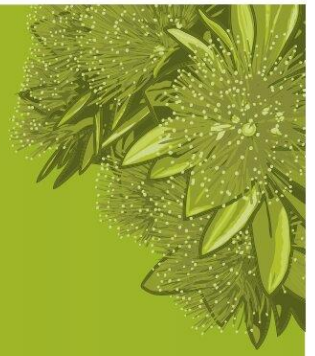


# MEETING – AGENDA –

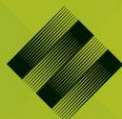
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## WAIHI BEACH COMMUNITY BOARD Poari Hapori

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**WB21-3**  
**Monday, 14 June 2021**  
**Waihi Beach Community Centre**  
**6.30pm**



*Western Bay of Plenty  
District Council*

# Waihi Beach Community Board

## Membership

<b>Chairperson</b>	Ross Goudie
<b>Deputy Chairperson</b>	Marilyn Roberts
<b>Members</b>	Bob Hulme Don Ryan Councillor James Denyer Councillor Anne Henry
<b>Quorum</b>	3
<b>Frequency</b>	Eight weekly / Workshops as required

## Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To provide an effective mechanism for community feedback to Council.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

## Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions.
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing the respective communities to promote public participation and communication within respective communities.
- To undertake tasks, powers and functions delegated by Council or its Committees in accordance with their delegated functions from time to time.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land, or in accordance with allocations which have been approved through the annual plan process.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To have input into Council and its Committees on issues and plans that affect communities within the Community Board area.

Notice is hereby given that a Waihi Beach Community Board Meeting will be held in the Waihi Beach Community Centre on:  
Monday, 14 June 2021 at 6.30pm

## Order Of Business

<b>1</b>	<b>Present .....</b>	<b>4</b>
<b>2</b>	<b>In Attendance .....</b>	<b>4</b>
<b>3</b>	<b>Apologies .....</b>	<b>4</b>
<b>4</b>	<b>Consideration of Late Items .....</b>	<b>4</b>
<b>5</b>	<b>Declarations of Interest .....</b>	<b>4</b>
<b>6</b>	<b>Public Excluded Items .....</b>	<b>4</b>
<b>7</b>	<b>Public Forum.....</b>	<b>4</b>
<b>8</b>	<b>Minutes for Confirmation .....</b>	<b>5</b>
8.1	Minutes of the Waihi Beach Community Board Meeting held on 19 April 2021 .....	5
<b>9</b>	<b>Reports .....</b>	<b>15</b>
9.1	Waihi Beach Community Board Chairpersons Report - June 2021.....	15
9.2	Waihi Beach Community Board Councillor's Report - June 2021 .....	38
9.3	Waihi Beach Community Board Grant Applications .....	40
9.4	Waihi Beach Community Board Rooding Programme 2021 .....	42
9.5	Infrastructure Services Report Waihi Beach Community Board June 2021 .....	45
9.6	Financial Report Waihi Beach - April 2021 .....	51
9.7	Council, Standing Committees and Community Board Meetings.....	56

**1 PRESENT****2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

**6 PUBLIC EXCLUDED ITEMS****7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.



## **8 MINUTES FOR CONFIRMATION**

### **8.1 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 19 APRIL 2021**

**File Number:** A4061960

**Author:** Pernille Osborne, Senior Governance Advisor - Community Boards

**Authoriser:** Barbara Whitton, Customer Services and Governance Manager

#### **RECOMMENDATION**

That the Minutes of the Waihi Beach Community Board Meeting held on 19 April 2021, as circulated with the agenda, be confirmed as a true and accurate record.

## **ATTACHMENTS**

- 1. Minutes of the Waihi Beach Community Board Meeting held on 19 April 2021**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
WAIHI BEACH COMMUNITY BOARD MEETING NO. WB21-2  
HELD IN THE WAIHI BEACH COMMUNITY CENTRE  
ON MONDAY, 19 APRIL 2021 AT 6.30PM**

## **1 PRESENT**

Member R Goudie (Chairperson), Member M Roberts, Member B Hulme, Member D Ryan, Cr J Denyer and Cr A Henry

## **2 IN ATTENDANCE**

G Allis (Deputy CEO/Group Manager Infrastructure Services), A Hall (Roading Engineer West) and P Osborne (Senior Governance Advisor)

15 members of the public, including Katikati Community Board Member Clements

## **3 APOLOGIES**

Nil

## **4 CONSIDERATION OF LATE ITEMS**

The Chairperson advised there was one late item for the Board to consider for inclusion in the open section of the agenda, being Waihi Beach Historical Trail Information Boards.

The reason that this item was not included on the agenda was due to the information not being available in time and it could not be delayed to the next scheduled Board meeting because the Waihi Beach Community Board wished to progress the project.

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### **RESOLUTION WB21-2.1**

Moved: Cr A Henry

Seconded: Cr J Denyer

That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the following item be considered as a late item of open business:

9.7 Waihi Beach Historical Trail Information Boards

**CARRIED**

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## **5 DECLARATIONS OF INTEREST**

The Chairperson reminded members of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table for the item.

(As per the Local Authorities (Members' Interest) Act 1968)

- Member Roberts declared an interest in item 9.7 Waihi Beach Historical Trail Information Boards.

## 6 PUBLIC EXCLUDED ITEMS

Nil

## 7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Waihi Beach Community Board. Attending members of the public were invited to take part in the public forum.

### PUBLIC FORUM ADJOURN MEETING

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#### RESOLUTION WB21-2.2

Moved: Cr A Henry

Seconded: Member D Ryan

That the meeting adjourn for the purpose of holding a public forum.

**CARRIED**

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#### Ruth Parsons – Broadlands Block Rejuvenation Committee

Ms Parsons provided the Board with the below updates:

- Thanked Rachel Coll, principal of Waihi Beach Primary School, for undertaking discussions with local iwi and confirmed a new name for “Broadlands Block”. The Broadlands Block Rejuvenation Committee would like to put forward a request to Council for an official name change to “Te Mata”.
- Approval from iwi to progress work had been sought.
- Spraying was undertaken by Waihi Environmental Trust (W.E.T).
- A quote had been received from W.E.T of \$800 to undertake clearing of weeds for the area adjacent to the skate park.
- First planting of close to a thousand native trees will start on 25 June 2021, to coincide with Matariki. An invite will go out to community members.
- The Broadlands Block Rejuvenation Committee will be applying for Council’s Matching Fund Grant for this ongoing project.

Ms Parsons also asked Council why it was taking so long for Waihi Beach to get CCTV cameras, when other towns in the District already had them. The Deputy Chief Executive noted that if Council approved the \$50,000 a year for CCTV cameras, there would be a prioritisation process to identify where the greatest demand was. This will initially be undertaken in conjunction with the Police, and review of the current crime statistics.

The Board noted that they have included this in their Long Term Plan (LTP) submission, and they will be submitting an application if the CCTV Policy is approved by Council.

#### Nicky Austin – Waihi Beach Events and Promotions

Ms Austin was in attendance on behalf of Waihi Beach Events and Promotions, noting the below updates:

- A plan for the year had been produced, allowing the group to also create a strong funding plan.
- The Eco-Walking Festival was in progress, and with the help of good promotion, a majority of the walks had been sold out. Due to rain the festival would most likely span across three weeks rather than two weeks.
- TIDE Waihi Beach will be happening 28 April 2021.
- Waihi Beach “Beach Clean Up Autumn” will be happening at the end of May 2021.

- Events and Promotions are taking over the “Over the Top Fun Run”.
- ANZAC Bay Event “Summer Kick Off” was in the works, with more information to come at the next Waihi Beach Community Board meeting.
- The Autumn addition of the “It’s about time” magazine had been produced and the Winter addition was now underway.
- The Walking and Cycleway brochure will be released shortly, following information on the new Trig Walkway being received.
- Events and Promotions had been undertaking ‘Relationship Building’ with Council, Creative Bay of Plenty, Tourism Bay of Plenty and The Fox. It was also noted that the group had conversations with Dave MacCalman from Halberg Trust, regarding funding options for the disability beach mats.

The Board was informed of the opening hours for the Information Centre heading into Winter, noting that the reason this has been closed some days, is due to volunteers being unwell.

### **Doug Longdill – Waihi Beach Environment Society**

Mr Longdill was in attendance to provide the Board with an update regarding trapping that the Waihi Beach Environment Society had undertaken over the last few months.

There were people trapping in the Athenree Wetlands, the Beach Road Gorge area, Orakawa Reservoir, Bowentown Reserve and 3 Mile Creek areas. There had been a lot of success over the last few months in the number of pests that had been caught due to the trapping that was undertaken.

The Society noted that they struggle to find volunteers to help with the trapping lines, and that despite the work that the Society was doing, there was still a lot of work that could be done, especially within the Orakawa Area.

The Society noted that, if there were any initiatives from Council in relation to pest control, they would like to collaborate.

The Board noted that there was a Predator Free Hui being held 3 May 2021, and that on 5 May 2021, at the Waihi Beach Library, a Council Staff member would be available to discuss Matching Fund applications.

### **Mike Hickey – Various Items**

Mr Hickey was in attendance to speak on the below items:

- Thanked Council for the tarsealing that has been completed around town; and
- Requested that the Community Board receive notification once the proposed new apartments consent was received. Mr Hickey was of the belief that this should be publicly notified.

Mr Hickey raised the on-going issue relating to dogs on beaches, asking Council how members of the public could recognise the monitors and community ambassadors, and why they were not patrolling the full hours that dogs were prohibited from the Beach i.e. weekends. Mr Hickey gave two examples of incidents that had occurred since the last meeting.

The Board noted that Cheryl Steiner had consulted with the Community Board following the last Community Board meeting.

### **John Clements – Smart Technologies Future Conference**

Mr Clements was in attendance to inform the Board on the successful Smart Technologies Future Conference held for community members from Waihi Beach to Katikati, to enhance digital capability. Mr Clements also noted that there was an introduction for all residents, to the Katikati Hub, and that the Katikati Library will be offering digital courses for those interested.

**Bryce Bevin – Waihi Beach Action Plan**

Mr Bevin was in attendance to speak to the Board about the Katikati-Waihi Beach Action Plan, noting that he was of the opinion that nothing on the action plan had been achieved.

Mr Bevin gave his opinion on what he believed could be done to help action some of the items.

The Board was advised that the speed signs are being installed throughout the district, and are currently working in the Te Puke/Paengaroa end of the District. The installation of the new speed signs has a goal end date of mid May 2021.

The Board noted that they will discuss pedestrian crossings with the Roading Engineer (West) at their upcoming workshop.

**Keith Hay – Katikati-Waihi Beach Residents and Ratepayers Association**

Mr Hay was in attendance to highlight the below issues to the Board:

- He was of the belief that the minutes from the 22 February 2021 meeting were incorrect, and that Mr Don Oliver did not represent the Waihi Beach Residents and Ratepayers Association;
- He was of the belief that trucks carting rocks from The Crescent were overloaded, and was concerned that this would impact and cause damage to the new road seal; and
- Wanted an update on the Waihi Beach Sewerage Plant, to which he was informed that this was operating fine, but was in a temporary mode at the moment until the permanent repairs were undertaken. The normal monitoring continues and was meeting compliance.

**Jim Cowen – Various Items**

Mr Cowen spoke to the Board about the Elizabeth Street Carpark and Reserve and sought the Boards support and recommendation for a clay bank to be made here. This would allow for some more planting to be made during Winter 2021.

Mr Cowen would also like to see a sign at the Skate Bowl behind the Community Centre to stop the users from leaving rubbish. Members of the public were in support of this, noting that this area needed to be looked after properly.

**Anthony Thompson – Retirement Home proposed on an old Kiwifruit Orchard**

Mr Thompson was in attendance to ask the Board how Council was planning on bringing the proposed retirement home to the attention of the public.

**PUBLIC FORUM MEETING RECONVENED**

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**RESOLUTION WB21-2.3**

Moved: Cr A Henry

Seconded: Member B Hulme

That the meeting reconvene in formal session at 7.16pm.

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**CARRIED**

## 8 MINUTES FOR CONFIRMATION

### 8.1 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 22 FEBRUARY 2021

The Board considered the minutes from the meeting held 22 February 2021, noting the point that Mr Hay made in Public Forum.

It was agreed that the Board would confirm the name of the association that Mr Oliver represented at the 22 February 2021 Waihi Beach Community Board meeting.

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#### RESOLUTION WB21-2.4

Moved: Cr J Denyer

Seconded: Member M Roberts

That the Minutes of the Waihi Beach Community Board Meeting held on 22 February 2021, as circulated with the agenda, be confirmed as a true and accurate record, following confirmation of the association that Mr Oliver represented at this meeting.

**CARRIED**

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## 9 REPORTS

### 9.1 WAIHI BEACH COMMUNITY BOARD CHAIRPERSONS REPORT - APRIL 2021

The Board considered a report from the Chairperson. The report was taken as read with further discussion on the below items.

#### **Bike Racks**

The Board noted that the Waihi Beach Community Centre Hall would like to have the bike racks reinstalled. There was a discussion around the types of bike racks and if it would be best for the Community Board to upgrade the racks to one of the new and improved options, to which the Board agreed would be most appropriate.

#### **Welcome to Waihi Beach entranceway project**

Member Hulme provided the Board with an update regarding the entranceway project, noting that they were still awaiting designs that could be taken out for consultation. There should be a further update available at the next meeting.

#### **Cycleway/Walkway**

Member Ryan highlighted a priorities, objective, requirements and decisions document to sit aside Resolution 2 within the Infrastructure Report.

The Roding Engineer (West) had a drive around with two Board members to discuss cycle and walkway signage options and requirements. From this it was noted that the Roding Engineer (West) would create a plan for the Community Board to consider at an upcoming workshop. This would allow the Board to create a comprehensive plan, highlighting easy to achieve areas, and priorities.

The Roding Engineer (West) noted that they could not paint a designated "cyclist only" lane on the road, as there was not enough width to maintain credible safe width, however it was noted that the Board could look into 'Sharrow Markings' to create further awareness on the roads.

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The Chairperson noted that there had been some confusion around the pathway by 'The Shake', and whether this was private property or not. The Roding Engineer (West) noted that he believed this was private property, however would confirm this for the Board.

### **Long Term Plan (LTP)**

Councillor Henry acknowledged the effort from the Board on their LTP submission, including the presentation given at the formal 'Have Your Say' opportunity presented to Council on 6 April 2021.

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#### **RESOLUTION WB21-2.5**

Moved: Member R Goudie

Seconded: Cr A Henry

That the Chairperson's report dated 19 April 2021, titled 'Waihi Beach Community Board Chairpersons Report – April 2021', be received.

**CARRIED**

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#### **RESOLUTION WB21-2.6**

Moved: Member D Ryan

Seconded: Member B Hulme

The Waihi Beach Community Board give approval for two new Bike Racks to be installed at the Waihi Beach Community Centre and two replacement racks to be installed outside of the Information Centre, following agreement with Waihi Beach Events and Promotions. This will be funded under the Urban Cycleways Improvement project.

**CARRIED**

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### **9.2 WAIHI BEACH COMMUNITY BOARD COUNCILLOR'S REPORT - APRIL 2021**

The Board considered a report from Councillor Henry. The report was taken as read, with further discussion on the Kerbside Rubbish Collection.

The Deputy Chief Executive noted that the bins will start to be delivered in May 2021, and that there had been two main issues that arose from the communities around the District.

1. There was now an agreement around the 'Assisted Service' which had a high criteria; and
2. The 'Put Back Service' (which would be for areas like Waihi Beach and Pukehina Beach) would help those who do not permanently live at the beach. It was noted that there would be an extra cost for this service.

Member Ryan asked about the input that the Community Board had into the LTP key proposal for 'Maintaining our Roding Network'. It was noted that the input sought through the community or Community Board was through Levels of Service, or the setting of the re-sealing policy.

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#### **RESOLUTION WB21-2.7**

Moved: Cr A Henry

Seconded: Member R Goudie

That the Councillor's report dated 19 April 2021, titled 'Waihi Beach Community Board Councillor's Report – April 2021', be received.

**CARRIED**

### 9.3 LIVE WELL WAIHI BEACH - EXTENSION OF TERM FOR FACILITATOR

The Board considered a report from the Senior Governance Advisor. The report was taken as read with the Board noting that the extension was to maintain the website and newsletter, as well as the relationships/connections that had already been established.

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#### RESOLUTION WB21-2.8

Moved: Cr J Denyer

Seconded: Member D Ryan

1. That the report dated 19 April 2021 titled 'Live Well Waihi Beach – Extension of Term for Facilitator', be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That Waihi Beach Community Board approves an extension to the contract term for the Live Well Waihi Beach facilitator up to 30 June 2021.

**CARRIED**

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### 9.4 INFRASTRUCTURE SERVICES REPORT WAIHI BEACH COMMUNITY BOARD APRIL 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read with further discussion on the below items.

#### Transportation – Road Improvements LED Lighting

The Board noted that Tauranga City Council (TCC) may not be able to complete the LED lighting installation in time to qualify for the NZTA subsidy, and sought clarification from the Deputy Chief Executive as to whether this could be the same case for WBOPDC. Council has been assured that the \$1.7 million approved for LED lighting at the 85% NZTA subsidy, would be spent by 30 June 2021.

#### Pio Shores and Bowentown Lighting Column Concerns

The Board asked if it was possible to get an update on when the Pio Shores lighting column pole replacements should take place.

#### Waihi Beach Cycle Path Signs and Markings Review

Member Ryan clarified that this work would not commence prior to discussions with the Community Board. The Board will discuss and review the draft plan with the Roading Engineer (West) at an upcoming workshop.

#### Trig Walkway Loop Track

The Deputy Chief Executive noted that this project will not be completed in May 2021. Due to delays with contractors and archaeological finds on the route, and it looked to be tracking about six weeks behind schedule.

#### Waihi Beach to Athenree Shared Path

The Board was informed that there was a hui last week to receive feedback from tangata whenua regarding a fourth potential route (as sent out to the Community Board 16 March 2021). There was an agreement of option four from tangata whenua. The Board requested that Member Ryan is kept 'in the loop' regarding the progress of this project and that this be an item on the next Community Board agenda.

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**RESOLUTION WB21-2.9**

Moved: Cr J Denyer

Seconded: Member M Roberts

1. That the Deputy Chief Executive's Report, dated 19 April 2021 and titled 'Infrastructure Services Report Waihi Beach Community Board April 2021' be received.
2. That the Waihi Beach Community Board, Council staff and the Waihi Beach Cycle Trails Charitable Trust develop the Cycleway Masterplan for Waihi Beach.

**CARRIED**

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**9.5 FINANCIAL REPORT WAIHI BEACH - FEBRUARY 2021**

The Board considered a report from the Management Accountant. The report was taken as read, with Board members noting that this Financial Report was a lot easier to follow than previous reports.

**Broadlands Block Reserve Concept Plan**

Following the public forum item from Ms Parsons, the Board noted that there was a formal naming process for Reserves, which included public consultation. It was noted that this would be unlikely to be completed by Matariki 2021.

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**RESOLUTION WB21-2.10**

Moved: Cr A Henry

Seconded: Member D Ryan

That the Management Accountant's report dated 19 April 2021 and titled "Financial Report Waihi Beach – February 2021" be received.

**CARRIED**

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**9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS**

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**RESOLUTION WB21-2.11**

Moved: Cr A Henry

Seconded: Member M Roberts

That the draft meeting schedule for April, May and June 2021, be received.

**CARRIED**

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## 9.7 WAIHI BEACH HISTORICAL TRAIL INFORMATION BOARDS

Member Roberts declared an interest in this item and took no part in the voting.

The Board considered a report from the Senior Governance Advisor. The report was taken as read with further discussion regarding the wording of the steps, which was agreed to be amended as follows;

1. The Board reaffirm their financial commitment of \$10,000, as noted in resolution WB20-5.11.
2. A letter updating mana whenua of the Historical Trail information project is to be sent to Te Whanau o Tauwhao ki Otawhiwhi, Ngati te Wai and Ngai te Rangi, following review by Council's Māori Relationships and Engagement Advisor. A copy of the letter will be forwarded to Board members.
3. That the content and design of the Historical Trail information also feature on the Waihi Beach Community Events and Promotions website.
4. When the final Historical Trail content is finalised and confirmed by the Waihi Beach Community Board, the placement and installation of the Historical Trail QR Code Signs will be undertaken, under the guidance of Western Bay of Plenty District Council staff.

The Board also agreed that they would like to confirm/approve the content, as it would appear online to the user.

The Board thanked the Deputy Chairperson for her work on this project.

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### RESOLUTION WB21-2.12

Moved: Cr J Denyer

Seconded: Cr A Henry

1. That the Senior Governance Advisor's report dated 19 April 2021, titled 'Waihi Beach Historical Trail Information Boards', be received.
2. That the Waihi Beach Community Board reaffirm their financial commitment of \$10,000 (approved in resolution WB20-5.11) towards the Waihi Beach Historical Trails project detailed by Member Roberts in her proposal, to be funded from the Waihi Beach Community Board Reserve Account.
3. That the steps 1-4 to progress the project as outlined in the 'Waihi Beach Historical Trail Information Boards' report WB21-2, be implemented.

**CARRIED**

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**The Meeting closed at 8.35pm.**

**The minutes of this meeting were confirmed at the Waihi Beach Community Board held on 14 June 2021.**

.....  
Member R Goudie

**CHAIRPERSON**

## 9 REPORTS

### 9.1 WAIHI BEACH COMMUNITY BOARD CHAIRPERSONS REPORT - JUNE 2021

**File Number:** A4067853

**Author:** Ross Goudie, Community Board Member

**Authoriser:** Miriam Taris, Chief Executive Officer

#### RECOMMENDATION

1. That the Chairperson's report dated 14 June 2021, titled 'Waihi Beach Community Board Chairpersons Report – June 2021', be received.
2. That the Waihi Beach Community Board approve funding of \$260.98 from the Waihi Beach contingency account to the Waihi Beach Community Development Charitable Trust, for the creation and installation of the "No Dogs" signs at Orokawa Bay.
3. That the Waihi Beach Community Board approve the payment of \$45.00 from the Waihi Beach Contingency Account to the Waihi Beach Community Centre for the room hire cost for the Emergency Management meeting held 18 May 2021.

#### BACKGROUND

##### **Dog Signage – Orokawa Scenic Reserve**

At the Waihi Beach Community Board meeting held 12 October 2020, the Board was advised that the Department of Conservation (DOC) was happy to approve signage at Orokawa Scenic Reserve. Member Ryan was asked to get the approval from DOC in writing.

The Roding Engineer (West) suggested that the Board discuss this at an upcoming workshop to gather further information and make a plan moving forward.

On 18 December 2020, the Board was sent an invoice from the Waihi Beach Community Development Charitable Trust, for the creation and installation of "No Dogs" signs at Orokawa Bay, incurring a cost of \$260.98. In order to pay this account, the Board must pass the below recommendation.

##### *Recommendation*

*That the Waihi Beach Community Board approve funding of \$260.98 from the Waihi Beach contingency account to the Waihi Beach Community Development Charitable Trust, for the creation and installation of the "No Dogs" signs at Orokawa Bay.*

##### **Cycleways around Waihi Beach Ward**

Member Ryan has produced a document that highlights the roading priorities for the Waihi Beach Community Board as of May 2021. **(Attachment 1)**

##### **Waihi Beach Historical Trail Information Project**

Meetings have occurred between the Historical Society, Paulowinia (Graphic Designer) and Cindy (Events and Promotions) shaping the format of the website to host the content. Once established QR Codes can be defined. It is expected to have the content and QR codes developed by mid June to the end of June. It is expected that the placement of bollards and code markers to be arranged within the same time frame.

## **Emergency Management**

Waihi Beach (North End), Bowentown, Island View and Athenree met on 18 May 2021. They welcomed Western Bay of Plenty District Council's new Community Resilience Advisor, Ben Wilson, and discussed the future.

The Community Resilience teams plan to revisit both the *Community Guide to Emergencies* pamphlet and their Community Response Plans, as an ongoing process with changes in volunteer personnel, resources and implications of COVID-19.

*Recommendation:*

*That the Waihi Beach Community Board approve the payment of \$45.00 from the Waihi Beach Contingency Account to the Waihi Beach Community Centre for the room hire cost for the Emergency Management meeting held 18 May 2021.*

**(Attachment 2)**

## **COVID-19 Vaccinations**

The Community Board would like to see members of the local community supported by having the COVID-19 vaccinations available in Waihi Beach.

## **Welcome to Waihi Beach Entranceway Project**

Member Hulme will provide the Board with a verbal update at the meeting.

## **Wilson Road Ground Plants and Tree Pruning**

Member Hulme will provide the Board with a verbal report at the meeting.

Staff Comment:

Any design or amendments to roadside planting through the village needs to be reviewed and accepted by Council prior to commencement of plant purchase or planting.

Roading Engineer (West) has approached a third party consultant to tentatively request their services on this matter.

Council understand that the design and implementation of the proposed planting will be community based. Council accept this proposal on condition that all Council health and safety protocols are adhered to, for the duration of the works, including maintenance.

## **Signs at Athenree Corner**

There are multiple signs on this corner and some residents do not believe that all of these comply.

Staff Comment:

Other than Council funded and authorised regulatory and information signs, all signs at this location are non-consented, including any within private property.

Council can organise the removal of the signs, should the Community Board wish.

## **Trig Lookout Walkway Loop Track**

Staff Comment:

Please see the below updates for the Trig Lookout Walkway Loop Track Project:

- Steady progress is being made on the forest shared path trail but there are many more weeks of construction ahead, which can be delayed by weather. Also, the area is rich with archaeology and construction delays are expected while we work through and around new archaeological finds.
- Some pine trees have already been harvested to provide route clearance and further selected harvesting may occur. (**Attachment 3**)
- The neighbouring property owner is also harvesting a pine plantation nearby and is utilising a small area of the water catchment reserve trail for access during that operation. Under this arrangement, any trail damage will be repaired and a section of it will be upgraded at the same time. The net affect will be an improvement at no cost.
- The dam loop trail is being opened to the public during weekends only.
- The Trig Trail remains fully open.

### **Two Mile Creek**

Staff Comment:

There is a discussion paper on 2 Mile Creek on the Performance and Monitoring Committee agenda for 8 June 2021. This will provide an update to the Committee on the landowner status, cost estimates, risks and alternatives.

An update can be provided to the Board after this meeting.

### **Waihi Beach Library Upgrade Site Selection**

Staff Comment:

Council staff are currently gathering information on each of the potential sites that will be considered for inclusion for the consultation on the new build.

### **District Plan and Village Update for the next 20 Years**

The Board are starting to have conversations around the next District Plan and Village update. Council staff input is needed.

Staff Comment:

We are beginning a full review of the District Plan this year so it is a great time to start having some conversations. A District Plan Review process involves a complete look at how we are managing growth and development across the district, which means we will be taking a wide look at issues covering a range of topics over the coming four years. Council is required to review its District Plan every 10 years and our current plan was made operative in June 2012.

What can be expected, in regards to the District Plan:

#### 6 Months

Over the coming 6 months we will focus on scoping and developing the review process itself. Through this phase, we will begin to develop an understanding of the relevant issues and main topics the District Plan review needs to consider. We will do this through an initial phase of engagement and research work within a project based framework. This will also be a time where we finish the plan change processes already being worked on by staff such as the Omokoroa Structure Plan.

#### Next year (2022)

Over the 2022 calendar year, we will focus in the first part of the year on broader public engagement and discussion of issues across the district. During this phase, we expect to develop a clear and

complete understanding on the direction required to begin drafting a Proposed District Plan. There will be a high level of engagement with general public, iwi/hapū, stakeholders and reference groups.

### 2023

Through the first half of 2023 we will continue developing the issues and topics to feed into a new District Plan document (or its equivalent under new legislation). We will continue to consult through this phase as we start to draft the specific words of the new District Plan ahead of notifying a Proposed District Plan. The Proposed District Plan will go through a statutory process including hearings and submission processes and ultimately will become the next generation District Plan to replace our current operative plan. This process will run through to 2024.

## **Resource Management System Reform**

The government has confirmed the replacement of the RMA with three new Acts – the Strategic Planning Act, Natural and Built Environments Act and Climate Change Adaption Act. We expect that the content of these new pieces of legislation will influence the timing and process of the District Plan review (as set out above) in some shape or form. As we progress with the review we will continue to do so while taking into account and adapting to legislative changes. It will be important for Council to understand the growth management issues the district is facing now, as we expect it to be just as relevant for the current RMA system as it will be for the proposed legislation changes.

## **Waihi Beach Community Centre Update**

Below are updates for the construction of the two mezzanine meeting rooms:

- Building is now underway;
- Electrical work has commenced;
- Windows have arrived for insulation;
- Panel heaters have been ordered – these are on a thermostat and a one hour clock;
- Desks have been purchased – these are interchangeable and are very light to move;
- Whiteboards, cupboards, clocks, markers and dusters have been purchased for each meeting room;
- A painter has been booked;
- Mezzanine foyer furniture has now been sorted – two chairs and a coffee table;
- Hand-rail for stairway has been ordered; and
- Currently evaluating options for cooling in the summer time.

## **Community Groups**

### Broadlands Block – Ruth Parsons

Te Mata/Broadlands Block Rejuvenation Group:

Plans are well in hand for the first plantings. In collaboration with Waihi Beach Primary School, this event will take place on 25 June at 9.30am. Groups of children will carry out planting and we anticipate the event to conclude at midday. There will be a karakia and some formal aspects at the commencement and we will retire for morning tea around 10.30/11.00am.

The group will be requiring release of funds to cover the cost of catering.

Live Well Waihi Beach – Anna Schroeder

The Project Review has been provided as **Attachment 4**.

Predator Free Waihi Beach – Sam Mortensen and Anna Schroeder

What we discussed has provided us with a solid foundation and understanding of the current situation, in order to move forward with our planning. It is clear we are all willing to work together to make this happen.

We have made a start pulling the plan together and need your help to fill in the gaps.

We propose that we hold the next meeting on Monday 21 June 2021 at 10:30am.

The draft plan framework will be sent out next week. Feel free to have a look before the meeting but do not worry if you don't have time, as we will walk through it.

Attendance would be hugely appreciated from any interested and capable individuals keen to support the development of a collaborative Predator Free Strategy for Waihi Beach.

The agenda for this meeting will be as follows:

1. Present proposed framework for Waihi Beach Predator Free Strategy and Action Plan.
2. Review and fill in gaps.

Events and Promotions – Cindy Clare and Nicky Austin

The report has been provided as **Attachment 5**.

The Information Signage Upgrade Proposal has been provided as **Attachment 6**.

**ATTACHMENTS**

1. **Attachment 1 - Cycleways around the Waihi Beach Ward - May 2021** [!\[\]\(307ad7be8dd8053938b04a332782a8a1\_img.jpg\)](#) [!\[\]\(4ddfca81566d78050c33f6ae0caaf3e9\_img.jpg\)](#)
2. **Attachment 2 - Emergency Community Meeting Invoice - May 2021** [!\[\]\(990b7b70129bc2b045c7aa08bca16209\_img.jpg\)](#) [!\[\]\(1af717721f49ca8ec239042e0c2d6e53\_img.jpg\)](#)
3. **Attachment 3 - Trig Lookout Walkway Loop Track - May 2021** [!\[\]\(b7f340656e30e48969c043076c5db300\_img.jpg\)](#) [!\[\]\(5e20353172e7a145c6af1af043c9d1de\_img.jpg\)](#)
4. **Attachment 4 - Live Well Waihi Beach Project Review - May 2021** [!\[\]\(400730ddaa15bb688eb1ab201b1640ba\_img.jpg\)](#) [!\[\]\(ab1d8c74044c27b5d695507009eebc33\_img.jpg\)](#)
5. **Attachment 5 - Events and Promotions Report - May 2021** [!\[\]\(27b078b0a6205c4c63a238e2ea57f283\_img.jpg\)](#) [!\[\]\(484bf3e1a87ee591a9b6209f18b3544f\_img.jpg\)](#)
6. **Attachment 6 - Information Signage Upgrade Proposal - May 2021** [!\[\]\(f22d4bb3d9088d8013e2cd61cedc414b\_img.jpg\)](#) [!\[\]\(86f974ca223b837ad33aaa5f6545dab3\_img.jpg\)](#)

**CYCLEWAYS AROUND WAIHI BEACH WARD****MAY 2021****IN ACCORDANCE WITH THE EXISTING COMMUNITY PLAN AND LONG TERM PLAN SUBMISSIONS.****THE 2016 WAIHI BEACH COMMUNITY ROADING PRIORITY LIST IS ATTACHED****PRIORITIES.**

TO CONNECT ATHENREE WITH WAIHI BEACH  
TO CONNECT EXISTING CYCLEWAYS WITH ADEQUATE SIGNAGE  
TO AGREE ON TIMING FOR FUTURE CYCLEWAYS

**OBJECTIVES**

WHERE POSSIBLE KEEP CYCLEWAYS OFF ROAD  
KEEP CYCLEWAYS AWAY FROM BUSY ROADS, CARPARKS AND INTERSECTIONS  
ENSURE SIGNAGE IS CONSISTENT AND CLEAR  
ENSURE ROAD MARKINGS ARE CLEAR AND ADEQUATE

**ALL ON THE FOLLOWING LIST CAN AND SHOULD BE DONE IMMEDIATELY****SIGNAGE (16)**

BEACH RD, SURF CLUB ENTRANCE CORNER  
BEACH RD AND OCEAN VIEW RD CORNER  
NORTHERN END OF CORONATION PARK.  
EDINBURGH ST AND DILLON ST CORNER  
DILLON ST AND WILSON RD CORNER  
SEAFORTH RD AND THE LOOP CORNER  
3 MILE CREEK RESERVE  
BROADWAY RD AND DOLPHIN AVE CORNER  
DOLPHIN AVE AND SEAFORTH RD CORNER  
SEAFORTH RD AND WAIITI RD CORNER  
SEAFORTH AND PLOM RD CORNER  
PLOM RD ON TO BOWENTOWN RESERVE  
SEAFORTH RD ENTRANCE TO COASTGUARD CLUBROOMS  
EMERTON RD ENTRANCE TO ESTUARY CYCLEWAY  
EMERTON RD AND HANLEN AVE CORNER  
HANLEN AVE AND SEAFORTH RD CORNER

**'SHARROW' ROAD MARKINGS**

BEACH RD, SURF CLUB ENTRANCE CORNER  
OCEAN VIEW RD WHERE IT COMES OFF BEACH RD  
SOUTHERN END OF CORONATION PARK ON TO SHAW RD.  
THE LOOP WHERE IT COMES OFF SEAFORTH RD  
BROADWAY RD WHERE IT COMES OUT OF ISLAND VIEW RESERVE  
PLOM RD WHERE IT COMES OFF SEAFORTH RD  
HANLEN AVE WHERE IT COMES OFF EMERTON RD

**UPDATE OVERALL MAP OF CYCLEWAYS AND INSTALL AT SURF CLUB AND ANZAC BAY**



**OTHER DECISIONS THAT NEED TO BE MADE BY END OF JULY**

- (1) WHETHER THE DIDSBURY CREEK RESERVE IS UPGRADED AS A CYCLEWAY FROM PATTERSON AVE TO 3 MILE CREEK (on priority list in 2016 and budgeted for)  
OR  
AN OFF ROAD CYCLEWAY TO BE INSTALLED ON THE BEACH SIDE OF SEAFORTH RD FROM DILLON ST TO THE LOOP
- (2) OBTAIN AGREEMENT ON WHETHER A CYCLEWAY SHOULD BE INSTALLED ON THE BEACHSIDE OF BRIGHTON PARK THROUGH TO CORONATION PARK. (priority 2 in 2016 and budgeted for)
- (3) OBTAIN AGREEMENT ON TYPE OF CYCLEWAY BETWEEN PLOM RD AND WAKANOI PLACE (priority 1 in 2016 and budgeted for)
- (4) TIMELINE TO UPGRADE SECTION ACROSS BROADLANDS BLOCK FROM COMMUNITY HALL TO EDINBURGH ST (on priority list in 2016 and budgeted for)
- (5) DECIDE ON BEST LINK FROM TRIG CYCLEWAY TO SURF CLUB

115

Date  
Subject9 November 2016  
Waihi Beach Community Roding Priority List

Open Session

**Western Bay of Plenty District Council****Waihi Beach Community Board****Waihi Beach Community Roding Priority List****Purpose and Summary**

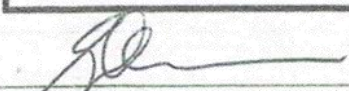
The previous Board has undertaken a workshop on the priority projects for the community roding account. The direction from that workshop is reflected in this report.

The Waihi Beach Community Board is requested to make a decision to approve the Waihi Beach Roding Priority List.

**Recommendation**

1. ***THAT the Deputy Chief Executive Officer's report dated 9 November 2016 and titled "Waihi Beach Community Board Roding Priority List" be received.***
2. ***THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.***
3. ***THAT the "Waihi Beach Community Board Roding Priority List" be approved.***

PRIORITY	PROJECT	BUDGET	
1.	Wilson Road Carpark	\$30,000	
2.	Dam to Trig Walkway	\$20,000	✓
3.	Plom Road to Wakanoi Place	\$60,000	✓
4.	Brighton Rd to Reserve	\$130,000	✓
5.	Waihi Beach to Athenree Linkage - investigate	\$20,000	b21
6.	Island View Reserve to the Loop	\$100,000	✓
7.	Emerton to Waiti Road (part existing)	\$20,000	✓
8.	Emerton Rd: to Café	\$60,000	✓
9.	Waihi to Waihi Beach Cycle trail	\$100,000	✓

  
Gary Allis  
Deputy Chief Executive Officer



## WAIHI BEACH COMMUNITY ROADING DRAFT PRIORITY LIST 2010.

## ATTACHMENT A

Priority	Ref No	Project	Scope	Budget	Comments	Actions
1.	9.	Plom Road to Wakarua Place	All concrete	\$60,000		Archaeological and Iwi consents. WBoPDC/BoPRC consent? New track on Gypsy Park to bus shelter, cross road, pedestrian island, concrete along reserve. Potential subsidy.
2.	5.	Brighton Rd to Reserve	200m boardwalk 100m path	\$130,000		Boardwalk \$500. 200m long in dune - provides views. Concrete path in grassed area. Adjoining land owner and coast care communication. Consents required BoPRC, WBoPDC, Heritage NZ. Potential subsidy.
3.	1.	Waihi Beach to Athenree Linkage	Scoping only	\$20,000	Iwi, DOC and community to be consulted.	Investigate crossing from Athenree to Waihi Beach, potentially off Emerton Road. DOC conservation area, Iwi consultation, archaeological issues, construction cost subject to route.
4.	3a.	Island View Reserve to the Loop	Bridge \$50,000 Footpath \$50,000	\$100,000		Regional Council consent for bridge, building consent, gravel track along 3 mile creek through to the Loop. Potential subsidy.
5.	4.	Emerton to Waihi Road (part existing)	400x50 = 20,000	\$20,000	Archaeological investigation?	Join up gravelled paths, no timber edge, and similar standard as for the Yoeman Walkway in Karikari. Communication plan required.
6.	13.	Dam to Trig Walkway	Part Contribution	\$20,000		Extension of walkway around the dam up to the trig, lookout at trig. Link to upgrade of round the dam walkway/cycleway project led by the Waihi Beach Trails Trust.
7.	12.	Wilson Road Carpark		\$30,000	Gravel carpark and review.	Gravel carpark, priority by Christmas 2016.
8.	2.	Emerton Rd: to Café	310m long	\$60,000	Concrete footpath beside road, no K&C	Footpath to be constructed beside the boundary fence, no kerb and channel. From current footpath to walkway easement. Potential subsidy.
9.	14.	Waihi to Waihi Beach Cycle trail	Contribution	\$100,000	Towards the cost of the cycleway.	Revise when route secured and forest section designed.
	3.	Seaforth Reserve to Broadway Rd Cycleway	Concrete consent	\$65,000		Requires Heritage NZ approval, archaeological assessment, Iwi consultation. \$20k consents and \$40k build.
	6.	Three Mile Creek to Patterson Place - Snell Crescent	910m track bridge	\$100,000	May require fence by drain? Use drainage reserve.	Construct gravelled track through drainage reserve. Suitable for cyclists plus drainage maintenance, bridge over 3 mile creek onto paper road.
	7.	Edinburgh St to Broadlands Block	110m New Gravel	\$10,000		Link existing gravel track to Edinburgh Street - timing subject to golf development.
	8.	Broadlands Block Upgrade: Improve Existing Track	1020m Rebuild gravel	\$30,000		Gravel track, tidy up, crown and extend. Timing subject to golf development. Remove timber edge.
	10.	Citrus to Seaforth	800m ?		Investigate route.	Paper road off Seaforth Road adjacent to the 3 mile creek, land purchase maybe required.
	11.	Seaforth to Anzac Bay	200m		Archaeological parking and road safety.	Threshold treatment e.g. reserve entry gateway "Welcome to Anzac Bay Reserve" to show traffic. Scope separate concrete footpath from Seaforth Road to parking area.

201

P.O.Box 52,  
Waihi Beach 3642

18 May 2021



102 Beach Road  
Waihi Beach  
Coromandel

**Heather Christini**  
*Secretary*

35 Citrus Avenue  
Waihi Beach 3611

**p** 07 863 5751  
**m** 027 3420 390

**e** nlc@kinect.co.nz  
**w** www.waihi.beachhall.co.nz

**Tax Invoice No. 12138**

**GST No. 63-576-948**

**To: Waihi Beach Community Trust Team**

att. Marilyn Roberts

For Hire of Supper Room for 18<sup>th</sup> May 2021 from 3.00 pm to 4.30 pm

\$45.00

**Total      \$45.00 inc. gst**

Remittance.

For Direct payments our bank account number is  
03-1576-0011129-00  
Use Invoice number as reference

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Payments To Waihi Beach community Centre Society Inc,  
P.O. Box 52,  
Waihi Beach, 3642.

Invoice 12138

From Waihi Beach Community Board

**\$45.00**









**Anna Schroeder**

hello@livewellwaihibeach.co.nz 027 620 8085

livewellwaihibeach.co.nz @livewellwaihibeach



## IN REVIEW

The Live Well Waihi Beach project was initiated in response to a need for further community connection in the wake of 2020's COVID-19 lockdown events, and to be prepared as a community for the potential for further events. The six-month project broadly aimed to *"support and elevate the existing work of community groups by listening, linking people to services and groups, supporting community groups with community engagement, creating an information repository, and promoting the power of community connection."*

The project centered around three primary goals:

- Development of a communication service that connects community members and services and promotes local support and good news about community groups and services. Creation of an online website database and communications platform e.g. a monthly newsletter and social media channels.
- Facilitate community group 'roundtable events' to listen to, and establish the needs of, groups, services, and the members of the community they support.
- Create a framework that can be utilised in future crises to immediately communicate widespread necessary information specific to Waihi Beach to all community groups and services e.g. post Civil Defence Emergency.

• Deliverable one: Brand + Guidelines	COMPLETED
• Deliverable two: Establish Digital Platforms	COMPLETED
• Deliverable three: Community Group Engagement	ONGOING
• Deliverable four: Community Engagement	ONGOING
• Deliverable five: Community Group Roundtables	ONGOING
• Deliverable six: Maintain platforms & Activities	ONGOING

## SUMMARY

Since November 2020, the Live Well Waihi Beach project has engaged with a majority of of the 45+ identified community groups, clubs and services at Waihi Beach, and continues to be proactive in doing so. This engagement has included attending meetings, one on one discussions and participation in activities to better understand the needs of the groups and services and of the broader community. Where possible, the project has preliminarily been able to provide facilitation, structural guidance and promotional support.

In addition to meeting the key objectives, the project has provided a centralised role with service providers outside of Waihi Beach that have previously had limited contact points within the community. This presents opportunities for increased services delivery in Waihi Beach, raising awareness of the community's needs to those with mandates to act in our area, and identifying resources and support available within the broader district that could be better utilised.

Overall, the project has evolved from the initial undertaking to improve community connection in response to Covid-19, moving towards a role that centralises communication and action with and between groups and services; in turn amplifying this within the community to promote wellbeing through community connection and access to resources.

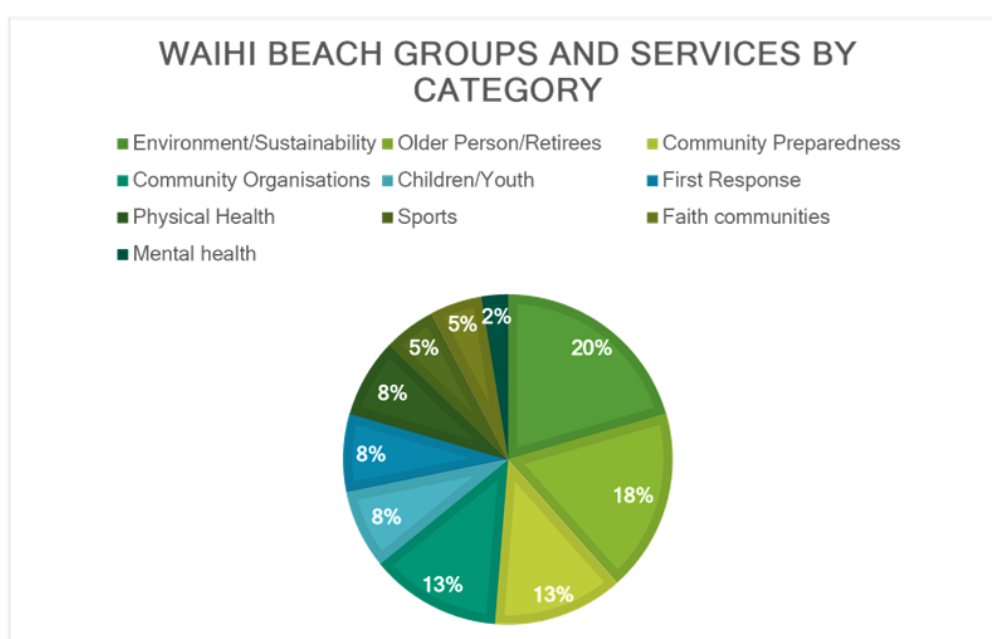
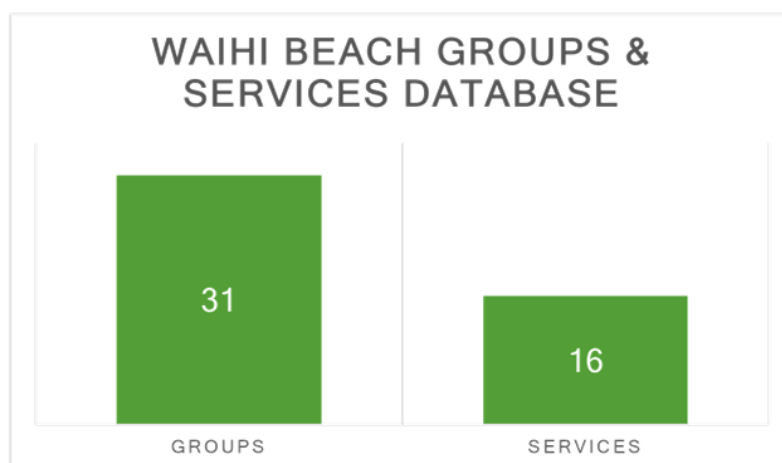
The project has prompted discussions about not only a community space for connection and support, but what could operate inside of it. Continuing to support and facilitate groups and services to connect and collaborate on community-led projects remains of great importance towards achieving projects deemed of value to and by the Waihi Beach community.

*Please note that at this time this project has had limited engagement with representatives of Otawhiwhi Marae and as such this project should not be considered to represent the specific needs, interests, groups and services of local iwi and the community of Otawhiwhi Marae.*



## GROUPS AND SERVICES ANALYSIS

Waihi Beach has an extensive and active community groups and volunteers scene, representing the actions and interests of hundreds of individuals. Membership of some groups are as little as 4 and others hold memberships of over 300. Older person groups are the most populated with members. Overall, many individuals belong to multiple groups. Environment and sustainability groups hold the largest proportion of active volunteers, while mental health, children/youth, the arts and sports are areas that are particularly underrepresented. Many community services are also maintained by volunteers. We have classified services as those who are based locally and perform a particular essential role in the community that relates to the project's wellbeing objectives and key community partners. *(Images below as at 1/4/21 and likely to increase).*



## FINDINGS

Through the work of the project to date, several key themes have emerged that relate to the groups and services sector of Waihi Beach, particularly when examining wellbeing.

### **1. The need for a Community Hub**

There is a desire for a central location that groups and services can use and be more easily accessed by the community. Many groups have issues finding places to hold small number meetings. Waihi Beach is severely limited in community meeting space and what space is available usually requires a rental fee or has limited availability.

### **2. 'A place to go when help is needed'**

While there are community centres in nearby Waihi and Katikati, there is a desire to have a local facility established that can work alongside the larger centres to provide additional community services to residents of the Waihi Beach community.

Furthermore, there are no private offices available for community services such as a social worker or counselling service to work within Waihi Beach, and travel to places that do offer this are not always accessible or feasible for those who require these services.

### **3. Digital communication and community engagement**

A repeated request from groups for support has been in relation to digital communication and engagement, such as email and social media set up, posters/flyers, and promotion of fundraisers, community-level events and working bees. Connecting groups and services with the community, and digital enablement and access, remains an important area to explore further.

### **4. Volunteers and group sustainability**

One of the most common requests from groups and services has been for more volunteers. There are some groups that are not replacing aging members with new members and group sustainability is an issue. Important first response services are requiring more community volunteers to be able to continue to provide these services to the community. Volunteering and being a part of community groups remains an important and well recognised aspect of broader community resilience, contributing to both individual and community wellbeing. As such, there is a need to better understand what methods of volunteering and group structure are more achievable for the lifestyle and individual needs of the community.

## **5. Environment and Sustainability**

One category that is well attended by volunteers and group activity is those working in the environment and sustainability sector. The environmental groups have a large network within the community and there is extensive support available across the wider district. This is an area that offers a lot of potential for community wellbeing through fostering connection, education, access to resources and benefiting conservation and development local spaces also.

## **6. Mental health**

In the discussion of wellbeing, several groups identified an important need in the community for more local-based mental health support services in addition to better awareness of navigating how to access support due to Waihi Beach's rural location between DHB's. Community groups and services relating to mental health are the least represented, though many groups and services may perform aspects of mental health support within their operations. Suggestions included more mental health support groups (currently only one exists for suicide bereavement), mentor opportunities for individuals and families, emotion and skills-based education for parents, a growing range of socio-emotional support needs for children and youth, as well as for older people. More support for community groups already acting in this space is also required.

## **7. Community Preparedness**

During the time of the project, some of the ways in which the community could be impacted have been experienced, such as a rahui, changes to Covid-19 alert levels, and a tsunami warning. Overall, more community communication about individual preparedness has been identified as necessary, including various regular reminders (i.e. flyers, social media posts, signage in visitor areas) of procedures and who is responsible. Live Well Waihi Beach continues to work with the community volunteer Civil Defence Community Response Teams and essential services to understand processes and opportunities for community-wide communication when it is needed. Live Well Waihi Beach has begun the process of providing one point of clear communication to the broader community, acting as a contact point for the community groups and services to bring together targeted community partners and access further support in times of need.

## OPPORTUNITIES

The Live Well Waihi Beach project has evolved based on the needs of the community to primarily provide a key linking service with and between community groups and services within Waihi Beach and also surrounding areas such as Katikati and Tauranga. As such, progress from here could include the following considerations:

1. Communication: Maintain and grow reach of current communication channels including Social media, newsletter, local media, website group listings. Consider a between groups communication feature such as email update as well
2. Volunteering: Explore volunteer opportunities in the community further and identify needs of both groups and volunteers when creating a volunteer base to support successful community connection, wellbeing and development
3. Environmental groups: These groups are very active and as such provide a strong framework to promote wellbeing through community connection, there is enough happening in this area to consider a secondary role to support these groups
4. Explore underrepresented areas that are known to support community wellbeing such as Arts groups, Sports groups and activities for children/youth
5. Mental Health remains a central part of community wellbeing however this requires further support and review. Opportunities may include promoting existing nearby services, awareness campaigns or finding ways to engage community through support groups, the arts, music and sports group activities.
6. Work with Tangata Whenua to promote cultural inclusion in community development decision making and engagement activities. Explore ways for more Te Reo Māori and Te Ao Māori to be included in community communications and key structures such as signage at Community Centre/Library, walks and public service areas
7. Community Development Fundraising: Create a database of community fundraising and development projects and promote to wider community to encourage community engagement, be aware of what is needed in community when connecting with other groups and services who may be able to contribute.

8. Community and Digital Hub: Facilitate connections and conversations that identify needs and opportunities in the community for digital equity, training and support. Expand community ideas of Library/Service Centre to include spaces for community connection, education, support with integrity (privacy for counselling/social workers etc). Work with community to determine community-led subsequent groups, programs or facilities.



**Community Coordinator and Marketing Report May 2021**

**Info Centre Hours:** 10.30 a.m. – 1.30 p.m. Friday, Saturday and Sunday as Winter Hours.

**EVENTS:****ECHO Walking Festival – Wed 8<sup>th</sup> April till Sat 24<sup>th</sup> April.**

The ECHO Walking Festival is finished for 2021 and we are very happy with how it went. We held a successful ECHO AGM last Wednesday and are happy that Jim Covern and Greg Whyte have joined the committee. Planning for the 2022 event begins at our first meeting on July 28<sup>th</sup> and we welcome any suggestions about the event going forward or any walk suggestions.

**April TIDE Event:** Was held Wednesday April 28<sup>th</sup> hosted by CommUnity and The Office at the The Office. Around 35 people attended. The next TIDE event will be held at Secret Garden on Wednesday 30<sup>th</sup> of June.

**Tomahawk Digital Marketing Workshop – Tuesday 25<sup>th</sup> May**

This event was held at the Waihi Beach Surf Lifesaving Club and 16 representatives from Waihi Beach businesses attended. This was a highly valuable event giving insight into online marketing, website optimisation and analytics, understanding Search Engine Optimisation (SEO), tricks with social media and future developments such as Google My Business and Google Travel. Some of the information we have gained from this event will benefit the entire Waihi Beach Community if we work together so we will be sharing easy ways that we can all do this at our next TIDE event. This event was partially funded by the Western Bay of Plenty District Council's Resilience Fund and we are extremely grateful for this assistance.

**Beach Clean Up Autumn – Sunday 6<sup>th</sup> June**

All plans are in place for this event and promotion has begun. Ilza from the WBPDC has been extremely helpful. We look forward to seeing lots of volunteers at this event!

**Sustainable Blue Backyard and Spring Clean Up – Sept tbc**

Plans to collaborate with Envirohub as last year.

**Anzac Bay Summer Kick Off – Saturday October 24<sup>th</sup>**

Planning is continuing with this event

**Christmas in the Village – Date tbc**

Details to be confirmed regarding road closure and times

**Movie in the Park – Thursday 30<sup>th</sup> December tbc**

Planning is continuing for this event to run as last year.

**Kids Day Out – Saturday January 15<sup>th</sup>**

Details as last year's event

**MARKETING:****Heritage Trails Project**

Consulting with Marilyn Roberts and our website agency, on implementing the digital components onto [www.waihibeachinfo.co.nz](http://www.waihibeachinfo.co.nz)

**Tourism Bay Of Plenty**

Building relations with TBOP to maximise Waihi Beach coverage. In consultation with TBOP's digital marketing manager, we now have a dedicated Waihi Beach page on [www.newzealand.com](http://www.newzealand.com) site. Waihi Beach is also featured on a new BOP accessible page featuring the beach wheelchairs.

**Google My Business**

Following the Tomahawk Digital Marketing course, we will be looking to collectively boost local businesses 'Google My Business' to ensure robust general Waihi Beach search engine optimisation.

**Trig Extension marketing and Trail Flyer**

Consulting with Trig extension contractors to communicate trail updates and plan to print new Trails flyer.

**Accessible Waihi Beach Project**

Fundraising has commenced to purchase and install Accessibility Mats at Waihi Beach. There is huge community and national disability group support for the project.



## INFORMATION SIGNAGE UPGRADE PROPOSAL WAIHI BEACH COMMUNITY EVENTS & PROMOTIONS – 28/5/21

### Overview:

Events & Promotions propose the upgrade of the existing Community sign in the village and the installation of new map structures at Anzac Bay, Athenree and Island View to maximise information in Waihi Beach and surrounds.

### 1. Town Community sign:

The Community town sign situated near the toilets in the village is a prime position but is not effective due to the format used in the structure (see below). This is an outdated format and gets lost amongst the bright and prominent signage on the other retail sites.



*The following upgraded format is proposed:*

- Retail existing steel base to keep costs down
- Replace billboard section (entire white billboard) of the structure
- Install a structure that allows for corflute signage (sturdy printed plastic signs) to be easily inserted into both sides. Corflute signs are cost effective to print, and this would allow for the signs to be updated frequently and promote events and key community messaging
- Install small, subtle LED lights above structure so it also stands out in the evening/night

Note: It has been suggested that a digital sign could be installed – however, E&P committee believe this is not in line with the ambience of the village and a newly upgraded sign would be as effective and fit in with the village feel.

*Sign Production:*

- Hutchins Engineering in Waihi has been asked to quote on this sign and should have a quote in the coming week.
- A signmaker company in Christchurch has also been consulted and a quote requested

*Example only of the feel/look of proposed sign:*



## 2. Map Structures:

With general visitation increasing in Anzac Bay, Island View and Athenree it is vital to have information about Waihi Beach and surrounds in these areas.

There is currently no maps in these locations and therefore absolutely no information about the area. Therefore it is proposed that new map structures are installed in these areas.

*Map Structure proposal:*

- A map structure (similar to the one outside the Info centre in the village) is installed at Anzac Bay, Island View and Athenree. (see suggested locations below)
- Each structure could feature a large Waihi Beach Map (map was recently re-designed) on one side and the other side could have room for local community messaging or dedicated cycleway maps. Therefore, the structure would allow for signage on both sides.
- The structures will need to be easily accessible to insert new signs when required on each side

**Anzac Bay – next to Boating Information sign to the left of the toilet block**



**Island View – next to toilets or entry to new playground**



**Athenree – near small existing sign in park or close by**





*Structure production:*

- E&P team can consult with signage experts and determine if wood or steel structures are most suitable for these structures.
- Hutchins Engineering can be approached to provide a quote for these structures if steel is the best way forward

**3. Next steps:**

Informational signage is vital to ensure clear messaging as well as promote Waihi Beach effectively to visitors and residents.

E & P will consult with signage providers, and determine the most feasible signage solutions. They can then collate quotes for the proposed signage above and present it at the next Community Board meeting.

*Proposed Timing:*

- Present quotes for Town Sign and Map Structures at July Community Board meeting
- Install new Town sign by Labour Weekend to enable effective summer messaging
- Install new map structures by December to ensure clear summer visitor information

Please contact Cindy Clare, Marketing Coordinator for any further information on this document.  
[cindy@waihibeachinfo.co.nz](mailto:cindy@waihibeachinfo.co.nz)

**9.2 WAIHI BEACH COMMUNITY BOARD COUNCILLOR'S REPORT - JUNE 2021****File Number:** A4087308**Author:** James Denyer, Councillor**Authoriser:** Miriam Taris, Chief Executive Officer**RECOMMENDATION**

That the Senior Governance Advisor's report dated 14 June 2021, titled 'Waihi Beach Community Board Councillor's Report', be received.

**BACKGROUND****Long Term Plan (LTP)**

Written submissions for the 2021-2031 Long Term Plan have now all been received, hearings held and councillors and staff have been reading them carefully ahead of deliberations on 31 May. The LTP will then be adopted before the end of the financial year on 30 June. An update on LTP deliberations pertinent to Waihi Beach will be given verbally.

**Katikati-Waihi Beach Ward By-election Results**

Following the by-election for the Katikati-Waihi Beach Ward, Allan Sole was announced the winner on 30 April 2021. He was sworn in as a Councillor at an Extraordinary Council meeting on 12 May 2021, where he was also appointed to the Katikati Community Board.

**Community Matching Fund**

The Community Matching Fund closed for applications on 28 May 2021. The fund of \$140,000 is designed such that Council matches with cash, amounts already raised by applicants, whether that is in the form of existing cash resources or in-kind donations like volunteer hours. The guiding principle of the fund is that of providing public benefit. James Denyer will be on the panel that has been constituted to decide on the applications and make recommendations to the Council meeting in August 2021.

**Kerbside Rubbish Collection**

Kerbside bins have been rolling out across the district ahead of the new service starting on 1 July 2021. The website [kerbsidecollective.co.nz](http://kerbsidecollective.co.nz) should answer any queries about the new system. It is a tremendous logistical task to deliver the bins, and there are bound to be a few oversights, so if you have not received the bins you are entitled to receive, please contact Council to let them know. A special Put Back Service will be offered to ratepayers in Waihi Beach (including Bowentown and Athenree) that allows for bins to be put back in a pre-determined location. This is in recognition of the large number of baches and those houses only occupied on weekends.

**Draft Seal Extension Priority List 2021**

The Performance & Monitoring Committee has begun the process of confirming the seal extension priority list for roads across the district. After the Committee received a draft list of roads totalling some 70.8km, staff were asked to prepare a paper for a future workshop to identify any suggestions to improve the current seal extension policy.

**Council Updates**

The Mayor, on behalf of Council, has made a number of recent submissions, including to the Bay of Plenty Regional Council for their Long Term Plan, the Regional Land Transport Plan, and a speed review for SH2 from Katikati north to Mangatarata.

**2021 LGFA Taituarā Local Government Excellence Awards**

It was heartening to hear that Council won the Supreme Award at the Local Government Excellence Awards for the transfer of Panepane Purakau last year. The feedback from the judges included it being an exemplary initiative of successful engagement with Māori with strong elements of co-design, investment in relationships, and a commitment of time and resource to succeed.

**CEO Recruitment**

Council has now completed the extensive process of hiring a new Chief Executive Officer. John Holyoake will take over from Miriam Taris on 19 July 2021. John brings considerable experience in the public and private sectors and is currently the Chief Executive of Tamaki Regeneration Company. Miriam's immense contribution to our Council is widely recognised and I would like to use this opportunity to pay tribute to her and what she has achieved since she took up her role in 2014.

### 9.3 WAIHI BEACH COMMUNITY BOARD GRANT APPLICATIONS

**File Number:** A4087281

**Author:** Pernille Osborne, Senior Governance Advisor - Community Boards

**Authoriser:** Barbara Whitton, Customer Services and Governance Manager

#### EXECUTIVE SUMMARY

1. The Waihi Beach Community Board is required to make a decision regarding an application for Community Board Grant Funding. Three applications have been received.
2. The applications and supporting information relating to the Community Board Grants has been forwarded to members, separate to this agenda.

#### RECOMMENDATION

1. That the Senior Governance Advisor's report dated 14 June 2021, titled 'Waihi Beach Community Board Grant Applications', be received.
2. That the Waihi Beach Community Board approve / not approve the Grant application from the Waihi Beach Indoor Bowling Club for \$... to be funded from the Waihi Beach Community Board Grants Account, subject to all accountabilities being met.
3. That the Waihi Beach Community Board approve / not approve the Grant application from the Waihi Beach Community Centre (A Friends Place) for \$... to be funded from the Waihi Beach Community Board Grants Account, subject to all accountabilities being met.
4. That the Waihi Beach Community Board approve / not approve the Grant application from the ECHO Walking Festival Incorporated for \$... to be funded from the Waihi Beach Community Board Grants Account, subject to all accountabilities being met.

#### BACKGROUND

3. The Waihi Beach Community Board has funding of \$5,000 available for disbursement to community organisations for the 2020/2021 financial year. The balance as of 14 June 2021 is \$5,000.
4. **Waihi Beach Indoor Bowling** has submitted an application for funding of \$6,000 for the purchase of four new coloured indoor bowl sets.
5. **A Friends Place** has submitted an application for funding of \$3,000 for the purchase of a new keyboard for the three music groups to use, as well as to be used for Community Concerts and gigs.
6. **ECHO Walking Festival Incorporated** has submitted an application for funding of \$2,000 for costs relating to the extensive marketing strategy and to pay for a guide.

#### ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Waihi Beach Indoor Bowling	The applicant will be advised of the outcome of their respective Grant application.

A Friends Place	The applicant will be advised of the outcome of their respective Grant application.
ECHO Walking Festival Inc	The applicant will be advised of the outcome of their respective Grant application.

**FUNDING/BUDGET IMPLICATIONS**

<b>Budget Funding Information</b>	<b>Relevant Detail</b>
Community Board Grant Funds	<p>The Community Board will consider applications for the distribution of the funding, before the end of the financial year.</p> <p>Annual Budget    \$5,000.00</p> <p>Current Balance   \$5,000.00</p>

#### 9.4 WAIHI BEACH COMMUNITY BOARD ROADING PROGRAMME 2021

**File Number:** A4088202

**Author:** Ashley Hall, Roding Engineer (West)

**Authoriser:** Gary Allis, Deputy Chief Executive

#### EXECUTIVE SUMMARY

The Waihi Beach Community Board is required to make decisions on which road projects are to be constructed using the Community Board Roding Account and the order of priority.

#### RECOMMENDATION

1. That the Roding Engineer (West)'s report dated 14 June 2021, titled 'Waihi Beach Community Board Roding Programme 2021', be received.
2. That the Waihi Beach Community Board approve the Community Roding Programme, in part or in whole of the projects listed.

#### Proposed Projects

Project	Location	Indicative Costs
Cycle Path Signs and Sharrows	Trig to Bowentown	\$10,000-\$15,000
Pedestrian Refuges	Beach Road - South of Browns Drive	\$20,000-\$35,000
	Beach Road: North of the pensioner units at 55 Beach Road.	\$20,000-\$35,000
Cycle rack facilities	Athenree School Bus Stop	\$3,000-\$5,000
	Yellow Dairy	\$1,500-\$3,000
	Waihi Beach Community Hall (Lounge Entrance)	\$1,500-\$3,000

#### PROJECT DETAILS

The report identifies the projects and the order of costs. The estimates will be refined in the design phase if projects are approved. Finishing costs will be subject to the final measure and value of the project once the works have been completed.



### Pedestrian Refuges

Two sites on Beach Road have been identified by local residents as locations where pedestrians may experience difficulties crossing the road due to vehicle speeds and vehicle volumes.

The residents of the Council Pensioner units have expressed the need to cross Beach the road to walk into the village and local amenities.

Residents of the Browns Road area have requested Council to enhance pedestrian safety across Beach Road to enhance pedestrian safety en route to Waihi Beach Primary School. This view was backed by the Primary School Principle.

Preliminary discussions with WestLink Safety Engineer have indicated that the sites are generally considered suitable for pedestrian refuges.

The Browns Road site would require an extension to the existing footpath from Browns Road, to the pedestrian refuge.

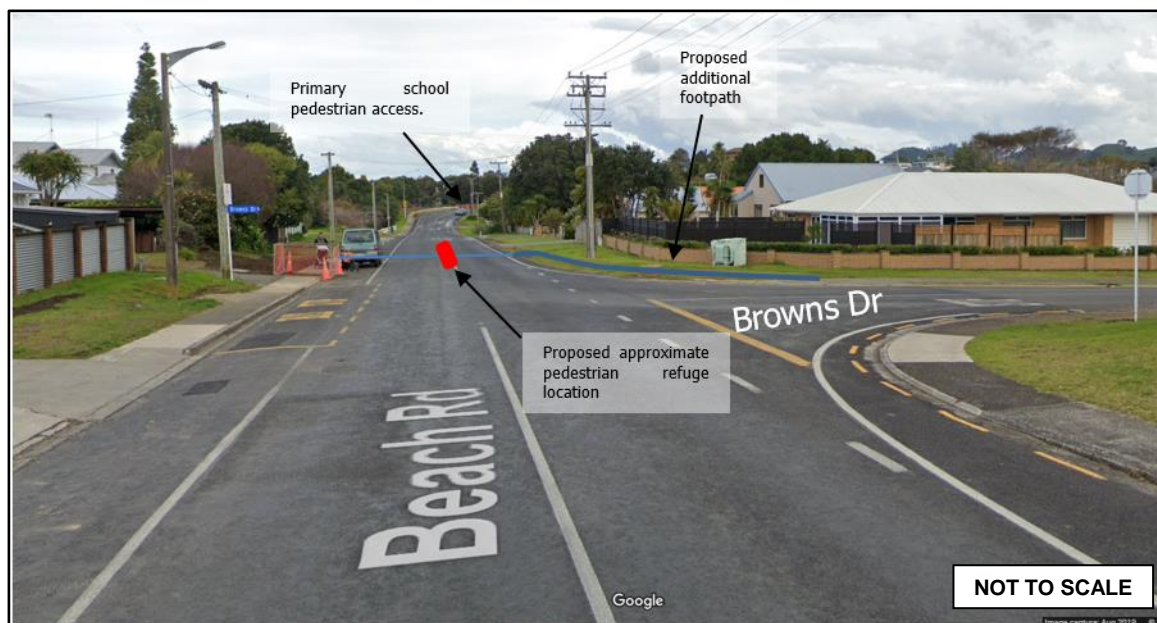


Figure 1: Beach Road / Browns Drive proposed pedestrian refuge

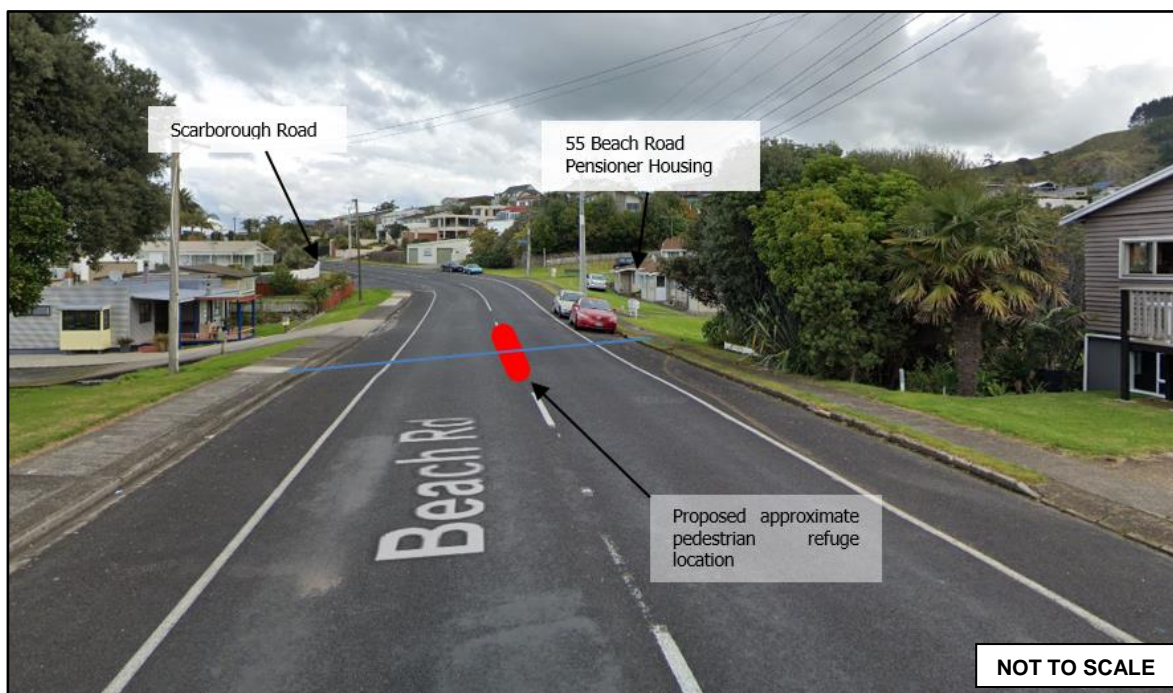


Figure 2: 55 Beach Road / Pensioner Housing proposed pedestrian refuge

**Cycle Rack Facilities**

With the growing community and vision to enhance the cycle facilities throughout Waihi Beach and surrounding areas, The Waihi Beach Community Board and Council have received a number of request to install additional bike rack facilities.

Locations for consideration are at:

- Seaforth Road/Tuna Avenue (Yellow Dairy site)
- Koutunui Road Slip Road, Athenree (bus stop shelter site)
- Waihi Beach Community Hall (lounge entrance)

Additional work will be required at the Yellow dairy and the Athenree bus stop sites to appropriately install the racks.

The yellow dairy site may require the rearrangement of the bins and street furniture to fit additional bike racks in a manner that does not clutter across the pedestrian access and footpaths.

Koutunui Slip Road in Athenree will require a concerted hard standing area to mount the cycle racks.

Both the Yellow dairy site and the Athenree bus shelter sites are created for the benefit of the local School Bus service. The Ministry of Education have been contacted regarding potential improvements to the bus stop facilities. Council are currently awaiting a response.

**FUNDING/BUDGET IMPLICATIONS**

The projects listed above are considered to be low risk. These works shall comply with Councils legislative requirements and Councils current plans policies and bylaws.

Costs noted in this report are indicative only, for the purpose of obtaining interest and subject to change. Final costs will be subject to final measure and value.

It is expected that the projects listed shall be wholly funded by The Waihi Beach Community Board Rooding Account. The Waihi Beach Community Board has authority to approve the projects accordingly.



## 9.5 INFRASTRUCTURE SERVICES REPORT WAIHI BEACH COMMUNITY BOARD JUNE 2021

**File Number:** A3942780

**Author:** Gary Allis, Deputy Chief Executive

**Authoriser:** Miriam Taris, Chief Executive Officer

### EXECUTIVE SUMMARY

This report provides specific information on Infrastructure activities of interest to the Board.

#### RECOMMENDATION

1. That the Deputy Chief Executive's Report, dated 14 June 2021 and titled Infrastructure Services Report Waihi Beach Community Board June 2021 be received.

### ROADING

#### Transportation - Road Improvements LED Lighting

*Description:* Council owns and operates 2,500 streetlights on local roads. Close to 100 of these are LED. Installation of LED lights reduces power consumption by 60%. Cost reduction is on the energy charges as line charges are a fixed fee. Waka Kotahi are offering an 85% subsidy to invest in the street light conversion conditional upon it being completed by June 2021. Council has decided to participate in this.

*What's Happened:*

LED luminaires are being installed in the west and east sections of the District. Works will continue until June 2021.

*What's Next:*

Specific lighting design, which is required for "V" category lighting on high volume roads, such as Te Puke Highway and Omokoroa Road, will be reviewed next. Upgrading of decorative lighting, mainly recent subdivisions, will occur progressively in the second half of 2021.

#### Pio Shores & Bowentown Lighting Column Concerns

*Description:* Council is well aware of the Pio Shores and Bowentown lighting column concerns.

*What's Happened*

Council is still currently undertaking a network wide lighting head replacement – converting to LED bulbs.

*What's Next*

WestLink, Council's maintenance contractor are continuing with the scheduled decorative LED light replacements across the network. The latter part of the scheduled work includes pole replacement where necessary. These poles have been purchased and are currently being imported, with the understanding that international freight services are significantly diminished at the moment. Installation will occur once the units have been received and required resources are made available.

#### Waihi Beach Cycle Path Signs and Markings Review

*Description:* Road markings and road signs review to enable cycleway users' direction.

*What's Happened:*

WestLink have been instructed to road-mark the shared pathway markings on the designated shared path. Road sign installation is also being considered.

*What's Next:*

Additional enhancements are being considered across Waihi Beach.

**Transportation - Waihi Beach Community Roothing**

*Description:* Develop and implement the community roading plan approved by the Waihi Beach Community Board.

Waihi Beach Community Board Roothing Current Account		Project Cost \$	NZTA Funding MIP LC/LR \$	Waihi Beach Community Board \$
<b>Current Account Opening Balance 1 July 2020</b>				<b>506,778</b>
Allocation for 2020-21				144,901
Current Account Interest 2021				19,404
<b>Subtotal</b>				<b>671,083</b>
<b>Committed Projects</b>				
Emerton Road to Café Works (completed)		185,273	94,489.23	90,784
Seaforth Road - Pedestrian Refuge Islands (finalising costs)		35,856		35,856
Wilson Road Fish Shop Kerb Buildout (Paid \$13k in 2020)		23,00		23,000
Waihi Beach Village Renewal		116,436		116,436
Island View Reserve midsection		50,000		50,000
Waihi Beach to Athenree Shared path -Feasibility study		20,000		20,000
Bollard installation - Broadway/Tuna Ave intersection		390		390
Dillon Street Concealed Entrance Sign (complete - finalising costs)		374		374
Wilson Road No Name Road Wheel Stop Installation		8,500		8,500
Village seating painting WB 20-6.14		230		230
Trig Walkway Loop Track WB21-1.10		50,000		50,000
<b>Subtotal</b>				<b>395,569</b>
<b>Priority Projects</b>				
Projects (detailed below)		100,000		100,000
<b>Forecasted Community Board Roothing Current Account Closing Balance 30 June 2021</b>				<b>175,514</b>
<b>Priority Projects (for 2020-21)</b>	<b>Priority</b>	<b>\$ Estimate</b>	<b>Status</b>	
Urban Cycleways improvements	1.	\$100,000	During the Community Road side workshop held on 27 October 2020, Council staff discussed the need to reprioritise the urban cycleway connections. Suggestions include the Paterson Place to Three Mile Creek link - includes a small bridge crossing at the Three Mile Creek end. through Island View Reserve	
<b>Total Priority Projects (for 2020-21)</b>		<b>\$100,000</b>		

## ASSET & CAPITAL

### Stormwater - Waihi Beach Pio Shores

*Description:* Investigate options to reduce flooding in Pio Shores in consultation with the Pio Shores Association, obtain a Resource Consent if required and implement the solution.

*What's Happened:*

GHD have completed the draw down tests for the three stormwater pumpstations, as well as potholing to confirm the discharge main sizes. The results revealed that our database records for the pipe sizes are incorrect and that these mains have to be upgraded for two of the three pumpstations as part of the upgrade works.

*What's Next:*

GHD to provide the report on the findings of the basin tests and modelling. Pump draw down tests scheduled to confirm the actual duty points. The target is to implement the design before the end of this financial year.

Tonkin & Taylor will undertake further stormwater modelling runs as part of the creation of a master plan for the upgrade of the network in future.

Staff are in the process to confirm the design approach with Bay of Plenty Regional Council as it is intended to maximise the pumping rates to match the capacities of the three basins. Once confirmed, the design scope will be adjusted accordingly and the design can proceed.

The upgrading will not be occurring this winter.

## UTILITIES

### Western Solid Waste

*Description:* Waste management that meets the needs of the community and protects the environment for present and future generations.

*What's Happened:*

A new Council-led Kerbside Rubbish and Recycling Service is being introduced for 80% of the district with collection day changes for some areas in the district. A Pay as you throw (PAYT) user-pays tag system will apply for rubbish collection. Collection of red lid rubbish bins will be available each week - bins need to be put out with an attached PAYT tag.

*What's Next:*

Collection day changes will apply to parts of the Western Bay when Council's new kerbside rubbish and recycling service begins on 1 July.

Katikati and Aongatete and Maketu, Paengaroa, Pongakawa and Pukehina will see changes in their collection days from 1 July in efforts to streamline Western Bay of Plenty District Council's new kerbside collection service, being delivered to 17,000 eligible households across the District.

Council's new collection day schedule sees Katikati and Aongatete move from a Friday collection to a Tuesday collection.

If residents are unsure of a collection day for the new service, residents can find their collection day printed on the side of their red lid rubbish bin or yellow lid recycling bin once delivered.

PAYT tags will be available for purchase at Council's service centres and selected outlets from 1 June 2021. For more information visit [www.kerbsidecollective.co.nz](http://www.kerbsidecollective.co.nz)

## RESERVES

### Waihi Beach Brighton Road

*Description:* Funding for the planning and replacement of the old playground at Brighton Road Reserve.

*What's Happened:*

The playground equipment has been ordered and the castle has been painted with a mural.

The Board was updated on the playground renewal projects for Brighton Reserve and Pohutukawa Park at their workshop on 10 May 2021.

*What's Next:*

Subject to play equipment delivery, the playground renewals will take place over the winter period in time for next summer.

### Waihi Beach Island View

*Description:* Development and approval of Concept Plan for Island Review reserve BBQ and Playground and construction.

*What's Happened:*

A letter drop was provided to adjoining neighbours advising them about the work programme for the installation of the new playground.

The site works have commenced.

*What's Next:*

Complete the installation of the play equipment and continue with the Tuatara sculpture design work.

### Waihi Beach to Athenree Crossing (Walkway/Cycleway)

*Description:* Project planning to construct a walkway/cycleway crossing between Waihi Beach and Athenree. Note: there is only sufficient funding for a feasibility study and progress beyond this is subject to the LTP, Community Board and external funding.

*What's Happened:*

A feasibility report has been received and was discussed at the Community Board Workshop on 10 May 2021.

*What's Next:*

Staff are preparing a recommendatory report to the Community Board for their 9 August 2021 meeting. The timing of the report takes into consideration the outcome of the 2021/31 Long Term Plan and the Archaeological assessment, which was yet to be received at the time of providing this update.

## ATTACHMENTS

1. **MAS Waihi Beach Community Board June 2021 PDF**  

<a href="#">Action Sheets Report</a>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Waihi Beach Community Board <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> <b>Printed:</b> 30 March 2021 12:47 PM
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Meeting	Officer/Director	Section	Subject
Waihi Beach Community Board 22/02/2021	Hall, Ashley	New Item	Roading - Parking Bay Area off Wilson Road
<b>RESOLUTION WB21-1.12</b>			
The Waihi Beach Community Board confirm that the proposed installation for a parking bay area behind the 'Village People' store off Wilson Road, proceed at the estimated cost of \$8,500, with payment from the Waihi Beach Roding Account. It was reiterated that this was subject to final measure.			
<b>June 2021:</b> The works are now complete. This MAS has been closed out.			
<b>April 2021:</b> The works have commenced. The contractor has stated that the remainder of the project is on hold due to the lack of concrete wheel stops as a result of the Covid Pandemic.			

<b>Action Sheets Report</b>		<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Waihi Beach Community Board <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> <b>Printed:</b> 30 March 2021 12:47 PM
Meeting	Officer/Director	Section	Subject
Waihi Beach Community Board 19/04/2021	Hall, Ashley	Reports	Waihi Beach Community Board Chairpersons Report - April 2021
<b>RESOLUTION WB21-2.6</b>			
The Waihi Beach Community Board give approval for two new Bike Racks to be installed at the Waihi Beach Community Centre and two replacement racks to be installed outside of the Information Centre, following agreement with Waihi Beach Events and Promotions. This will be funded under the Urban Cycleways Improvement project.			
<b>June 2021:</b> Further investigation has established that there was no previous bike rack facility at the Waihi Beach Centre, as such, the Board have agreed (via email to the Roading Engineer) that there is no need to establish one.  The bike rack units have been ordered and a local contractor has been organised to install them. Roading Engineer (West) will meet with the contractor once the racks have been delivered so as to pinpoint their location.			

**9.6 FINANCIAL REPORT WAIHI BEACH - APRIL 2021****File Number: A4078414****Author: Sarah Bedford, Management Accountant****Authoriser: Maria Palmer, Acting - Finance Manager****EXECUTIVE SUMMARY**

This report is a financial report for the period ended 30 April 2021.

This report provides the Community Board with a two-monthly monitoring of its operational budget.

Attached are the financial statements for the period ended 30 April 2021 (**Attachment 1**).

Total operating costs are over budget year-to-date the main contributors to this are Contingency Expenses, Miscellaneous Expenses and expenses funded from the Community Board reserve account.

**Grant payments made to date:**

Resolution	Description	\$
	No transactions to date	0
	<b>2020/21 grants to date</b>	<b>0</b>

**Commitments – Operational expenditure**

Resolution	Account	Description	\$
WB21-1.9	Contingency	Provide a wreath for ANZAC Day Service up to the value of \$200	200
	<b>2020/21 Outstanding operational commitments</b>		<b>200</b>

**2020/21 Reserve payments analysis:**

Resolution	Description	\$
	2020/21 Opening balance	236,900
WB20-4.8	Grant of \$5,000 for Waihi Beach Lifeguard Services to purchase a trailer to be funded from Waihi Beach Community Board Reserve Account	(5,000)
WB20-5.10	Funding of up to \$30,000 to the Athenree Homestead Trust for financial assistance towards the renovation work funded from Waihi Beach Community Board Reserve Account.	(26,087)
C20-11.07	Funding for 'Live Well Waihi Beach' up to \$30,000 be funded from Waihi Beach Community Board Reserve Account (Note: \$23,306 paid as at 30 April 2021)	(23,306)
WB22-3.9	Fund up to \$30,000 to the Waihi Beach Community Development Trust – Waihi Beach MenzShed from the Waihi Beach Community Board Reserve Account. (Note: This is payment 2 to be funded, \$20,000 paid as at 31 December 2020).	(10,000)
WB20-2.6	Fund up to \$11,400 plus GST for the installation of a sprinkler system for Athenree Homestead (Note: this is the final instalment)	(1,148)
WB20-6.5	Fund up to \$1,000 for additional signs to indicate Dotterel nesting sites.	(1,000)
	<b>Closing Reserve balance as at 30 April 2021</b>	<b>170,359</b>



**Committed – Reserve expenditure yet to be spent**

Resolution	Description	\$
	Opening balance before deducting commitments	<b>170,359</b>
C10.4 C39.2 WB1.3.14	Up to \$50,000 for Broadlands Block Reserve Concept Plan. This amount includes \$5,000 for an engineering report on the mixed development of Broadlands Block approved by Council.  (Note: \$20,000 paid for pathways as at 29-Oct-19) Remaining balance committed: \$30,000	(30,000)
WB17.2.3	Funding up to \$25,000 for engagement of a facilitator to undertake research for an updated community/town centre plan for the Waihi Beach area.  (Note: \$15,222.74 paid as at 30-Oct-19) Remaining balance committed: \$9,777	(9,777)
WB22.3.8	Further funding up to \$27,000 for engagement of the same facilitator to undertake research to collate an updated community/town centre plan for the Waihi Beach area.	(27,000)
WB22.3.9	Fund up to \$30,000 to the Waihi Beach Community Development Trust – Waihi Beach MenzShed from the Waihi Beach Community Board Reserve Account.  (Note: \$20,000 paid as at 31-Dec-20) Remaining balance committed \$10,000	(10,000)
WB17.5.3	Funding for engagement of local landscaper to provide assessment of Waihi Beach Road entranceway on current conditions and to provide recommendations.	(2,000)
WB20-3.9	Fund up to \$3,000 for meetings in relation to the Community Plan.	(3,000)
C20-11.7	Funding for 'Live Well Waihi Beach' up to \$30,000 be funded from Waihi Beach Community Board Reserve Account.  (Note: \$23,306 paid as at 28 February 2021). Remaining balance committed: \$6,694	(6,694)
WB20-5.11	Fund up to \$10,000 for Historical Trails project subject to Mana Whenua input and approval by Community Board of QR codes to be used on the trail prior to going live.	(10,000)
	<b>2020/21 Closing balance after committed expenditure</b>	<b>72,888</b>

**RECOMMENDATION**

That the Management Accountant's report dated 14 June 2021 and titled "Financial Report Waihi Beach – April 2021" be received.

## ATTACHMENTS

1. **Waihi Beach Community Board - Financials 2021**  

<b>Western Bay of Plenty District Council</b> <b>Income and Expenditure Statement</b> <b>For the period ended 30 April 2021</b>  <b>Waihi Beach Community Board</b>						
	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
<b>Direct Costs</b>						
Additional Levels of Service	0	0	0	☑	0	0
Conference Expenses	0	1,670	1,670	☑	2,000	0
Contingency - [see breakdown below]	2,656	1,670	(986)	⊗	2,000	1,345
Grants	0	4,170	4,170	☑	5,000	1,780
Consultants Fees	0	0	0	☑	0	363
Mileage Allowance	0	4,170	4,170	☑	5,000	3,130
Miscellaneous Expenses	3,861	2,500	(1,361)	⊗	3,000	0
Salaries	19,175	19,603	428	☑	23,114	21,997
Inter Department Charges	29,920	29,920	0	☑	35,903	35,903
Reserve Funded Projects	66,542	0	(66,542)	⊗	0	20,000
<b>Operating Costs</b>	<b>122,153</b>	<b>63,703</b>	<b>(58,450)</b>	⊗	<b>76,017</b>	<b>84,519</b>
<b>Total Operating Costs</b>	<b>122,153</b>	<b>63,703</b>	<b>(58,450)</b>	⊗	<b>76,017</b>	<b>84,519</b>
Interest Expense	0	0	0	☑	0	0
<b>Depreciation</b>	0	0	0	☑	0	0
<b>Total Direct Costs</b>	<b>122,153</b>	<b>63,703</b>	<b>(58,450)</b>	⊗	<b>76,017</b>	<b>84,519</b>
<b>Total Costs</b>	<b>122,153</b>	<b>63,703</b>	<b>(58,450)</b>	⊗	<b>76,017</b>	<b>84,519</b>
<b>Income</b>						
Rate Income	63,805	63,350	455	☑	76,017	80,952
<b>Total Direct Income</b>	<b>63,805</b>	<b>63,350</b>	<b>455</b>	☑	<b>76,017</b>	<b>80,952</b>
<b>Net Cost of Service</b>	<b>(58,348)</b>	<b>(353)</b>	<b>(57,995)</b>	⊗	<b>0</b>	<b>(3,567)</b>
<b>Contingency - breakdown</b>						
Anzac Bay Beach Picnic WB20-4.6	2,000					
Hall Hireage for Public meeting WB20-5.8	90					
Hire of Community Centre for Community Board workshop meetings WB20-6.9	450					
Grants advertisement	116					
<b>Year to date contingency costs</b>	<b>2,656</b>					
				☑	Favourable Variance	
<b>Miscellaneous - breakdown</b>						
Katikati Waihi Beach Community Awards (WB20-4.6)	3000					
Verve Elevate - Services Provided relating to Community Plan (WB20-5.7)	861					
<b>Year to date miscellaneous costs</b>	<b>3,861</b>					
<b>Community Board Reserves</b>						
<b>Opening Balance - Surplus (Deficit)</b>	<b>236,900</b>					
Grant of \$5,000 for Waihi Beach Lifeguard Services to purchase a trailer (WB20-4.8)	(5,000)					
Funding of up to \$30,000 to the Athenree Homestead Trust for financial assistance towards the renovation work (WB20-5.10)	(26,087)					
Funding for 'Live Well Waihi Beach' up to \$30,000 (C20-11.07)	(23,307)					
Fund up to \$30,000 to the Waihi Beach Community Development Trust – Waihi Beach MenzShed (WB22-3.9)	(10,000)					
Fund up to \$11,400 plus GST for the installation of a sprinkler system for Athenree Homestead (WB20-2.6)	(1,148)					
Fund up to \$1,000 for additional signs to indicate Dotterel nesting sites (WB20-6.5)	(1,000)					
<b>(Decrease) Increase in year</b>	<b>(66,542)</b>					
<b>Closing Balance - Surplus (Deficit)</b>	<b>170,359</b>					

## 9.7 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

**File Number:** A4087322

**Author:** Pernille Osborne, Senior Governance Advisor - Community Boards

**Authoriser:** Barbara Whitton, Customer Services and Governance Manager

### RECOMMENDATION

That the draft schedule of meetings for June, July and August 2021, be received.

### ATTACHMENTS

1. Council Meeting Schedule for June, July and August 2021 [↓](#) 

**Western Bay of Plenty District Council  
Draft Meeting Schedule 2021**

<b>JUNE 2021</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Maketu Community Board	1 June	7.00pm	Maketu Community Centre
Te Puke Community Board	3 June	7.00pm	Te Puke Library and Service Centre
<b>Queen's Birthday – 7 June</b>			
Performance and Monitoring Committee	8 June	9.30am	Chambers
Omokoroa Community Board	8 June	7.00pm	Omokoroa Library and Service Centre
Waiari Kaitiaki Advisory Group	9 June	9.30am	Makahae (Te Kahika) Marae, 20 Te Kahika Road, Te Puke
Citizenship Ceremony	10 June	10.00am	Chambers
Tauranga Moana Advisory Group	11 June	9.30am	BOPRC Tauranga
Waihi Beach Community Board	14 June	6.30pm	Waihi Beach Community Centre
Long Term Plan Workshop	15 June	9.30am	Chambers
Policy Committee	16 June	9.30am	Chambers
Policy Workshop	16 June	1.00pm	Chambers
District Plan Committee (if required)	22 June	9.30am	Chambers
Katikati/Waihi Beach Ward Forum	22 June	7.00pm	Waihi Beach Community Centre
Council	29 June	9.30am	Chambers
<b>JULY 2021</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Kaimai Ward Forum	1 July	7.00pm	Lower Kaimai Hall
Maketu/Te Puke Ward Forum	5 July	7.00pm	TBC
District Plan Committee (if required)	6 July	9.30am	Chambers
District Plan Committee (if required)	7 July	9.30am	Chambers
Citizenship Ceremony	13 July	10.00am	Chambers



Performance and Monitoring	20 July	9.30am	Chambers
Katikati Community Board	23 July	7.00pm	Katikati Library and Service Centre
SmartGrowth Leadership Group Meeting	26 July	8.30am	BOPRC Tauranga
Policy Committee	27 July	9.30am	Chambers
Policy Workshop	27 July	1.00pm	Chambers
Maketu Community Board	27 July	7.00pm	Maketu Community Centre
Te Puke Community Board	29 July	7.00pm	Te Puke Library and Service Centre
<b>AUGUST 2021</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Omokoroa Community Board	3 August	7.00pm	Omokoroa Library and Service Centre
Regional Transport Committee	6 August	9.30am	TBC
Māori Partnership Forum (TBC)	9 August	10.00am	Chambers
Waihi Beach Community Board	9 August	6.30pm	Waihi Beach Community Centre
Council	12 August	9.30am	Chambers
Audit and Risk Committee	12 August	1.30pm	Chambers
District Plan Committee (if required)	17 August	9.30am	Chambers
Regulatory Hearings Committee (if required)	18 August	9.30am	Chambers
Zone 2	19 August	TBC	TBC
Zone 2	20 August	TBC	TBC
Citizenship Ceremony	24 August	10.00am	Chambers
Public Transport Committee	26 August	9.30am	BOPRC Tauranga
Te Maru o Kaituna River Authority	27 August	9.30am	TBC
Performance and Monitoring Committee	31 August	9.30am	Chambers
Katikati/Waihi Beach Ward Forum	31 August	7.00pm	TBC