

# MEETING – AGENDA –

Ngā Take



# OMOKOROA COMMUNITY BOARD

Poari Hapori

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**OM21-2**  
**Tuesday, 13 April 2021**  
**Omokoroa Library & Service Centre**  
**7.00pm**



*Western Bay of Plenty  
District Council*

# Omokoroa Community Board

## Membership

<b>Chairperson</b>	Teresa Sage
<b>Deputy Chairperson</b>	Peter Presland
<b>Members</b>	John Evans Derek Sage Councillor Murray Grainger Councillor Don Thwaites
<b>Quorum</b>	3
<b>Frequency</b>	Eight weekly / Workshops as required

## Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To provide an effective mechanism for community feedback to Council.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

## Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions.
  - To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing the respective communities to promote public participation and communication within respective communities.
  - To undertake tasks, powers and functions delegated by Council or its Committees in accordance with their delegated functions from time to time.
  - To control, expend and monitor funds as allocated by Council.
  - To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land, or in accordance with allocations which have been approved through the annual plan process.
  - To receive reports from Council appointees on Council matters relevant to the Community Board.
1. To have input into Council and its Committees on issues and plans that affect communities within the Community Board area.

Notice is hereby given that an Omokoroa Community Board Meeting will be held in the Omokoroa Library & Service Centre on:  
Tuesday, 13 April 2021 at 7.00pm

## Order Of Business

<b>1</b>	<b>Present</b> .....	<b>4</b>
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**1 PRESENT****2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

**6 PUBLIC EXCLUDED ITEMS****7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

## **8 MINUTES FOR CONFIRMATION**

### **8.1 MINUTES OF THE OMOKOROA COMMUNITY BOARD MEETING HELD ON 16 FEBRUARY 2021**

**File Number:** A4032958

**Author:** Pernille Osborne, Senior Governance Advisor - Community Boards

**Authoriser:** Barbara Whitton, Customer Services and Governance Manager

#### **RECOMMENDATION**

That the Minutes of the Omokoroa Community Board Meeting held on 16 February 2021, as circulated with the agenda, be confirmed as a true and accurate record.

#### **ATTACHMENTS**

- 1. Minutes of the Omokoroa Community Board Meeting held on 16 February 2021**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
OMOKOROA COMMUNITY BOARD MEETING NO. OM21-1  
HELD IN THE OMOKOROA LIBRARY & SERVICE CENTRE  
ON TUESDAY, 16 FEBRUARY 2021 AT 7.00PM**

**1 PRESENT**

Member T Sage, Member P Presland, Member J Evans, Member D Sage, Cr M Grainger and Cr D Thwaites

**2 IN ATTENDANCE**

K Perumal (Group Manager Finance and Technology Services), A Hall (Roading Engineer – West) and P Osborne (Senior Governance Advisor)

11 Members of the public, including Councillor Denyer and Councillor Murray-Benge

**3 APOLOGIES**

Nil

**4 CONSIDERATION OF LATE ITEMS**

Nil

**5 DECLARATIONS OF INTEREST**

Nil

**6 PUBLIC EXCLUDED ITEMS**

Nil

**7 PUBLIC FORUM**

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Omokoroa Community Board. Attending members of the public were invited to take part in the public forum.

**PUBLIC FORUM ADJOURN MEETING**

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**RESOLUTION OM21-1.1**

Moved: Member T Sage

Seconded: Cr D Thwaites

That the meeting adjourn for the purpose of holding a public forum.

**CARRIED**

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**Ian Jory – Boat Car Park**

Mr Jory was in attendance to speak to the Board regarding parking issues by the Boat Club, due to the designated car-trailer parks being taken by cars without trailers. Mr Jory asked if there was anything that could be done to make it clearer that these car parks were only for cars carrying trailers.

The Board advised Mr Jory that although this issue has grown, it has existed for a while. The Board had recently discussed potential solutions, and due to the car park is on reserve land the Roading

Engineer (West) had a conversation with the Reserves and Facilities team around clearer signage. At this stage Council will not be making any changes, however it was suggested that the Board would include this with their Long Term Plan (LTP) submission.

Councillor Grainger suggested that more people may use the reserve overflow carpark if the bollards were removed, and they could enter and exit the carpark 24/7. The Roading Engineer (West) will follow this up with the Reserves and Facilities team.

### **Allan Hughes – Omokoroa MenzShed**

Mr Hughes thanked the Omokoroa Community Board for going through the process of Expressions of Interest for the Old Pavilion building, advising the Board that the Omokoroa MenzShed will be making a submission.

### **Catherine McDonald – Omokoroa Bike Park Proposal**

Ms McDonald was in attendance to speak to the Board about her proposal for Omokoroa to have a Bike Park. Ms McDonald highlighted the following points:

- What a Bike Park is and why they would like to have one in Omokoroa;
- The types of materials that Bike Parks can be comprised of;
- Benefits;
- Potential locations; and
- Funding and support.

Eight year old, Evan, and Year 10 student, Michael, were also in attendance to speak in support of a Bike Park in Omokoroa. Cooney Reserve hill was highlighted as a possible location, as the kids would benefit from an area that they could ride to rather than have to be driven to.

Councillor Thwaites suggested looking at the parcel of land on Prole Road as a potential space in the interim.

Many members of the public spoke in support of this idea, and the Board advised Ms McDonald that they would include this proposal in their submission to the LTP.

### **Heather Reynolds – Save The Old Library Building on McDonnell (STOLBOM)**

Ms Reynolds encouraged the Board to view the current exhibitions showing in the old Library building on McDonnell. The Board was also advised that the STOLBOM group will be submitting their Expression of Interest for this building.

## **PUBLIC FORUM MEETING RECONVENED**

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### **RESOLUTION OM21-1.2**

Moved: Member D Sage

Seconded: Cr M Grainger

That the meeting reconvene in formal session at 7.34pm.

**CARRIED**

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## **8 MINUTES FOR CONFIRMATION**

### **8.1 MINUTES OF THE OMOKOROA COMMUNITY BOARD MEETING HELD ON 24 NOVEMBER 2020**

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**RESOLUTION OM21-1.3**

Moved: Cr D Thwaites  
Seconded: Member J Evans

That the Minutes of the Omokoroa Community Board Meeting held on 24 November 2020, as circulated with the agenda, be confirmed as a true and accurate record.

**CARRIED**

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**9 REPORTS****9.1 COUNCIL DECISION ON OMOKOROA COMMUNITY BOARD RECOMMENDATION - OMOKOROA SPORTS PAVILION**

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

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**RESOLUTION OM21-1.4**

Moved: Member P Presland  
Seconded: Member D Sage

That the Senior Governance Advisor's report dated 16 February 2021 titled 'Council Decision on Omokoroa Community Board Recommendation – Omokoroa Sports Pavilion', be received.

**CARRIED**

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**9.2 CHAIRPERSONS REPORT - OMOKOROA COMMUNITY BOARD - FEBRUARY 2021**

The Board considered a report from the Chairperson. The report was taken as read with further discussion on the below items.

Councillor Thwaites highlighted the community update meeting to be held 24 March 2021, noting that due to the JACE hearing 8-9 March 2021, there is a chance that there may not be a significant update on Omokoroa Stage 3 options relating to this hearing.

Councillor Grainger spoke in support of Board members attending the 2021 Community Board Conference, noting that he believed it was a valuable and worthwhile experience.

It was also noted that an amendment to the resolution was required to highlight who would be attending the conference.

**MOTION:**

1. That the Chairperson's report dated 16 February 2021 titled 'Chairpersons Report – Omokoroa Community Board – February 2021', be received.
2. That the Omokoroa Community Board approve funding of up to \$2,500 from the Omokoroa Community Board Conference Expenses Account, for costs relating to the 2021 Community Board Conference, to be held 22-24 April 2021.
3. That the Omokoroa Community Board approve funding of up to \$2,000 from the Omokoroa Community Board Contingency Account, for costs relating to the 2021 Community Board Conference, to be held 22-24 April 2021.

**AMENDMENT:**

That part 1 of the motion remains unchanged.

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2. That the Omokoroa Community Board approve funding of up to \$2,500 from the Omokoroa Community Board Conference Expenses Account, for costs relating to the 2021 Community Board Conference, for Chairperson Teresa Sage, to be held in Gore 22-24 April 2021.
3. That the Omokoroa Community Board approve funding of up to \$2,000 from the Omokoroa Community Board Contingency Account, for costs relating to the 2021 Community Board Conference, for Member John Evans, to be held in Gore 22-24 April 2021.

The amendment was put and carried.

The amendment as follows became the SUBSTANTIVE MOTION and was put and carried.

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#### **RESOLUTION OM21-1.5**

Moved: Member P Presland

Seconded: Member J Evans

1. That the Chairperson's report dated 16 February 2021 titled 'Chairpersons Report – Omokoroa Community Board – February 2021', be received.

**CARRIED**

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#### **RESOLUTION OM21-1.6**

Moved: Member D Sage

Seconded: Member P Presland

2. That the Omokoroa Community Board approve funding of up to \$2,500 from the Omokoroa Community Board Conference Expenses Account, for costs relating to the 2021 Community Board Conference, for Chairperson Teresa Sage, to be held in Gore 22-24 April 2021.
3. That the Omokoroa Community Board approve funding of up to \$2,000 from the Omokoroa Community Board Contingency Account, for costs relating to the 2021 Community Board Conference, for Member John Evans, to be held in Gore 22-24 April 2021.

**CARRIED**

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### **9.3 COUNCILLORS REPORT - OMOKOROA COMMUNITY BOARD - FEBRUARY 2021**

The Board considered a report from Councillor Grainger. The report was taken as read.

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#### **RECOMMENDATION**

Moved: Cr M Grainger

Seconded: Cr D Thwaites

That the Councillor's report dated 16 February 2021 titled 'Councillors Report – Omokoroa Community Board – February 2021', be received.

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### **9.4 OMOKOROA COMMUNITY BOARD - ANZAC DAY COMMEMORATION 2021**

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

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**RESOLUTION OM21-1.7**

Moved: Member D Sage

Seconded: Member P Presland

1. That the Senior Governance Advisor's report dated 16 February 2021 titled 'Omokoroa Community Board – ANZAC Day Commemoration 2021', be received.
2. That the Omokoroa Community Board provide a wreath for the ANZAC Day Service, to be paid from the Omokoroa Community Board Contingency Account (up to the value of \$200).
3. That Deputy Chairperson Peter Presland represent the Omokoroa Community Board at the ANZAC Day Service at Omokoroa on 25 April 2021.

**CARRIED**

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**9.5 INFRASTRUCTURE SERVICES REPORT OMOKOROA COMMUNITY BOARD FEBRUARY 2021**

The Board considered a report from the Deputy Chief Executive. The report was taken as read with the following points highlighted.

- The Omokoroa Road Pedestrian Bridges construction has commenced;
  - Construction work on the Western Avenue shared path is scheduled to commence imminently, with the work being completed in stages. Access to the sports fields and playground may be via an extended route until the works are completed;
  - Two cycle maintenance stations have been proposed, to be located at the beginning of the Omokoroa Cycleway link and Omokoroa Point School; and
  - The cycleway sign on the Te Puna Road and Borell Road intersection is currently pointing the wrong way – A service request will be submitted to follow this up.
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**RESOLUTION OM21-1.8**

Moved: Member D Sage

Seconded: Member P Presland

1. That the Deputy Chief Executive's report dated 16 February 2021 titled 'Infrastructure Services Report Omokoroa Community Board February 2021', be received.

**CARRIED**

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**9.6 FINANCIAL REPORT OMOKOROA - DECEMBER 2020**

The Board considered a report from the Management Accountant. The report was taken as read with some clarification about the sad face against the Boards salaries budget. The Group Manager Finance and Technology Services advised the Board that this was due to the timing variance, and will be fine by the end of the financial year.

It was also noted that it was good to see the Board committing a large sum of their Community Board Reserve.

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**RESOLUTION OM21-1.9**

Moved: Cr M Grainger  
Seconded: Member P Presland

That the Management Accountant's report dated 16 February 2021 and titled 'Financial Report Omokoroa – December 2020', be received.

**CARRIED**

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**9.7 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS**

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**RESOLUTION OM21-1.10**

Moved: Cr M Grainger  
Seconded: Member D Sage

That the draft schedule of meetings for February, March and April 2021 be received; with the following amendment to the below meetings:

- Long Term Plan Committee – 23 February 2021 – 9.30am – Chambers
- Kaimai Ward Forum – 10 March – 7.00pm – Ohauti Hall

**CARRIED**

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**The Meeting closed at 7.55pm.**

**The minutes of this meeting were confirmed at the Omokoroa Community Board held on 13 April 2021.**

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Member T Sage  
**CHAIRPERSON**

## 9 REPORTS

### 9.1 EXPRESSIONS OF INTEREST FOR THE OLD PAVILION AND THE OLD LIBRARY

**File Number:** A4029821

**Author:** Blaise Williams, Strategic Property Manager

**Authoriser:** Gary Allis, Deputy Chief Executive

#### EXECUTIVE SUMMARY

The Omokoroa Community Board met informally to consider the expressions of interest (EOI) received for the above facilities.

Two EOIs were received, one for the Old Library (from TOLO) and one for the Old Pavilion (from the MenzShed).

It was noted that only one EOI was received for each facility. Some disappointment was expressed at this outcome. Having said that, appreciation was expressed by the Board for the professional manner in which the EOIs were presented. Clearly, a lot of thought and time went into their completion.

There was a high level of interest and discussion by Board members in the EOIs and a thorough exploration of each of them in light of where the community is at this moment, and the growing need for community space over the next 5-10 years as the population of the Peninsula expands.

#### RECOMMENDATION TO COUNCIL

1. That the Strategic Property Managers report dated 13 April 2021, titled 'Expressions of Interest for the Old Pavilion and Old Library', be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That TOLO be leased the old Library at 9 McDonnell Street on Council's standard terms and conditions, for an initial period of 24-months and subject to satisfactory review a further two periods of 24-months.  
AND
4. That the Expression of Interest from MenzShed to lease the Old Sports Pavilion be declined.  
AND
5. That the Old Sports Pavilion be relocated to the Western Avenue location initially proposed by Council, generally as shown on Plan A.  
AND
6. That it be noted the building relocation and refurbishment is approved and funded from the Town Centre Development Budget.

#### BACKGROUND

##### The Old Library Building (TOLO)

Board members saw the strong synergies between what TOLO was trying to achieve and the Omokoroa Community Plan. The proposed focus on art, culture and the environment, in addition to being an enabler for social and recreational interaction within the broader community was well received.

Some concern was expressed regarding the financial viability of this proposal based on the papers before the Board. However, it was recognised that a social enterprise of this nature needed time to develop the income streams that would be required to maintain the facility in the long-term.

On this basis, and in consideration of possible new community spaces being opened up in the future, once decisions around the location of the new town centre were made, it was considered by the Board that TOLO be given use of the facility for a 24-month period.

After this period, a review of the services offered and its financial viability to be undertaken by the new Board and Council to assess TOLO's long-term viability.

The proposed lease should be for an initial 24-month period, with a right of two further extensionS for 24-months provided the review is positive. The lease would be on Council's standard terms and conditions.

The Board also noted the old library building might need to be sold in the future if it was not being fully utilised or if required.

### **The Old Sports Pavilion (MenzShed)**

Board members were in unanimous support of the MenzShed concept and the potential benefits of a MenzShed to its members in particular and the community at large. The Board was also impressed with the energy and commitment of local supporters of MenzShed.

It was clear that the group was in its very early stages but the funding and financial planning was relatively unclear. The Board also considered in some depth the appropriateness of a MenzShed being housed in the Old Pavilion Building and also on Western Avenue Recreation Reserve. It is considered that there is real potential for significant noise and other injurious effects to occur in this location for a MenzShed activity.

There was also discussion around the long-term benefits of retaining the Old Pavilion as a HUB with the librarians providing a booking facility for smaller clubs' use. The proximity of the interim Library created an opportunity for the Old Pavilion to become an interim HUB and able to absorb community groups looking for a home over the medium-term.

The Board recognises there is strong demand in Omokoroa for community space. It therefore concluded that it is not in the best interests of the wider community to allocate a community space exclusively to one single organisation, when it could be made available on a short-term hire to a multiplicity of community groups. The Board also noted that it was not current Council policy to fund MenzSheds and it would take some time for the MenzShed to raise the funding needed to undertake meaningful repairs.

The Board has suggested that the MenzShed may wish to reconsider location to the Council sheds located in Prole road, or a disused pack-house, as an interim location for the group until they are in a position to find more permanent accommodation.

### **Pavilion Location**

The pavilion is proposed to be relocated on the reserve in general accordance with the attached plan. The pavilion will then be refurbished including provision of toilet facilities. The pavilion will then be managed by Council and be available for bookings.

## **SIGNIFICANCE AND ENGAGEMENT**

In terms of the Significance and Engagement Policy, this decision is considered to be of **low** significance because it only affects a small percentage of the community and has low financial implications.



**ATTACHMENTS**

1. **WB21-2 - Expressions of Interest for the Old Pavillion and the Old Library - ATTACHMENT PLAN** [↓](#) 



**9.2 OMOKOROA COMMUNITY BOARD CHAIRPERSONS REPORT - APRIL 2021****File Number:** A4032534**Author:** Teresa Sage, Community Board Member**Authoriser:** Miriam Taris, Chief Executive Officer**RECOMMENDATION**

1. That the Chairperson's report dated 13 April 2021, titled 'Omokoroa Community Board Chairpersons Report – April 2021', be received.

**BACKGROUND**

The Board have held two workshops in March, the first to discuss the upcoming submissions for the Long Term Plan (LTP), and the second workshop was to discuss the submissions for the Old Pavilion and the Old Library.

**Expressions of Interest (EOI) for the Old Pavilion and the Old Library**

The Board met informally on the 23 March 2021, to consider the Expressions of Interest (EOI) received for both the Old Pavilion building and the Old Library building.

It was disappointing that only one EOI was received for each facility. Having said that I would like to congratulate the two organisations that have submitted EOIs. It was clear that a lot of thought and time went into their completion.

There was a high level of interest and discussion by Board members in the EOIs. The Board had a thorough exploration of each of them, in light of where the community is at this moment, against the growing need for community space over the next 5-10 years, as the population of the Peninsula expands.

**Updates**

Drinking Fountain – Council has agreed to install a drinking station outside the Pavilion, which will include a drinking fountain, water bottle filling tap and a dog water bowl.

Bench Seating – The final seat has now been installed on the Peninsula.

Railway Bridge – There is a new pathway to the railway bridge, this will provide a safe walking access on both sides of the road.

**Staff Comment:**

*Physical work by contractor HEB Construction continues on two standalone pedestrian and cycleway bridges adjacent to the existing Omokoroa Road Bridge over the railway line. The works are expected to be completed by June 2021.*

*The pedestrian footpath has been completed on the eastern and western sides. However, the project was slightly delayed by three weeks, pending approval from Kiwirail to carry out work in the railway Corridor.*

*Approval has now been granted and construction on the bridges have restarted this week. The piles for the bridges will be installed first followed by the super structure (beams and decks) for the two bridges.*

Western Avenue Reserve Pathway – The new pathway from Omokoroa Road down the reserve on Western Avenue to the Pavilion, will ensure ease of movement from the skate park to the Pavilion and Library.

Library and Service Centre – I have been informed by members of the public that the library is well used, especially from those having to wait for their sibling to finish playing sport on the fields. It is encouraging to see the reserve so well utilized by so many of the community, and of all ages.

Temporary Bike Park – At the last Community Board meeting we received a presentation from the young bikers of Omokoroa wanting support for a bike park here in Omokoroa. We have Councillor Murray Grainger to thank for following this up and organizing a temporary bike park, created from donated soil, at Cooney reserve. This has been well received and well utilized by our young bikers.

## **Community Groups**

### Omokoroa Settler's Hall – Member Derek Sage

The Omokoroa Settler's Hall has been busy with minor maintenance work and have had some very constructive meetings with Council over the future maintenance schedule of the hall, and budgeting of costs.

Use of the hall remains high with the latest group to join bringing the opportunity for learning ballroom dancing back to Omokoroa.

### Community Public Arts Group – Member John Evans

No changes to report – still waiting for approval in order for projects to proceed.

### Omokoroa Sports and Recreation Society (OSRS) – Member Peter Presland

Pavilion Usage: Appointed Bookings Officer, Sarah Aldridge, reports that there are several requests coming in to use the pavilion - These include requests to hold private social events. The OSRS Executive has provided additional guidelines on alcohol use and requirements to remove all rubbish; this latter point has been an issue with some user groups not removing their rubbish and leaving the kitchen area untidy. The Executive will monitor this, and may instigate a charge for cleaning if this continues to present an issue.

Drinking Station: The Omokoroa Community Tennis Club recently put in a Service Request with WBOPDC to install a drinking station outside the pavilion, to which Council has agreed. The station will have a fountain, a drink bottle filling tap and a dog watering bowl. It is due to be installed in 4 - 6 weeks' time.

Council is proposing to locate the station in front of one of the columns outside the disabled toilets in line with the water feed to the old pavilion. They consider this to be the best location for all user groups: Tennis, Athletics, Football, people walking through the reserve etc.

Thank you to Sharon Parker from the Tennis Club for coordinating this.

Cleaning Service for the Pavilion: Quotes were sought for twice weekly cleaning of the toilets and foyer areas of the pavilion. OCS have been engaged as the cleaners for Mondays and Thursdays.

### Omokoroa Community Policing Group (OCPG) – Member Teresa Sage

Future meetings will now be registered with the librarians after each meeting. The group are now publishing articles in The Lizard, and are to arrange future article with the Katikati advertiser.

The community patrol group are looking at finding ways of ensuring that all patrollers have up to date driver licenses. They are now working alongside Senior Constable James Muir at Katikati Police

Station. The quality of patrol reporting has improved, it has been identified that many crimes are happening overnight, and it has been suggested that patrolling hours need adjusting.

The Police Information Center (PIC) in Omokoroa has now been dis-established, with the public encouraged to report crimes to 105. The OCPG are looking forward to the future and the increase of population that there will soon be a need for an establishment of a Police Station in Omokoroa and are looking to the Community Board for their support as well as that from the Western Bay of Plenty District Council.

**9.3 OMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT - APRIL 2021****File Number:** A4033011**Author:** Don Thwaites, Councillor**Authoriser:** Miriam Taris, Chief Executive Officer**RECOMMENDATION**

1. That the Councillor's report dated 13 April 2021, titled 'Omokoroa Community Board Councillor's Report – April 2021', be received.

**BACKGROUND****Long Term Plan (LTP) 2021/2031**

- Three "Community Fun Days" were held;
- Feedback booths were in 18 locations across the District;
- Feedback to the plan closed last week on 9 April 2021 - Staff currently summarising feedback for decision making; and
- A "rates search" on the Council website allows ratepayers to enter their address to see impact of proposed changes on their rates.

**Independent Commissioner's Hearings – JACE Group Application**

Hearings were held on the Commercial Area Proposal and at time of writing, we await their findings'.

**Omokoroa Stage 3 Structure Plan**

- Work continues on the plan; and
- An open day on the plan and residential rule changes was held last week.

**Submission on Bay of Plenty Regional Long Term Plan (LTP)**

- A submission from WBOPDC was made to their plan; and
- The lack of priced options was highlighted in their Consultation Document.

**Speed Reviews**

A further review of speed limits in the WBOP is to be held later in the year, this is a chance for any other changes from the community to be considered.

**Policy work**

- Elder Housing;
- CCTV; and
- Water Leaks remission / Draft Multiple Plan remission policy review.

**Kerbside Collection**

An update can be provided on request.

**Omokoroa Cycleway Safety Report**

The report has been received and improvements are under investigation.

**Wake Kotahi (NZTA) - SH2 safety improvements / TNL / Omokoroa Intersection**

- Open day was held 25 March 2021; and
- There are on-going discussions over the Omokoroa intersection safety concerns, before expected completion in 2028/29.

## 9.4 INFRASTRUCTURE SERVICES REPORT OMOKOROA COMMUNITY BOARD APRIL 2021

**File Number:** A4031503

**Author:** Gary Allis, Deputy Chief Executive

**Authoriser:** Miriam Taris, Chief Executive Officer

### EXECUTIVE SUMMARY

This report provides specific information on Infrastructure activities of interest to the Board.

#### RECOMMENDATION

That the Deputy Chief Executive's report dated 13 April 2021, titled 'Infrastructure Services Report Omokoroa Community Board April 2021', be received

### ROADING

#### Transportation - Omokoroa Community Roading

*Description:* Develop and implement the community roading plan approved by the Omokoroa Community Board.

Omokoroa Community Board Roading Current Account	Project Cost \$	Omokoroa Community Board \$
<b>Current Account:</b>		
<b>Current Account Opening Balance 1 July 2020</b>		214,768
Interest		10,957
Allocation for 2020/21		96,855
<b>Subtotal</b>		<b>322,580</b>
<b>Completed Projects</b>		
Anchor Stone foundation - Paid \$7,778 in 2020 year (awaiting final costs)	12,000	
Less Paid 2020 year	(7,778)	4,222
Extra Hard Standing Parking - The Esplanade (costs to be confirmed)	90,000	90,000
Parking by Point School (up to approx. 83m down towards tennis courts)	50,299	50,299
<b>Subtotal</b>		<b>144,521</b>
<b>Current Account Subtotal June 2021 before proposed projects expenditure</b>		<b>178,059</b>
<b>Committed Projects</b>		
Cycle Maintenance Stations	20,000	20,000
Goldstone Lane (Fire Station parking)	35,000	35,000
<b>Committed Projects</b>	<b>Priority</b>	
Contribution to Western Ave Kayelene PI walkway to enable concrete surface, project complete.	Priority 5	60,000
<b>Subtotal Committed and Proposed Projects</b>		<b>115,000</b>
<b>Forecasted Current Account Closing Balance 30 June 2021 (Deficit)</b>		<b>68,059</b>

The proposed Fire Station Hard Standing parking area has been cost estimated by WestLink. Staff are currently investigating options to add this project as a variation to the Omokoroa Urbanisation Project but will be still funded by the Board.

Two cycle maintenance stations have been proposed, to be located at the beginning of the Omokoroa Cycleway link and Omokoroa Point School. Both locations are yet to be confirmed.

### **Transportation - Road Improvements LED Lighting**

*Description:* Council owns and operates 2500 streetlights on local roads. Close to 100 of these are LED. Installation of LED lights reduces power consumption by 60%. Cost reduction is on the energy charges as line charges are a fixed fee. Waka Kotahi are offering an 85% subsidy to invest in the street light conversion conditional upon it being completed by June 2021. Council has decided to participate in this.

#### *What's Happened:*

The LED lighting conversion commenced in Omokoroa in August 2020 with work progressing to Katikati and Waihi Beach.

WestLink have commenced the installation of the replacement LED lighting attached to the standard streetlight poles or on outreach arms attached to power poles.

The work involves removing the old luminaires and replacing them with the new LED units. It is anticipated that some existing poles replacements will be required due to their age and condition.

#### *What's Next:*

WestLink expect to have much of the LED upgrading in Omokoroa, Katikati and Waihi Beach. The project is 80% complete. The decorative LEDs have yet to be ordered and installed.

## **UTILITIES**

### **Solid Waste - Kerbside Waste Services**

*Description:* To implement three options for the management of kerbside collection services. They are kerbside collection, commercial services, and rural recycling drop off points.

#### *What's Happened:*

Recycling centres are operating well. General other activities within Solid waste running to plan. No issues to report.

Continuation of illegal rubbish being dumped in the District.

#### *What's Next:*

The kerbside collection rollout has commenced.

The introduction of the Kerbside Rubbish and Recycling service with the implementation plan is being rolled out. Residents with questions or comments on the proposed kerbside services that starts on 1 July 2021 are encouraged to visit Council's Kerbside Collective website.

<https://www.westernbay.govt.nz/council/news-and-updates/news?item=id:2d0lsfbm817q9srhy4sr>

### **Omokoroa Greenwaste**

*Description:* Omokoroa Greenwaste Facility that meets the needs of the community.

#### *What's Happened:*

Operation of the green-waste facility continues to note good patronage in using the facility. No issues to report at this point.

#### *What's Next:*

Continue to monitor the operation of the green-waste facility.

## RESERVES

### Reserves - Cycleways & Walkways

*Description:* Allocation of additional funding for the Reserves Cycleway development and upgrades.

*What's Happened:*

The internal pathway on Western Avenue sports ground, linking Omokoroa Road to the Pavilion is complete.

*What's Next:*

No further action required.

### Reserves - Omokoroa Domain

*Description:* Implement the approved Domain Concept Plan including the destination playground.

*What's Happened:*

Playground equipment tenders have been evaluated and play equipment supply agreements awarded to multiple suppliers.

*What's Next:*

Staff are preparing the playground construction contract for tendering, with contract award expected late April, with site works to begin May/June. Construction is expected to take several months and be completed in time for summer.

### Reserves - Omokoroa Stormwater Bund and Walkway/Cycleway

*What's Happened:*

The full funding has been approved to complete stage 2 of the bund and path around the golf course. It will include upgrading of the section through to Kayelene Place. The bunding and pathway is nearing completion.

*What's Next:*

The completion of the boardwalk section and connection to Kayelene Place is programmed for April / May 2021.

### Reserves – Prole Road to Pahoia Walkway/Cycleway

*What's Happened:*

A decision from BOPRC on the Waipapa Stream suspension bridge Resource Consent Application can be expected early April. Staff are negotiating a lease with land owners Ngaati Hauaa for the cycleway connection between the end of Prole Road and the railway bridge. The lease is dependent on Omokoroa Structure Plan Stage 3 discussions with Ngaati Hauaa. A suspension bridge design/construct proposal for a standard 20-person bridge from Abseil Access has been accepted and preparation is underway. KiwiRail approvals are in place.

*What's Next:*

Suspension bridge construction timing target is for May/June subject to Resource Consent outcome and a lease in place. Site works for the trail and railway bridge underpass connections are aimed to begin mid April.

## ENGINEERING / SPECIAL PROJECTS

### Prole Road Urbanisation

*What's Happened:*

The design of Prole Road urbanisation from Omokoroa Road to the Waipapa River is being finalised. Prole Road is part of the Crown Infrastructure Partnership programme and partly funded by the Government.

Initial public engagement meetings were held prior to Christmas and Council has considered public feedback in the design.

*What's Next:*

Continue finalising the design of the project and discuss with the adjacent landowners where the road design is impacting on their land. Secure the necessary consents and develop contract documents for inviting tenders for the physical construction work. Construction work is anticipated to commence in mid 2021 and completed by June 2022.

**Western Avenue Urbanisation – Omokoroa Road to North of Gane Place***What's Happened:*

The scope for the project has been defined and tender document is being prepared for engaging consultants to undertake design.

Western Avenue urbanisation is part of the Crown Infrastructure Partnership programme and partly funded by the Government. Design of the project is expected to be completed by September 2021 and construction completed by June 2022.

*What's Next:*

Council has engaged Westlink to undertake the investigation, design of the project. Once the design is completed, Council will engage a suitable contractor to construct of the project.

**New Southern Industrial Road***What's Happened:*

The design for the Southern Industrial Road is complete. Council is currently discussing with Waka Kotahi and the affected landowners to finalise the design so this work can be tendered out for construction.

*What's Next:*

Further discussions have been held with Waka Kotahi and the landowners. Our consultant is now preparing the contract document for inviting tenders for the construction work to proceed in August 2021.

**Omokoroa Road Urbanisation Stage 1 - Western Avenue to Tralee Street***What's Happened:*

The project is under construction and expected to be completed by June 2022.

*What's Next:*

Complete the works by June 2022.

**Omokoroa Road Urbanisation Stage 2 - Prole Road to Railway Track***What's Happened:*

The design for this section is progressing and expected to be completed by March 2021.

*What's Next:*

Complete the design of this project and arrange for the construction of the project starting prior to May 2021 and be completed by June 2022.

**Omokoroa Road Pedestrian Bridges***What's Happened:*

The tender for the two pedestrian bridges on Omokoroa Road over the railway has been let to HEB contractors and construction work is underway.

*What's Next:*

Complete the two new bridges by July/August 2021.

## STRATEGIC PROPERTY

### Property - Development Town Centre Omokoroa

*Description:* Omokoroa Town Centre Development in accordance with direction as resolved by the Community Board - McDonnell Street property purchase and pavilion relocation.

*What's Happened:*

The request for expressions of interest have closed and are being assessed.

*What's Next:*

Staff will collate Expressions of Interest and meet with the Omokoroa Community Board shortly to enable the Board to make a recommendation to Council.

## ATTACHMENTS

1. **MAS Omokoroa Community Board March 2021** [↓](#) 

Division: Infrastructure Services Group  
 Committee: Omokoroa Community Board  
 Officer:

Date From:  
 Date To:

Printed: 8 March 2021 11:35 AM

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Omokoroa Community Board 19/11/2019	Hall, Ashley	Reports	Installation of Bike Racks Throughout Omokoroa
<p><b>March 2021:</b></p> <ul style="list-style-type: none"> <li>- Park &amp; Ride Area at Prole Road - Remains on hold due to Street Trading Licence review and facility review.</li> <li>- Esplanade Cafe - This will be incorporated into the new playground project by Parks &amp; Reserves</li> <li>- Western Ave – This will be installed with the path connection works and facility upgrade.</li> <li>- Cooney Reserve - This will be installed with the path connection works and facility upgrade.</li> </ul> <p><b>January 2021:</b></p> <ul style="list-style-type: none"> <li>- Settlers Hall - The bike racks have been installed.</li> <li>- Park &amp; Ride Area at Prole Road - Remains on hold due to Hawkers Licence review and facility review.</li> <li>- Esplanade Cafe - to be incorporated into the new Playground overhaul.</li> <li>- Western Ave - Will be installed with path connection works and facility upgrade.</li> <li>- Cooney Reserve - Will be completed with path connection and facility upgrade.</li> <li>- Omokoroa Library - Rack has been installed.</li> </ul> <p><b>November 2020:</b></p> <ul style="list-style-type: none"> <li>- Settlers Hall - There are supply issues with the proposed staple bike racks. Supplier is awaiting shipment.</li> <li>- Park &amp; Ride Area at Prole Road.</li> <li>- Remains on hold due to Hawkers Licence review and facility review.</li> <li>- Esplanade Cafe - to be incorporated into the new Playground overhaul.</li> <li>- Western Ave - Will be installed with path connection works and facility upgrade.</li> <li>- Cooney Reserve - Will be completed with path connection and facility upgrade.</li> <li>- Omokoroa Library - Rack has been installed.</li> </ul> <p><b>Sept 2020:</b></p> <p>The location for the bike racks are as follows:</p> <ul style="list-style-type: none"> <li>- Settlers Hall - to be installed imminently.</li> <li>- Park &amp; Ride Area at Prole Road - on hold further to a hawkers' license review.</li> <li>- Esplanade Cafe - to be incorporated into the new Playground overhaul.</li> <li>- Western Ave - this is sitting with the Reserves staff.</li> <li>- Cooney Reserve - this is sitting with the Reserves staff.</li> <li>- Omokoroa Library - The bike racks will be installed in line with the library opening.</li> </ul> <p><b>July 2020:</b></p> <ul style="list-style-type: none"> <li>- Cooney Reserve - Park and Ride area at Prole Road - On hold awaiting a car park review.</li> <li>- Esplanade - Café - Playground area - Boat Club - to be incorporated with the parks and facilities Esplanade.</li> <li>- Western Avenue Sports Ground - To be installed with the BBQ facilities.</li> </ul>			

**Division:** Infrastructure Services Group  
**Committee:** Omokoroa Community Board  
**Officer:**

**Date From:**  
**Date To:**

**Printed:** 8 March 2021 11:35 AM

**Action Sheets Report**

- Settlers Hall - WestLink have been given instruction to install at this site.

The contractor has been instructed to install the cycle racks at the Community Hall car park, but are yet to undertake the works. The Omokoroa/Prole Road Park and Ride site is on hold awaiting the outcome of a car park review. The other cycle rack locations will be deferred so as to be install with outstanding Parks and Facilities works.

**March 2020:**

Omokoroa Road (Prole Road Park and Ride - car park has been scheduled to be installed in January 2020. Other sites to be scheduled in conjunction with previously mentioned adjacent projects.

**9.5 FINANCIAL REPORT OMOKOROA - FEBRUARY 2021****File Number:** A4023368**Author:** Sarah Bedford, Management Accountant**Authoriser:** Maria Palmer, Acting - Finance Manager**EXECUTIVE SUMMARY**

This report is a financial report for the period ended 28 February 2021.

This report provides the Community Board with a two-monthly monitoring of its operational budget.

Attached are the financial statements for the period ended 28 February 2021 (**Attachment 1**).

Total operational costs are lower than year to date budget across all budget lines.

**Grant payments made to date:**

Resolution		\$
OM20-6.8	Omokoroa Public Art Group	2,200
	<b>2020/21 Grants to date</b>	<b>2,200</b>

**Committed - Operational expenditure**

Resolution	Account		\$
21-1.6(1)	Conference	Funding up to \$2,500 for costs relating to 2021 Community Board Conference for Chairperson Teresa Sage.	2,500
21-1.6(2)	Contingency	Funding up to \$2,500 for costs relating to 2021 Community Board Conference for Member John Evans.	2,500
21-1.7	Contingency	Provide a Wreath for the ANZAC Day Service up to the value of \$200.	200
		<b>2020/21 Outstanding operational commitments</b>	<b>5,200</b>

**2020/21 reserve analysis:**

	\$
2020/21 Opening Balance	244,834
No transactions to date	0
<b>2020/21 Closing reserve balance</b>	<b>244,834</b>

**Committed - Reserve expenditure**

Resolution	Description	\$
	Opening balance before committed expenditure	244,834
OM9.4.2	Contribution up to \$100,000 towards the cost of the new sports pavilion on the Western Avenue sports ground. Remaining amount available: (Note: \$76,585 paid as at December 2020).	(23,415) (76,585)
OM14.4.1	Contribution up to \$10,000 towards the cost of amenity seating at various view points throughout Omokoroa be funded from the Omokoroa Community Board Reserve.	(10,000)
OM1.8	Contribution up to \$45,000 to develop Passive Reserve at Western Ave extension, paths and plantings be funded from the Omokoroa Community Board Reserve Account.	(45,000)
OM1.8	Contribution up to \$50,000 for Bus shelters (two) [When Omokoroa Road rehabilitation is undertaken] be funded from The Omokoroa Community Board Reserve Account.	(50,000)
	<b>2020/21 Balance after committed expenditure</b>	<b>39,834</b>

**RECOMMENDATION**

That the Management Accountant's report dated 13 April 2021 and titled "Financial Report Omokoroa – February 2020" be received.

**ATTACHMENTS**

1. Omokoroa Community Board - Financials February 2021 [↓](#) 

<b>Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 28 February 2021</b>						
<b>Omokoroa Community Board</b>						
	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
<b>Direct Costs</b>						
Additional Levels of Service	0	0	0	<input checked="" type="checkbox"/>	0	0
Conference Expenses	0	1,664	1,664	<input checked="" type="checkbox"/>	2,500	0
Contingency - [see breakdown below]	30	2,664	2,634	<input checked="" type="checkbox"/>	4,000	130
Grants	2,200	5,000	2,800	<input checked="" type="checkbox"/>	7,500	0
Mileage Allowance	0	1,000	1,000	<input checked="" type="checkbox"/>	1,500	520
Salaries	13,055	13,351	296	<input checked="" type="checkbox"/>	20,365	19,928
Inter Department Charges	21,656	21,656	0	<input checked="" type="checkbox"/>	32,480	32,484
<b>Total Operating Costs</b>	<b>36,941</b>	<b>45,335</b>	<b>8,394</b>	<input checked="" type="checkbox"/>	<b>68,345</b>	<b>53,062</b>
Interest Expense	0	0	0	<input checked="" type="checkbox"/>	0	0
<b>Depreciation</b>	<b>0</b>	<b>0</b>	<b>0</b>	<input checked="" type="checkbox"/>	<b>0</b>	<b>0</b>
<b>Total Direct Costs</b>	<b>36,941</b>	<b>45,335</b>	<b>8,394</b>	<input checked="" type="checkbox"/>	<b>68,345</b>	<b>53,062</b>
Costs Allocated	0	0	0	<input checked="" type="checkbox"/>	0	0
Costs Recovered	0	0	0	<input checked="" type="checkbox"/>	0	0
<b>Total Costs</b>	<b>36,941</b>	<b>45,335</b>	<b>8,394</b>	<input checked="" type="checkbox"/>	<b>68,345</b>	<b>53,062</b>
<b>Income</b>						
Financial Contributions	0	0	0	<input checked="" type="checkbox"/>	0	0
Interest Received	0	0	0	<input checked="" type="checkbox"/>	0	0
Other Income	0	0	0	<input checked="" type="checkbox"/>	0	0
Rate Income	48,418	45,560	2,858	<input checked="" type="checkbox"/>	68,345	85,724
Service Charges	0	0	0	<input checked="" type="checkbox"/>	0	0
Subsidies & Grants	0	0	0	<input checked="" type="checkbox"/>	0	0
User Fees	0	0	0	<input checked="" type="checkbox"/>	0	0
<b>Total Direct Income</b>	<b>48,418</b>	<b>45,560</b>	<b>2,858</b>	<input checked="" type="checkbox"/>	<b>68,345</b>	<b>85,724</b>
<b>Net Cost of Service</b>	<b>11,477</b>	<b>225</b>	<b>11,252</b>	<input checked="" type="checkbox"/>	<b>0</b>	<b>32,662</b>
<b>Contingency - breakdown</b>						
Hall Hire - 11 August 2020	30			<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
<b>Year to date contingency costs</b>	<b>30</b>					
<b>Community Board Reserves</b>						
<b>Opening Balance - Surplus (Deficit)</b>	<b>244,834</b>					
No transactions to date	0					
<b>(Decrease) Increase in year</b>	<b>0</b>					
<b>Closing Balance - Surplus (Deficit)</b>	<b>244,834</b>					

**9.6 COUNCIL, STANDING COMMITTEES AND COMUNITY BOARD MEETINGS**

**File Number:** A4033021

**Author:** Pernille Osborne, Senior Governance Advisor - Community Boards

**Authoriser:** Barbara Whitton, Customer Services and Governance Manager

**RECOMMENDATION**

That the draft meeting schedule for April, May and June 2021, be received.

**ATTACHMENTS**

1. Meeting Dates for Community Board Agendas [↓](#) 

**Western Bay of Plenty District Council  
Draft Meeting Schedule 2021**

<b>APRIL 2021</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
<b>Good Friday - 2 April, and Easter Monday - 5 April</b>			
Maketu Community Board	6 April	7.00pm	Maketu Community Centre
Council	8 April	9.30am	Chambers
Te Puke Community Board	8 April	7.00pm	Te Puke Library and Service Centre
Policy Workshop	12 April	2.30pm	Chambers
Regional Transport Committee (Hearing)	13 April	9.30am	BOPRC Tauranga
Omokoroa Community Board	13 April	7.00pm	Omokoroa Library and Service Centre
Regional Transport Committee (Hearing)	14 April	9.30am	BOPRC Tauranga
Regional Transport Committee (Hearing)	15 April	9.30am	BOPRC Tauranga
Waihi Beach Community Board	19 April	6.30pm	Waihi Beach Community Centre
Citizenship Ceremony	20 April	10.00am	Chambers
SmartGrowth Leadership Group	22 April	8.30am	BOPRC Tauranga
<b>ANZAC Day – 26 April (observed)</b>			
Performance and Monitoring Committee	27 April	9.30am	Chambers
LGNZ Zone Two Meeting	30 April	9.30am	Hamilton (Venue TBC)
<b>MAY 2021</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Policy Committee	5 May	9.30am	Chambers
Policy Workshop	5 May	1.00pm	Chambers
Extraordinary Council	5 May	3.30pm	Chambers
Regional Transport Committee (deliberations)	11 May	9.30am	BOPRC Tauranga
Long Term Plan Committee	12 May	9.30am	Chambers
Long Term Plan Workshop	13 May	9.30am	Chambers
Long Term Plan Workshop	14 May	9.30am	Chambers
Citizenship Ceremony	18 May	10.00am	Chambers

Long Term Plan Workshop	19 May	9.30am	Chambers
Council	20 May	9.30am	Chambers
Audit and Risk Committee	20 May	1.30pm	Chambers
Te Maru o Kaituna River Authority	21 May	9.30am	TBC
District Plan Committee (if required)	25 May	9.30am	Chambers
District Plan Committee (if required)	26 May	9.30am	Chambers
Katikati Community Board	26 May	7.00pm	Katikati Library and Service Centre
Public Transport Committee	27 May	9.30am	BOPRC Tauranga
Regional Transport Committee	28 May	9.30am	BOPRC Tauranga
Long Term Plan Committee	31 May	9.30 am	Chambers
<b>JUNE 2021</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Maketu Community Board	1 June	7.00pm	Maketu Community Centre
Te Puke Community Board	3 June	7.00pm	Te Puke Library and Service Centre
<b>Queen's Birthday – 7 June</b>			
Performance and Monitoring Committee	8 June	9.30am	Chambers
Omokoroa Community Board	8 June	7.00pm	Omokoroa Library and Service Centre
Waiari Kaitiaki Advisory Group	9 June	9.30am	TCC
Citizenship Ceremony	10 June	10.00am	Chambers
Tauranga Moana Advisory Group	11 June	9.30am	BOPRC Tauranga
Māori Partnership Forum	14 June	10.00am	Chambers
Waihi Beach Community Board	14 June	6.30pm	Waihi Beach Community Centre
Long Term Plan Workshop	15 June	9.30am	Chambers
Policy Committee	16 June	9.30am	Chambers
Policy Workshop	16 June	1.00pm	Chambers
District Plan Committee (if required)	22 June	9.30am	Chambers
Katikati/Waihi Beach Ward Forum	22 June	7.00pm	TBC
Council	29 June	9.30am	Chambers