

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
MAKETU COMMUNITY BOARD MEETING NO. MC21-3
HELD IN THE MAKETU COMMUNITY CENTRE
ON TUESDAY, 1 JUNE 2021 AT 7.00PM**

1 PRESENT

Member S Beech (Chairperson), Member L Rae, Member W Ra Anaru, Member S Simpson, Cr K Marsh and Deputy Mayor J Scrimgeour

2 IN ATTENDANCE

M Taris (Chief Executive Officer), S Harvey (Roading Engineer – East) and P Osborne (Senior Governance Advisor)

5 Members of the Public, including 1 member of the press

3 APOLOGIES

APOLOGY

RESOLUTION MC21-3.1

Moved: Member L Rae

Seconded: Member S Simpson

That the apology for lateness from Member Ra Anaru be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

- Member Beech declared an interest in item 9.3 Maketu Community Board Grant Applications.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Maketu Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION MC21-3.2

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr K Marsh

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

Ian Hurlock – Maketu Volunteer Coastguard

Mr Hurlock was in attendance to speak on behalf of the Maketu Volunteer Coastguard who were seeking funding for new uniforms and wet weather jackets. Mr Hurlock provided the Board with some examples of uniform and equipment pieces that are purchased by the volunteers themselves, asking the Board to consider helping the volunteers through contributing to new wet weather jackets and uniforms.

The Board was advised that the Maketu Volunteer Coastguard performed between 60-80 rescues a year, noting that these are usually people visiting from out of town.

Irene Taylor – Maketu Volunteer Fire Brigade

Ms Taylor was in attendance to speak on behalf of the Maketu Volunteer Fire Brigade who were seeking funding for new helmet torches. The Board was shown the 'suction unit', which helps clear the throat from vomit or choking. The Board was grateful to be able to see the piece of equipment that they have previously contributed towards.

The funding that was sought this year was for helmet torches. These assist the volunteers when they are attending house fires and car crashes at night, noting that there had been around 20 call outs in the last three months. There was clarification around the fact that the helmet torches would otherwise be fully funded by the Maketu Volunteer Fire Brigade.

David Campbell – Maketu Rotary Club

Mr Campbell was in attendance to speak on behalf of the Maketu Rotary Club around the refurbishment of the Maketu Community Building. The Maketu Rotary Club would like to completely change the layout of the building to better utilise the space available, noting that currently the back rooms are not used.

The below improvements were highlighted:

- Full insulation on top, bottom and walls;
- A Projector screen;
- Installation of Wi-fi;
- A disability accessible toilet;
- New carpet and vinyl; and
- A new heatpump.

The Board was informed that the kitchen had been donated and that Maketu Rotary Club members had volunteered to help with the dismantling of the inside walls.

The Chief Executive Officer asked if there had been any consideration to the decking out the front, noting that it might be worth considering as a 'part two' of the renovation work, as this could also help utilise the space.

Mr Campbell is aware that there will be approvals/consents that will be required, as well as sourcing tradespeople and materials, but the goal is to have this work completed by September/October 2021.

The Board was informed that the Maketu Rotary Club will be funding \$10,000 to supplement the total cost of the project.

The Chairperson thanked the Maketu Rotary Club for all the work that they continued to achieve, within the community.

Weina Moko – Various Items

Ms Moko was in attendance to speak to the Board on the below topics:

- Thanked the Community Board for the clarification and consultation undertaken in relation to the Arawa Avenue Viewing Area project, noting that everyone was very happy and the final outcome looked great.
- Thanked Mr Campbell on behalf of the Maketu Rotary Club for their refurbishment plans for the Maketu Community Centre, as Ms Moko herself spends a huge amount of time in that space.
- Thanked Mr Hurlock on behalf of the Maketu Volunteer Coastguard for the continued work they do within the community.
- Sought the Community Boards support for some land that could be used to run a 'Barrel racing' event in Maketu. The Chief Executive Officer asked Ms Moko if she could send through some videos to the Board, of what the event entails, as it was noted the Council's Events Team could look into this.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION MC21-3.3

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr K Marsh

That the meeting reconvene in formal session at 7.25pm.

CARRIED

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 6 APRIL 2021

RESOLUTION MC21-3.4

Moved: Cr K Marsh

Seconded: Member S Simpson

That the Minutes of the Maketu Community Board Meeting held on 6 April 2021, as circulated with the agenda, be confirmed as a true and accurate record, noting the following amendment;

- *Ms Bennett was in attendance to speak on behalf of her mother, Raewyn Bennett, in regards to the communication between a Community Board member and Raewyn Bennett on Social Media.*

CARRIED

Member Ra Anaru entered the meeting at 7.28pm.

9 REPORTS

9.1 MAKETU COMMUNITY BOARD CHAIRPERSONS REPORT - JUNE 2021

The Board considered a report from the Chairperson. The report was taken as read, with further discussion on the below items:

Arawa Avenue Viewing Area

The Board was advised that the requested bench will need to be installed before this project is completed, noting that there are delays on items being imported from outside of New Zealand.

Refurbishment of the Maketu Community Building

The Board noted they had now had a couple of presentations from David Campbell on behalf of the Maketu Rotary Club, noting that they believe this was a great project for the town.

The Chief Executive Officer sought clarification from the Board on the estimated total cost of this project. The Board has had confirmation that the project, as it is presented at the moment, will come in under \$60,000, noting that Rotary themselves are funding \$10,000.

RESOLUTION MC21-3.5

Moved: Member S Beech

Seconded: Cr K Marsh

1. That the Chairperson's report dated 1 June 2021, titled 'Maketu Community Board Chairpersons Report – June 2021', be received.

CARRIED

RESOLUTION MC21-3.6

Moved: Cr K Marsh

Seconded: Member S Beech

2. The Maketu Community Board agree to fund up to \$50,000 from the Maketu Community Board Reserve Account, as a contribution to the refurbishment of the Maketu Community Building, subject to the below:
 - That the Maketu Rotary be requested to work with Council's Strategic Property Team, who would manage the project to refurbish the Maketu Community Building and ensure that all the necessary legislative and safety requirements for the project are met.

CARRIED

9.2 MAKETU COMMUNITY BOARD COUNCILLOR'S REPORT - JUNE 2021

The Board considered a report from Councillor Marsh. The report was taken as read, with special mention to the screening of 'Frankie Jean and the Morning Star'. Councillor Marsh noted that it was an incredible movie, and encouraged everyone to see it.

RESOLUTION MC21-3.7

Moved: Cr K Marsh
Seconded: Member S Beech

That the Councillor's report dated 1 June 2021, titled 'Maketu Community Board Councillor's Report – June 2021', be received.

CARRIED

9.3 MAKETU COMMUNITY BOARD GRANT APPLICATIONS

The Board considered a report from the Senior Governance Advisor. The report was taken as read, with further discussion on each of the Grant applications.

The Board had a discussion around the grant applications, noting that they needed to reduce one of the grants, due to the fact that the remaining Maketu Community Board Grants Budget did not contain enough to fully fund all applications.

A majority of members were in agreement that, due to the Maketu Coastguard and Maketu Fire Brigade being run by volunteers, they would like to see these applications granted in full.

RESOLUTION MC21-3.8

Moved: Deputy Mayor J Scrimgeour
Seconded: Cr K Marsh

1. That the Senior Governance Advisor's report dated 1 June 2021, titled 'Maketu Community Board Grant Applications', be received.

CARRIED

9.3.1 MAKETU HEALTH AND SOCIAL SERVICES

The Board noted that the application did not quite explain the true purpose of the funding, with Member Simpson providing clarification that the grant funding was to help purchase a new cargo van to support the transportation of kai and equipment.

Member Rae spoke in support of granting the full requested amount of \$2,000 to the Maketu Health and Social Services, due to the timing of the event, the work they do in the community, and that they have not requested funding from the Board previously.

RESOLUTION MC21-3.9

Moved: Member S Simpson
Seconded: Cr K Marsh

2. That the Maketu Community Board approve the Grant application from Maketu Health and Social Services for \$1,500 to be funded from the Maketu Community Grants 2020/2021 account, subject to all accountabilities being met.

CARRIED

Member Rae voted against the motion and requested that her vote against be recorded.

9.3.2 MAKETU VOLUNTEER COASTGUARD

Member Beech declared an interest in this item and took no part in the discussion or voting thereon.

RESOLUTION MC21-3.10

Moved: Cr K Marsh

Seconded: Member S Simpson

3. The Maketu Community Board approve the grant application from Maketu Coastguard for \$1,000 to be funded from the Maketu Community Grants 2020/2021 account, subject to all accountabilities being met.

CARRIED

9.3.3 MAKETU VOLUNTEER FIRE BRIGADE

Member Beech declared an interest in this item and took no part in the discussion or voting thereon.

RESOLUTION MC21-3.11

Moved: Member W Ra Anaru

Seconded: Member S Simpson

4. The Maketu Community Board approve the grant application from Maketu Volunteer Fire Brigade for \$1,000 to be funded from the Maketu Community Grants 2020/2021 account, subject to all accountabilities being met.

CARRIED

9.4 INFRASTRUCTURE SERVICES REPORT MAKETU COMMUNITY BOARD JUNE 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read, with further discussion on the below items:

Councillor Marsh advised the Board that there were low hanging trees coming down Little Waihi Road, and at this stage residents had been clearing them. The Roading Engineer (East) noted that he would put a Service Request through to WestLink, as this is something that would be captured within their contract with Council.

Rauporoa Road Kerb & Channel

The Board was informed that it was unlikely there would be an underspend on this project, however final costings should be received and included in the agenda for the next Community Board meeting.

Arawa Avenue Viewing Area

There was a conversation with the Roothing Engineer (East) around the potential of looking at the vegetation on the bank in front of this area. It was agreed that, once the project was completed, there could be an onsite meeting to discuss potential improvements.

The Chairperson noted that there has been lots of positive feedback regarding this viewing area, with lots of cyclists utilising this space also.

The Board was also advised that this project could increase in cost, due to the upgrade in size of the bench.

The Board was asked to keep an eye out for people who have been illegally dumping green waste/vegetation on Arawa Avenue, noting that Council is aware of this and the situation is being monitored.

Surf Club Car Park Reserve Rock Revetment

The Community Board agreed to have an onsite meeting with Council staff regarding the design options and an update on the Surf Club Car Park Reserve Rock Revetment project.

Spencer Avenue Reserve Levelling

The Board was advised that the new report from Tonkin & Taylor should be available in a couple of weeks.

Need for Stop Signs

The Board was advised that WestLink would be undertaking work to clear the obstructing vegetation. It was agreed that, once this vegetation had been cleared, this issue would be re-visited to see if any further changes need to be considered.

Te Kohanga Reo

The Board was advised that the load of metal was delivered on Monday 31 May 2021.

RESOLUTION MC21-3.12

Moved: Member L Rae

Seconded: Deputy Mayor J Scrimgeour

That the Deputy Chief Executive's Report dated 1 June 2021, and titled Infrastructure Services Report Maketu Community Board June 2021, be received.

CARRIED

9.5 MAKETU COMMUNITY BOARD FINANCIAL REPORT - APRIL 2021

The Board considered a report from the Management Accountant. The report was taken as read, with special mention to the ANZAC Day breakfast that was held. Members in attendance agreed that it was a great turn out, venue, and overall atmosphere.

In regards to the "Welcome to Maketu" signs the Chairperson was advised that the sign maker will need to invoice the Western Bay of Plenty District Council directly.

Member Rae sought clarification on the account that the new rubbish bin is coming from, as it was not highlighted in the financial report under the committed reserve expenditure. The Senior Governance Advisor will seek clarification on where the rubbish bins were funded from.

RESOLUTION MC21-3.13

Moved: Member L Rae

Seconded: Cr K Marsh

That the Management Accountant's report dated 1 June 2021 and titled 'Maketu Community Board Financial Report – April 2021', be received.

CARRIED

9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

RESOLUTION MC21-3.14

Moved: Member L Rae

Seconded: Deputy Mayor J Scrimgeour

That the draft schedule of meetings for June, July and August 2021, be received.

CARRIED

The Meeting closed at 8.19pm.

The minutes of this meeting were confirmed at the Maketu Community Board held on 27 July 2021.

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Member S Beech
CHAIRPERSON