estimate for Te Puke – Welcome Bay Roundabout/Welcome Bay Road/Te Puke Highway camera installation.

Te Puke – Welcome Bay Roundabout/Welcome Bay Road /Te Puke Highway

- 1x Dark Fighter PTZ camera installed on an existing light pole in the center of the roundabout
- 1x ANPR camera installed on same existing light pole
- 1x Ubiquiti link installed on the same existing pole facing back toward the school
- Fiber connection from local school - the school installation will be completed prior to the RBT installation
- 1x Ubiquiti link installed on the school roof - permission from the school has been confirmed
- 1x MicroTik router to be installed in the school - permission from the school has been confirmed
- 4 hours of labour allocated to the installation of ubiquiti link and MicroTik on the school
- Traffic management plans approved for May/April 2022 - new TMP and payment required if not completed within these months - Estimate received \$1500.00 for the level 2 road + \$500 TMP and application.
- Boom lift required for uneven ground and height of installation - can be parked on the outskirts of the RBT to allow for minimal shrub damage
- Cherry Picker price in optional pricing - is required to be set up under pole which may involve driving over the shrub

Time & Materials

	Price	Qty	Total
Security Technician Onsite Labour - CCTV Install	\$95.00	8.00	\$760.00
Security Technician Onsite Labour - CCTV Install	\$95.00	8.00	\$760.00
Security Technician Onsite Labour - CCTV Install	\$95.00	4.00	\$380.00
Hikvision 2MP ANPR VF Bullet Darkfighter 8-32mm Wiegand output	\$1,836.00	1.00	\$1,836.00
Hikvision 4MP 25x Deep Learning DarkFighter 200m IR PTZ	\$3,296.00	1.00	\$3,296.00
Hikvision Pole Mount Bracket	\$55.00	2.00	\$110.00
Hikvision Wall Mount for PTZ	\$49.50	2.00	\$99.00
Type 3 - Ubiquiti 5GHz airMAX AC NanoBeam Gen2 Radio with speeds up to 450Mbps and 19dBi Antenna	\$259.00	2.00	\$518.00

Type 2 & 3 - Ubiquiti NanoBeam 19dBi Isolator Shield for NBE-M5-19 /NBE-5AC-19	\$33.00	2.00	\$66.00
Roof mount stays & 550mm mast	\$75.85	2.00	\$151.70
Pillar Tobi Box	\$299.00	1.00	\$299.00
Conduit 25mm Grey 4m	\$36.89	3.00	\$110.67
20mm Conduit Clip	\$3.76	21.00	\$78.96
Power Connection Pack Battery 24V Power Controller Filter	\$2,000.00	1.00	\$2,000.00
MIKROTIK RB760IGS DUAL CORE 880MHZ CPU GIGABIT ROUTER	\$200.00	1.00	\$200.00
Hikvision DS-HK1191-C6 CAT6 Security Cable	\$303.50	0.50	\$151.75
Travel Charge Per K/M - Vehicle One	\$0.82	50.00	\$41.00
Travel Charge Per K/M - Vehicle Two	\$0.82	50.00	\$41.00
Supplier Freight Inbound (Large)	\$40.00	1.00	\$40.00
HikCentral Single Channel License	\$150.00	1.00	\$150.00
HikCentral ANPR License	\$350.00	1.00	\$350.00
Diesel Boom Lift + Transit - One Day	\$750.00	1.00	\$750.00
Engineer Report and Fees	\$200.00	1.00	\$200.00
Installation Materials	\$250.00	1.00	\$250.00
Traffic Management - Outsourced	\$1,500.00	1.00	\$1,500.00
TMP + Site Specific Plans - Outsourced	\$500.00	1.00	\$500.00
Corridor Access - Tauranga City Council	\$167.30	1.00	\$167.30
Total			\$14,806.38

Options for Te Puke – Welcome Bay Roundabout/Welcome Bay Road /Te Puke Highway

Cherry Picker Hire - Day Hire	\$350.00
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Pricing

Total (excluding any options)	\$14,806.38 excl GST
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10.2 TE PUKE COMMUNITY BOARD COUNCILLOR'S REPORT - JUNE 2022**File Number: A4584743****Author: Monique Gray, Councillor****Authoriser: John Holyoake, Chief Executive Officer****RECOMMENDATION**

That the Councillor's report dated 2 June 2022 titled 'Te Puke Community Board Councillor's Report – June 2022', be received.

As this is one of my last Councillor reports I have been doing some reflection of my time on Council.

Elected as a Ward Councillor for Te Puke and Maketu I have been incredibly proud and have learnt so much. Being over all of our community's wants and needs has been no mean feat, especially as a single mum with three busy boys and holding down several jobs to participate.

However, I want to take this opportunity to thank our other Ward Councillors Cr. John Scrimgeour, Cr. Kevin Marsh and Cr. Grant Dally for your support. United, sometimes ununited, but collaboratively we have carried our communities voice for our side of the district. I have admired you as role models, and as a fellow colleague once I found my feet. I also want to thank our hard working Community Boards in Maketu and Te Puke. Overall, your attendance and commitment to your roles has been impressive. Our Ward can be very proud to have the pick of the bunch when it comes to elected members at the table. Dale, Kassie, Tupaea and Richard it has been a pleasure.

My boys and I have had a rough term and managed to come through the other side, which has led me to make some major life changes and we have moved out of district. This is bittersweet because Te Puke will always hold a special place in my heart and will always be my 'toku hau kainga', however a fresh start has been very welcome, and we have settled in Tokoroa. This comes with a disclaimer that if we do not get 'good' candidates running in this year's election, I will find a way to throw my hat in the ring and support our community whole heartedly. So, if you are wavering about putting your name forward, please think about it and find out more, I am happy to have a chat with anyone wanting to know more.

When I stood for Council, I was very aware of some major issues. Access being one of them. In many cases this was not just physical access but also access to services, and communities being able to participate especially with Council.

This is no easy task, and I can hand on heart proclaim it was a team effort, but the mahi that has been completed by our Community Board, Council and Western Bay of Plenty residents is one to be proud of.

- Accessible footpaths and easily navigated walkways and drop downs have been established.
- More CCTV cameras than ever before preventing crime but also making our communities safer.
- Community events and public consultations done differently with the highest participation being our community ward.
- Rubbish and recycling implementation saving 1000s of tonnes to landfill.
- Return of Panepane Purakau to iwi of Matakana.
- Further development of Rangiuuru business park.
- Review of speed limits and school signs established - Which very nearly didn't happen.
- The display of the Treaty of Waitangi in chambers.
- CoLab Te Puke, The Daily Trust, The Hub, Vincent House alongside other community organisations and social sector are providing better than ever support for our entire community.
- The community response team noted for its tremendous response during times of need.
- The 1000's of grants we have distributed to community groups to make this a better, safer and more inviting place to live work and play
- Braille strips in town at pedestrian crossings.
- Removal of unsightly vegetation through town (still happening) because that's what was safe and what the community wanted.
- The boundary of the alcohol banned area enlarged to cover all of Te Puke.

This is barely a few of the accomplishments, hopefully I have one more report to acknowledge more. We are lucky to call Te Puke home and yes, the growing pains, infrastructure desperately needed, a new pool on the way, traffic headaches are happening and won't be fixed over night, but we have done a lot to get to where we are. We need to do better and continue the good work already underway. There will always be the criticism and lack of understanding in process of Council and usually done by those who wouldn't dream of being in the hot seat so please, before you send a horrible comment, write a post about a problem, have a think about what you could do to help make Te Puke a good place to live and all the hard work that goes in behind the scenes.

10.3 TE PUKE COMMUNITY BOARD GRANT APPLICATIONS – JUNE 2022

File Number: A4548840

Author: Pernille Osborne, Senior Governance Advisor – Board Secretary

Authoriser: Carolyn Bennett-Ouellet, Customer Service and Governance Team Leader

EXECUTIVE SUMMARY

1. The Te Puke Community Board is required to make a decision regarding an application for Community Board Grant Funding. Three applications have been received.
2. The applications and supporting information relating to the Community Board Grants have been forwarded to members, separate to this agenda.

RECOMMENDATION

1. That the Senior Governance Advisor report dated 2 June 2022 titled 'Te Puke Community Board Grant Application – June 2022' be received.
2. That the Te Puke Community Board approve/not approve the Grant Application from the Community Patrol New Zealand Te Puke Branch for \$... for costs relating to the purchase of high vis vests, ongoing costs for fuel, a dashcam, livery and a car radio. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.
3. That the Te Puke Community Board approve/not approve the Grant Application from Stride Fitness (Stride Enterprises Ltd) for \$... for self defence courses for St John staff and volunteers in our communities. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.
4. That the Te Puke Community Board approve/not approve the Grant Application from Te Ara Kahikatea Incorporated Society for \$... for costs relating to the development and maintenance of the Te Ara Kahikatea Pathway.

BACKGROUND

3. The Te Puke Community Board has funding of \$11,000 available for disbursement to community organisations for the 2021/2022 financial year. The balance as of 2 June 2022 is \$5,300.
4. **Community Patrol New Zealand Te Puke Branch** has submitted an application for funding of \$2,000 for costs relating to the purchase of high vis vests, ongoing costs for fuel, a dashcam, livery and a car radio.

5. **Stride Fitness (Stride Enterprises Ltd)** has submitted an application for funding of \$4,800 for costs relating to self defence courses for St John staff and volunteers in our communities.
6. **Te Ara Kahikatea Incorporated Society** has submitted an application for funding of \$2,500 for costs relating to the development and maintenance of the Te Ara Kahikatea Pathway.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Community Patrol New Zealand Te Puke Branch	The applicant will be advised of the outcome of their respective Grant Application.
Stride Fitness (Stride Enterprises Ltd)	The applicant will be advised of the outcome of their respective Grant Application.
Te Ara Kahikatea Inc Society	The applicant will be advised of the outcome of their respective Grant Application.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Community Board Grant Funds	<p>The Community Board will consider applications, for distribution of grant funding before the end of the financial year.</p> <p>Annual Budget \$11,000.00</p> <p>Current Balance \$5,300.00</p>

10.4 INFRASTRUCTURE GROUP REPORT TE PUKE COMMUNITY BOARD JUNE 2022

File Number: A4560782

Author: Tracy Harris, Executive Assistant, Infrastructure Group

Authoriser: Gary Allis, Deputy Chief Executive & General Manager Infrastructure Group

EXECUTIVE SUMMARY

This report provides specific information on Infrastructure activities of interest to the Board.

RECOMMENDATION

That the Deputy Chief Executive's Report, dated 2 June 2022, and titled 'Infrastructure Group Report Te Puke Community Board June 2022', be received.

ROADING**Transportation - Te Puke Community Roothing**

Description: Funding for the development and implementation of the Community Roothing Plan approved by Te Puke Community Board.

Te Puke Community Board Roothing Current Account	Project Cost	Paid in 2021	Te Puke Community Board \$	Status
Current Account Opening Balance 1 July 2021			\$484,742	
Interest 2021/22			\$15,996	
Allocation for 2021/22			\$289,802	
Subtotal			\$790,540	
Approved Projects				
Station Road Footpath	\$110,000	\$102,493	\$7,507	Complete Finalising costs
Stock Road Footpath	\$21,000	\$21,096	-	Complete
TP20-5.6 22-10-20 Queen and Jellicoe CCTV hardware and installation	\$7,952	\$7,952	-	Complete
Tactile pedestrian marking at Jellicoe St crossings	\$27,600	-	\$27,600	Complete
TP20-5.14 22-10-20 Boucher Ave / Fenton Terrace Walkway	\$7,000	-	\$7,000	Complete Finalising costs
Dudley Vercoe Footpath and Drainage	\$120,000	\$104,208	\$15,792	Complete

		Paid in 2022		
Cameron Road Speed Bump removal and Te Puke Intermediate School Safety Improvements including a Bus Stop outside Te Puke High School.		\$11,259	\$80,000	Price requested from WestLink to implement marking and signage changes.
Main Street Median Island Plant Reinstatement		\$1,301	\$5,026	Complete
Subtotal	\$293,552.00	\$247,514	\$142,924	
Proposed Projects	Priority			
Library Mosaic Replacement	1		\$4,588	Complete
Te Puke Quarry Road Footpath and Bridge (Stage 1 Corner of Jellicoe to EastPack packhouse)	2		\$300,000	WestLink instructed to construct first phase. Price \$223,112.85
Better Street Lighting -Corner of Quarry Road and Jellicoe Street	2		-	
Commerce Lane Pedestrian Safety	3		\$20,000	Price requested from WestLink to formalise design.
Jellicoe Street – Industrial Service Lane	4		\$120,000	
King Street Pedestrian Improvements	4		\$50,000	Price requested for construction
Cycleway Footpath Extensions to improve connectivity	-		\$100,000	ROC to be provided to CB for each potential connection
Redesign of Queen and Jocelyn Street Roundabout	-	-	-	No further action required
Beattie Ave Road Crossing	-	-	-	No further action required
Raymond Avenue	-	-	-	Not a Board Project
Subtotal			\$594,588	
Forecasted Current Account Closing Balance 30 June 2022			\$53,028	

Transportation – Road Improvements LED Lighting

Description: Council owns and operates 2,500 streetlights on local roads. Close to 100 of these are LED. Installation of LED lights reduces power consumption by 60%. Cost reduction is on the energy charges as line charges are a fixed fee. Waka Kotahi are offering an 85% subsidy to invest in the street light conversion conditional upon it being completed by June 2021. Council has decided to participate in this.

What's Happened:

Works to install LED luminaires in the west and east sections of the District is complete.

What's Next:

There has been no change to this item since the previous update due to the delay of material supply for the upgrading of decorative lighting, mainly recent subdivisions, still being an issue and is likely to commence early 2022.

Specific lighting design, which is required for "V" category lighting on high volume roads, such as Te Puke Highway and Ōmokoroa Road, will be considered once the installation of decorative lighting is complete.

The majority of outstanding materials have been delivered. WestLink is currently:

- Manufacturing fittings that allow new LED luminaires to be fitted to existing columns, and
- developing a programme for the remaining installations which is anticipated to commence early April.

The remainder of lights will be installed during May through to July 2022.

Bus Stop for Hopper Buses on Cameron Road

Description: The principal of Te Puke High School asked the Board if the bus stop on Cameron Road by the High School could be clearly marked on the road.

What's Happened:

It is believed there is a safety issue with the number of students from Papamoa being dropped off by the bus and the increase in traffic along Cameron Road. This has been conveyed to Travel Safe. The Roding Engineer (East) has discussed this issue with Travel Safe who have contacted the school to further discuss.

Staff liaised with WestLink who advised staff when the bus stops would be marked.

The application of markings was delayed due to the COVID-19 Pandemic.

The bus stop markings were applied before the end of March.

Safety Improvements on Cameron Road

Description: With the Board resolving to remove the Speed Bump outside Te Puke Intermediate School on Cameron Road, it has been identified that there would need to be safety improvements made to this stretch of road.

What's Happened:

The Speed Bump has been removed. The Senior Transportation Engineer has provided the Board with a scoping/design plan of safety improvement options.

What's Next:

The Board is yet to review and agree on the improvements that they would like to make.

It has been recommended that WestLink be requested to provide an OOS to design a pedestrian crossing on Cameron Road, adjacent to Te Puke Intermediate School, a price has been requested from WestLink to implement marking and sign changes.

ASSET & CAPITAL**Wastewater – Te Puke Renewals and Capital Upgrades**

Description: Asset renewals and capital upgrades for the Te Puke Wastewater Treatment Plant and water reticulation network.

What's Happened:

Te Puke WWTP Upgrade: Mott MacDonald is busy with the Preliminary Design Phase of the upgrade for the WWTP.

Wastewater Reticulation Network: PDP Consulting Engineers are busy refining the options analysis for the upgrade of the incoming wastewater main to the Te Puke WWTP.

What's Next:

Te Puke WWTP Upgrade: Mott Macdonald is due to run design workshops with council staff in June 2022 in order to get the input of operators, and ensure that the preliminary design is good before embarking on the detailed design. It is expected that the design will take 8 months to complete, after which tenders will be called for construction. The target date for commissioning of the new plant has now been rescheduled for June 2024.

Wastewater Reticulation Network:

Pattle Delamore Partners (PDP) will proceed with the design of the upgrade once the best option has been confirmed. The contract period is 6 months.

UTILITIES**Western Solid Waste**

Description: Waste management that meets the needs of the community and protects the environment for present and future generations.

What's Happened:

Kerbside Collection tonnage has been impacted by reduced service and tapering of the seasonal peak. Disruptions to services' saw Glass and Food Waste collections suspended. Glass collections services resumed on April 11 2022. Food waste collections continue to be suspended due to EnviroWaste's Kerbside Collective drivers either contracting the virus or are being close contacts and are following Ministry of Health advice to self-isolate.

What's Next:

Investigations are underway to further add new properties throughout the District.

Food scrap collections resumed on Monday, 9 May 2022.

Month	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	YTD Total
Kerbside Collection Tonnes										
Refuse	229.32	402.23	376.00	330.41	355.20	392.46	400.06	466.66	539.45	3,492
Glass	86.30	47.67	135.13	94.46	127.50	147.44	234.56	128.57	30.24	1,032
Food waste	37.50	32.68	53.60	57.72	58.50	58.06	64.87	63.30	5.30	432
Recyclables	113.42	62.18	0.00	120.42	143.16	177.26	154.68	142.40	98.24	1,012
Total tonnage	466.54	544.76	564.73	603.01	684.36	775.22	854.17	800.93	673.23	5,967

RESERVES**Reserves – Pools Te Puke Aquatic Centre**

Description: Implement the pool facility health & safety improvements.

What's Happened:

- The pool has now closed for the season.
- The pool cover reels and motorised assistance modifications were completed and were operational prior to swim season closure.
- A higher performing heat exchanger (for heating pool water) is on site but has yet to be installed. This will be a project over winter.
- Disability chairlift repairs have been completed, and investigations underway to relocate it adjacent to the disabled ablutions.

What's Next:

- Complete the heat exchanger replacement and service the geothermal bore system.
- Relocate the disability chair lift.
- Conclude procurement of pool repainting arrangements.

Te Puke Genealogy Group – Request for Information Sign Board – Te Puke and Old Te Puke Cemeteries

Description: The Te Puke Genealogy Group requested that Council organise a design and price for Information Sign Boards to be installed at both the Te Puke and Old Te Puke Cemeteries.

The idea was to install the Information Sign Boards underneath a weatherproof structure, on top of a concrete pad. The double-sided boards would measure approximately 1.2m² in size and would include plot numbers and the designated area

detail (e.g., Service's and Children's rows), where applicable. Additional historical information can be added, that may be of interest to the community. The plot number detail would originate from Council's Cemeteries Database.

What's Happened:

The MenzShed is involved in this project. A new sign shelter structure has been constructed at the Old cemetery, but the concrete pad is yet to be completed.

The structure for the Te Puke Cemetery (on Dudley Vercoe Drive) is almost finished. Its concrete pad will be constructed in conjunction with the new ashes wall over the coming weeks.

What's Next:

Complete sign structure pad installations.

Before the sign boards can be produced and installed at both locations, staff need to complete the process of removing cemetery database anomalies. This is a work in progress, subject to other project priorities and internal resourcing.

Stock Road / Jubilee Park Footpath

Description: The Board has requested a footpath from Stock Road to Jubilee Park.

What's Happened:

The footpath extension into Jubilee Park has now been completed

ENGINEERING / SPECIAL PROJECTS

Te Puke Highways - Pah Road Slip Reinstatement

Description: Update on Te Puke Highways - Pah Road Slip Reinstatement to Community Boards and Operations & Monitoring Committee.

What's Happened:

Work is underway to strengthen a small section of the Kaituna riverbank alongside Te Puke Highway. Waka Kotahi NZ Transport Agency has awarded this contract to Waiotahi Contractors, and is working in partnership with mana whenua, Tapuika, and the Western Bay of Plenty District Council to create a safer, more resilient road and stabilise the riverbank opposite Tuhourangi Marae.

As part of the work, forty two meters of retaining wall will be constructed along the river's edge near the Te Puke Highway and Pah Road intersection, using a combination of sheet piles and soil anchors.

The area will be reinforced to minimise the impact of ongoing erosion and to help preserve a significant habitat for indigenous fish in the Kaituna River. Upon completion of the works, the area will be revegetated in association with mana whenua.

Temporary concrete barriers have been installed to protect construction workers from live traffic, prior to construction getting underway.

A small section of Te Puke Highway, outside Tuhourangi Marae, is being temporarily widened and traffic will be relocated there for the duration of the works. A 30km/h temporary speed limit will be in place for the safety of both motorists and road workers. Road users are advised to drive with caution through the project site, reduce speed and follow directions provided.

All works are scheduled to be complete by late summer (2022).

Waka Kotahi and Western Bay of Plenty District Council thanks the residents and road users for their patience.

What's Next:

Continue with the construction of the retaining wall until it is finished in late summer 2022.

EMERGENCY MANAGEMENT

What's Happened:

- Holding monthly drop in sessions at Te Puke Library to be available to the community to discuss personal and household preparedness to further build community resilience.
- Maintained communication ensuring severe weather updates are sent to the Te Puke community.

What's Next:

Continued communication between council and the Community Response team to deliver preparedness messages to the community.

The Community Resilience Advisor is planning to connect with Te Puke packhouses to have another channel to distribute emergency preparedness information.

ATTACHMENTS

1. **MAS Te Puke Community Board June 2022** 

Action Sheets Report		Division: Infrastructure Services Group	Printed: May 2021
		Committee: Te Puke Community Board	
		Officer:	
Meeting	Officer/Director	Section	Subject
Te Puke Community Board 7/04/2022	Hammond, Sue	New Item	Stock Road / Jubilee Park Footpath
<p>RESOLUTION TP22-2.11</p> <p>The Te Puke Community Board approve up to \$8,450 (plus GST) from the Te Puke Community Board Roding Account for the completion of the Stock Road / Jubilee Park Footpath project.</p>			
<p>May 2022:</p> <p>The Board's approval has been noted. This MAS has been closed out.</p>			

Action Sheets Report	Division: Infrastructure Services Group Committee: Te Puke Community Board Officer:	Printed: May 2021
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Meeting	Officer/Director	Section	Subject
Te Puke Community Board 3 December 2020	McLean, Calum	New Item	HERITAGE WALKING CROSSING – COMMERCE LANE / JUBILEE PARK

The Board has requested a review of the Heritage walking crossing, to see if there is a possibility of turning this into a designated pedestrian crossing.

May 2022:

There has been no further progress to this action as staff are waiting for WestLink to provide a price proposal.

March 2022:

There has been no further progress to this action as staff are waiting for WestLink to provide a price proposal.

January 2022:

Recommend that WestLink be asked to provide a price proposal to develop a design for traffic calming on Commerce Lane.

November 2021:

The Project has been delayed by the suspension of Community Board Meetings.

September 2021:

Staff will present a proposal for street calming at the next Community Board Meeting.

July 2021:

There has been no progress on this action due to the resignation of the Roading Engineer (East). Staff are in the process of familiarising themselves with current projects and will provide an update at the next meeting.

May 2021:

The Board have requested that the Heritage Crossing be changed into a Zebra Crossing. It was explained to the Board that isolated activities do not result in lower average speeds or overall road safety improvements. The Board have asked for road safety ideas and staff advise that changing the Heritage Walkway to a pedestrian crossing would not be a simple process. There will be public consultation as part of the review and \$20,000 for alternative options.

Action Sheets Report

Division: Infrastructure Services Group
Committee: Te Puke Community Board
Officer:

Printed: May 2021

March 2021:

The Community Board Roding Programme includes the option of a Commerce Lane Road Safety Project to be approved by the Board, which would address this issue.

January 2021:

The Heritage Crossing should be discussed with staff (Roding Engineer) to understand special expectations, before any changes are made.

Action Sheets Report		Division: Infrastructure Services Group	Printed: May 2021
		Committee: Te Puke Community Board	
		Officer:	
Meeting	Officer/Director	Section	Subject
Te Puke Community Board 3 June 2021	McLean , Calum	New Item	Te Puke Quarry Road Footpath & Bridge
<p>The Te Puke Community Board approve Stage One (Corner of Jellicoe Street to EastPack Packhouse) of the Te Puke Quarry Road Footpath and Bridge project, noting that the Board would like to see Stage Two (EastPack to Manoeka Road) explored in the future.</p> <p>May 2022: WestLink's price proposal has been approved by the Board and construction has commenced.</p> <p>March 2022: Geometric design is complete. WestLink have been asked to provide a price proposal for construction of the path.</p> <p>January 2022: Geometric design of the footpath continues, and consultation has been undertaken with the adjacent property owner. <i>Note: WestLink have not been instructed to develop a street light design.</i></p> <p>November 2021: The survey and geometric design of the footpath is underway.</p> <p>September 2021: OOS received from WestLink:</p> <ol style="list-style-type: none"> 1. Survey and geometric design = \$13,990 2. Lighting design = \$4,625 (to provide compliant levels of luminance) <p>July 2021: WestLink have been instructed to develop a street light design for stage one. Staff have noted the Board's comments regarding stage 2.</p>			

Action Sheets Report		Division: Infrastructure Services Group	Printed: May 2021
		Committee: Te Puke Community Board	
		Officer:	
Meeting	Officer/Director	Section	Subject
Te Puke Community Board 3 June 2021	McLean , Calum	New Item	Speed Bump on Cameron Road
<p>The Board agreed that, despite import delays with the Digital Speed Signs, the Board would like to proceed with the removal of the speed bump prior to the Digital Speed Signs being installed. The current update provided by WestLink was that the signs should be installed late July 2021, noting that this is subject to change due to the delays occurring.</p> <p>The Roading Engineer (East) advised the Board that a pedestrian crossing outside Te Puke Primary School is one of the safety improvements that could be considered in the future.</p> <p>May 2022: The design requires minor amendments prior to pricing of physical works.</p> <p>March 2022: There has been no further progress on this action as staff are still waiting for WestLink to provide a price proposal to develop a design for road safety improvements outside Te Puke Intermediate School.</p> <p>January 2022: Recommend that WestLink be asked to provide a price proposal to develop a design for road safety improvements outside Te Puke Intermediate School.</p> <p>November 2021: The Project has been delayed by suspension of the Community Board Meetings.</p> <p>September 2021: The speed bump has been removed. Staff will submit a proposal for safety improvements at the next Community Board Meeting.</p> <p>July 2021: The speed bump is programmed for removal week commencing 19 July 2021.</p>			

Action Sheets Report	Division: Infrastructure Services Group Committee: Te Puke Community Board Officer:	Printed: May 2021
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Meeting	Officer/Director	Section	Subject
Te Puke Community Board 18/11/2021	Cave, Alison	Reports	Te Puke Community Board Chairperson's Report – November 2021

That the Te Puke Community Board support, in principle, to approve up to 50% of the cost for one (1) ANPR and one (1) PTZ camera at the Welcome Bay round-about, from the Te Puke Community Board Reserve account, subject to the outcome of the CCTV submission and final approval of cost.

May 2022:

The installation is now booked for 26 April 2022. The total cost for one ANPR and one PTZ including traffic management, installation etc is quoted to be \$14,806.38.

March 2022:

The traffic management plans have been approved and were booked for 2 March 2022, however this has been delayed as Fulton Hogan are currently working on the road. Once they are finished, traffic management will commence.

January 2022:

The installation of the cameras (ANPR and PTZ) situated at the Welcome Bay Roundabout has been organised and we are currently waiting on the availability of traffic management to enable the installation to go ahead.

Staff anticipate the cameras will be installed early February 2022.

February 2022

Traffic Management plans approved. Installation booked for 2 March 2022.

10.5 TE PUKE COMMUNITY BOARD – FINANCIAL REPORT APRIL 2022

File Number: A4575975

Author: Ezelle Thiart, Financial Business Advisor

Authoriser: Sarah Bedford, Financial Controller

EXECUTIVE SUMMARY

- This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the 10 months ended 30 April 2022 (**Attachment 1**).

Total operational costs are under budget year to date.

RECOMMENDATION

That the Financial Business Advisor's report dated 2 June 2022 and titled 'Te Puke Community Board – Financial Report April 2022', be received.

Grant payments made to date:

Resolution	Description	\$
TP21-5.6	EPIC – Te Puke	435
TP22-1.7	Blue Light Ventures Inc	700
TP22-1.7	Manaaki Mushrooms	1,000
	2021/22 Total grants paid to date	2,135

Committed – Operational expenditure

Resolution	Description	\$
TP22-1.5	ANZAC Day Wreath	200
TP22-2.7	Grant – Te Puke Scout Group	2,500
TP22-2.8	Grant – Youth Encounter Ministries	1,000
	2021/22 Total operational commitments	3,700



2021/22 Reserve analysis:

Resolution	Description	\$
	2021/22 Opening balance	90,439
TP22-1.3	Library and Service Centre Boardroom lighting upgrade	(1,635)
	2021/22 Closing balance as at 30 April 2022	88,804

Committed – Reserves expenditure

Resolution	Description	\$
	2021/22 Closing balance before committed expenditure	88,804
TP21-5.4	Approve up to 50% of the budgeted cost of \$18,000 for one (1) ANPR and one (1) PTZ camera at the Welcome Bay round-about, from the Te Puke Community Board Reserve account, subject to the outcome of the CCTV submission and final approval of cost.	9,000
TP21-5.11	Te Puke and Old Te Puke Cemeteries Information Sign Boards project up to \$5,000 for two Information Sign Boards to be built and installed at the Te Puke and Old Te Puke Cemeteries.	5,000
TP22-1.3	Te Puke Community Board approve \$1,879.91 from the Te Puke Community Board Reserve Account for costs relating to the Te Puke Library and Service Centre Boardroom lighting upgrade. (Paid \$1634.70 excl gst Feb 22)	246
	2021/22 Closing balance after committed expenditure	74,558

The decision by the Te Puke Board to retain a minimum reserve balance of \$50,000 [TP1.11] now no longer applies [TP8.5.1].

ATTACHMENTS**1. Te Puke Community Board – Financial Report April 2022**  

Western Bay of Plenty District Council						
Income and Expenditure Statement						
For the period ended 30 April 2022						
Te Puke Community Board						
	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Additional Levels of Service	0	0	0	<input checked="" type="checkbox"/>	0	0
Conference Expenses	0	0	0	<input checked="" type="checkbox"/>	0	2,025
Contingency - [see breakdown below]	1,982	4,170	2,189	<input checked="" type="checkbox"/>	5,000	612
Grants	2,135	9,170	7,035	<input checked="" type="checkbox"/>	11,000	14,596
Mileage Allowance	0	1,670	1,670	<input checked="" type="checkbox"/>	2,000	0
Salaries	22,236	23,390	1,154	<input checked="" type="checkbox"/>	28,070	27,841
Public Safety	1,107	6,300	5,193	<input checked="" type="checkbox"/>	7,560	16,481
Street Decoration	4,025	7,080	3,055	<input checked="" type="checkbox"/>	10,000	0
Inter Department Charges	39,320	39,320	0	<input checked="" type="checkbox"/>	47,181	47,184
Total Operating Costs	70,804	91,100	20,296	<input checked="" type="checkbox"/>	110,811	108,738
Total Costs	70,804	91,100	20,296	<input checked="" type="checkbox"/>	110,811	108,738
Income						
Rate Income	100,939	101,510	(571)	<input checked="" type="checkbox"/>	121,811	112,116
Total Direct Income	100,939	101,510	(571)	<input checked="" type="checkbox"/>	121,811	113,158
Net Cost of Service	30,135	10,410	19,725	<input checked="" type="checkbox"/>	11,000	4,420
Contingency - breakdown						
Neonlogic - Dr Randell Scholarship Advert (Aug)	116			<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
Neonlogic - Dr Randell Scholarship Advert (Sep)	116			<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
Neonlogic - Dr Randell Scholarship Advert (March)	116			<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
Te Puke Library - Upgrade Boardroom lights	1,635			<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
Year to date contingency costs	1,982					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	90,439					
TP22 - 1.3 Library and Service Centre Boardroom lighting upgrade	(1,635)					
(Decrease) Increase in year	(1,635)					
Closing Balance - Surplus (Deficit)	88,804					

Favourable Variance
 Unfavourable Variance

10.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

File Number: A4574583

Author: Pernille Osborne, Senior Governance Advisor – Board Secretary

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the schedule of meetings for June, July and August 2022, be received.

ATTACHMENTS

1. **Meeting Dates for Community Board Agendas – June**  

Western Bay of Plenty District Council Meeting Schedule 2022

External (joint) meetings are highlighted in blue.

JUNE 2022			
Meeting	Date	Time	Venue
Audit & Risk Committee	2 Jun	9.30am	Chambers or via Zoom
Te Puke Community Board	2 Jun	7.00pm	Te Puke Library or via Zoom
Queen's Birthday – 6 June			
Maketu Community Board	7 Jun	7.00pm	Maketu Community Centre or via Zoom
BOP Mayoral Forum	8 Jun	9.30am	BOPRC Chambers
Annual Plan/Long Term Plan Committee	9 Jun	9.30am	Chambers or via Zoom
Waihī Beach Community Board	13 Jun	6.30pm	Waihī Beach Community Centre or via Zoom
SmartGrowth Leadership Group	14 Jun	8.30am	TCC Chambers
Policy Committee	14 Jun	9.30am	Chambers or via Zoom
Policy Workshop	14 Jun	1.00pm	Chambers or via Zoom
Tauranga Moana Advisory Group	17 Jun	9.30am	TCC Chambers
Maketu Community Board Workshop	21 Jun	7.00pm	Maketu Community Centre
District Plan Committee	22 Jun	9.30am	Chambers or via Zoom
Annual Plan/Long Term Plan Committee	22 Jun	9.30am	Chambers or via Zoom
District Plan Committee	23 Jun	9.30am	Chambers or via Zoom
Public Transport Committee	23 Jun	9.30am	BOPRC Chambers

Matariki Day – 24 June			
Katikati-Waihi Beach Ward Forum	27 Jun	7.00pm	TBC
Council	29 Jun	9.30am	Chambers or via Zoom
Policy Workshop	29 Jun	1.00pm	Chambers or via Zoom
Kaimai Ward Forum	30 Jun	7.00pm	TBC
JULY 2022			
Meeting	Date	Time	Venue
Maketu-Te Puke Ward Forum	4 Jul	7.00pm	TBC
Performance and Monitoring Committee	5 Jul	9.30am	Chambers or via Zoom
District Plan Committee (if required)	6 Jul	9.30am	Chambers or via Zoom
District Plan Committee (if required)	7 Jul	9.30am	Chambers or via Zoom
Citizenship Ceremony	13 Jul	10.00am	Chambers
Te Ihu o te Waka o Te Arawa (Te Arawa)	20 Jul	10.00am	Chambers or via Zoom
Katikati Community Board	20 Jul	7.00pm	The Centre. Patuki Manawa
Policy Committee	26 Jul	9.30am	Chambers or via Zoom
Policy Workshop	26 Jul	1.00pm	Chambers or via Zoom
Ōmokoroa Community Board	26 Jul	7.00pm	Ōmokoroa Library & Service Centre
Te Puke Community Board	28 Jul	7.00pm	Te Puke Library & Service Centre
AUGUST 2022			
Meeting	Date	Time	Venue
Maketu Community Board	2 Aug	7.00pm	Maketu Community Centre
Te Kāhui Mana Whenua o Tauranga Moana (TKMW)	3 Aug	10.00am	Chambers or via Zoom

