

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
KATIKATI COMMUNITY BOARD MEETING NO. K22-1  
HELD VIA ZOOM (AUDIO/VISUAL LINK) ONLY  
UNDER COVID-19 PROTECTION FRAMEWORK – RED  
ON WEDNESDAY, 2 FEBRUARY 2022 AT 7.00PM**

## **1 PRESENT VIA ZOOM**

Chairperson B Warren (Chairperson), Member N Harray, Member J Clements, Member K Sutherland, Cr J Denyer and Cr A Sole

## **2 IN ATTENDANCE VIA ZOOM**

J Holyoake (Chief Executive Officer), P Osborne (Senior Governance Advisor) and J Osborne (Governance Support Administrator)

## **OTHER ATTENDEES VIA ZOOM**

6 Members of the public, including Councillor Anne Henry

## **3 APOLOGIES**

Nil

## **4 CONSIDERATION OF LATE ITEMS**

Nil

## **5 DECLARATIONS OF INTEREST**

Members were advised that if they had an interest (actual, potential, pecuniary or no pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and they were advised to withdraw from the meeting table for the item. [As per the Local Authorities (Member's Interest) Act 1968].

- Councillor Denyer advised that he had a declaration of interest regarding report number 9.6 of the Agenda, 'Katikati Community Board Grant Application'.
- Member Harray advised that he had a declaration of interest regarding report number 9.6 of the Agenda, 'Katikati Community Board Grant Application'.

## **6 PUBLIC EXCLUDED ITEMS**

Nil

## 7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Katikati Community Board. Attending members of the public were invited to take part in the public forum.

### 7.1 KEITH HAY - THREE WATERS REFORM

Mr Hay was in attendance to express his concerns to the Board, as he was of the belief that Councillor Denyer did not vote in the best interests of the community at the Council meeting held 16 December 2021 in regards to item 8.1 Notice of Motion – Councillor Grainger – Three Waters Proposal.

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### 7.2 EWEN LUSKIE - THREE WATERS REFORM

Mr Luskie was in attendance to express his concerns to the Board, as he was of the belief that there had been no consultation regarding the Three Waters Reform. Mr Luskie also understood that Councillor Denyer had voted for the Three Waters Reform.

Councillor Denyer made the below points of clarification:

- At the Council meeting held 16 December 2021 he did not vote for the Three Waters Reform;
  - During the debate at the meeting Councillor Denyer expressed his view that the reform proposal could be a lot better; and
  - He was of the belief that the Mayor, representing the District, as part of the working group mandated by the Government, would have a greater chance of success improving the reform than a group of Councillors attempting to do so from the outside.
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### 7.3 PAUL O'NEIL - KATIKATI COMMUNITY PLAN

Mr O'Neil was in attendance to speak on behalf of Katikati Taiao, noting that they had prepared a submission on the draft Community Plan, and were waiting for an invitation for further community input.

Mr O'Neil sought clarification over what stage the Community Plan was at, as he felt there was conflicting messaging in the Chairpersons Report, and the Community Plan itself.

The Chairperson noted there were still changes that needed to be made, prior to the Community Plan being presented to the community, and encouraged Mr O'Neil to forward the proposal to the Board. If the Board needed clarification on any aspect of the proposal, they would invite him to an upcoming workshop.

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#### 7.4 PAULA GAELIC – WESTERN BAY MUSEUM

Ms Gaelic was in attendance to provide the Board with an update regarding the Western Bay Museum, noting the below points:

- Curator Rosemary Deane started on Tuesday 1 February 2022, which would be a huge benefit to the museum; and
  - When COVID-19 restrictions lifted, she would like to present the Museum Development Plan to the Community Board.
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### 8 MINUTES FOR CONFIRMATION

#### 8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 10 NOVEMBER 2021

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##### RESOLUTION K22-1.1

Moved: Cr J Denyer

Seconded: Member N Harray

That the Minutes of the Katikati Community Board Meeting held on 10 November 2021, as circulated with the agenda, be confirmed as a true and accurate record.

**CARRIED**

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### 9 REPORTS

#### 9.1 COUNCIL DECISION ON KATIKATI COMMUNITY BOARD RECOMMENDATION – 33 MIDDLEBROOK DRIVE

The Board considered a report from the Senior Governance Advisor. The report was taken as read, with further clarification sought on the below items:

- Whether or not the immediate neighbours to 33 Middlebrook Drive had been consulted with.
- Whether or not the immediate neighbours to the Housing New Zealand development on Middlebrook Drive had been informed of the social housing and affordable housing that would occupy that land.

The Chief Executive Officer responded to questions as follows:

- Staff would follow up to ensure that consultation with appropriate neighbours of 33 Middlebrook Drive was undertaken, if it had not already happened.
  - Housing New Zealand, as owner of the land, would be responsible for consulting with immediate neighbours.
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The Board expressed concern over the possibility of the Housing New Zealand development being social housing, as opposed to affordable housing. If the housing was going to be social housing, the Board expressed strongly that there should be community consultation.

The Board requested a report from Council regarding the consultation process for current community developments within Katikati.

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### **RESOLUTION K22-1.2**

Moved: Chairperson B Warren

Seconded: Member N Harray

That the Senior Governance Advisor's report dated 2 February 2022, titled 'Council decision on Katikati Community Board Recommendation – 33 Middlebrook Drive', be received.

**CARRIED**

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## **9.2 COUNCIL DECISION ON KATIKATI COMMUNITY BOARD RECOMMENDATION - REQUEST TO ENDORSE "KATIKATI MURAL TOWN - AVOCADO CAPITAL OF NEW ZEALAND"**

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

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### **RESOLUTION K22-1.3**

Moved: Member J Clements

Seconded: Cr A Sole

That the Senior Governance Advisor's report dated 2 February 2022, titled 'Council Decision on Katikati Community Board Recommendation – Request to endorse "Katikati Mural Town – Avocado Capital of New Zealand"', be received.

**CARRIED**

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## **9.3 KATIKATI COMMUNITY BOARD CHAIRPERSONS REPORT - FEBRUARY 2022**

The Board considered a report from the Chairperson. The report was taken as read.

The Chairperson reiterated the success of the Avocado Festival, with special mention to Pauline McFadden, Kylie Watkin, and Jacqui Knight for all their work put into the festival.

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**RESOLUTION K22-1.4**

Moved: Chairperson B Warren

Seconded: Member J Clements

That the Chairperson's report dated 2 February 2022, titled 'Katikati Community Board Chairpersons Report – February 2022', be received.

**CARRIED**

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**9.4 KATIKATI COMMUNITY BOARD COUNCILLORS REPORT – FEBRUARY 2022**

The Board considered a report from Councillor Sole, who provided the Board with a brief outline of each listed item.

The Board sought clarification around the Tourism Bay of Plenty (TBOP) Letter of Expectation. It was noted that Council included a focus on walking and cycling, and training and upskilling tourism providers, in their Letter of Expectation.

It was noted that there was no specific outcomes discussed with Tourism Bay of Plenty (TBOP) regarding the Katikati-Waihi Beach Ward.

The Board also highlighted the benefit of TBOP promoting events happening in Katikati.

The Board was informed that Councillor Sole and Councillor Denyer did not mention the Katikati Community Boards resolution during the discussion at the Council meeting held 16 December 2021, regarding the Three Waters Reform.

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**RESOLUTION K22-1.5**

Moved: Chairperson B Warren

Seconded: Cr J Denyer

That the Councillor's report dated 2 February 2022, titled 'Katikati Community Board Councillors Report – February 2022', be received.

**CARRIED**

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**9.5 KATIKATI COMMUNITY BOARD – ANZAC DAY COMMEMORATION 2022**

The Board considered a report from the Senior Governance Advisor. The report was taken as read with discussion around representation on ANZAC Day 2022.

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**RESOLUTION K22-1.6**

Moved: Chairperson B Warren

Seconded: Member N Harray

1. That the Senior Governance Advisor's report dated 2 February 2022, titled 'Katikati Community Board – ANZAC Day Commemoration 2022', be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Katikati Community Board provide a wreath for the ANZAC Day Service, to be paid from the Katikati Community Board Contingency Account (up to the value of \$200).
4. That Chairperson Ben Warren represent Katikati Community Board at the ANZAC Day Service in Katikati on 25 April 2022.

**CARRIED**

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**9.6 KATIKATI COMMUNITY BOARD GRANT APPLICATION**

Councillor Denyer and Member Harray declared an interest in this item, withdrew from the meeting and took no part in the discussion or voting thereon.

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

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**RESOLUTION K22-1.7**

Moved: Cr A Sole

Seconded: Member K Sutherland

1. That the Senior Governance Advisor's report dated 2 February 2022, titled 'Katikati Community Board Grant Application', be received.
2. That the Katikati Community Board approve the Grant Application from Road Safety Education for \$2,000 to contribute to costs relating to the delivery of the safety education programme to 100 Katikati College Year 12 students. This grant will be funded from the Katikati Community Board Grants Account, subject to all accountabilities being met.

**CARRIED**

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## 9.7 INFRASTRUCTURE SERVICES REPORT KATIKATI COMMUNITY BOARD FEBRUARY 2022

The Board considered a report from the Deputy Chief Executive. The report was taken as read with further discussion on the below.

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### RESOLUTION K22-1.8

Moved: Chairperson B Warren

Seconded: Member K Sutherland

That the Deputy Chief Executive's report dated 2 February 2022, titled 'Infrastructure Services Report Katikati Community Board February 2022', be received.

**CARRIED**

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### 9.7.1 HYDE STREET RE-SEAL

Councillor Denyer advised the Board that, following a walk down Hyde Street, he wished to pass a formal resolution for the Board to fund the sealing of the only unsealed section of road in urban Katikati. Some members of the Board felt this was something they would like to discuss further at an upcoming workshop, to ensure that they considered all priorities before committing the remaining funds in the Roding Account. The Board was awaiting a priority list from the Roding Engineer (West) to review at a workshop.

The Board was advised that, if they held this decision over to the next meeting, it would be unlikely to progress before the end of the triennium.

### RECOMMENDATION

#### MOTION

Councillor Denyer put the following motion:

Moved: Cr Denyer

Seconded: Cr Sole

That the Katikati Community Board fund the sealing of the formed section of Hyde Street in Katikati from the Roding Account.

The vote was as follows: 3 for the motion and 3 against the motion. The Chairperson then exercised his casting vote.

The motion was declared **lost** on the casting vote.

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## 9.7.2 RESERVE MANAGEMENT PLAN

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### RECOMMENDATION

The Board requested a report on the Levels of Service for the parks and reserves within Katikati.

The Board was reminded about the importance of raising Service Requests (CCR's) if they saw an area that was in need of some attention.

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## 9.8 FINANCIAL REPORT KATIKATI – DECEMBER 2021

The Board considered a report from the Financial Business Advisor. The report was taken as read.

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### RESOLUTION K22-1.9

Moved: Chairperson B Warren

Seconded: Cr A Sole

That the Financial Business Advisor's report dated 2 February 2022, titled 'Financial Report Katikati – December 2021', be received.

**CARRIED**

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## 9.9 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

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### RESOLUTION K22-1.10

Moved: Chairperson B Warren

Seconded: Cr J Denyer

That the schedule of meetings for February, March and April 2022, be received.

**CARRIED**

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Prior to closing the meeting, the Chairperson reminded those present that grant applications were encouraged to be presented to the Board at the next meeting, prior to the end of the financial year. It was also noted that the Board had the C.E Miller fund that could be used for beautification projects around Katikati.

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**The Meeting closed at 8.24pm.**

**The minutes of this meeting were confirmed as a true and correct record at the Katikati Community Board meeting held on Wednesday 30 March 2022.**

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Chairperson B Warren

**CHAIRPERSON**