

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
TE PUKE COMMUNITY BOARD MEETING NO. TP22-2  
HELD VIA ZOOM (AUDIO/VISUAL LINK) ONLY AND LIVESTREAMED  
UNDER COVID-19 PROTECTION FRAMEWORK - RED  
ON THURSDAY, 7 APRIL 2022 AT 7.00PM**

**1 PRESENT VIA ZOOM**

Chairperson R Crawford, Member T Rolleston, Member K Ellis, Member D Snell, Cr G Dally and Cr M Gray

**2 IN ATTENDANCE VIA ZOOM**

G Allis (Deputy CEO/General Manager Infrastructure Group), C McLean (Senior Transportation Engineer), J Rickard (Senior Policy Analysis), S Hammond (Reserves and Facilities Officer East), J Osborne (Governance Support Administrator) and P Osborne (Senior Governance Advisor)

**OTHER ATTENDEES VIA ZOOM**

2 Members of the Public

**3 APOLOGIES**

**APOLOGY**

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**RESOLUTION TP22-2.1**

Moved: Chairperson R Crawford

Seconded: Member D Snell

That the apology for lateness from Member Rolleston be accepted.

**CARRIED**

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**4 CONSIDERATION OF LATE ITEMS**

Nil

**5 DECLARATIONS OF INTEREST**

Nil

**6 PUBLIC EXCLUDED ITEMS**

Nil

## 7 PUBLIC FORUM

### **Rebecca Larsen – EPiC Te Puke**

Ms Larsen was in attendance to introduce the Board to the latest local project “Te Puke Online”, highlighting the below features:

- It was a website platform for residents of Te Puke to join, and to assist EPiC as an organisation and growth.
- A listing and/or website could be added to the platform. This could be a job, contest or an event.
- It allowed the user to search for a specific service.
- A Community Directory had been created to help support local businesses and community groups.
- Another benefit of the system was that it was a customer management tool and marketing tool, as the customer was able to edit, update and customise their own content whenever they needed to.
- The content developers were looking at creating a booking system within the website.
- It was noted that, for most people, ‘Te Puke Online’ worked as a profile that could direct users to their own domain.
- The system held its own reporting tool, which allowed EPiC to see page views throughout specific time periods/campaigns.

At 7.15 pm, Member T Rolleston joined the meeting.

### **Mary Wanhill – Youth Encounter Ministries**

Ms Wanhill was in attendance to speak to the grant application on behalf of Youth Encounter Ministries. Ms Wanhill provided the Board with an overview of what Youth Encounter Ministries does for youth, including the rationale for the grant application that was being presented to the Board at this meeting.

Youth Encounter Ministries offer:

- Counselling services to youth;
- Mentoring;
- Camps for young leaders; and
- A strong sense of community for youth.

The Connect Programmes, that they were seeking funding for, enabled the bringing together of youth and facilitating through events, gatherings and mentoring the connecting of diverse cultures and families. This is all done with the goal of creating a strong community that youth felt a part of.

The Board was advised that Youth Encounter Ministries was linked with different local iwi, however noted that they would love to connect further with iwi to enhance that connection. They would also like to maintain long-term relationships with youth that come through the programmes.

At 7:27 pm, Member T Rolleston left the meeting.

## 8 MINUTES FOR CONFIRMATION

### 8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 10 FEBRUARY 2022

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#### RESOLUTION TP22-2.2

Moved: Cr M Gray

Seconded: Member D Snell

That the Minutes of the Te Puke Community Board Meeting held on 10 February 2022, as circulated with the agenda, be confirmed as a true and correct record.

**CARRIED**

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## 9 REPORTS

### 9.1 TE PUKE COMMUNITY BOARD CHAIRPERSONS REPORT - APRIL 2022

The Board considered a report from the Chairperson. The report was taken as read with further discussion on the below:

#### **ANZAC Day**

The Board was advised that Citizens RSA Te Puke would be running this years ANZAC Day Parade. Board members would be in attendance to lay a wreath. Councillor Gray advised the Board that due to COVID-19, and having high risk family members, she would be attending the outside service but not the inside service.

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#### RESOLUTION TP22-2.3

Moved: Member D Snell

Seconded: Member K Ellis

That the Chairperson's report dated 7 April 2022, titled 'Te Puke Community Board Chairpersons Report – April 2022', be received.

**CARRIED**

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### 9.2 TE PUKE COMMUNITY BOARD COUNCILLOR'S REPORT - APRIL 2022

The Board considered a report from Councillor Dally. The report was taken as read.

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**RESOLUTION TP22-2.4**

Moved: Chairperson R Crawford

Seconded: Cr M Gray

That the Councillor's report dated 7 April 2022, titled 'Te Puke Community Board Councillor's Report – April 2022', be received.

**CARRIED**

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**9.3 ENABLING HOUSING IN TE PUKE**

The Board considered a report from the Senior Policy Analyst, who was in attendance to provide the Board with a brief overview and rationale for the report and what the changes meant for Te Puke.

Due to a new Resource Management (Enabling Housing and Other Matters) Amendment Act (RMAA), Council was now required to make a change in the District Plan to implement the new rules.

The Board was advised that the most significant change to be aware of was that, on any existing residential property, up to three dwellings could be built, up to three storeys in height, without requiring a resource consent. There were standards set out in the Medium Density Residential Standards (MDRS) that had to be met.

It was understood that these changes were to help address current housing issues. It was noted that it was important for the Board to understand that, over the next 10 years, this could change the residential environment of Te Puke.

As well as the above, the Board was also advised on the engagement approach from Council, that would take place in April 2022. This consisted of:

- A website – Have your say;
- A flyer for mailing to all residents of Te Puke;
- Community drop-in sessions;
- Workshops with Te Puke Housing Network;
- Engagement with Tangata Whenua; and
- Engagement with developers.

The Board would hold a workshop to discuss the presentation itself, and provide feedback on the engagement approach from Council.

The Senior Policy Analyst responded to questions as below:

- The flyer would contain the dates and times of the drop-on sessions.
  - Council would be running specific engagement with Tangata Whenua to further their understanding on Māori housing aspirations, what opportunities they thought the RMAA provided, and what issues / concerns they may have with the changes the RMAA may bring. It was noted that, at this stage the engagement with Tangata Whenua was in regards to making Papakāinga easier to deliver. The
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Papakāinga feedback would be captured through the District Plan Review, rather than through this engagement.

- There would be no formal presentation at the drop-in sessions, but rather stations would be set up to target feedback on specific questions.
- Ward Councillors were required to attend a portion of the drop-in sessions in their areas. Community Board members were encouraged to take part, where possible.

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### **RESOLUTION TP22-2.5**

Moved: Cr G Dally

Seconded: Member D Snell

1. That the Senior Policy Analyst's report dated 7 April 2022, titled 'Enabling Housing in Te Puke', be received.
2. That the Te Puke Community Board are invited to provide feedback on the engagement approach outlined for this work.

**CARRIED**

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## **9.4 TE PUKE COMMUNITY BOARD GRANT APPLICATIONS – APRIL 2022**

The Board considered a report from the Senior Governance Advisor. The report was taken as read, with further discussion on each of the grant applications.

The Board was reminded that they had one more meeting before the end of the financial year, where their operational budgets would reset.

### **Te Puke Scout Group**

The Board noted that they would like to fund the purchase of the cameras.

### **Youth Encounter Ministries**

The Board encouraged Youth Encounter Ministries to connect with 'Project K' students.

Councillor Gray spoke in support of the application and the work that was being done with the youth, noting that it would be great to see further connection with iwi developed.

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**RESOLUTION TP22-2.6**

Moved: Cr G Dally

Seconded: Chairperson R Crawford

1. That the Senior Governance Advisor's report dated 7 April 2022, titled 'Te Puke Community Board Grant Application – April 2022', be received.

**CARRIED**

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**RESOLUTION TP22-2.7**

Moved: Member K Ellis

Seconded: Member D Snell

2. That the Te Puke Community Board approve the Grant Application from the Te Puke Scout Group for \$2,500 (including GST) for the costs relating to the purchase of security cameras. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

**CARRIED**

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**RESOLUTION TP22-2.8**

Moved: Member D Snell

Seconded: Cr M Gray

3. That the Te Puke Community Board approve the Grant Application from Youth Encounter Ministries for \$1,000 for the funding towards enabling delivery of regular 'connect' events. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

**CARRIED**

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**9.5 INFRASTRUCTURE SERVICES REPORT TE PUKE COMMUNITY BOARD APRIL 2022**

The Board considered a report from the Deputy CEO/General Manager Infrastructure Group. The report was taken as read with further discussion on the below:

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**RESOLUTION TP22-2.9**

Moved: Cr M Gray

Seconded: Cr G Dally

That the Deputy Chief Executive's Report, dated 7 April 2022, and titled 'Infrastructure Services Report Te Puke Community Board April 2022', be received.

**CARRIED**

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**9.5.1 SAFETY IMPROVEMENTS ON CAMERON ROAD**

The Principal of Te Puke Intermediate School had reviewed the alternative design and was happy with the proposed safety improvements. The next step would be for a supplier to price up the work, and for WestLink to undertake a "mini" safety audit. A price would be presented to the Board, at the June 2022 Community Board meeting.

The Senior Transportation Engineer did not believe a bylaw change was required for the installation of a pedestrian crossing, however would check and confirm. Councillor Dally noted that the community was happy and relieved with the removal of the speed bump.

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**9.5.2 JELICOE STREET – INDUSTRIAL SERVICE LANE**

The Board was advised that the Senior Transportation Engineer would request an updated price for this proposed project, which would include the corner improvements on King Street.

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**9.5.3 RAYMOND AVENUE**

It was noted that this project could be completed under WestLinks' lump sum, relating to pram crossings. The Senior Transportation Engineer will instruct for this work to be undertaken.

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**9.5.4 OXFORD STREET CARPARKS**

The Board thanked the Senior Transportation Engineer for actioning the carpark changes on Oxford Street, and was advised that permanent removal of the old markings was yet to take place, but WestLink was aware of this.

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**9.5.5 TE PUKE QUARRY ROAD FOOTPATH AND BRIDGE**

The Board discussed the cost of this project, and how they felt about the increase of the quote. The Board was wary in regards to the amount of money this project was going to cost, however noted that prices were continuously increasing. The Senior Transportation Engineer noted there was a contractor who was ready, and available, to take on this project within the next few weeks. The Board asked the Senior Transportation Engineer to consult with EastPack to see if they would consider contributing, financially, to this project.

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It was noted that the approved price would include the repositioning of one street light, and the installation of a second street light, if the Board wished.

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### **RESOLUTION TP22-2.10**

Moved: Chairperson R Crawford

Seconded: Member D Snell

The Te Puke Community Board approve up to \$223,000 from the Te Puke Community Board Rooding Account for the Te Puke Quarry Road Footpath (Stage 1 cnr Jellicoe to EastPack packhouse) project, subject to a conversation taking place with EastPack.

**CARRIED**

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### **9.5.6 STOCK ROAD / JUBILEE PARK FOOTPATH**

The Reserves and Facilities Officer East was in attendance to provide the Board with a brief overview of the Stock Road / Jubilee Park Footpath project, including the rationale for further Community Board funding.

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### **RESOLUTION TP22-2.11**

Moved: Member K Ellis

Seconded: Member D Snell

The Te Puke Community Board approve up to \$8,450 (plus GST) from the Te Puke Community Board Rooding Account for the completion of the Stock Road / Jubilee Park Footpath project.

**CARRIED**

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### **9.5.7 EASTERN SOLID WASTE - CHANGES TO KERBSIDE COLLECTIONS**

The Deputy CEO/ General Manager Infrastructure Group noted that, because Council was not checking general waste, they had no evidence that more glass was being disposed of through the general waste bins. It was noted that more glass had been going through the recycling centre, and they were expecting full glass crates when the service starts back again. The Board was reminded that overflowing glass crates would not be collected.

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### **9.5.8 NEW TE PUKE SWIMMING POOL LOCATION**

The Board was advised that no location for the pool had been decided on yet, however, there were three options being considered.

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**9.5.9 RESERVE MANAGEMENT PLAN REVIEW – PROPOSED DOG PARK**

The Board advised the Reserves and Facilities Officer East that they had received lots of feedback from the community around the size of the proposed dog park. The Board asked whether there was any way that the footprint of the dog park could be increased. The Board was advised that the cost, mainly for the fencing was the rationale for the size of the park being what it was. It was noted that it was not unusual for Community Boards to subsidise a project by contributing some of their Reserve funds.

Councillor Dally noted that it would be good to see a quote received from the local contractor.

Councillor Gray noted that they could look at approaching local businesses to sponsor a fence panel, as she agreed this was the most topical feedback the Community Board was receiving.

The Board confirmed that, if funding was sought, the size of the proposed dog park could be increased as part of phase one of the project.

Consultation on the Reserve Management Plan Review would be concluded on 24 April 2022, to which the Board would be making a submission.

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**9.6 TE PUKE COMMUNITY BOARD – FINANCIALS REPORT FEBRUARY 2022**

The Board considered a report from the Financial Business Advisor. The report was taken as read.

The Board was advised that funds towards committed projects would come out of the account in the financial year the works were completed. It was noted however that the Community Board Reserve Account rolled over, so this did not need to be a concern.

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**RESOLUTION TP22-2.12**

Moved: Chairperson R Crawford

Seconded: Cr G Dally

That the Financial Business Advisor's report dated 7 April 2022 and titled 'Te Puke Community Board – Financial Report February 2022', be received.

**CARRIED**

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**9.7 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS**

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

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**RESOLUTION TP22-2.13**

Moved: Member D Snell

Seconded: Cr G Dally

That the schedule of meetings for April, May and June 2022, be received.

**CARRIED**

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**The Meeting closed at 8.54pm.**

**Confirmed as a true and correct record at the Te Puke Community Board meeting held on 2 June 2022.**

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Chairperson R Crawford  
**CHAIRPERSON**