

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
ANNUAL PLAN AND LONG TERM PLAN COMMITTEE MEETING NO. APLTP22-3  
HELD IN THE COUNCIL CHAMBERS, BARKES CORNER, TAURANGA AND  
VIA ZOOM UNDER COVID-19 PROTECTION FRAMEWORK ORANGE AND LIVESTREAMED  
ON THURSDAY, 9 JUNE 2022 AT 9.30AM**

## **1 PRESENT**

Deputy Mayor J Scrimgeour (Chairperson), Cr G Dally, Cr M Dean, Cr J Denyer, Cr A Henry, Cr M Murray-Benge, Cr A Sole, Cr D Thwaites, and Mayor G Webber

### **MEMBERS VIA ZOOM:**

Cr M Gray, and Cr K Marsh

### **ABSENT:**

Cr M Grainger had been granted Leave of Absence.

### **COMMUNITY BOARD VIA ZOOM:**

R Crawford (Chair, Te Puke Community Board)

## **2 IN ATTENDANCE**

J Holyoake (Chief Executive Officer), G Allis (Deputy CEO/General Manager Infrastructure Group), R Davie (General Manager Strategy and Community), J Graham (Acting General Manager Corporate Services), E Watton (Policy and Planning Manager), D Jensen (Chief Financial Officer), L Balvert (Communications Manager), O McVicker (Manager Corporate Services and Business Improvement), J Rickard (Senior Policy Analyst), S Bedford (Financial Controller), T Rutherford (Policy Analyst), H Wi Repa (Governance Technical Support), J Osborne (Governance Support Administrator), and B Clarke (Senior Governance Advisor)

### **STAFF VIA ZOOM:**

M Leighton (Senior Policy Analyst), A Carey (Financial Business Advisor)

### **OTHERS:**

Two members of the media.

## **3 APOLOGIES**

Nil

## **4 CONSIDERATION OF LATE ITEMS**

Nil.

## 5 DECLARATIONS OF INTEREST

Nil.

## 6 PUBLIC EXCLUDED ITEMS

Nil.

## 7 PUBLIC FORUM

Nil.

## 8 PRESENTATIONS

Nil.

## 9 REPORTS

### 9.1 ANNUAL PLAN 2022/23 – DELIBERATIONS

The Committee considered a report from the Senior Policy Analyst. The Policy and Planning Manager introduced the report.

Staff responded to a question, noting that an open letter to the Council, (referring to vaccination considerations), had been included as a submission to the Annual Plan, as the letter had been received during the Annual Plan consultation period. Staff considered the Annual Plan process to be the most appropriate, allowing for a timely response. Should Elected Members wish to redirect it to a different process, this could be done by resolution.

It was agreed that the letter did not need to be redirected. The Chairperson noted that the letter referred to had been sent to all councils in New Zealand, through their Annual Plan processes.

The Chairperson advised that the report recommendation would be dealt with **in parts** as follows:

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### RESOLUTION APLTP22-3.1 – PART 1

Moved: Cr J Denyer

Seconded: Mayor G Webber

1. That the Senior Policy Analyst's report dated 9 June 2022 titled 'Annual Plan 2022/23 – Deliberations' be received.
  2. That the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.
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3. That all written and verbal feedback be received, from the consultation process 21 March to 21 April 2022, as set out in the documents titled 'Pukehina Development Rate – Submissions Pack', 'Annual Plan 2022/23 – Submissions Pack' and 'Fees and Charges 2022/23 – Submissions Pack', and circulated separately with this agenda.

**CARRIED**

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Pukehina Development Rate – Topic One – Future of the Pukehina Development Rate

Motion:

Moved: Cr Murray-Benge

Seconded: Cr Dean

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

*Pukehina Development Rate, Topic One – Future of the Pukehina Development Rate*

a. Option 1:

That Council continues to collect the Pukehina Development Rate at \$20 per rateable property for wastewater purposes (status quo).

The motion was put and declared **lost** on the voices.

The Chairperson noted that four options were presented to the Committee for equal consideration. A **further motion** was put as follows:

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**RESOLUTION APLTP22-3.2 – PART 2**

Moved: Mayor G Webber

Seconded: Cr A Sole

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

*Pukehina Development Rate, Topic One – Future of the Pukehina Development Rate*

a. Option 2:

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That Council pauses collection of the Pukehina Development Rate for the next two years.

**CARRIED**

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Cr Dally requested that his vote against be recorded.

Reasons for decision:

- The Pukehina community would not need to pay the rate for the next two years.
  - More time to see how the Government's Three Waters reform will affect the future of the fund.
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**RESOLUTION APLTP22-3.3 – PART 3**

Moved: Cr D Thwaites

Seconded: Mayor G Webber

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

*Pukehina Development Rate – Topic Two – Refunding the reserve balance*

b. Option 1:

That Council retains the accumulated funds from the Pukehina Development Rate.

**CARRIED**

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Reasons for decision:

- Considered prudent and pragmatic to leave the funds where they are for a period of two years.
  - Balance of the Fund is not lost and will continue to gain interest.
  - Could potentially help to offset future wastewater scheme costs, although it is not guaranteed to be attributed to Pukehina.
  - If Council can retain ownership of the Fund through the Three Waters process, Council can revisit this conversation with the community following the new Three Waters Entities being established.
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**RESOLUTION APLTP22-3.4 – PART 4**

Moved: Cr A Henry

Seconded: Cr J Denyer

Annual Plan 2022/23

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4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

*Capital Programme Changes – Changes to proposed 2022/23 Capital Budgets*

- c. Option 1:

That Council approves the proposed changes to the 2022/23 capital budgets.

**CARRIED**

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Reasons for decision:

- Allows for known changes in timing or cost to be accurately reflected in Council's 2022/23 capital budgets.
  - Is the most pragmatic way of addressing the situation, and the reality that confronts Council.
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**RESOLUTION APLTP22-3.5 – PART 5**

Moved: Cr M Murray-Benge

Seconded: Mayor G Webber

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

*Capital Programme Changes – External Debt and Cost of Capital*

- d. Option 1:

That Council approves the proposed change to the 2022/23 cost of capital assumptions.

**CARRIED**

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Reasons for decision:

- Aligns Council's strategic assumptions with forecast market reality.
  - Is the most pragmatic way of addressing the situation and reflects the reality that has been discussed for some time.
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**RESOLUTION APLTP22-3.6 – PART 6**

Moved: Cr D Thwaites

Seconded: Cr M Murray-Benge

Annual Plan 2022/23

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4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

*Structure Plan Review*

e. Option 1:

That the updated Structure Plans for Ōmokoroa, Waihi Beach, Te Puke and Katikati, as submitted in the schedule of projects for inclusion in 2022/23 Annual Plan (as attached to the agenda report), be approved.

**CARRIED**

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Reason for decision:

- Council had reviewed the matter since the Long Term Plan, and these were the changes that had come through in the Annual Plan.
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**RESOLUTION APLTP22-3.7 – PART 7**

Moved: Cr M Murray-Benge

Seconded: Mayor G Webber

Annual Plan 2022/23

4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

*Ōmokoroa Reserves Acquisition Cost Increase*

f. Option 1:

That Council approves increasing the budget for Ōmokoroa Active Reserves purchase by \$14 million to \$24 million.

**CARRIED**

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Reasons for decision:

- Allows for known changes in timing or cost to be accurately reflected in Council's capital budgets.
  - This must be done by Council, and reflected the real cost of land in Ōmokoroa and across the entire district.
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**RESOLUTION APLTP22-3.8 – PART 8**

Moved: Mayor G Webber

Seconded: Cr D Thwaites

Annual Plan 2022/23

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4. That in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2022/23, the Committee resolves:

*Other Annual Plan Submission Points*

g. Option 1:

That submissions from 'New Zealand Chinese Language Week', 'Te Puna Memorial Hall Committee', and 'Ngai Tamawhariua', be deferred to existing operational processes.

AND

Option 2:

That no further action be taken in response to the submission from 'Greg Rzesniowiecki'.

**CARRIED**

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Reasons for decision:

Option 1

- Enables direct conversation with submitters as appropriate.
- Utilises current processes and resources.
- Responds more appropriately to submitter requests.

Option 2

- Council is not best placed to assess the national response to Covid-19.
  - Council resource is focused on more appropriate matters.
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**RESOLUTION APLTP22-3.9 – PART 9**

Moved: Cr A Henry

Seconded: Cr A Sole

Fees and Charges 2022/23

5. That in relation to the matters arising from Council/Committee decisions in relation to the Fees and Charges 2022/23, the Committee resolves:

- a. Reduction of Financial Contributions (FINCO's) for community housing and Papakāinga

Option 1:

That the proposal and criteria for FINCO reductions for community housing and Papakāinga is adopted for inclusion in the Schedule of Fees and Charges 2022/23, subject to the changes as shown in the Issues and Options paper attached to the agenda report.

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**CARRIED**

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Reasons for decision:

- Responds to submission points seeking clarity on how reductions will be granted.
  - Improves flexibility for both community housing developments and Papakāinga, which should support them to progress plans.
  - No additional costs to Council are anticipated from these changes.
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**RESOLUTION APLTP22-3.10 – PART 10**

Moved: Cr J Denyer

Seconded: Cr M Dean

## Fees and Charges 2022/23

5. That in relation to the matters arising from Council/Committee decisions in relation to the Fees and Charges 2022/23, the Committee resolves:

b. Fees and Charges including General Financial Contributions

Option 1:

That the Fees and Charges 2022/23 are amended to remove library fines for late items and are recommended for adoption.

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**CARRIED**

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Reasons for decision:

- Accessibility for library users in the 18-64 demographic
  - Equity – no library users would be fined for late returns
  - Cost benefit – staff time and administration for approximately \$7k income
  - Capitalising on the Library App, which has resulted in a decline of fine income since its introduction
  - Promote continued use of the library facilities and their place in the community
  - Library users would not stop using the library due to unpaid fines for late items.
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**RESOLUTION APLTP22-3.11 – PART 11**

Moved: Mayor G Webber

Seconded: Cr M Dean

6. That it be recommended to Council that the Annual Plan 2022/23 and Fees and Charges 2022/23 be amended in accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of APLTP22-3 dated 9 June 2022,

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and that the amended Annual Plan 2022/23 and Fees and Charges 2022/23 be adopted.

**CARRIED**

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**RESOLUTION APLTP22-3.12 – PART 12**

Moved: Cr D Thwaites

Seconded: Mayor G Webber

7. That the Committee notes that the decision story will be prepared as the formal response to submitters, for adoption by Council alongside the Annual Plan 2022/23, and that the decision story will be in general accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of APLTP22-3 dated 9 June 2022.

**CARRIED**

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**10 INFORMATION FOR RECEIPT**

Nil.

**The meeting was declared closed at 10.25am**

**Confirmed as a true and correct record by Council on 29 June 2022.**