

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
KATIKATI COMMUNITY BOARD MEETING NO. K21-3
HELD IN THE CENTRE. PĀTUKI MANAWA, 21 MAIN ROAD, KATIKATI 3129
ON WEDNESDAY, 26 MAY 2021 AT 7.00PM**

1 PRESENT

Member B Warren (Chairperson), Member N Harray, Member J Clements, Member K Sutherland, Cr J Denyer and Cr A Sole

2 IN ATTENDANCE

J Pedersen (Group Manager People and Customer Services), A Hall (Roading Engineer – West) and P Osborne (Senior Governance Advisor)

4 Members of the Public

The Chairperson congratulated and welcomed Councillor Sole onto the Katikati Community Board.

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

The Chairperson advised there was one late item for the Board to consider for inclusion in the open section of the agenda, being Katikati Community Board Additional Grant Applications.

The reason that this item was not included on the agenda was due to the applications not being received in time and it could not be delayed to the next scheduled Board meeting because the Katikati Community Board wished to consider the grants within the 2020/2021 financial year.

The Board noted that the late item agenda should read 9.7 instead of 1.1.

RESOLUTION K21-3.1

Moved: Member B Warren

Seconded: Member N Harray

That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the following item be considered as a late item of open business:

9.7 Katikati Community Board Additional Grant Applications

CARRIED

5 DECLARATIONS OF INTEREST

- Member Warren declared an interest in item 9.7 Katikati Community Board Additional Grant Applications
- Member Harray declared an interest in item 9.7 Katikati Community Board Additional Grant Applications
- Member Sutherland declared an interest in item 9.7 Katikati Community Board Additional Grant Applications

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Katikati Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION K21-3.2

Moved: Member B Warren

Seconded: Cr J Denyer

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

Thys Polstra – Various Items

Mr Polstra was in attendance to ask the Board for some further information relating to the Community Plan and the Community Board's submission to the Long Term Plan (LTP). The Board noted that the Katikati Community Boards submission was accepted by Council and the Chairperson spoke to the submission at Council's formal 'Have Your Say' opportunity in Chambers.

It was agreed that the Chairperson would forward Mr Polstra a copy of the Community Board's submission to the LTP.

The Community Plan is still undergoing revision and review, however Mr Polstra was encouraged to let the Community Board know if there is anything that he believes should be included.

Mr Polstra also noted that the town does not look as "polished" as it use to be, and was advised that this is something that the Community Board addressed within their submission to the LTP.

There was a discussion around the COVID-19 vaccinations and how these could be made available to members of the community in Katikati itself, rather than having to travel to Tauranga City. The Group Manager People and Customer Services advised the Board that Council has been in contact with the Bay of Plenty District Health Board (BOPDHB) to offer assistance where needed.

Jacqui Knight, who was also in attendance, noted that members of the Katikati Health Trust are currently in negotiations with the DHB to get the Katikati RSA set up as a venue to provide COVID-19 vaccinations.

Lastly, a discussion was had around the new Kerbside Collection, quering how those unable to put their bins out can seek assistance. The Group Manager People and Customer Services advised the Board that Council has been advertising the new assisted service that is available to those who meet the criteria.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION K21-3.3

Moved: Cr A Sole

Seconded: Member K Sutherland

That the meeting reconvene in formal session at 7.15pm.

CARRIED

8 MINUTES FOR CONFIRMATION**8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 31 MARCH 2021**

RESOLUTION K21-3.4

Moved: Cr J Denyer

Seconded: Member J Clements

That the Minutes of the Katikati Community Board Meeting held on 31 March 2021, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

9 REPORTS**9.1 KATIKATI COMMUNITY BOARD CHAIRPERSONS REPORT - MAY 2021**

The Board considered a report from the Chairperson. The report was taken as read with further discussion on the below item.

Waka Kotahi (NZTA) Open Days

The Chairperson noted that Waka Kotahi was wanting to organise another open day in Katikati to provide some clarification to members of the community around the State Highway, roundabouts and median barriers.

It was noted that, when the details of the open day are confirmed, the Community Board will inform community groups to allow them to notify members in the community to help spread the word.

RESOLUTION K21-3.5

Moved: Member B Warren

Seconded: Cr J Denyer

That the Chairperson's report dated 26 May 2021, titled 'Katikati Community Board Chairpersons Report – May 2021', be received.

CARRIED

9.2 KATIKATI COMMUNITY BOARD COUNCILLOR'S REPORT - MAY 2021

The Board considered a report from Councillor Denyer. The report was taken as read, with further discussion on the below items.

Kerbside Rubbish Collection

There was a discussion around the assisted service that Council is offering in regards to the new Kerbside Rubbish Collection. There was concern raised that, despite extensive advertising of this service, members of the community were unaware this was available. The Group Manager People and Customer Service encouraged Board members to inform those who have concerns to ring the contact centre.

Community Matching Fund

The Board noted that the Community Matching Fund Panel would be Deputy Mayor John Scrimgeour, Councillor Denyer and Councillor Dean.

RESOLUTION K21-3.6

Moved: Member B Warren

Seconded: Cr A Sole

That the Councillor's report dated 26 May 2021, titled 'Katikati Community Board Councillor's Report – May 2021', be received.

CARRIED

CHANGE TO THE ORDER OF BUSINESS

The Chairperson requested that item 9.7 be considered with the next item of business, in order to consider all of the grant applications together.

RESOLUTION K21-3.7

Moved: Member B Warren

Seconded: Member K Sutherland

That, in accordance with Standing Orders, the order of business be changed and that item 9.7 be dealt with alongside item 9.3 as the next item of business.

CARRIED

9.3 KATIKATI COMMUNITY BOARD GRANT APPLICATION

The Board considered a report from the Senior Governance Advisor. The report was taken as read with further discussion on the below item.

Katikati Open Air Art Grant Application

Jacqui Knight was in attendance to provide the Board with some clarification around the amount of funding that Katikati Open Air Art sought in order to put on this event. The Board noted that the festival will be taking place over a month, to allow community members to take part in the many events that contribute to the festival.

It was clarified that the prize money comes from corporate sponsorship and reserve funds from Katikati Open Air Art.

Councillor Sole spoke in support of the Katikati Open Air Art Festival.

RESOLUTION K21-3.8

Moved: Cr J Denyer

Seconded: Cr A Sole

1. That the Senior Governance Advisor's report dated 26 May 2021, titled 'Katikati Community Board Grant Application', be received.
2. That the Katikati Community Board approve the Grant application from Katikati Open Air Art for \$5,000, to be funded from the Katikati Community Board Grants account, subject to all accountabilities being met.

CARRIED

9.4 KATIKATI COMMUNITY BOARD ADDITIONAL GRANT APPLICATIONS

The Board considered a report from the Senior Governance Advisor. The report was taken as read, with a brief overview of each of the community groups that sought grant funding.

Councillor Denyer spoke in support of all three applications, noting that all three were worthy causes and deserved the Boards support.

RESOLUTION K21-3.9

Moved: Cr J Denyer

Seconded: Cr A Sole

1. That the Senior Governance Advisor's report dated 26 May 2021, titled 'Katikati Community Board Additional Grant Applications', be received.
2. That the Katikati Community Board approve the Grant application from Katikati Sea Scouts for \$1,000 to be funded from the Katikati Community Board Grants account, subject to all accountabilities being met.
3. That the Katikati Community Board approve the Grant application from Katikati Football Club for \$995.90 to be funded from the Katikati Community Board Grants account, subject to all accountabilities being met.

CARRIED

9.5 INFRASTRUCTURE SERVICES REPORT KATIKATI COMMUNITY BOARD MAY 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read with further discussion on the below items.

RESOLUTION K21-3.10

Moved: Cr A Sole

Seconded: Member N Harray

That the Deputy Chief Executive's report dated 26 May 2021, titled 'Infrastructure Services Report Katikati Community Board May 2021', be received.

CARRIED

9.5.1 KATIKATI COMMUNITY ROADING

The Board noted that the Roading Engineer (West) will create a list of roading requests that the Board can prioritise during a walk-around.

There was a discussion around the footpaths/pavements in Katikati and where the money to complete these projects would come from. The Roading Engineer (West) provided some clarification, in that any footpath that was deemed unfit for purpose, would fall under the contract with WestLink. If the Board was seeking a new footpath, then this would need to be funded by the Community Board.

The Roading Engineer (West) is continuing to look into options for coloured sealant being applied to the asphalt on the main road through the town centre.

9.5.2 SCHOOL SPEED SIGNS

Member Clements asked for an update regarding the installation of the new school speed signs, noting that there have been several near misses of late. The Board was advised that the signs have been ordered, but there have been shipping/import delays. At this stage there is no estimated arrival date. The signs that have been ordered were electronic variable speed signs.

The Board noted that Middlebrook Drive is having similar problems with speeding.

There was a discussion around options the Board could look at to help reduce the speed in these areas.

The Board agreed these options would be considered at a workshop, and that it will be interesting to see if the new speed signs make a difference.

9.5.3 HEALTH AND SAFETY ISSUE - SLOPING FOOTPATH

A member of the public noted that there is still an on-going health and safety issue due to the sloping footpath on the right-hand side of the Library and Service Centre.

The Roading Engineer (West) advised the Board that this has been raised with Council's Strategic Property Manager and he is aware of the issue.

9.5.4 BIRD WALK EROSION

The Board has asked for an update on this project, as they are of the belief there has been a hold up due to the bridges needing to be re-designed.

The Roading Engineer (West) noted that he will follow this up for the Board, following the meeting.

9.5 FINANCIAL REPORT KATIKATI - APRIL 2021

The Board considered a report from the Management Accountant. The report was taken as read.

RESOLUTION K21-3.11

Moved: Cr J Denyer

Seconded: Member K Sutherland

That the Management Accountant's report dated 26 May 2021, titled 'Financial Report Katikati – April 2021', be received.

CARRIED

9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

RESOLUTION K21-3.12

Moved: Member B Warren

Seconded: Cr A Sole

That the draft schedule of meetings for June, July and August 2021, be received.

CARRIED

The Meeting closed at 8.00pm.

The minutes of this meeting were confirmed at the Katikati Community Board held on 21 July 2021.

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Member B Warren
CHAIRPERSON