

MEETING - AGENDA -

Ngā Take



MAKETU COMMUNITY BOARD Poari Hapori

MC21-1
Tuesday, 9 February 2021
Maketu Community Centre
7.00pm



*Western Bay of Plenty
District Council*

Maketu Community Board

Membership

Chairperson	Shane Beech
Deputy Chairperson	Laura Rae
Members	William Ra Anaru Stephan Simpson Councillor Kevin Marsh Councillor John Scrimgeour
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To provide an effective mechanism for community feedback to Council.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions.
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing the respective communities to promote public participation and communication within respective communities.
- To undertake tasks, powers and functions delegated by Council or its Committees in accordance with their delegated functions from time to time.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land, or in accordance with allocations which have been approved through the annual plan process.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To have input into Council and its Committees on issues and plans that affect communities within the Community Board area.

Notice is hereby given that a Maketu Community Board Meeting will be held
in the Maketu Community Centre on:
Tuesday, 9 February 2021 at 7.00pm

Order Of Business

1	Present	4
2	In Attendance	4
3	Apologies	4
4	Consideration of Late Items	4
5	Declarations of Interest	4
6	Public Excluded Items	4
7	Public Forum	4
8	Minutes for Confirmation	5
8.1	Minutes of the Maketu Community Board Meeting held on 1 December 2020	5
9	Reports	12
9.1	Chairpersons Report - Maketu Community Board - February 2021	12
9.2	Councillors Report - Maketu Community Board - February 2021	13
9.3	Maketu Community Board - ANZAC Day Commemoration 2021	15
9.4	Infrastructure Services Report Maketu Community Board February 2021	17
9.5	Maketu Community Board Financial Report - December 2020	34
9.6	Council, Standing Committees and Community Board Meetings	37

1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 1 DECEMBER 2020

File Number: A3970831

Author: Pernille Osborne, Senior Governance Advisor - Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Maketu Community Board Meeting held on 1 December 2020, as circulated with the agenda, be confirmed as a true and accurate record.

ATTACHMENTS

- 1. Minutes of the Maketu Community Board Meeting held on 1 December 2020**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
MAKETU COMMUNITY BOARD MEETING NO. MC20-6
HELD AT THE MAKETU COMMUNITY CENTRE
ON TUESDAY, 1 DECEMBER 2020 AT 7.00PM**

1 PRESENT

Member S Beech (Chairperson), Member L Rae, Member W Ra Anaru, Member S Simpson, Cr K Marsh and Cr J Scrimgeour

2 IN ATTENDANCE

R Davie (Group Manager Policy Planning and Regulatory Services) and P Osborne (Senior Governance Advisor)

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

The Chairperson reminded members of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table for the item. (As per the Local Authorities (Members' Interest) Act 1968)

There were no declarations declared in relation to this agenda.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Maketu Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION MC20-6.1

Moved: Cr K Marsh

Seconded: Cr J Scrimgeour

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

7.1 STEPHAN SIMPSON - NEED FOR STOP SIGNS

Mr Simpson appeared as a member of the public to express his concerns around the need for a Stop Sign on the corner of Te Awhe Road and Beach Road. Residents of the Street have also highlighted their concern over a blind spot due to trees and a light pole, questioning the rationale for this one light pole being on the opposite side of the road to all the others.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION MC20-6.2

Moved: Member L Rae

Seconded: Cr K Marsh

That the meeting reconvene in formal session at 7.05pm

CARRIED

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 20 OCTOBER 2020

The Board considered the minutes of the Maketu Community Board meeting held 20 October 2020.

RESOLUTION MC20-6.3

Moved: Member W Ra Anaru

Seconded: Member L Rae

That the minutes of the Maketu Community Board Meeting held on 20 October 2020, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

9 REPORTS

9.1 CHAIRPERSONS REPORT - MAKETU COMMUNITY BOARD - DECEMBER 2020

The Board considered a report from the Chairperson. The Board took the report as read with further discussion on the below topics:

Lawn Maintenance for Village Green Market Day

The Board expressed concern regarding the lawn maintenance of the reserve prior to the popular monthly market day. The Senior Governance Advisor advised the Board that the booking for the market day had never, formally been entered into Council's booking system. This meant that when Council undertook its prioritisation exercise with Downer this event was not captured. The Board was advised that this has now been amended to avoid running into this issue in the future.

Entrance signs into Maketu

The Board was advised that the draft design of the entrance signs should be available at the next workshop.

Bollards on sports ground

The Board was advised that the next step was to schedule an on-site meeting with the Reserves and Facilities Officer East, in order to come up with a solution to stop cars driving onto the sports ground.

Fruit trees on Reserve

The Group Manager Policy Planning and Regulatory Services gave the Board a brief overview of the Community Gardens Policy relating to the planting of fruit and nut trees.

The Board noted that they would work with the Reserves and Facilities Manager to put forward a proposal, and they can review the Community Board Long Term Plan (LTP) Budget next year, to include Community planting.

RESOLUTION MC20-6.4

Moved: Member S Beech

Seconded: Cr K Marsh

That the Chairperson's report dated 1 December 2020 titled 'Chairpersons Report – Maketu Community Board – December 2020' be received.

CARRIED

9.2 MAKETU COMMUNITY BOARD COUNCILLORS REPORT - DECEMBER 2020

The Board considered a report from Councillor Scrimgeour noting the below:

- Council is putting the finishing touches on the draft Long Term Plan (LTP) in preparation for consultation in the new year;
- On 29 October 2020 Council voted unanimously in favour to return the 172 hectares of land, commonly known as Panepane Purakau, to the five local hapū;
- Councillors attended the opening of the Te Puke Amateur Radio Club which will be run out of the Paengaroa hall;
- Funding approval was granted for the interchange off the motorway for the Rangiuuru Business Park;
- SmartGrowth report investigating the needs for a new town near the proposed Business Park; and
- The Policy Committee adopted the new speed limits at the meeting held 1 December 2020.

The Board sought clarification regarding the process for the speed limit changes that were identified by the community as part of the consultation, and the reason for these not being able to be considered as part of this review.

The Chairperson encouraged the Board to think ahead with suggestions for the next speed review that may happen in a couple of years.

In relation to the SmartGrowth report, the Group Manager Policy Planning and Regulatory Services advised the Board that, before any master planning of any new town in the Eastern corridor was progressed, a district plan review will take place. This will commence once the Long Term Plan (LTP) is adopted mid 2021.

RESOLUTION MC20-6.5

Moved: Cr J Scrimgeour
Seconded: Member S Beech

That the Councillor's report dated 1 December 2020 titled 'Maketu Community Board Councillors Report – December 2020' be received.

CARRIED

9.3 MAKETU COMMUNITY BOARD ANNUAL PLAN 2020 REQUESTS

The Board considered a report from the Senior Governance Advisor. The Board took the report as read.

RESOLUTION MC20-6.6

Moved: Member S Simpson
Seconded: Member L Rae

1. That the Senior Governance Advisor's report dated 1 December 2020 titled 'Maketu Community Board Annual Plan 2020 Requests' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

CARRIED

RESOLUTION MC20-6.7

Moved: Member S Simpson
Seconded: Member W Ra Anaru

3. That the Maketu Community Board approve funding of up to \$30,000 from the Maketu Community Board Reserve Account for the installation of an additional BBQ by the Surf Club.

CARRIED

RESOLUTION MC20-6.8

Moved: Member L Rae
Seconded: Member S Simpson

4. That the Maketu Community Board approve funding of up to \$5,000 from the Maketu Community Board Reserve Account for the installation of a water fountain to be placed on the sports field by the Skate Park.

CARRIED

RESOLUTION MC20-6.9

Moved: Member L Rae
Seconded: Member S Simpson

5. That the Maketu Community Board approve funding of up to \$20,000 from the Maketu Community Board Reserve Account for the purchase and installation of two additional pieces of outdoor gym/exercise equipment to be located at the Park Road Reserve.

CARRIED

9.4 INFRASTRUCTURE SERVICES REPORT MAKETU COMMUNITY BOARD DECEMBER 2020

The Board considered a report from the Deputy Chief Executive. The Board took the report as read with further discussion on the below items:

Maketu Road Cycleway

The Chairperson advised the Board that, in discussion with the Deputy Chief Executive, it was identified that there may be an opportunity to complete the cycleway in two parts.

Lookout Area at Intersection of Williams Crescent and Arawa Avenue

The Board was advised that Council has inspected the area and believe that there is enough space for some metal to be placed, creating a space for vehicles to pull over.

Surf Club Car Park Reserve Rock Revetment

The Board wanted to make sure that their opinion on the options contained in Dr Jim Dahm's report were noted in the Minute Action Sheet. The Group Manager Planning Policy and Regulatory Services provided the Board with some background into the process that Council is undertaking, and the rationale behind this.

Councillor Marsh noted that he would like to have a meeting with the Reserves and Facilities Manager in order to understand all the information relating to this on-going project.

Rauporoa Kerb and Channel

The Senior Governance Advisor was asked to get a more detailed update on this project, and report back to the Board.

RESOLUTION MC20-6.10

Moved: Member S Simpson

Seconded: Member L Rae

That the Deputy Chief Executive's Report dated 1 December 2020 titled 'Infrastructure Services Report Maketu Community Board December 2020' be received.

CARRIED

9.5 MAKETU COMMUNITY BOARD FINANCIAL REPORT - OCTOBER 2020

The Board considered a report from the Management Accountant. The Board took the report as read.

RESOLUTION MC20-6.11

Moved: Member L Rae

Seconded: Cr J Scrimgeour

That the Management Accountant's report dated 1 December 2020 titled 'Financial Report Maketu – October 2020' be received.

CARRIED

9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

The Board considered a schedule of meetings for December 2020, January 2021 and February 2021.

RESOLUTION MC20-6.12

Moved: Member L Rae
Seconded: Member W Ra Anaru

That the schedule of meetings for December 2020, January 2021 and February 2021, be received.

CARRIED

The Meeting closed at 8.00pm.

The minutes of this meeting were confirmed at the Maketu Community Board held on 9 February 2021.

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Member S Beech
CHAIRPERSON

9 REPORTS

9.1 CHAIRPERSONS REPORT - MAKETU COMMUNITY BOARD - FEBRUARY 2021

File Number: A3972575

Author: Shane Beech, Community Board Member

Authoriser: Kumaren Perumal, Group Manager Finance and Technology Services

RECOMMENDATION

That the Chairperson's Report dated 9 February 2021, titled 'Chairpersons Report – Maketu Community Board – February 2021', be received.

BACKGROUND

Saying good-bye to 2020 and welcoming 2021 has been good for Maketu. The parks and reserves are in great condition as many locals and visitors flocked to the beach over the beautiful summer weather we have been having. I've never seen our beaches and parks so well used, the BBQs have been running hot and the estuary has been full of kaimoana hunters. It's been pleasing to see our utilities keeping up with the high demand, just small teething problems with rubbish bins overflowing, footpaths breaking up and grinder pump alarms going off, but over all these were dealt to fairly quickly.

Sadly, with large crowds there does come an element of destruction with BBQs being left dirty, rubbish and bottles left behind from the night before and Beach Road being used as a drag strip. My only thoughts maybe a bit more Police presence seen over the busy period would be beneficial.

Our emergency services have had to work overtime with several large motor vehicle accidents and house fires happening in our area keeping our firefighters busy. The Coastguard too have saved many lives with three boat rollovers on the bar and two boats washed up on rocks at Motiti Island.

It was pleasing again to see professional lifeguards patrolling the beaches over the busy time, as well as watching our future young lifeguards (nippers) training every Sunday, learning those necessary skills.

Sadly we weren't exempt from some vandalism with a van being stolen from Newdicks Beach while the family were enjoying the beach and a swim, and sadly our hard working team at the Hauora had their big window smashed by some individuals.

The end of 2020 saw the Te Puke and Maketu Community Boards get together informally to meet, greet and acknowledge their input from the year. 2021 is going to be an interesting year for our Board, as we complete some projects and start some new ones - not forgetting our input to the Long Term Plan.

Talking Point

9.1.1 Maketu Sports Field (Roadway to Skate Park)

9.2 COUNCILLORS REPORT - MAKETU COMMUNITY BOARD - FEBRUARY 2021**File Number: A3973796****Author: Kevin Marsh, Councillor****Authoriser: Kumaren Perumal, Group Manager Finance and Technology Services****RECOMMENDATION**

That the Councillor's Report dated 9 February 2021 titled 'Councillors Report – Maketu Community Board – February 2021', be received.

BACKGROUND

A serious crash which occurred adjacent to our farm this week dramatically highlighted how amazing the volunteers in our community are.

First responders, our local Pukehina and Maketu, as well as Te Puke Fire and Emergency Members, and St John personnel, backed up by three rescue helicopter teams, provided immediate outstanding care for the accident victims, giving them the very best chance of firstly survival, and secondly immediate medical care.

It made me think once more about the people who care for others, and for our community at Maketu.

These include the following groups

- Maketu Rotary - helping build community projects
- Maketu Surf Life Saving Club - keeping us safe in the water
- Mai Maketu - coordinating information for the community
- Kotukutuku Gulley Volunteers - restoration
- Maketu Ongatoro Wetland Society - conservation and restoration
- Maketu Health & Social Services - the work of many
- Maketu Fire & Emergency- providing first response & keeping our community safe
- Maketu Coastguard - providing support & rescue for boaties on the water
- Maketu Projects Team - Maketu Community Planning and future
- Maketu Community Board - representing, considering, maintaining, advocating, and communicating.

My apologies if I have missed any other organisations out, but thank you.

Maketu emergency services strengths are by working closely together, combining resources and energy to provide assistance to our community.

In 2016 Maketu Fire and Emergency and Coastguard came to the realisation that another emergency response vehicle was needed for the community, combining resources, fundraising, and volunteer commitment, and the benefits to the services, and the community increased tenfold.

Another great decision was made in 2017 when Clester Eru, Maketu Community Development Project Team Coordinator, joined forces with Maketu Fire & Emergency, Maketu Coastguard, Civil Defence and Te Puke St John, to support the Youth in Emergency Services (YES) Programme. This gave local young people between 16-18 years old, an opportunity to gain experience in all four units, setting up the ground work for the face of future Maketu emergency response volunteers.

Nowhere was this planning, training and selfless commitment more powerfully evident than on S.H.2 at Pongakawa on Wednesday, 20th January 2021.

So hats off to our visionary leaders of Maketu, past and present, our Magic Maketu. I'm just so proud of you all. Thank you, and Happy New Year to you all.

9.3 MAKETU COMMUNITY BOARD - ANZAC DAY COMMEMORATION 2021**File Number:** A3971218**Author:** Pernille Osborne, Senior Governance Advisor - Community Boards**Authoriser:** Jan Pedersen, Group Manager People And Customer Services**EXECUTIVE SUMMARY**

The Maketu Community Board is required to make a decision regarding attendance and presentation of a wreath at the ANZAC Service at Maketu on ANZAC Day, Sunday 25 April 2021.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 9 February 2021 titled 'Maketu Community Board – ANZAC Day Commemoration 2021', be received.
2. That the Maketu Community Board provide / do not provide a wreath for the ANZAC Day Service, to be paid from the Maketu Community Board Contingency Account (up to the value of \$200).
3. That represents Maketu Community Board at the ANZAC Day Service at Maketu on 25 April 2021.

BACKGROUND

Community Boards participate in ANZAC Day Services in their respective areas. Community Board Chairpersons are requested to liaise with their appointed Board Councillors to co-ordinate the representation at services across the Western Bay of Plenty District Council region on Sunday 25 April 2021.

SIGNIFICANCE AND ENGAGEMENT

The Local Government Act 2002 requires a formal assessment of the significance of matters and decisions in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of low significance because it does not meet the threshold of the significance policy.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Maketu Returned Services Association	Governance Services will inform the Maketu Returned Services Association of the Maketu Community Board representatives attending the Maketu ANZAC Services to be held on 25 April 2021.

General Public	No consultation is planned. The report recommendation and Community Board decision are publicly available.
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ISSUES AND OPTIONS ASSESSMENT

Option A To fund an ANZAC Wreath	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental Costs (including present and future costs, direct, indirect and contingent costs).	Each Community Board has funded the cost of an ANZAC Day Wreath in previous years. The cost of a wreath is considered to be minor and provides economic, social and cultural support to the community for this event. The wreath will be prepared by a local florist. There would be no environmental impact.
Option B To not fund an ANZAC Day Wreath	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental Costs (including present and future costs, direct, indirect and contingent costs).	The Community Board may choose not to fund an ANZAC Day Wreath. This would not provide the same level of economic, social and cultural support to the community for this event. There would be no environmental impact.

STATUTORY COMPLIANCE

The Board has delegation to allocate funding from their Corporate Budget – Contingency Account.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Up to \$200.00 allocated from the Board Contingency Account	The Funding of up to \$200.00 for a wreath to be laid by Maketu Community Board Representatives on ANZAC Day 2021.

9.4 INFRASTRUCTURE SERVICES REPORT MAKETU COMMUNITY BOARD FEBRUARY 2021

File Number: A3942711

Author: Gary Allis, Deputy Chief Executive

Authoriser: Gary Allis, Deputy Chief Executive

EXECUTIVE SUMMARY

This report provides specific information on Infrastructure activities of interest to the Board.

RECOMMENDATION

1. That the Deputy Chief Executive's Report, dated 9 February 2021 and titled 'Infrastructure Services Report Maketu Community Board February 2021', be received.

ROADING

Transportation - Maketu Community Roading

Description: Develop and implement the community roading plan approved by the Maketu Community Board.

Maketu Community Board Roading Current Account	Project Cost \$	NZTA Funding MIP LC/LR \$	Maketu Community Board \$	Status
Current Account:				
Current Account Opening Balance 1 July 2020			94,401	
Interest 2020/21			5,124	
Allocation for 2020/21			67,226	
Subtotal			166,751	
Approved Projects				
Beach Road Kerb & Channel Construction	33,000	-	33,000	Complete
Arawa Avenue Footpath	135,000	-	34,383	Complete – waiting on final cost from WestLink.
Rauporoa Road Kerb & Channel	150,000	-	-	In progress
Debt Funding for year 2020/21	26,696	-	26,696	
2 x Entranceway aprons on Little Waihi Road	TBA			Complete – waiting on final cost from WestLink.
Subtotal			94,079	
Proposed Projects				
Nil				
Subtotal			-	
Forecasted Current Account Closing Balance 30 June 2021			72,672	

Rauporoa Road Kerb & Channel

This project will be funded from Maketu Community Board Roding Account.

The project has increased in size as the stormwater soakage has not been recommended by WestLink. The detailed design has not yet commenced, therefore the construction commencement date is not available at this stage.

Transportation - Road Improvements LED Lighting

Description: Council owns and operates 2500 streetlights on local roads. Close to 100 of these are LED. Installation of LED lights reduces power consumption by 60%. Cost reduction is on the energy charges as line charges are a fixed fee. NZTA is offering an 85% subsidy to invest in the street light conversion, conditional upon it being completed by June 2021. Council has decided to participate in this.

What's Happened

The LED lighting conversion commenced in Omokoroa in August 2020 with work progressing to Katikati and Waihi Beach.

WestLink has commenced the installation of the replacement LED lighting attached to the standard streetlight poles or on outreach arms attached to power poles.

The work involves removing the old luminaires and replacing them with the new LED units. It is anticipated that some existing pole replacements will be required due to their age and condition.

What's Next

WestLink expect to have much of the LED upgrading in Omokoroa, Katikati and Waihi Beach completed by January 2021.

Te Puke work is planned for February/March and Maketu/Pukehina/Paengaroa planned to commence in the April/May timeframe.

Maketu Road Cycleway

Description: New construction of a 2.5m wide concrete cycleway from Kaituna Road to Maketu town centre

What's Happened

The route has been designed and a safety audit undertaken and completed. The design has been modified accordingly and split into two sections, the rural entranceway and the residential area.

What's Next

Construction on the rural entranceway along Maketu Road is expected to commence from February and March 2021.

UTILITIES**Solid Waste - Kerbside Waste Services**

Description: To implement three options for the management of kerbside collection services. They are kerbside collection, commercial services, and rural recycling drop off points.

Kerbside rubbish and recycling services contract awarded and on track for implementation on 1 July 2021. Council's media campaign to commence early February explaining the service to residents.

Suitable rural recycling drop-off sites are being investigated. In the meantime a fortnightly mobile rural drop-off recycling trial is continuing in Pongakawa at the BP service station.

ATTACHMENTS

1. **MAS Maketu Community Board February 2021.pdf**  

<p>Division: Infrastructure Services Group Committee: Maketu Community Board Officer:</p> <p>Action Sheets Report</p>	<p>Date From: Date To:</p> <p>Printed: 15 January 2021</p>
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Meeting	Officer/Director	Section	Subject
Maketu Community Board 24/07/2018	Paterson, Jim	Reports	New Footpath on Spencer Avenue to Cemetery
<p>January 2021: The proposed footpath feasibility assessment is still yet to commence.</p> <p>November 2020: The footpath feasibility assessment has not commence due to the current resourcing limitations.</p> <p>Sept 2020 Staff have noted the Board's comments. "The Board indicated that this was a route for foot traffic, extensively used by pedestrians normally from the Marae to the cemetery and it made sense to have an all-weather safe footpath".</p> <p>The Board were advised that an assessment of the feasibility of achieving a footpath between Wilson Road North and the Cemetery would be initiated. The length of footpath required was approximately 320 metres long.</p> <p>The Board would need to determine their footpath priorities that were funded from the Community Roading Account and add the request for a footpath along Spencer Avenue to the cemetery to the programme.</p> <p>Staff can advise that the footpath feasibility assessment has not commenced.</p>			

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board Officer:	Date From: Date To: Printed: 15 January 2021
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Meeting	Officer/Director	Section	Subject
Maketu Community Board 24/07/2018	Paterson, Jim	Reports	Build a Safe Lookout Area at Intersection Williams Crescent and Arawa Avenue
<p>January 2021: The parking area is planned to be constructed in association with the Rauporoa Avenue Kerb and Channel project utilising the surplus earthworks material.</p> <p>November 2020: Staff recommend that the installation of this proposed parking area be provided with other Community Board works while crews are in the area, specifically Rauporoa Road kerb and channel installations.</p> <p>Sept 2020: The Board noted that the intersection area of Williams Crescent and Arawa Avenue had one of the best elevated points of the Western Bay of Plenty with unlimited sea views all the way past the Coromandel Peninsula and out to sea. This was a popular stopping point for cyclists and tourists, and could be made a lot safer with the construction of a designated pull off area and safe lookout view point.</p> <p>The Roding Engineer (East/West) advised that he would arrange to meet with the Chairperson to discuss this suggestion further and identify the scope of works. Staff will discuss this item with the Board Chair and further advise the outcome.</p>			

Division: Infrastructure Services Group
 Committee: Maketu Community Board
 Officer:

Date From:
 Date To:

Printed: 15 January 2021

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Maketu Community Board 17/10/2017	Parker, Scott	Reports	Surf Club Car Park Reserve Rock Revetment - MAS Reference MC20 16 2.1
<p>January 2021: There has been little change since the previous update. Staff are yet to meet with Tangata Whenua. The new steps providing safer access down to the beach are being well used.</p> <p>November 2020: Staff are yet to meet with Tangata whenua to discuss the erosion mitigation design peer review options contained in Dr Jim Dahm's report. It is important to reach consensus on the preferred design to avoid a more prolonged resource consent application Hearings process with BOPRC.</p> <p>Some design changes are expected assuming that consensus is reached. Staff have included sufficient budget within the draft LTP to meet cost expectations associated with construction works.</p> <p>Beach sand "push-up" can be undertaken without resource consent and will be undertaken once discussions with Tangata whenua have taken place.</p> <p>Sept 2020: To facilitate repairs and improvements, a site meeting with Tangata Whenua and the Maketu Community Board will be arranged as soon as possible. Dr Jim Dahm's report has been favourably received by Ngati Pikiao which proposes some alternative coastal erosion response design options. It was noted in the minutes from MC20-4 18 August 2020 that "The Board opposed the second option from the Coastal management specialist, as they did not believe that cutting into the existing carpark was appropriate when this is already noticeably too small.</p> <p>19 August 2019: Site Condition inspection confirms issue with sand bag steps. A temporary solution includes undertaking a sand-push-up to partially cover the lower sections, subject to BOP Regional Council approval and agreement from Tangata Whenua, which is dependent on the outcome of a peer review by Coastal scientist Dr Jim Dahm. A Permanent Solution update a site meeting was held 24 July with Raewyn and Pia Bennett to discuss the resource consent application. Council agreed to place the Resource Consent application on hold until after a peer review of the design and potential design modifications by Dr Jim Dahm.</p> <p>July 2020: Dr Jim Dahm's report was received during the Covid-19 Lockdown and will be reviewed in discussion with Tangata Whenua to resolve the issue and reported to the Performance and Monitoring Committee. Options are likely to range from regular beach sand nourishment (the regular re-grading of the beach sand profile to maintain an erosion mitigating barrier between the sea and the carpark), to a modified stepped wall design partly into the existing carpark rather than extending any distance onto the beach.</p> <p>30 May 2019: Staff are currently working with Council's Lawyers on preparing a case for the hearing. Part of the strategy will consider a pre-hearing meeting with the opponents to the proposal.</p> <p>1 March 2019:</p>			

Division: Infrastructure Services Group
Committee: Maketu Community Board
Officer:

Date From:
Date To:

Printed: 15 January 2021

Action Sheets Report

At its meeting held on 28 February 2019, the Operations & Monitoring Committee resolved to proceed to a hearing with the Regional Council. Staff have advised the Regional Council of this decision. A hearing date has yet to be set.

31 Jan 2019:

Bay of Plenty Regional Council have sought a limited notification process on this Resource Consent Application with specific iwi/hapu. Three responses have been received, one in support of the proposal and two against. The submitters have requested a hearing. On this basis, a report will be presented to the Operations & Monitoring Committee outlining the process and potential costs that Council would incur should the matter go to another hearing and potentially the Environment Court.

The Board will be advised of the outcome.

12 Nov 2018: There has been little change since the previous update. Staff are waiting for a response from BoPRC regarding a suggested way forward with the Resource Consent application.

1 Oct 2018:

Staff continue to work with the Regional Council on the issue of Limited Notification. WBOPDC will need to consider whether or not if it continues to a hearing stage, following the Limited Notification process, as a hearing process would be costly and has the potential to go to the Environmental Court.

17 August 2018:

There has been no significant change. The Regional Council is assessing navigation issues given the expected increase in boat usage at Park Road Boat Ramp.

6 July 2018:

Council is still working through the requirement for limited notification with BOPRC.

25 May 2018:

The Regional Council has sent the application to a Christchurch based consultant for processing. The Consultant has recommended that the Consent be processed as a Limited Notification Consent as there have been objections from several local hapu representatives. Council's consultant is meeting with BoPRC to challenge the need for a Limited Notification.

16 April 2018:

Bay of Plenty Regional Council are processing the Resource Consent. There have been no requests for further information.

10 April 2018:

No change from previous report. RC application is under processing action by BOPRC. During site consultation, an inspection was carried out to determine whether any urgent works are required and no specific deterioration or new hazards were observed.

13 March 2018:

Tangata whenua consultation for the revised resource consent application has been held on site. Feedback from Ngati Whakaue was positive and feedback from Ngati Pikiau was not. The responses have since been forwarded to BOPRC for consideration and processing of the RC application.

5 Feb 2018:

Division: Infrastructure Services Group
Committee: Maketu Community Board
Officer:

Date From:
Date To:

Printed: 15 January 2021

Action Sheets Report

Council's consultant and staff have been working with local hapu on various issues they have raised. Once a position is reached, the revised application will be re-submitted to the Regional Council.

16 Jan 2018:

A revised "Assessment of Environmental Effects" report has been drafted, which excludes the originally proposed channel dredging. Before this revised application is lodged, a Hui is being organised to present the revised application and conclude feedback. A date for the Hui is likely to be late February 2018. It is noted that the recent storm surge event of 5 January 2018 has lowered the beach level in this location, further exposing the car park foundation; however, there is no increase of risk to the structure at this stage.

6 Dec 2017:

Noted that the preference by the Board is to remove the proposed boat ramp channel dredging from the Resource Consent application. The draft Resource Consent application will be edited accordingly and a meeting will be arranged to meet with Tangata Whenua early in 2018 to discuss the application.

14 Nov 2017:

Staff are reviewing the site to ensure any hazards are mitigated. The channel dredging component of the consent application is to be removed at this point in time.

27 Oct 2017:

There has been no change from the previous update in September as there has been no further consultation with Tangata Whenua. The Board may wish to comment on the current status as per the previous update.

11 Sept 2017:

Resource Consent processing is currently on hold due to objections to the proposed channel dredging associated with beach nourishment and improving navigable access from the boat ramp at Park Road. Further consultation is required to understand the concerns from Tangata Whenua. Other options to consider include:

1. Removing the channel dredging component from the Resource Consent application so that it may be considered as a separate matter in the future.
2. OR Withdrawal of the application in its entirety.

This means that planned future remedial reconstruction to the Surf Club car park seal wall will not occur and nature will determine the future of the asset.

9 August 2017:

No change from the previous report as we are waiting for the Resource Consent application to be processed.

28 July 2017:

No change from last month's update because consent application has been lodged.

3 July 2017:

The Board has acknowledged (remit MC517 6.3) that other projects have been taking priority over this one and that project risk from time delay is low. Note that this consent application is also seeking approval for future minor dredging of sand adjacent the Park Rd Boat ramp for the purposes of both improving navigable access to the ramp and as a sand resource for beach nourishment in front of the Surf Club carpark revetment.

Division: Infrastructure Services Group
Committee: Maketu Community Board
Officer:

Date From:
Date To:

Printed: 15 January 2021

Action Sheets Report

22 May 2017:

No change from last month's update. The Resource Consent application process is under action by the consultant, noting that other projects have been taking priority over this one. Project risk from time delay is low.

April 2017:

Detailed design plans and resource consent application for the erosion protection concrete steps, are being prepared by the consultant and will be submitted to BOPRC in due course. The current focus is on upgrading the Omokoroa and Opuereroa Boat Ramp for the new larger barge / ferry, which is due in June/July 2017.

9 February 2017:

Detailed design plans and resource consent application for erosion protection concrete steps are being prepared by the consultant and will be submitted to BOPRC in due course.

12 January 2017:

A revised concept design draft for the preferred concrete steps option was distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback by 16 December. The only feedback received was from Ngati Pikiāo Hapu. Detailed design and a resource consent application is now being prepared for submission to the BOP Regional Council. Construction timing dependent on the consent process, construction pricing and budget.

8 December 2016:

The revised Maketu Surf Club carpark seawall design based on the preferred option has been distributed to all stakeholders for feedback before detailed design and resource consent application process is undertaken.

17 November 2016:

A revised concept design draft for the preferred concrete steps option has now been completed and will be distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback. Feedback and a price estimate will inform the final design which will then be priced and construction works scheduled from there, subject to consenting processes.

14 October 2016:

Preferred concrete design and pricing underway, which will be presented to the Board and Tangata whenua when available. ,

14 September 2016:

The preferred concrete steps option has been referred back to the consultant for detailed design and construction price estimation. The Board, Tanagta whenua and community will be provided a copy of the detailed design to confirm as soon as it becomes available.

12 August 2016:

Assessment report was presented to Tangata whenua with the preferred option identified to extend the concrete steps down below beach level. The Community have recently agreed with this so on that basis, staff will now proceed with detailed design, pricing and consenting processes. Timing of works will depend on consenting process and cost. Construction is unlikely to occur before Christmas.

13 July 2016:

Erosion assessment report is being present to the Maketu Community on the 14th July. Feedback from this meeting will inform the preferred option/resource consent and

Division: Infrastructure Services Group
Committee: Maketu Community Board
Officer:

Date From:
Date To:

Printed: 15 January 2021

Action Sheets Report

detailed design. Implementation of preferred option is subject to consent process.

15 June 2016:

Maketu Surf Club car-park erosion options assessment report has been sent out to MCB and Tangata whenua for comment. A date is yet to be set for a community meeting to discuss and conclude preferred option.

23 May 2016:

Maketu Surf Club car-park erosion options assessment report draft has been reviewed by staff. The final report will be forwarded to the Community Board and Tangata whenua then prepared for presentation to the Maketu community at a date yet to be advised.

Division: Infrastructure Services Group
 Committee: Maketu Community Board
 Officer:

Date From:
 Date To:

Printed: 15 January 2021

[Action Sheets Report](#)

Meeting	Officer/Director	Section	Subject
Maketu Community Board 5/04/2016	Hammond, Sue	Reports	Spencer Avenue Reserve Levelling
<p>January 2021: The Resource Consent application is still being processed. Discussion has taken place between a Reserves Consultant and WBOPDC's consents planner to finalise details that were sought in the section 92 – request for further information / clarification.</p> <p>November 2020: The Resource Consent has been submitted and staff are currently waiting for feedback from the Duty Planner.</p> <p>Sept 2020: The decision has been made to submit a resource consent to WBOPDC in its current form this will be submitted by Nautilus Consulting.</p> <p>15 July 2019: The flood assessments is being reviewed. The resource consent application has been drafted for comments and input from Reserves Manager.</p> <p>23 April 2019: The Consent process is underway. The Board will be updated as the Consent process progresses.</p> <p>11 March 2019: Once the Agreement has been received and signed, the Resource Consent application will be prepared and lodged with the Regional Council.</p> <p>31 Jan 2019: Staff have followed up with the consultant on their offer of, service letter. A verbal update will be provided at the Board meeting.</p> <p>28 Nov 2018: There has been no change since the previous update, as per comments below the letter of engagement is yet to be received and a follow up email to Tonkin & Taylor has been sent.</p> <p>12 Nov 2018: An on-site meeting was held with Tonkin and Taylor. Staff are now waiting for a letter of engagement as planned. It was confirmed this will be sent by mid-late November 2018.</p> <p>1 Nov 2018: An on-site meeting was held with Tonkin and Taylor. Staff are now waiting for a letter of engagement as planned. It was confirmed this will be sent by mid-late November 2018.</p>			

Division: Infrastructure Services Group
Committee: Maketu Community Board
Officer:

Date From:
Date To:

Printed: 15 January 2021

Action Sheets Report

1 October 2018:

Ongoing discussion with Tonkin And Taylor to ascertain the impact of the recent installation of the culverts by Regional Council from Maketu Road on the hydrology of the Reserve for the Resource Consent. Also finalising agreement with Tonkin and Taylor.

20 August 2018:

Staff have been in contact with Tonkin and Taylor who have advised that they are still compiling the report.

6 July 2018 :

On-going correspondence with Tonkin and Taylor. Recent work completed by the Regional Council included battering back the drain within the Reserve and planting which will impact the processing of the Consent. Tonkin and Taylor have been informed.

25 May 2018:

Tonkin & Taylor have been engaged to undertake the assessment of effects for the area shown as floodable on the District Plan.

17 April 2018:

Reserves and Facilities Officer East has requested a quote form the Engineer for the Resource Consent.

15 February 2018:

Reserves officer East is waiting for input from an Engineer internally so a Resource Consent can be completed. No timeframe has been set.

16 March 2018:

Internal resourcing for this project is now not an option. Funding for external consultant engineers is being investigated. The draft LTP includes funding of \$..... per annum to assist with progressive filling and levelling of the area.

15 January 2018:

No change

10 Nov 2017:

Resource Consent is required from WBoPDC and will be obtained as and when resources permit.

October 2017:

Resource Consent is still pending. A small quantity of cleanfill was delivered in the interim

25 Sept 2017:

It has been ascertained that no consent is required through the Regional Council. However, one is required from WBoPDC for quantities greater than 5m3. That quantity will be arranged as soil becomes available.

22 August 2017:

It was agreed that peat from Papamoa was not a suitable fill for this site. If there were local truckloads of clean fill then they could be deposited in the reserve on the basis that the quality of fill was closely monitored.

Division: Infrastructure Services Group
Committee: Maketu Community Board
Officer:

Date From:
Date To:

Printed: 15 January 2021

Action Sheets Report

July 2017:

Consultant has advised no Consent required. Work scheduled as weather and resources permit 2017 September It has been ascertained no consent is required through the Regional Council however, one is required for greater quantities than 5 cubic metres. That quantity will be arranged as soil becomes available.

22 May 2017:

To be progressed as and when resources permit.

10 April 2017:

No changes to comments below.

8 March 2017:

No change due to other unexpected staff resources.

12/1/2017:

A resource consent application to add fill to the site is being prepared. Construction timing dependent on the resource consent and funding.

08.12.2016:

Resource Consent is still required.

17/11/16:

Initial levelling is completed and grass sown. The next step involves import of fill to increase the surface height. The timing of this dependent on Resource Consent application preparation and processing, which is unlikely to be completed until early 2017.

25/10/2016:

Processing resource consent.

15.09.2016:

Levelling is completed and grass seed sown. Staff are also in the process of obtaining the appropriate consents for additional fill in the future ,

22.08.2016:

Colin Amrein Contracting has been asked to commence the levelling asap. No date has been set.

12/7/16:

New quote received (\$5K). Purchased order issued and work will be undertaken when ground conditions are suitable.

15/6/16

Still waiting additional quotes.

23/5/16

Staff are currently waiting for a second quote for the levelling work before reporting back to the Board.

Division: Infrastructure Services Group
Committee: Maketu Community Board
Officer:

Date From:
Date To:

Printed: 15 January 2021

Action Sheets Report

18.04.2016:

The Reserves and Facilities Manager met with the Chair, Shane Beech and Gus Cantlon on 13 April regarding other matters. This was discussed at the meeting. Meeting scheduled with CB Chair to clarify scope of works for Spencer Ave.

<p>Action Sheets Report</p>	<p>Division: Infrastructure Services Group Committee: Maketu Community Board Officer:</p>	<p>Date From: Date To: Printed: 15 January 2021</p>
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Meeting	Officer/Director	Section	Subject
Maketu Community Board 20/10/2020	Paterson, Jim	New Item	Beach Road Kerb and Channel Project
<p>The Board asked for an update on the two remaining driveway aprons that they would like to have completed. The Transportation Manager was following this up with the contractors.</p> <p>January 2021: Two entranceways have been constructed by WestLink as requested by the Board. This MAS has now been closed out.</p> <p>November 2020: The entranceways were constructed in early November 2020. A local resident has now requested for another apron to be installed by Council.</p> <p>September 2020: The Board requested an update regarding the underspend of this project, as it was noted that two driveways were missed along Little Waihi Road. The Roding Engineer (East) to provide an update on this project.</p> <p>Staff will further discuss this item with the Board Chair, as the project was constructed as per the plans.</p>			

<p>Division: Infrastructure Services Group Committee: Maketu Community Board Officer:</p> <p>Action Sheets Report</p>	<p>Date From: Date To:</p> <p>Printed: 15 January 2021</p>
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Meeting	Officer/Director	Section	Subject
Maketu Community Board 20/10/2020	Paterson, Jim	New Item	Rauporoa Kerb and Channel
<p>The Board was advised that the cost for the kerb and channel was well above the allocated amount. The engineering requirements of the site may require further review. The Board requested an updated on this matter.</p> <p>January 2021: The proposed Kerb and Channel will require associated stormwater drainage. The resulting rough order cost is well above the original Kerb and Channel estimate – i.e. now \$115,000 to 150,000.</p> <p>Council’s Utilities Manager has confirmed that the existing stormwater pipework on Town Point Road has sufficient capacity to accept Rauporoa Avenue and Upper Williams Crescent stormwater up to larger storm events.</p> <p>November 2020: Rauporoa Avenue Kerb and Channel design yet to be completed, once this has been done, staff will provide an update to the Board.</p> <p>The resulting stormwater requirements are being evaluated.</p>			

Division: Infrastructure Services Group
 Committee: Maketu Community Board
 Officer:

Date From:
 Date To:

Printed: 15 January 2021

[Action Sheets Report](#)

Meeting	Officer/Director	Section	Subject
Maketu Community Board 1/12/2020	Harvey, Stuart	New Item	Stephan Simpson - Need for Stop Signs
<p>Mr Simpson appeared as a member of the public to express his concerns around the need for a Stop Sign on the corner of Te Awhe Road and Beach Road. Residents of the Street have also highlighted their concern over a blind spot due to trees and a light pole, questioning the rationale for this one light pole being on the opposite side of the road to all the others.</p> <p>January 2021: A road safety Assessment will be carried out by WestLink at this intersection. The recommendations will be provided to the Board at the next Community Board meeting.</p>			

Division: Infrastructure Services Group
 Committee: Maketu Community Board
 Officer:

Date From:
 Date To:

Printed: 15 January 2021

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Maketu Community Board 1/12/2020	Hammond, Sue	Reports	Chairpersons Report - Maketu Community Board - December 2020
<p>Bollards on sports ground The Board was advised that the next step was to schedule an on-site meeting with the Reserves and Facilities Officer East, in order to come up with a solution to stop cars driving onto the sports ground.</p> <p>January 2021: Staff have discussed with Laura Rae and agreed to meet on site. A time and date is yet to be set.</p>			

9.5 MAKETU COMMUNITY BOARD FINANCIAL REPORT - DECEMBER 2020**File Number:** A3972454**Author:** Sarah Bedford, Management Accountant**Authoriser:** Maria Palmer, Acting - Finance Manager**EXECUTIVE SUMMARY**

This report is a financial report for the period ended 31 December 2020.

This report provides the Community Board with a two-monthly monitoring of its operational budget.

Attached are the financial statements for the period ended 31 December 2020 (**Attachment 1**).

Salaries and Security are over budget year to date however, they are still within full year budget. Total operational costs are under budget year to date by \$9,979.

Grant payments made to date:

Resolution	Description	\$
MC20-40.7	Funding for Te Kohanga Reo for additional fencing.	1,000
	2020/21 Total grants paid to date	1,000

Committed – Operational expenditure

Resolution	Description	\$
	No transactions outstanding.	0
	2020/21 Outstanding operational commitments	0

2020/21 Reserve analysis:

Resolution	Description	\$
	2019/20 Opening balance	175,082
MC20-3.5	Payment of \$15,000 for the feasibility study of the Maketu Community Hub.	(15,000)
	2020/21 Closing balance	160,082

Committed - Reserves expenditure

Resolution	Description	\$
	Opening balance before commitments	160,082
MC14.3.6	Up to \$5,000 for entrance signs into Maketu	(5,000)
MC22.5.3	Up to \$5,000 for an 'off-set' gate for the entrance to the Spencer Avenue Reserve	(5,000)
MC20-3.6	Up to \$6,331.97 for the relocation of two CCTV camera's	(6,332)
MC20-6.7	Up to \$30,000 for the installation of an additional BBQ by the Surf Club.	(30,000)
MC20-6.8	Up to \$5,000 for the installation of a water fountain to be placed on the sports field by the Skate Park.	(5,000)
MC20-6.9	Up to \$20,000 for the purchase and installation of two additional pieces of outdoor gym/exercise equipment to be located at Park Road Reserve.	(20,000)
	2020/21 Closing balance after committed expenditure	88,750

RECOMMENDATION

That the Management Accountant's report dated 9 February 2020 and titled 'Maketu Community Board Financial Report – December 2020', be received.

ATTACHMENTS

1. Maketu Community Board - Financials December 2020 [↓](#) 

Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 31 December 2020						
Maketu Community Board						
	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Additional Levels of Service	0	0	0	☑	0	0
Contingency - [see breakdown below]	70	8,502	8,432	☑	17,000	2,106
Grants	1,000	2,502	1,502	☑	5,000	3,000
Mileage Allowance	0	498	498	☑	1,000	1,236
Salaries	7,845	7,480	(365)	⊗	14,860	14,677
Security	2,099	2,010	(89)	⊗	4,020	4,572
Inter Department Charges	16,812	16,812	0	☑	33,627	33,624
Total Operating Costs	27,825	37,804	9,979	☑	75,507	59,216
Interest Expense	0	0	0	☑	0	0
Depreciation	0	0	0	☑	0	0
Total Direct Costs	27,825	37,804	9,979	☑	75,507	59,216
Costs Allocated	0	0	0	☑	0	0
Costs Recovered	0	0	0	☑	0	0
Total Costs	27,825	37,804	9,979	☑	75,507	59,216
Income						
Financial Contributions	0	0	0	☑	0	0
Interest Received	0	0	0	☑	0	0
Other Income	0	0	0	☑	0	0
Rate Income	37,758	37,758	0	☑	75,507	74,639
Service Charges	0	0	0	☑	0	0
Subsidies & Grants	0	0	0	☑	0	0
User Fees	0	0	0	☑	0	0
Total Direct Income	37,758	37,758	0	☑	75,507	74,639
Net Cost of Service	9,933	(46)	9,979	☑	0	15,423
Contingency - breakdown						
Purchase of Flowers for Aileen	70					
Year to date contingency costs	70					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	175,082					
Feasibility study of the Maketu Community Hub (MC20-3.5)	(15,000)					
(Decrease) Increase in year	(15,000)					
Closing Balance - Surplus (Deficit)	160,082					

☑ **Favourable Variance**
⊗ **Unfavourable Variance**

9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

File Number: A3970836

Author: Pernille Osborne, Senior Governance Advisor - Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the schedule of meetings for February, March and April 2021, be received.

ATTACHMENTS

1. **Council, Standing Committees and Community Board Meetings February 2021 - April 2021**  

**Western Bay of Plenty District Council
Draft Meeting Schedule 2021**

FEBRUARY 2021			
Auckland Anniversary Day – 1 February			
Meeting	Date	Time	Venue
Performance and Monitoring Committee	2 February	9.30am	Chambers
Katikati Community Board	3 February	7.00pm	The Centre – Pātuki Manawa
Waitangi Day - 6 February (observed 8 February)			
Council	9 February	1.00pm	Chambers
Maketu Community Board	9 February	7.00pm	Maketu Community Centre
Te Puke Community Board	11 February	7.00pm	Te Puke Library and Service Centre
Māori Partnership Forum	15 February	10.00am	Chambers
Omokoroa Community Board	16 February	7.00pm	Omokoroa Library and Service Centre
Long Term Plan Committee	18 February	9.30am	Chambers
Policy Committee	18 February	1.00pm	Chambers
Regional Transport Committee	19 February	1.30pm	BOPRC Tauranga
Waihi Beach Community Board	22 February	6.30pm	Waihi Beach Community Centre
Council	25 February	9.30am	Chambers
Audit and Risk Committee	25 February	1.30pm	Chambers
MARCH 2021			
Meeting	Date	Time	Venue
District Plan Committee (if required)	2 March	9.00am	Chambers
Katikati/Waihi Beach Ward Forum	2 March	7.00pm	TBC
District Plan Committee (if required)	3 March	9.00am	Chambers
Waiari Kaitiaki Advisory Group	10 March	9.30am	TBC
Kaimai Ward Forum	11 March	7.00pm	TBC
Performance and Monitoring Committee	16 March	9.30am	Chambers

Maketu/Te-Puke Ward Forum	16 March	7.00pm	TBC
SmartGrowth Leadership Group	17 March	9.30am	BOPRC Tauranga
District Licensing Committee Hearing	17 March	9.30am	Chambers
Public Transport Committee	18 March	9.30am	BOPRC Tauranga
District Licensing Committee Hearing	19 March	9.30am	Chambers
Policy Committee	23 March	9.30am	Chambers
Citizenship Ceremony	30 March	10.00am	Chambers
Katikati Community Board	31 March	7.00pm	The Centre – Pātuki Manawa
APRIL 2021			
Meeting	Date	Time	Venue
Good Friday - 2 April, and Easter Monday - 5 April			
Maketu Community Board	6 April	7.00pm	Maketu Community Centre
Council	8 April	9.30am	Chambers
Te Puke Community Board	8 April	7.00pm	Te Puke Library and Service Centre
Tauranga Moana Advisory Group	9 April	9.30am	BOPRC Tauranga
Māori Partnership Forum	12 April	10.00am	Chambers
District Plan Committee (if required)	13 April	9.00am	Chambers
Regional Transport Committee	13 April	9.30am	BOPRC Tauranga
Omokoroa Community Board	13 April	7.00pm	Omokoroa Library and Service Centre
Regulatory Hearings Committee (if required)	14 April	9.00am	Chambers
Regional Transport Committee	14 April	9.30am	BOPRC Whakatane
Regional Transport Committee	15 April	9.30am	TBC (Rotorua)
Waihi Beach Community Board	19 April	6.30pm	Waihi Beach Community Centre
Citizenship Ceremony	20 April	10.00am	Chambers
ANZAC Day – 26 April (observed)			
Performance and Monitoring Committee	27 April	9.30am	Chambers